



Police Department

Application for Business Alarm Permit

Business Name:		Date:	
Address:			
Website:		Phone:	
Description of Business (i.e. retail, warehouse, factory, etc.)			
Does the Business own the Building?	If Not, Building Owner Information		
	Name		Phone
<input type="checkbox"/> Yes <input type="checkbox"/> No			
Emergency Contact Information:			
Name:	Home Phone:	Cell Phone:	Work Phone:
Alarm Information:			
Alarm Company Name:	Phone Number:	Reset Location in Building:	

Your permit will be kept on file with the New Albany Police Department. This permit is not transferrable. A copy of the City Alarm Ordinance (§705) is available on request or on line at www.newalbanyohio.org. The City's Alarm Ordinance is intended, in part, to prevent and/or correct repeated false alarms caused by faulty equipment, carelessness etc.. The ordinance allows for three (3) false alarms in one (1) calendar year with no fine. A fine is assessed by the City of New Albany for the fourth (4) and subsequent alarms during a calendar year. Additionally, the information provided will be used by the police and fire departments to contact owners/key holders in the event of an emergency at your business. If you have questions or need further information please contact the New Albany Police Department at 614-855-1234.

Please return via email to kpearson@newalbanyohio.org or U.S. Mail to:

New Albany Police Department
P.O. Box 271
New Albany, Ohio 43054

Received by:		Date:		Approved: <input type="checkbox"/> Yes <input type="checkbox"/> No
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