



## Board of Zoning Appeals

### Meeting Minutes

March 25, 2019

7:00 p.m.

New Albany Board of Zoning Appeals met in the Council Chamber of Village Hall, 99 W Main Street and was called to order by BZA Vice-Chair, Gallagher at 7:00 p.m.

Ms. Brisk administered the oath of office for Kerri Mollard.

Ms. Brisk administered the oath of office for Shaun LaJeunesse.

Those answering roll call:

Mr. Everett Gallagher	Present
Mr. Kirk Smith	Absent
Ms. Andrea Wilttrout	Present
Ms. Kerri Mollard	Present
Mr. Shaun LaJeunesse	Absent
Ms. Marlene Brisk (Council Representative)	Absent

Staff members present: Steven Mayer, Development Services Manager; Jackie Russell, Development Services Coordinator; Chris Christian, Planner; Pam Hickok, Clerk; and Josefina B. Taylor, Clerk

Moved by Gallagher to approve the February 25, 2019 meeting minutes, as corrected; Seconded by Mollard. Upon roll call: Gallagher, yea; Wilttrout, yea; Mollard, yea. Yea, 3; Nay, 0; Abstain, 0. Motion passed by a 3-0 vote .

Ms. Wilttrout asked for any corrections or additions.

Ms. Russell stated none from staff.

Ms. Wilttrout noted no witness were present at the meeting and there were no cases to be heard at the meeting.

Ms. Wilttrout stated the business at hand was the annual organizational meeting and noted that new members of the Board were previously sworn in.

Moved by Wilttrout to elect Gallagher as Chairperson, seconded by Mollard. Upon roll call: Wilttrout, yea; Mollard, yea; Gallagher, yea; Yea, 3; Nay, 0; Abstain, 0. Motion passed by a 3-0 vote.

Moved by Gallagher to elect Wilttrout as Vice Chairperson, seconded by Mollard. Upon roll call: Gallagher, yea; Mollard, yea; Wilttrout, yea; Yea, 3; Nay, 0; Abstain, 0. Motion passed by a 3-0 vote.

Moved by Wilttrout to elect Mollard as Secretary, seconded by Gallagher. Upon roll call: Wilttrout, yea; Gallagher, yea; Ms. Mollard, yea. Yea, 3; Nay, 0; Abstain, 0. Motion passed by a 3-0 vote .

Moved by Gallagher to establish the 4th Monday of each month at 7:00pm, Seconded by Mollard. Upon roll call: Wiltout, yea; Ms. Mollard, yea; Wiltout, yea;. Yea, 3; Nay, 0; Abstain, 0. Motion passed by a 3-0 vote .

Mr. Stephen Mayer introduced Josie Taylor as new clerk taking minutes and thanked Pam Hickok for her work in preparing minutes.

Meeting adjourned at 7:03 pm.

Submitted by Josie Taylor.