



**New Albany Inclusion, Diversity, and Equity Action (IDEA) Implementation Panel
January 11, 2024 Minutes**

The IDEA Implementation Panel met for the Panel’s regularly scheduled session at the New Albany Village Hall, 99 W. Main Street, New Albany, Ohio and was called to order by Panel Chair Dr. Johnson at 7:00 p.m.

Those answering roll call:

Panel Chair Brianna Johnson	Present
Panel Vice-Chair Connor Berry	Present
Panel Member Kirubel Aklilu	Absent
Panel Member Marie Alvarado	Present
Panel Member Eric Duerksen	Present
Panel Member Nwando Olayiwola	Absent
Panel Member Taru Saigal	Present
Council Member Marlene Brisk	Absent
Council Member Andrea Wilttrout	Present

Working group members present: Pat Huddle and Dr. Sandra Solano.

Staff members present: Adrienne Joly, Director of Administrative Services; Abbey Brooks, Community Program Administrator; and Anna van der Zwaag, Planner II.

Dr. Johnson asked if there were any corrections to the minutes from the December 14, 2023 IDEA Panel meeting. None were noted.

Mr. Berry moved to approve the meeting minutes from the December 14, 2023 IDEA Implementation Panel meeting. Seconded by Dr. Saigal and the IDEA Implementation Panel voted with 5 yes votes, 0 no votes, and 0 abstentions to approve the meeting minutes.

Dr. Johnson asked if there were any additions or corrections to the agenda. None were noted.

Dr. Johnson asked if there were any visitors requesting to speak on items not on tonight’s agenda. None were present.

Business

Dr. Johnson moved to adjourn into a working group session at 7:02 p.m. Seconded by Panel Member Berry. All were in favor and the IDEA Panel moved into a working group session.

NA101: Souper Supper Planning

Ms. Brooks provided an update on the New Albany 101 Souper Supper event.

Ms. Alvarado asked if there was an email with the logo and way to share.

Ms. Brooks stated that the communications staff have been working on a new logo for New Albany 101 events that is more specific to each event. She showed this to the Panel. She will send it to the Panel via email.

Ms. Brooks stated that beyond the logo, planning for the event is well underway. The event will be February 8 from 6-8 p.m. Everyone planning on making a soup should email her. Bread and dessert have been ordered.

The food pantry expects three clients to make a soup and is trying to have members attend. For donations, the pantry thinks it's important to have both a QR code and a cash option. The food pantry, everyone agreed \$5/person or \$20/family as a suggested donation only.

Regarding waste for the event, Ms. Brooks stated all items will be compostable or reusable, including soup containers and cutlery. There will be trays so people don't need to balance several small cups.

Ms. Brooks stated she has ordered conversation starters for each table. Mentimeter will be used to poll the attendees for best soup. Need IDEA Panel there to walk around and talk to people; circulate and thank people for coming; direct to neighborhood ambassador table; can do in shifts so they can sit and eat. She thinks two shifts of volunteers will be perfect.

Councilmember Wiltrout asked about the goal for number of soups.

Ms. Brooks stated the goal is 20 at a minimum, but more is better. She said groups can do soups together, like NAWN, IDEA, or Council could bring one soup to represent their group. People should bring toppings if it goes on their soup, as well as a ladle and items related to the soup itself. The city will provide extension cords, cutlery, dishware, and bread/dessert.

Ms. Johnson asked if IDEA Panel members should wear the IDEA shirts or something to identify them. Ms. Brooks said the city will make name tags for IDEA and other board/commission members and they will also have volunteer badges.

Ms. Brooks stated the city will have a flier like at other NA101 events in the past.

Women of New Albany Event Discussion

Ms. Brooks shared the date, time, and other new details of the Women of New Albany event. She stated the city will contract with Courtnee Carrigan from Raising the Bar to help guide the event and have meaningful conversation.

Ms. van der Zwaag shared details about staff meeting with Courtnee including event flow and potential discussion on theme.

Ms. Alvarado asked about the theme and thought this was more a celebration

Several panel members discussed the possible title for the event of "A gathering of women" and the group consensus was that it seemed exclusive to men and that the phrase makes the event appear just for women.

The group considered the theme and potentially using "inspire inclusion" as the theme. Panel members liked it but don't like "gathering" included in the tagline.

Ms. Brooks presented the idea of using videos during the event to provide more viewpoints from both women and men. She said they would need 10-12 people for these videos.

The group discussed what questions the people in the videos should be asked. The group brainstormed these ideas:

- Describe in three words what being a woman means to you?
- What advice would you give to inspire other women?
- Describe a woman who inspired you and why?
- What have you learned from a woman who inspired you?
- What if they each say "I am a woman of NA" and everyone together say "We are the women of NA"

After further discussion, the group decided on the following two questions for the videos:

- First question: Who are the women of NA? We are the women of NA
- Second question: What have you learned from the women in your life?

Ms. Brooks asked what the panel thought about inviting Angela Ann to be the facilitator/moderator for the event. She is a resident. The Panel agreed with asking her.

The panel asked to revisit the theme. Conversation around the theme included questioning if the event should be about inclusion or celebratory, if it should acknowledge the barriers women face.

Several panel members mentioned the importance of asking people for their titles and pronouns and not assuming. The event can be inclusive for trans and nonbinary people.

The event will end with an action-oriented question; something along the lines of "what are you going to do now that you've attended this event?" and each person will be given a notebook.

Regarding the panel for the event, Dr. Johnson noted that who they select to speak on the panel will be critical. She said four panelists is preferred and three is not enough. Other panel members agreed.

Ms. Brooks mentioned in the meeting with Courtnee that it was recommended to keep this first version of this event clean and simple, with minimal additional features with layered meanings. There is a short turnaround and planning timeline for this event, so keep it focused.

The IDEA Panel also spent time discussing who they thought would be best people to invite to participate in the videos and/or in the panel at the event.

Neighborhood Ambassadors Program Discussion

Ms. van der Zwaag stated there has not been an update on this program at this time, given the holidays and focus on other events.

Reconvene and Report Back

Dr. Johnson motioned to reconvene the IDEA Panel in Council Chambers at 9:00 p.m., seconded by Ms. Alvarado and all were in favor.

Dr. Johnson provided an overview of what was discussed in the breakout session.

Other Business

Dr. Johnson invited staff to lead the annual organizational meeting.

The IDEA Panel discussed current positions of chair, vice-chair, and secretary.

Mr. Duerksen moved to reappoint Dr. Johnson as Panel Chair, seconded by Mr. Berry and the IDEA Implementation Panel voted with 5 yes votes, 0 no votes, and 0 abstentions to reappoint Dr. Johnson as Panel Chair.

Mr. Duerksen moved to reappoint Mr. Berry as Panel Vice-Chair, seconded by Ms. Alvarado and the IDEA Implementation Panel voted with 5 yes votes, 0 no votes, and 0 abstentions to reappoint Mr. Berry as Panel Vice-Chair.

Mr. Duerksen moved to appoint Ms. Alvarado as Panel Secretary. Seconded by Mr. Berry and the IDEA Implementation Panel voted with 5 yes votes, 0 no votes, and 0 abstentions to appoint Ms. Alvarado as Panel Secretary.

Regarding the location of meetings, staff recommended to permanent movement of the entirety of meetings to the Council Conference room to allow for better flow of conversation and planning for events.

Mr. Duerksen moved to hold the regularly scheduled IDEA Implementation Panel meetings at 7:00 p.m. on the second Thursday of every month in the Council Conference room at Village Hall. Seconded by Dr. Johnson and the IDEA Implementation Panel voted with 5 yes votes, 0 no votes, and 0 abstentions to hold the meeting during this day, place, and time.

Poll Members for Comment

No comments were provided.

Dr. Johnson adjourned the meeting at 9:15 p.m. Seconded by Ms. Alvarado. All panel members were in favor.