



NEW ALBANY CITY COUNCIL MEETING MINUTES

January 19, 2016

CALL TO ORDER:

Mayor Spalding called to order the New Albany City Council Meeting of January 19, 2016 at 6:35 p.m. at the New Albany Village Hall, 99 West Main Street, New Albany, Ohio. Staff attending were City Manager Joseph Stefanov, Deputy City Manager Debra Mecozzi, Police Chief Greg Jones, Finance Director Chad Fuller, Law Director Mitch Banchefsky, Community Development Director Jennifer Chrysler, Deputy Community Development Director Adrienne Joly, City Engineer Ed Ferris, Public Service Director Mark Nemec, and Clerk of Council Jennifer Mason.

Council Member Spalding led the assemblage in the Pledge of Allegiance.

ROLL CALL:

The following Mayor/Council Members answered Roll Call:

Mayor Spalding	P
CM Colleen Briscoe	P
CM Chip Fellows	P
CM Glyde Marsh	P
CM Michael Mott	P
CM Steve Pleasnick	P

ACTION ON MINUTES:

December 15, 2015 Amended Meeting Minutes: Clerk Mason explained that the December 15, 2015 minutes were amended because the terms of the Cemetery Restoration Advisory Board were in error. The amended minutes corrected that error, added that action was taken after the executive session, and a few typos were fixed.

Council Member Pleasnick moved, Council Member Fellows seconded, and Council voted with six yes votes to approve the amended minutes of the December 15, 2015 meeting.

January 5, 2016 Organizational Meeting Minutes: Mayor Spalding asked if Council had any proposed additions or corrections. Having none, Council Member Pleasnick moved, Council Member Briscoe seconded, and Council voted with six yes votes to approve the minutes of the January 5, 2016 Organizational meeting.

January 5, 2016 Regular Meeting Minutes: Mayor Spalding asked if Council had any proposed additions or corrections. Having none, Council Member Briscoe moved, Council Member Mott seconded, and Council voted with six yes votes to approve the minutes of the January 5, 2016 Regular meeting.



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ADDITIONS OR CORRECTIONS TO THE AGENDA:

Mayor Spalding moved to amend the agenda to add an executive session pursuant to O.R.C. 121.22(G)(1) and stated that it was not anticipated that any action would follow the executive session. Council Member Briscoe seconded and Council voted with six yes votes to amend the agenda to add an executive session.

HEARING OF VISITORS:

NONE

BOARDS AND COMMISSIONS:

PLANNING COMMISSION: Mayor Spalding stated that the Planning Commission would meet the following night.

PARKS AND TRAILS ADVISORY BOARD: No report.

ACHITECHTURAL REVIEW BOARD: Mayor Spalding reported that the ARB met on January 11th regarding a Certificate of Appropriateness for a new sign for Optimized Care at 15 S. High Street. The sign was approved with a unanimous vote.

BOARD OF ZONING APPEALS: Council Member Mott reported that a BZA meeting was scheduled for the following Monday, that he would be unable to attend, but he would report on it at the next Council Meeting.

BOARD OF CONSTRUCTION APPEALS: No report.

ECONOMIC DEVELOPMENT COMMISSION: No report.

PUBLIC RECORDS COMMISSION: No report.

CORRESPONDENCE AND COMMUNICATIONS:

Mayor Spalding said that he received an email from resident Mark Wilson who is a lead crossing guard volunteer at the school. Mr. Wilson shared with Mayor Spalding his observations of excessive speed and poor driving of some motorists on Fodor Rd. Mayor Spalding has asked City Manager Joe Stefanov, Public Service Director Mark Nemeec, and Police Chief Greg Jones to consider what proposal Council may have to address issue and expected to follow up in a couple of weeks. Council Member Fellows suggested putting a police car on Fodor Rd.



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SECOND READING AND PUBLIC HEARING OF ORDINANCES:

ORDINANCE O-01-2016

Mayor Spalding read by title AN ORDINANCE TO AMEND APPROPRIATIONS AND TRANSFER BETWEEN EXISTING ACCOUNTS FOR CURRENT EXPENSES AND OTHER EXPENDITURES DURING THE FISCALYEAR ENDING DECEMBER 31, 2016 AND ISSUE THEN AND NOW CERTIFICATES.

Finance Director Chad Fuller explained that Sections 1 and 2 of the ordinance were covered in the first reading, however, a few new Then and Now certificates were added since the first reading due to invoices for the prior year arriving in the new year.

Director Fuller asked for Council to amend this Ordinance to include two additional invoices that were received after the legislation was distributed. Both items were in the Police Department's budget for the CAD RMS system that was coming out of the Capital Equipment Replacement Fund. The invoices of \$64,420 and \$6,250 brought the total for that line item to \$176,609. Director Fuller explained that this was an expense approved by Council and the money was appropriated both in 2015 and 2016.

Director Fuller explained that Section 3 of the ordinance consolidated several vehicle maintenance and equipment accounts into a single account (101.705.524301). Director Fuller explained that Section 4 of the ordinance appropriated money in the Capital Improvement Fund in order to expend the ODSA grants and bring in the reimbursements. Director Fuller explained that Section 5 closed purchase orders and grants that had been open for longer than 1 year as those needed to be closed and reopened in 2016 with a new purchase order for audit purposes. Director Fuller explained that Section 6 increased appropriations in the Capital Improvement Fund for refunds received from water and sewer fees collected in prior years so that they could be repaid.

Council Member Briscoe asked and Director Fuller confirmed that the monies in Section 5 were budgeted for but were not spent. Council Member Pleasnick asked and Director Fuller explained that those purchase orders could be reopened and the remaining monies spent. This item clarified the record for auditors and did not impact the budget.

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.

Mayor Spalding moved to amend the ordinance as requested by Finance Director Chad Fuller. Council Member Pleasnick seconded and Council voted with six yes votes to approve the amendment to Section 2 of



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Ordinance O-01-2016 to include Then and Now certificates for the two additional invoices of \$64,420 and \$6,250.

Council Member Pleasnick moved to adopt the ordinance as amended. Council Member Mott seconded and Council voted with six yes votes to approve Ordinance O-01-2016 as amended.

INTRODUCTION AND FIRST READING OF ORDINANCES:

NONE

RESOLUTIONS

RESOLUTION R-02-2016

Mayor Spalding read by title A RESOLUTION TO APPROVE AN AGREEMENT AND AUTHORIZE THE CITY MANAGER TO SIGN THE AGREEMENT WITH THE PIZZUTI COMPANIES TO PROVIDE INCENTIVES AVAILABLE FOR PROJECT DEVELOPMENT IN THE OAK GROVE II COMMUNITY REINVESTMENT AREA.

Development Director Jennifer Chrysler requested that this Resolution be postponed until the next Council Meeting. Director Chrysler explained that there would be several buildings built on the site and she did not believe that the Resolution now accurately reflected the entire scope of the project. Director Chrysler wanted the Development Department to review the application and make sure that everything being contemplated for the site was included.

Council Member Fellows moved to table the resolution. Council Member Briscoe seconded and Council voted with six yes votes to table Resolution R-02-2016 until the February 2, 2016 council meeting.

RESOLUTION R-03-2016

Mayor Spalding read by title A RESOLUTION TO CLARIFY CERTAIN SECTIONS OF THE CITY OF NEW ALBANY'S PERSONNEL POLICIES TO DEFINE EARNABLE AND NON-EARNABLE SALARY AS REQUESTED BY THE OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM.

Finance Director Chad Fuller explained that this is an annual resolution that started 3 years ago at the request of the Ohio Public Employees Retirement System. OPERS had asked for a resolution that spelled out whether or not sick pay that was converted to be paid out could be deemed pensionable. Director Fuller said it was pensionable which is also how OPERS treats converted sick pay.



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Council Member Briscoe asked and Director Fuller explained that OPERS requested this resolution each year even though the City's policy hadn't changed.

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.

Council Member Pleasnick moved to adopt the resolution. Council Member Fellows seconded and Council voted with six yes votes to approve Resolution R-03-2016.

RESOLUTION R-04-2016

Mayor Spalding read by title A RESOLUTION TO AUTHORIZE THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT), LICKING COUNTY, AND MBJ HOLDINGS, LLC, FOR THE PURPOSE OF ACCEPTING AND VACATING PORTIONS OF A 1.046 ACRE TRACT OF LAND LOCATED ALONG THE WEST SIDE OF BEECH ROAD.

Community Development Director Jennifer Chrysler explained that this resolution regarded a very small piece of property on the corner of Beech Rd and Innovation Campus West that was purchased by ODOT and was now owned by Licking County. Licking County no longer needed the right of way and wanted to transfer that to the New Albany. The City planned to maintain the right of way necessary to accommodate Innovation Campus West and to vacate the rest to the adjacent property owner, MBJ Holdings.

Council Member Briscoe asked for clarification of what portion was going to right of way and what portion was going to MBJ Holdings. Director Chrysler explained that the road was still being platted, but that approximately 30% the property would go to MBJ Holdings and the remainder would go to the right of way.

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.

Council Member Fellows moved to adopt the resolution. Mayor Spalding seconded and Council voted with six yes votes to approve Resolution R-04-2016.



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RESOLUTION R-05-2016

Mayor Spalding read by title A RESOLUTION AUTHORIZING THE CITY MANAGER TO ADVERTISE AND REVIEW BIDS AND TO AWARD AND EXECUTE A CONTRACT FOR MUNICIPAL FACILITY MOWING SERVICES.

Public Service Director Mark Nemeč explained that in 2008 the public service department began to outsource some ground maintenance services, particularly mowing, to various outside contractors. Since then, the City had purchased more properties, established more parks, began taking care of more tree lawns, and maintained other areas such as the Park N Ride and COTA stop. Director Nemeč was asking bring all of these services under one, comprehensive, three-year contract for mowing, landscaping, mulching, fertilization, etc. that would be competitively bid.

Council Member Fellows asked if all mowing would be contracted out. Director Nemeč explained that the City's Public Service employees would still take care of certain key areas.

Director Nemeč expected the contract pricing to come in below the annual amount budgeted for landscaping. Director Nemeč stated that last year the combined contracts totaled approximately \$130,000. City Manager Joseph Stefanov asked and Director Nemeč confirmed that having staff do the work would cost considerably more and that, with their additional training, employees would be better utilized on more skilled jobs.

Council Member Fellows asked and Director Nemeč confirmed that mowing took place almost weekly during the summer and that there were around 26 mowing events last year. That did not include fertilizing and mulching. Director Nemeč explained how mowing and landscaping was scheduled in cooperation with area businesses and home owners' associations. Council Member Fellows commended the Service Department on doing a good job of taking care of the city's properties.

Council Member Pleasnick asked and Director Nemeč confirmed that the City would issue a Request for Proposal that would include multiple landscaping services.

Council Member Marsh asked and Director Nemeč confirmed that weed spraying was also part of the Public Service Department's regular landscaping maintenance.

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.

Council Member Pleasnick moved to adopt the resolution. Council Member Fellows seconded and Council voted with six yes votes to approve Resolution R-05-2016.



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STANDING COMMITTEE REPORTS:

- A. Finance Committee: No report.
- B. Safety Committee: No report.
- C. Public Utilities: No report.
- D. Service and Public Facilities Committee: No report.
- E. Planning and Economic Development Committee: No report.
- F. Administration Committee: No report.
- G. Grants and Non-Profit Funding: No report.

REPORTS OF REPRESENTATIVES:

- A. Council Representative to MORPC: City Manager Joseph Stefanov reported on several items-
 - 1) The State of the Region meeting was scheduled for May 6th.
 - 2) Newly Elected Officials Breakfast was scheduled for February 26th from 8:30-9:30 am located at MORPC. Items to be covered would be regional public policy agenda, Insight 2050 phase II update, and strategic collaboration of area communities.
 - 3) The New Strategies for Community Conversation in Our Ohio Cities meeting was scheduled for February 4th at MORPC between 11:30-1:30 pm. The spotlight community would be Columbus and Mayor Ginther would be speaking about his agenda for the upcoming year. Cost was \$25.
 - 4) The Safe Routes to School conference was scheduled for April 5th-7th. City Manager Stefanov believed New Albany would have someone in attendance at the conference.
 - 5) Insight 2050 – The Age Friendly Initiative was about preparing the region for large segment of the 55 and older population.
 - 6) The City of Columbus was applying for a 50 million dollar intelligent transportation system grant under the Smart City Grant Program which was open to cities with populations of 200,000-800,000 people. The submittal deadline was February 4th. The top 5 projects from around the country would be announced in March. Final submittals would be due in May with the award made in June. New Albany received a grant for conversion and synchronization of its traffic signals with neighboring communities including Columbus and Gahanna. The City of Columbus believed that if it obtained funding from the Smart City Grant that it would enable them to obtain funding for smart transit systems, smart traffic management systems, and smart vehicle technology. The City of



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Columbus was looking for letters of support from regional partners and provided a template which City Manager Stefanov offered to Council to put onto City of New Albany letterhead if that was their preference.

Mayor Spalding asked and City Manager Joseph Stefanov confirmed that the source of the grant was the U.S. Department of Transportation. Mayor Spalding asked if Council had any concerns about supporting the City of Columbus' grant application. Council had no concerns and endorsed sending a letter of support.

B. Council Representative to Plain Local Schools: Council Member Fellows reported that the Plain Local Schools had their organizational meeting last week, however, he was unable to attend. He explained he would find out the results of that meeting and who would be acting as the council liaison.

C. Council Representative to Plain Township: Council Member Marsh reported that David Ferguson would continue to be the Chairperson.

REPORTS OF VILLAGE OFFICIALS:

A. Mayor: Mayor Spalding reported on several items –

- 1) Clerk Mason and Public Information Officer Scott McAfee published the open council seat application and the timeline was contained on the application.
- 2) The McCoy Center was considering possible increased fees to deal with increased capital costs.
- 3) Mayor Spalding and Public Information Officer Scott McAfee attended the Healthy New Albany strategic planning meeting at which the initial phase of the mission statement was completed and the group moved on to start addressing the vision and values.

B. Clerk of Council: Clerk Mason reported on several items-

- 1) Mayor Spalding and Council Member Marsh would be attending the Pinewood Derby on January 30th as judges and any other council members who wished to participate could let her know.
- 2) Clerk of Courts Penny Winters relayed to Clerk Mason that the Mayor's Court payout to the City for December of 2015 was \$7,382.50.
- 3) Pataskala Flowers LTD dba Griffin's Floral Design requested a new liquor permit. Griffin's Floral Design sold wine with their gift baskets and also wanted to have wine available when customer's purchased flowers at the shop. The Department of Liquor Control was asking whether or not the City of New Albany would be requesting a hearing on this permit. Council declined to request a hearing.



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- C. Finance Director: Finance Director Chad Fuller reported on several items-
- 1) The Finance Department released the December 2015 Monthly Report which was a recap of the year's finances. Director Fuller would email a copy of the report to Council for their review. The typical monthly report for December was included in the appendix. The report included history back to 2010 and the analysis that went with it. Director Fuller encouraged Council to come to him with any questions. Director Fuller also offered a printed out copy upon request.
 - 2) Director Fuller explained that he would probably forgo January's report. He would share the results with Council which were positive and showed that January 2016 would be ahead of January 2015 which was the highest supporting January thus far. The trend was continuing with the city's income tax with an approximated 20% increase in income taxes.

Council Member Fellows and Mayor Spalding congratulated Director Fuller on the city's AAA bond rating.

Mayor Spalding asked Director Fuller if there was any feedback or concern from the city's published on-line checkbook at ohiocheckbook.com. Director Fuller stated that there were around 60 visitors total since the city's checkbook had been available on-line and about 70% of those visitors were repeat users. Director Fuller reported that they had not received any calls relating to the on-line checkbook and he believed that ohiocheckbook.com program was performing well.

D. City Manager: No report.

E. City Attorney: No report.

OTHER BUSINESS:

Appointments to Boards and Commissions: Mayor Spalding reported that Clerk Mason had written a memo to Council Member Fellows regarding appointing trustees to the New Albany Community Improvement Corporation. Council Member Pleasnick asked and Mayor Spalding confirmed that those in the memo were willing to be appointed.

Council Member Fellows moved to appoint the CIC Board of Trustees as listed in the memo and detailed below.

Board of Trustees – At large:
Rich Ramsey – 3 year term
Philip Smith – 2 year term
Jim Baron – 3 year term
Jerry Bahlmann – 2 year term
Ron Davies – 3 year term



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Board of Trustees – Appointed Officials (mandated by the Ohio Revised Code):
Mayor -Sloan Spalding
Council President *Pro Tempore* – Colleen Briscoe
City Manager – Joseph Stefanov
Community Development Director – Jennifer Chrysler

Council Member Pleasnick seconded and Council voted with six yes votes to appoint the Board of Trustees as set forth in the memo.

Council Member Mott reported that the new Cemetery Restoration Advisory Board met on January 7th and all 7 members were present and sworn in. Brian Zets was elected Chair and Denise Kohn was elected Vice Chair. Council Member Mott stated that the board watched the Power Point video previously presented to Council and visited the cemetery.

POLL FOR PUBLIC COMMENT:

NONE

POLL FOR COUNCIL COMMENT:

NONE

EXECUTIVE SESSION:

Mayor Spalding moved that Council go into executive session pursuant to 121.22(G)(1) to consider appointment, employment, promotion or compensation, discipline, demotion or dismissal of a public employee. Council Member Pleasnick seconded and Council voted with 6 yes votes to go into executive session. Council Member Marsh asked and Mayor Spalding confirmed that no action was expected after the executive session. Council went into executive session at 7:20 p.m.

Council Member Briscoe moved that Council come out of executive session and resume the regular meeting. Council Member Pleasnick seconded and Council voted with 6 yes votes come out of executive session and resume the regular meeting. Council resumed the regular meeting at 7:47 p.m.

No action was taken after executive session.



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ADJOURNMENT:

With no further comments and all scheduled matters attended to, Council Member Briscoe moved and Council Member Pleasnick seconded to adjourn the January 19, 2016 Regular Council meeting at 7:48 p.m.

ATTEST:

Handwritten signature of Jennifer H. Mason in black ink.

Jennifer H. Mason, Clerk of Council

Handwritten signature of Sloan T. Spalding in blue ink.

Sloan T. Spalding, Mayor

Handwritten date "07 FEB 16" in blue ink.

Date

