



Public Service Department

MONTHLY REPORT

July 2016

Professionalism

Integrity

Reliability

Quality

Pride

Be inspired.

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DEPARTMENT HIGHLIGHTS

July 2016

City Parkland Maintenance

The director and operations manager met with representative from the New Albany Company and the NACC HOA to discuss city maintenance responsibilities of recently acquired country club community green spaces. It is common for the city to delay responsibility for care of residential pocket parks and common spaces for fifteen to twenty years after the development is accepted by city council. Coordination meetings such as these help to make for a smooth transition so that the same level of care and service is maintained at these facilities.

Interstate Transport Broadband

David Minger with Interstate Transport Broadband met with the director to discuss the possible installation of a wireless communication facility, also known as Distributed Antennae Systems (DAS), in selected locations within the city. Mr. Minger, indicated that his company has identified five locations within the northeast quadrant of New Albany where monopole structures would be installed in the city right-of-way. The Director has gathered the information provided and is currently reviewing the proposed plans and determining their compliance with the city ordinance chapter 1179 Wireless Communication Facilities.

Service Director Roundtable Meeting

The City of Gahanna recently hosted a roundtable meeting of local service directors within the Franklin County area. These meetings are setup quarterly and offer directors a chance to network with other individuals in their profession and discuss topics of popular interest. Topics of discussion for the July meeting were on contract labor, the use of GPS tracking for improved service delivery and maintenance responsibilities for river and stream bank erosion. The next meeting will be held in October at the City of Westerville.

Professional Development

Supervisors Doug Wittman, Dennis Munsey, Steve Kidwell and Eric Umbleby attended Essentials of Supervision - Leadership Tools for Supervisors, a class facilitated by Ohio University. The seminar focused on communication styles and personality traits to best discern how to properly relate to your employees. Other key points covered in the session were trust, resolving conflict in a respectful manner, handling change within the organization, team building, and staff performance measurements.

Crew member Rob Runyon attended a class on Traffic Signal Inspector Level I, while Shaun Bush attended the Traffic Signal Field Technician Level I class. Both were held by IMSA at the annual business meeting which provided the training, a review session and concluding exam.

PROJECT PLANNING UPDATES July 2016

Public Service Facility Security Cameras

Four security cameras have recently been installed at the public service department to monitor and record activity at the front parking lots and building entrance. The State Security Company installed the camera monitoring system and provided management staff with training on operation and maintenance. The camera system software is located on the department server and is accessible by police department and records up to 30 days of motion detected activity.

Mettler Toledo Trucking Scales

The director, operations manager and the fleet supervisor met with a representative from Mettler Toledo to discuss the installation of trucking scales at the service department to capture the weight of road salt used during winter operations. Maintaining accurate records of salt used during winter storms helps with inventory management and invoicing to outside entities. The service departments current weighing system utilizes equipment connected to the bucket of the wheel loader. This system is outdated, cumbersome to operate and no longer measures accurately. If the proposal received by Mettler Toledo is cost effective, then a truck scale system could possibly be installed yet in 2016 for use this winter season.

CITY CONSTRUCTION PROJECTS

July 2016

Beech Road 2 Million Gallon Water Tank

- The tank interior and exterior has been completed. Final site cleanup and grading is underway.
- Technicians from Columbus Water have been testing monitoring and communication equipment.
- The water tank is scheduled for full operation in August 2016.



A view of the Beech Road Water Tank looking east from Beech Road.

Johnstown Road Water Tank Repainting

- The construction contract was awarded to Central Painting & Sandblasting at a base bid price of \$396,200.
- Work includes painting both the interior tank bowl and exterior building surfaces.
- Construction schedule is August 2016 to Sept. 2016.



Current photo of Johnstown Road Water Tank before painting.

Forest Drive to Zarley Street Connector Road

- Construction contractor is Nickolas Savko & Sons.
- Project includes new road, water line & hydrants, street lights and leisure trail.
- The new road was recently paved, but will not be open to traffic till August.



New Via Tessora Road looking at the completed traffic circle.

2016 City Street Improvement Project

- The construction contract was awarded to Strawser Paving, Inc. at a bid price of \$833,864.
- Work includes ADA curb ramp improvements, pavement overlay, curb repair and crack sealing.
- Construction schedule is June 2016 to Sept. 2016



Workers are pouring colored concrete which will get a brick stamp pattern.

PUBLIC SERVICE PROJECTS July 2016

Contractors installed a sanitary lift station and a force main line at the new water tower located on Beech Road. This infrastructure will provide sanitary service to the water tank for restroom and floor drain use. Maintenance Supervisor Steve Kidwell provided on-site inspection and project management services for the city on this project.



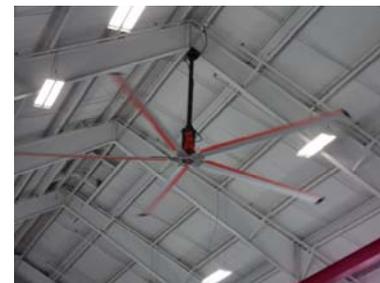
A crane is used to place the sanitary lift station in place.

The public service department recently purchased and installed a commercial vacuum system for employee use on city trucks and vehicles. Staff takes great pride in keeping city equipment and vehicles in premium condition. Therefore, to make everyone's effort easier at keeping things clean, crew members placed the new vacuum system next to the wash bay building for quick access and use.



A new vacuum system for use to keep city trucks and vehicles clean.

The city hired Go Fan Yourself to install a 24 ft. commercial grade ceiling fan in the garage of the public service department to assist with temperature control of this large space. In the winter months, the fan will better circulate the warm air from the high areas to the floor level, while in the summer it provides air movement for cooling. The cost of the fan and installation was approximately \$8,000.00.



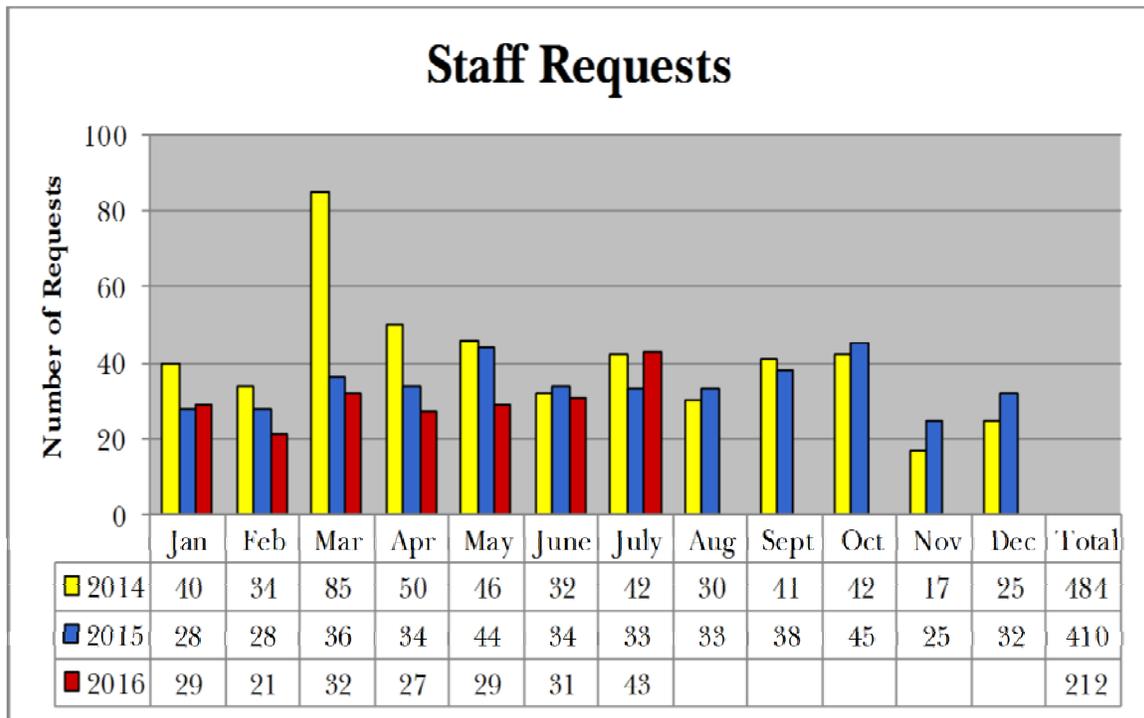
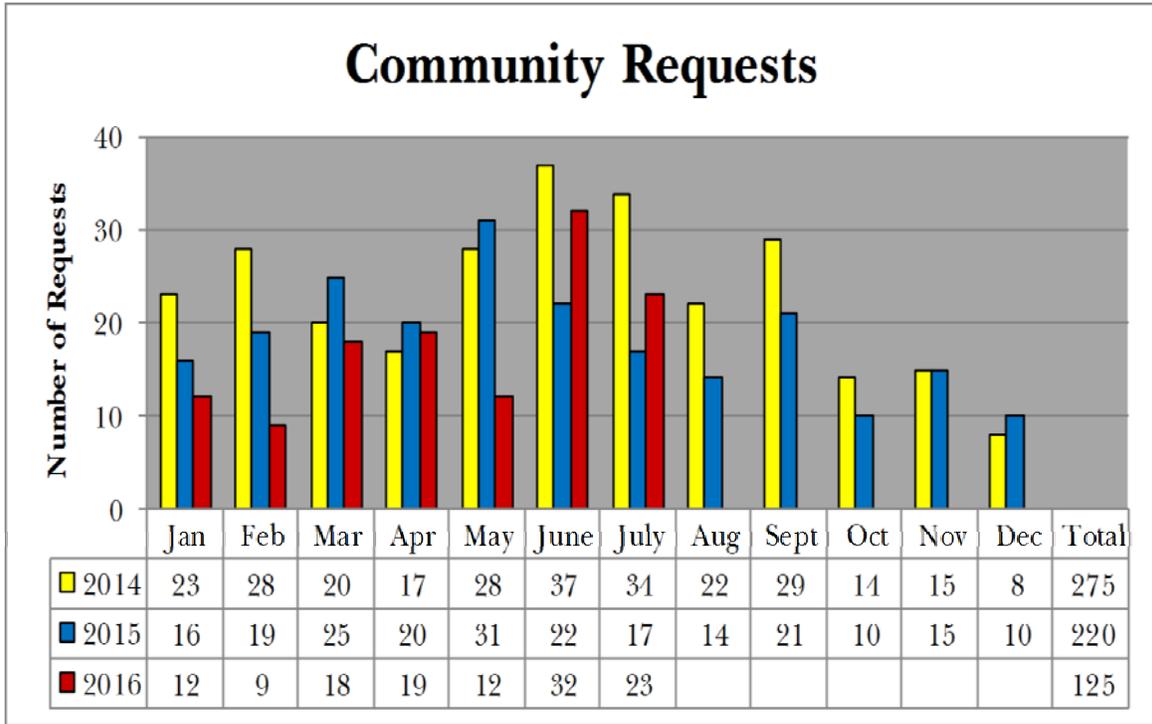
A large fan was recently installed in the public service garage to circulate air.

Maintenance Supervisor Doug Wittman visited the New Albany School District building facilities department to review a different way to inventory parts and supplies provided by W.W. Grainger, an industrial supply company. The shelved inventory is bar coded and scanned regularly when items are used, this creates a list of needed materials each month for restocking.



Shelving organizes supplies and helps inventory at the NA school facilities dept.

REQUESTS FOR SERVICE STATISTICS July 2016



SEASONAL STATISTICS July 2016

