



New Albany Architectural Review Board
December 13, 2021 Minutes

New Albany Architectural Review Board met in regular session in the Council Chambers at Village Hall, 99 W Main Street and was called to order by Architectural Review Board Chair Mr. Alan Hinson at 7:00 p.m.

Those answering roll call:

Mr. Alan Hinson, Chair	Present
Mr. Francis Strahler	Present
Mr. Jonathan Iten	Present
Mr. Jim Brown	Present
Mr. E.J. Thomas	Present
Mr. Andrew Maletz	Present
Ms. Traci Moore	Present
Mr. Michael Durik	Present

Staff members present: Mr. Chris Christian, Planner; and Josie Taylor, Clerk.

Mr. Durik swore Ms. Moore in as a new member of the Architectural Review Board (hereafter, "ARB").

Mr. Hinson asked if there were any additions or corrections to the Agenda.

Mr. Christian stated none from staff.

Mr. Hinson asked if anyone wanted to discuss items not on tonight's Agenda. (No response).

Moved by Mr. Iten to approve the November 8, 2021 meeting minutes as amended by Mr. Iten's written and verbal comments, seconded by Mr. Brown. Upon roll call: Mr. Iten, yea; Mr. Brown, yea; Mr. Thomas, yea; Mr. Maletz, yea; Ms. Moore, yea; Mr. Strahler, yea; Mr. Hinson, yea. Yea, 7; Nay, 0; Abstain, 0. Motion passed by a 7-0 vote.

Mr. Hinson swore Mr. Sean Alley to tell the truth and nothing but the truth.

Mr. Alley stated yes.

**ARB-119-2021 Certificate of Appropriateness
Certificate of Appropriateness for a new wall sign for Hardgrove Law at 15W. Main Street (PID: 222-000081).**

Applicant: ProSign Studio c/o Sean Allen

Mr. Christian presented the staff report.

Mr. Hinson asked the applicant to provide comments and noted that he had one question.

Mr. Sean Alley, applicant, stated sure.

Mr. Hinson noted that the sign would be large on the side of the building and asked if a sculpted white edge could be put around it to accent the perimeter.

Mr. Alley asked if he was suggesting a white border around it.

Mr. Hinson stated yes.

Mr. Maletz stated the white edge should be more in line with those used on surrounding signs.

Mr. Alley asked if the white border should be on the outside or inset a little bit.

Mr. Iten asked what staff's recommendation would be.

Mr. Christian stated they had seen it done both ways.

Mr. Hinson stated it was a rounded edge, sculpted corner.

Mr. Maletz stated it should be the outside edge.

Moved by Mr. Thomas to approve the certificate of appropriateness for ARB-119-2021 with the revisions discussed regarding the addition of a sculpted, white edge on the outside border, seconded by Mr. Hinson. Upon roll call vote: Mr. Thomas, yea; Mr. Hinson, yea; Mr. Strahler, yea; Mr. Iten, yea; Mr. Brown, yea; Mr. Maletz, yea; Ms. Moore. Yea, 7; Nay, 0; Abstain, 0. Motion carried by a 7-0 vote.

Other Business

Mr. Christian provided a review of the work completed by the ARB and thanked all members of the ARB for their work this year.

Poll Members for Comment

Mr. Hinson asked ARB members for their comments.

Mr. Iten wished all happy holidays.

Mr. Maletz stated he was the architect of record on several upcoming projects that would be before the ARB in January and might not be present for those meetings.

Mr. Durik stated he would not be available for January's meeting but would ask other City Council members to sit in.

Mr. Hinson stated he too would not be available for January's meeting.

Moved by Mr. Maletz to adjourn, seconded by Mr. Hinson. Upon roll call vote: Mr. Maletz, yea; Mr. Hinson, yea; Mr. Iten, yea; Mr. Strahler, yea; Mr. Brown, yea; Mr. Thomas, yea; Ms. Moore, yea. Yea, 7; Nay, 0; Abstain, 0. Motion carried by a 7-0 vote.

Meeting adjourned at 7:14 p.m.

Submitted by Josie Taylor.

APPENDIX



Architectural Review Board Staff Report December 13, 2021

HARDGROVE ATTORNEYS AT LAW SIGN CERTIFICATE OF APPROPRIATENESS

LOCATION: 15 W Main Street (PID: 222-000081)
APPLICANT: ProSign Studio c/o Sean Alley
REQUEST: Certificate of Appropriateness
ZONING: Urban Center, Historic Core
STRATEGIC PLAN: Village Center
APPLICATION: ARB-119-2021

Review based on: Application materials received on November 12 and 22, 2021.

Staff report prepared by Chris Christian, Planner.

I. REQUEST AND BACKGROUND

The applicant requests review and approval of one wall mounted panel sign at 15 W Main Street for Hardgrove Attorneys at Law.

Per Section 1157.07(b) any major environmental change to a property located within the Village Center requires a certificate of appropriateness issued by the Architectural Review Board. In considering this request for new signage in the Village Center, the Architectural Review Board is directed to evaluate the application based on criteria in Chapter 1157 and Chapter 1169.

II. SITE DESCRIPTION & USE

The property is zoned Urban Center located within the Historic Core sub-district therefore, the city's sign code regulations apply to the site. The site contains a 756 square foot building used for commercial uses and was previously occupied by Vintage Restyled.

III. EVALUATION

A. Certificate of Appropriateness

The ARB's review is pursuant to C.O. Section 1157.06. No environmental change shall be made to any property within the City of New Albany until a Certificate of Appropriateness has been properly applied for and issued by staff or the Board. Per Section **1157.07 Design Appropriateness**, the modifications to the building and site should be evaluated on these criteria:

1. *The compliance of the application with the Design Guidelines and Requirements and Codified Ordinances.*
 - Per the city sign code section 1169.14(a) each building or structure in the Historic Core sub-district shall be allowed three (3) sign types including, but not limited to, hanging, awning and wall signs.

Wall Sign Board

- City sign code chapter 1169.16(h) permits one wall sign per business entrance. The wall signs are permitted to be 1 square foot per linear square foot of building frontage, not to exceed 30 square feet. These wall signs are required to have a maximum of 18” projection from the building; a minimum of 1” sign relief; and, maximum lettering height of 24”. External, internal, and neon lighting are permitted.
 - The applicant is proposing to install one wall sign above the entrance on the front elevation with the following dimensions:
 - a. Area: 96” x 36” = 24 square feet [meets code]
 - b. Location: One sign located above the entrance on the Main Street elevation [meets code].
 - c. Lighting: none proposed [meets code].
 - d. Relief: 1.5” [meets code].
 - e. Colors: New Albany blue sign board, tan/gold logo, and white lettering (total of three) [meets code].
 - f. Material: PVC or HDU back panel [meets code].
 - g. Lettering height: maximum height of 4.75 inches [meets code]
 - The wall sign will feature the company logo and read “Hardgrove Nicholas Attorneys at Law Wills·Trusts·Estates.”
 - There is an existing single post sign along the frontage of Main Street. The applicant proposes to reface this sign with their logo and graphics. A sign reface does not constitute as a major environmental change per C.O. 1157.07 and therefore does not require ARB review and approval.
2. *The visual and functional components of the building and its site, including but not limited to landscape design and plant materials, lighting, vehicular and pedestrian circulation, and signage.*
 - The wall sign is an appropriate sign type for this building and site.
 3. *The distinguishing original qualities or character of a building, structure, site and/or its environment shall not be destroyed.*
 - The sign is appropriately located above the building entrance and does not block any architectural features.
 4. *All buildings, structures and sites shall be recognized as products of their own time.*
 - The building is a product of its own time and as such should utilize signs appropriate to its scale and style, while considering its surroundings. The sign is 96 inches wide and the total entryway width, including the door casing, is 79 inches. Therefore, the sign will extend 8.5 inches beyond each side of the door casing but fits in between the windows on each side of the door.
 5. *Distinctive stylistic features or examples of skilled craftsmanship which characterize a building, structure or site shall be created with sensitivity.*
 - Not Applicable.
 6. *The surface cleaning of masonry structures shall be undertaken with methods designed to minimize damage to historic building materials.*
 - Not Applicable.

7. *Wherever possible, new additions or alterations to structures shall be done in such a manner that if such additions or alterations were to be removed in the future, the essential form and integrity of the original structure would be unimpaired.*
- It does not appear that the signs will affect the original structure, if removed or altered in the future.

IV. RECOMMENDATION

Staff recommends approval of this application provided that the ARB finds that the proposal meets sufficient basis for approval. The proposed wall sign is appropriate for the building that it is located on and is appropriately designed to match the scale of the site and building.

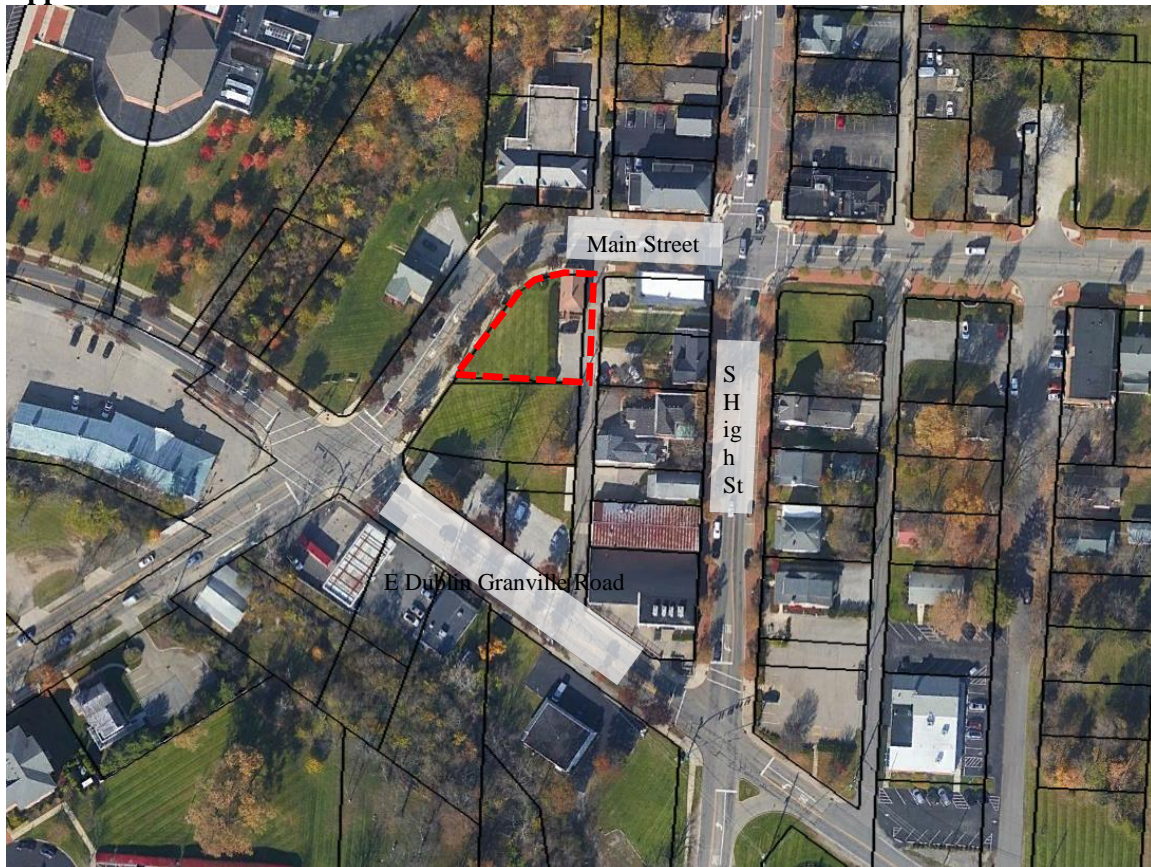
V. ACTION

Should the Architectural Review Board find sufficient basis for approval the following motions would be appropriate. Conditions of approval may be added.

Suggested Motion for ARB-119-2021:

Move to approve Certificate of Appropriateness application ARB-119-2021 (conditions of approval may be added).

Approximate Site Location:



Source: Google Earth