



NEW ALBANY CITY COUNCIL MEETING MINUTES

December 4, 2018

CALL TO ORDER:

Mayor Spalding called to order the New Albany City Council Meeting of December 4, 2018 at 6:30 p.m. at the New Albany Village Hall, 99 West Main Street, New Albany, Ohio. Staff attending were City Manager Joseph Stefanov, Law Director Mitch Banchevsky, Police Chief Greg Jones, Finance Director Bethany Staats, City Engineer Ed Ferris, Community Development Director Jennifer Chrysler, Engineer Mike Barker, Public Service Director Mark Nemec, Development Services Manager Stephen Mayer, Human Resources Officer Lindsay Rasey, Public Information Officer Scott McAfee, and Clerk of Council Jennifer Mason.

Mayor Spalding led the assemblage in the Pledge of Allegiance.

ROLL CALL:

The following Mayor/Council Members answered Roll Call:

Mayor Sloan Spalding	P
CM Colleen Briscoe	P
CM Marlene Brisk	P
CM Michael Durik	P
CM Chip Fellows	P
CM Kasey Kist	P
CM Matt Shull	P

ACTION ON MINUTES:

Mayor Spalding asked if council had reviewed the proposed November 5, 2018 special meeting minutes and if they had any changes. Clerk Mason reported that she reviewed that set of minutes and made 15 non-substantive corrections, mostly typos. She'd emailed out a red-lined copy to council. Hearing no further changes, Mayor Spalding moved to adopt the November 5, 2018 special meeting minutes as corrected. Council Member Durik seconded and council voted with six yes votes and one abstention (Kist) to approve the November 5, 2018 special meeting minutes as corrected. Minutes were adopted.

Mayor Spalding asked if council had reviewed the proposed November 6, 2018 regular meeting minutes and if they had any additions or corrections. Hearing none, Mayor Spalding moved to adopt the November 6, 2018 regular meeting minutes. Council Member Brisk seconded and council voted with six yes votes and one abstention (Kist) to approve the November 6, 2018 regular meeting minutes. Minutes were adopted.

ADDITIONS OR CORRECTIONS TO THE AGENDA:

NONE.

HEARING OF VISITORS:

NONE.



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BOARDS AND COMMISSIONS:

PLANNING COMMISSION: No meeting.

PARKS AND TRAILS ADVISORY BOARD: Council Member Fellows reported that the PTAB did not meet. The Leisure Trail Master Plan Steering Committee met and worked on prioritizing improvements to trails, trail corridors, and regional connections. The last Leisure Trail Master Plan was created in 2006. The Steering Committee reviewed Strava data as part of their process. Strava was a fitness computer application used by exercisers to map their routes. The Committee could see what trails were being used the most.

ACHITECHTURAL REVIEW BOARD: Council Member Shull told council that the ARB heard two applications for Certificates of Appropriateness (COA). Signage for Three Minutes Fitness and exterior improvements to 24 E. Main Street were both approved. Tom Rubey, Development Director for The New Albany Company, presented an update on the finishing work at the Market & Main apartments which was 50% leased. The development's name was being changed to McCue & Robertson.

BOARD OF ZONING APPEALS: No meeting.

BOARD OF CONSTRUCTION APPEALS: No meeting.

ECONOMIC DEVELOPMENT COMMISSION: No meeting.

PUBLIC RECORDS COMMISSION: No meeting.

CHARTER REVIEW COMMISSION: Council Member Shull reported that the CRC reviewed Article VI of the charter and little of substance was changed.

CORRESPONDENCE AND COMMUNICATION:

Mayor Spalding reported receiving an email and voicemail message from two citizens regarding a dead deer in the Market and Main roundabout. The Public Service Department removed the deceased animal.

SECOND READING AND PUBLIC HEARING OF ORDINANCES:

ORDINANCE O-23-2018

Mayor Spalding read by title AN ORDINANCE TO ACCEPT WATER LINE, SANITARY SEWER, STREET AND STORM SEWER IMPROVEMENTS AND APPURTENANCES THERETO FOR NOTTINGHAM TRACE, PHASE 1, AS REQUESTED BY PULTE HOMES.

Engineer Mike Barker described the location of Nottingham Trace and the new alignment of Schleppe Road. Engineer Mike Barker described the location of Nottingham Trace and the new alignment of Schleppe Road. This ordinance accepted all of the waterline, sanitary sewer, street, and storm sewer improvements related to Phase I of construction. The city had received all of the bonds and inspection deposits necessary for the acceptance. The



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initial phase included 57 single-family lots on approximately 49 acres. Matt Callahan was present from Pulte Homes to answer questions.

Council Member Briscoe asked if there were any construction items that could not be completed due to weather or if a bond was submitted. Engineer Barker answered that the city had everything they needed. The developer accelerated some signage which was now in place. Council Member Kist asked and Engineer Barker stated that the development was in "punch list" phase. The work was largely complete. As part of the city's standard process, there would be inspections by E.P. Ferris & Associates and punch lists would be generated by the city's inspectors. A re-inspection would be done to confirm completion. Council Member Fellows asked and Engineer Barker replied that Schleppi Road would be opened 30 days after the ordinance was adopted.

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.

Council Member Shull moved to adopt the ordinance. Council Member Brisk seconded and council voted with seven yes votes to approve Ordinance O-23-2018.

ORDINANCE O-24-2018

Mayor Spalding read by title AN ORDINANCE TO AMEND CHAPTER 907 "RIGHTS-OF-WAY", OF THE CITY OF NEW ALBANY, OHIO'S CODIFIED ORDINANCES TO ADDRESS SMALL CELL FACILITIES, WIRELESS SUPPORT STRUCTURES, RELATED DESIGN GUIDELINES TO COMPLY WITH H.B 478, PROTECT CITY RIGHT-OF-WAY, AND PRESERVE THE PUBLIC HEALTH SAFETY AND WELFARE.

Development Services Manager Stephen Mayer reminded council of Attorney Chris Miller's presentation at the November 6th council meeting. City staff had been working with Mr. Miller to make sure the city was in compliance and adhering to state law requirements. The city also worked with MKSK to make sure it had appropriate design plans in place to address small cell permit applications. Council approved the Design Guidelines & Requirements at November 6th council meeting.

Council Member Shull asked and Manager Mayer confirmed that cell towers were strongly discouraged in neighborhoods, "Zone 3" of the Design Guidelines & Requirements. Council Member Shull asked and Manager Mayer replied that city staff had met with Verizon and AT&T, both of which had provided the city with locations where they preferred to place small cell towers. One was looking at right-of-way by Village Hall. Dublin-Granville Road and Market Square were also a target sites. Council Member Shull wanted to do anything possible to keep small cell towers out of Zone 3. Manager Mayer told council that the city had taken cues from other municipalities about the best ways to discourage certain placements.

Council and staff discussed locations and shapes of existing cell towers, and potential crowding due to cell carrier competition. City Manager Joseph Stefanov explained that the city was trying to tuck towers in where they would be less intrusive, and wanted to keep them off of Market and Main streets as much as law allowed. Council Member Kist asked and City Manager Stefanov answered that the city built in provisions for co-location of towers on the same pole, however, there had to be adequate spacing on a pole for co-location to work.



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Law Director Mitch Banchefsky noted that the Federal Communications Commission had enacted rules which could conceivably change the whole scope of 5G infrastructure and take away the city's ability to regulate. The matter was in court in several jurisdictions and final resolution of the lawsuits was likely 12-18 months out. City Manager Stefanov stated that the telecom companies were amenable to working with the city, but some tower brokers were being more aggressive. Therefore, staff was asking that this ordinance be passed as an emergency measure to waive the 30 day waiting period, making the legislation effective immediately.

Council Member Briscoe moved that, for the public health, safety, welfare, and aesthetics of the community that council amend the ordinance to include that language waiving the 30 day waiting period on the effective date. Council Member Brisk seconded and council voted with seven yes votes to amend the ordinance.

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.

Council Member Brisk moved to adopt the ordinance as amended. Mayor Spalding seconded and council voted with seven yes votes to approve Ordinance O-24-2018 as amended.

ORDINANCE O-25-2018

Mayor Spalding read by title ANNUAL APPROPRIATION ORDINANCE

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF NEW ALBANY, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2019 AND CREATE THE ECONOMIC DEVELOPMENT – NAECA SPECIAL REVENUE FUND.

City Manager Joseph Stefanov reminded council of the budget workshop where most items were covered, except the council's budget in the General Fund and the Capital Equipment Replacement Fund, although most of the equipment fell into the individual department's presentations.

Under the Capital Equipment Replacement Fund, City Manager Stefanov stated that the city continued to add security cameras to the outside of the Public Service Complex and in Village Hall. Computers were under a standard replacement schedule. Software and hardware updates were budgeted for, including upgrading Mayor's Court software from a DOS-based system to a Windows-based format. The city purchased two police cruisers. Ford was replacing the current body-style, so the city accelerated delivery of the cruisers to avoid a timing gap caused by the plant shut down. The Police Department wanted to add repeaters for their radios. Staff budgeted for updated audio-visual equipment, including a larger computer screen for Council Chambers. The shuttle buses were reaching the end of their expected lives Staff was recommending a larger shuttle to replace one of the existing shuttles and platooning the two smaller buses to extend their time in service. The industrial park's business association had agreed to supplement the cost of the shuttle program, which monies would be used to assist with the purchase of the new shuttle.

Council Member Shull asked and City Manager Stefanov answered that the additional monies from the business association would offset the amount already budgeted for the new shuttle.



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Finance Director Bethany Staats reviewed council's budget with council. She included a Cost of Living Adjustment (COLA) in the Salaries and Wages line item for council, should they approve that by ordinance. A new item under Operating Expenses contained funding for a Rose Run grand opening event. Staff budgeted \$175,000 for Grants and Contributions which also covered monies for the city's Community Events Board. That line item was primarily funded by the Hotel Excise Tax and there was room to adjust that amount. The Village Center holiday lighting was increased to \$150,000, much of which was expected to go towards running electric and lighting Rose Run. City Manager Stefanov stated that his estimate was generally based on what it cost to electrify and light Main Street.

Finance Director Bethany Staats reviewed projections related to the Hotel Excise Tax and how the funds received were broken out. Mayor Spalding asked and Community Development Director Jennifer Chrysler answered that the hotel incentive, only granted to the first hotel, started in 2013 due to construction delays and lasted for 10 years. Director Staats stated that council spent \$125,000 of the \$175,000 in 2018, so there was room to grow based on projections, but additional funding was not currently in the 2019 budget. The only change was for \$21,000 from the Community Support account as approved by council for Healthy New Albany's senior programming. Finance Director Bethany Staats offered that the source account could be changed. Council and staff discussed the restrictions attached to the Hotel Excise Tax.

Mayor Spalding observed that council members had individually met with and had questions about the budget answered by staff. Council Member Briscoe expressed her reservation that the recent Class and Compensation Study (Comp Study) was worked into the 2019 budget and she had not had the chance to go through the Executive Summary or ask questions. Mayor Spalding asked and City Manager Stefanov confirmed that COLA for staff was in the 2019 Budget. Director Staats stated that the Comp Study numbers were in the 2019 Budget. Mayor Spalding offered to table this ordinance to the next meeting to give council more time to review the study. City Manager Stefanov told council that Human Resource Officer Lindsay Rasey would be talking about pay and the Comp Study as part of her presentation during the City Manager's report as part of this council meeting.

Council Member Briscoe moved to table Ordinance O-25-2018 to the December 18, 2018 council meeting. Council Member Shull seconded and council voted with seven yes votes to table Ordinance O-25-2018 to the December 18, 2018 council meeting.

INTRODUCTION AND FIRST READING OF ORDINANCES:

ORDINANCE O-26-2018

Mayor Spalding read by title APPROPRIATION AMENDMENT ORDINANCE
AN ORDINANCE TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES DURING THE FISCAL YEAR ENDING DECEMBER 31, 2018.

Finance Director Bethany Staats told council that this was the regular, clean-up ordinance that happened at the end of each year. The main adjustment in the 2018 budget was for RITA fees. The city was doing better than anticipated in income tax revenue, so the fees related to the greater amount collected were higher. Other increases and adjustments were within individual TIF funds to match up appropriations and revenue sharing.



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There was an adjustment to an interest payment in Debt Service. Finance Director Bethany Staats expected that staff would be continually reviewing the entire, on-going budget. She did not foresee any big amendments.

Finance Director Bethany Staats requested flexibility to make further adjustments, similar to what she requested last year, including authorization to decrease or restore appropriations should an expense come up before the end of 2018. Section 3 gave her a \$100,000 contingency for All Funds to increase appropriations with approval from the city manager should unforeseen expenses come up. She had but did not use this option last year. Section 4 gave her the ability to adjust appropriations and resources for the funds that were clearing, like the Economic Opportunity Zone (EOZ) funds and Hotel Excise Tax fund. She won't know what the final distributions out of those funds would be until the end of December. For EOZs and the Hotel Excise Tax, by law, appropriations had to match expenditures and resources had to match the budget. Section 5 gave her the ability to reduce appropriations where needed should the city not receive the money it anticipated in 2018. These provisions were aimed at staying in compliance with budgetary laws.

City Manager Stefanov asked what adjustments Director Staats made at the end of 2017. She answered that she transferred appropriations within funds, did not use the contingency authority or need to reduce appropriations, but did adjust appropriations for the EOZ and hotel tax. Mayor Spalding asked and Finance Director Staats confirmed that she had to get the city managers approvals to make the changes. The authority she was requesting she had seen at other entities and municipalities when she was an auditor. None of it was in conflict with the Ohio Revised Code (ORC) or the city's charter. She didn't want to call a special council meeting at the end of December to adjust smaller amounts to bring the budget into compliance with the ORC.

Council Member Brisk asked when council would learn when Finance Director Staats used the measures she was requesting. Director Staats offered to report back to council, likely by the end of January. City Manager Stefanov stated that books usually weren't closed until after January 1st. Council Member Briscoe noted, if there was a contingency adjustment, that had to be reported at the first available meeting in January. Council requested a report. Council Member Briscoe asked and City Manager Stefanov answered that the city could spend \$50,000 without council's approval. Council discussed \$50,000 as the new contingency upper limit. Director Staats was in agreement with that number.

Mayor Spalding set the ordinance for second reading at the December 18, 2018 council meeting.

ORDINANCE O-27-2018

Mayor Spalding read by title AN ORDINANCE TO AMEND THE CODIFIED ORDINANCES OF THE CITY OF NEW ALBANY CHAPTER 155 "PERSONNEL POLICIES".

Human Resource Officer Lindsay Rasey told council that the city last updated its personnel policies about five years ago. The purpose of the proposed amendments was to provide for current practices or guide practices which had been inconsistent. Since 20012, there had been several cycles of collective bargaining which resulted in agreements which didn't match up with existing policies.



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HR Officer Rasey stated that, throughout the revisions, "municipality" was changed to "city" and her title was incorporated into the code. Staff added "flex time" to the definitions which had been a practice in certain departments, particularly for attendance at meetings outside of regular business hours. The definition of "immediately family" was expanded to include "daughters-in-law" and "sons-in-law." This affected the Sick Leave and Bereavement provisions. Police officers had a "holiday bank" that allowed them to take other time off when they worked a holiday. Personal days were made more flexible by allowing them to be used in hourly increments rather than a mandatory full day. Vacation leave was clarified when moving from a non-exempt to an exempt position. Sick leave reciprocity was made similar to existing collective bargaining agreements. Merit compensation was expanded to allow time off instead of pay, which could be more attractive to some employees. Some tuition reimbursement allowances were increased, but the total annual amount was decreased, and an eligible staff member had to remain employed for 36 months after the last payment.

Council Member Briscoe asked and HR Officer Rasey confirmed that vacation time was changed to allow for accelerated accrual for certain individuals in order to recruit and retain qualified individuals. The new language gave the city manager more discretion when an employee came in at a higher step. The new employee would not get credit or pay for unused vacation at their prior employment, but they might accrue vacation at the same rate as they did with their prior employer. Council Member Shull asked and HR Officer Rasey confirmed that the allowance for time off rather than merit pay was aimed at employees who were already at their top step. Council Member Shull asked and City Manager Stefanov stated that staff had not yet determined how merit vacation days would be awarded. It would not necessarily be a day to dollar equivalent.

Mayor Spalding asked and HR Officer Rasey discussed the vacation accrual rate and whether a balance of vacation days upon employment was an option. HR Officer Rasey explained that an exempt employee automatically got 120 hours of vacation upon hire. Non-exempt employees were impacted by the current policy. Her opinion was that the accelerated accrual would be sufficient for non-exempt employees. Most municipalities offered the higher accrual rates and personal days. Mayor Spalding asked and HR Officer Rasey replied that the city could set personal days at different levels.

Mayor Spalding set the ordinance for second reading at the December 18, 2018 meeting.

READING AND PUBLIC HEARING OF RESOLUTIONS

RESOLUTION R-47-2018

Mayor Spalding read by title A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO THE JOINT SELF-INSURANCE AGREEMENT WITH THE CENTRAL OHIO HEALTH CARE CONSORTIUM FOR THE THREE YEAR TERM, JANUARY 1, 2019 THROUGH DECEMBER 31, 2021.

Human Resource Officer Lindsay Rasey told council that this legislation would authorize the city manager to enter into the Joint Self-Insurance Agreement for a three year term. The city had participated in the Central Ohio Health Care Consortium since August of 2008. One significant change for the city was the requirement to participate in a wellness program at a specified level. Penalties for non-participation would happen in 2022. Finance Director Bethany Staats and HR Officer Rasey were both on the city's Wellness



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Committee and would be working on the city's compliance. Other items in the agreement were aimed at attracting other municipalities to the consortium to increase bargaining power and hopefully decrease rates. Along with New Albany, some entities shopped for insurance outside of the consortium and either weren't given quotes or were quoted significantly higher rates. City Manager Stefanov gave a brief history of the city's insurance costs before and after joining the consortium. The city saw significant benefits with the consortium.

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.

Mayor Spalding moved to adopt the resolution. Council Member Durik seconded and council voted with seven yes votes to approve Resolution R-47-2018.

STANDING COMMITTEE REPORTS:

- A. Finance Committee: No report.
- B. Safety Committee: No report.
- C. Public Utilities: No report.
- D. Service and Public Facilities Committee: No report.
- E. Planning and Economic Development Committee: No report.
- F. Administration Committee: No report.
- G. Grants and Non-Profit Funding: No report.

REPORTS OF REPRESENTATIVES:

- A. Council Representative to MORPC: No meeting.
- B. Council Representative to Joint Parks and Recreation: Council Member Shull reported that the Joint Parks District was getting ready to resurface their Bevelhymer parking lot. They were working on a Strategic Plan and focusing on three, five, and seven years out. They were putting together a write-up of their accomplishments for publishing, including installing the in-ground irrigation system in the Green and Purple athletic fields and making upgrades to security systems. The Crew was dropping their contract which would likely impact the JPD's income. The JPD was looking to work more with Plain Township and possibly have a representative there.
- C. Council Representative to New Albany Plain Local Schools: No report.



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- D. Council Representative to Plain Township: Mayor Spalding moved to appoint Council Member Durik to be council's representative to Plain Township. Council Member Brisk seconded and council voted with six yes votes to appoint Council Member Durik to be council's representative to Plain Township.

REPORTS OF CITY OFFICIALS:

- A. Mayor: Mayor Spalding thanked everyone for attending the New Albany Chamber of Commerce's Tree Lighting Ceremony. Despite the rain, the event was well attended. He thanked Clerk Mason for stiltwalking and praised The Amazing Giant's costumer. The Ohio Magazine Editor was in attendance to present council with a plaque designating New Albany as the 2018-2019 Best Hometown. The city also received a proclamation from the Secretary of State to commemorate the accomplishment.
- B. Clerk of Council: Clerk of Council Jennifer Mason reminded council that the Economic Development 411 meeting would take place on December 7th at the Ohio Union. She polled council for who could attend the January 2nd council meeting. Mayor Spalding and Council Member Briscoe both stated they would be out-of-town, but council still had a quorum and agreed to meet.
- C. Finance Director: Finance Director Bethany Staats distributed an Income Tax Growth Analysis report, created at Council Member Briscoe's request, to give council a multiple-year view of income tax revenues. She encouraged council members to approach her with any questions.
- D. City Manager: City Manager Joseph Stefanov deferred to Human Resource Officer Lindsay Rasey summarized the Class and Compensation Study dated November 5, 2018 which had been distributed to council. The last study was done internally in the early 2000s. Clemans Nelson & Associates completed the present study and prepared the report. Cost of living adjustments had kept city salaries within the range of comparable markets, but some city positions had been created, restructured, or reorganized. The city wanted to be competitive and fair. Human Resource Officer Rasey described the process of splitting comparable municipalities and other cities that would be competing for the same employees as New Albany into three tiers. The report compared paygrades and departments for exempt and non-exempt positions.

The Class and Comp Study found that New Albany was within the market on most employment positions and a little low on some compared to similar municipalities. The city tended to be at market on "step one" levels but under-market at "step five." The city was lower compared to second tier communities. The city's philosophy was that it wanted to be toward the top of tier one in compensation, and in the middle of tier two.

Clemans Nelson & Associates recommended standardizing the steps to a consistent 5.75%. Instituting that increase would make the city's top steps more competitive in relation to other communities.



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In studying internal equity among city employees, Clemans Nelson & Associates created nine factors which were assigned points and each city position was classified accordingly. They recommended increased stratification of various jobs and paygrades and consistency between steps and pay increases. The recommended wage scale was included in the city's 2019 proposed budget. There was a lot more data represented, but not included, in the summary report and HR Officer Rasey offered additional data at council's request.

Council Member Shull asked and HR Officer Rasey confirmed that the numbers shown for tier one cities on page four of the report were for 2018, and further confirmed that recommendations in the report were in the 2019 budget. Human Resource Officer Lindsay Rasey stated that the COLA had been worked to the wage scale. City Manager Stefanov stated that working the report's recommendation in was the most conservative way for the city to budget personnel expenses. Staff was not making assumptions as to whether council would agree or support the report. Council Member Briscoe asked and HR Officer Rasey answered that the study did not analyze benefits like vacation, health insurance, or personal days. HR Officer Rasey stated that staff compared benefits with other municipalities as part of recommending amendments to Codified Ordinance 155 in Ordinance O-27-2018.

HR Officer Rasey told council that Clemens Nelson & Associates looked for, but did not find any gender pay inequality issues based on the city's current structure. City Manager Stefanov offered back-up data and spreadsheets that went with the study. Mayor Spalding asked and HR Officer Rasey answered that some positions moved up or down a step in the paygrade, but none of the employees would see a detrimental impact or dramatic increase from altering pay steps.

City Manager Joseph Stefanov reported to council that they would see a lot of city contract renewals at the December 18th council meeting.

E. City Attorney: No report.

POLL FOR PUBLIC COMMENT:

Debra Lowery, 7042 Maynard Place, thanked Human Resource Officer Lindsay Rasey for conducting and presenting the Class and Comp Study. Ms. Lowery attended the council meeting when the survey of New Albany residents was presented and heard the high regard the community had for the services that the city departments provided. She agreed, and heard similar praise from her neighbors and friends for city staff. She'd like to know that the city was going to make sure that it compensated its staff, not just in accordance with what other communities were doing, but adequately and well, and felt the same way about time off as discussed earlier in the meeting. She wanted to be sure that the staff that worked so hard for the city knew that the city appreciated them. She stated being the healthiest city in America shouldn't just be for people who lived in New Albany, it should also be for the people who worked in New Albany. She appreciated that the city manager looked into this issue, that the report was made, and that the city would follow through to



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make sure that "it's not just for the people who live here, but for all people who are here." She thanked council.

POLL FOR COUNCIL COMMENT:

NONE.

EXECUTIVE SESSION:

Mayor Spalding moved that council go into executive session pursuant to Ohio Revised Code 121.22 (G)(1) to consider appointment, employment, promotion or compensation, discipline, demotion or dismissal of a public employee or official. Mayor Spalding reserved the right to take action afterwards. Council Member Shull seconded and council voted with seven yes votes to go into executive session at 8:02 p.m.

Council Member Shull moved that council come out of executive session and resume the regular meeting. Mayor Spalding seconded and council voted with six yes votes come out of executive session and resume the regular meeting. Council resumed the regular meeting at 9:27 p.m.

OTHER BUSINESS:

Council Member Fellows moved to name Council Member Kist to chair the Public Utilities standing committee and to be the liaison to the Board of Construction Appeals. Council Member Shull seconded and council voted with seven yes votes to appoint Council Member Kist to the Public Utilities standing committee and the Board of Construction Appeals.

Council Member Fellows moved to appoint Council Member Briscoe to chair the Finance standing committee. Council Member Kist seconded and council voted with seven yes votes to appoint Council Member Briscoe to the Finance standing committee.

ADJOURNMENT:

With no further comments and all scheduled matters attended to, Council Member Fellows moved and Mayor Spalding seconded to adjourn the December 4, 2018 Regular Council meeting at 9:28 pm.

ATTEST:

Jennifer H. Mason, Clerk of Council

Sloan Spalding, Mayor

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Date