



Community Development Department

MONTHLY REPORT

March 2017

Professionalism

Reliability

Be inspired.

Creativity

Service

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NEWS AND INFORMATION

MARCH 2017

GIS Meeting

On March 1st a GIS specialist from EMH&T met with the city planner to follow-up on the city's new GIS server and to provide on-site training for updating the data on the server. The server has allowed information sharing between the service and development departments, and has opened up other GIS opportunities for the city.

New Albany Chamber Job Fair

On March 2 the admin assistant and economic development specialist attended the New Albany Business Expo & Job Fair. Innovate New Albany, the Rose Run Enhancement Project, SmartRide schedules and open city employment positions were popular topics of discussion. Attendance was not as high as in past years, but those who attended appeared to be prepared for on-the-spot interviews.

Document Management Meeting

On March 15th the city planner and engineer met with EMH&T's GIS director to discuss options for document management. Currently the city uses CityView software to track physical paper copies of permits and uses FireProof for offsite storage of historical plans. EMH&T proposed several different methods for digitizing all of the city's paper files and creating a user interface to easily manage and find historic permits and plans. Methods using a GIS interface were discussed.

NACCA Builder & Architect Breakfast

On March 22nd the engineer presented at the NACCCA Builder & Architect Breakfast. The new city website was introduced and briefly described, and key links that builders and architects might find helpful were referenced. Helpful hints were identified to make the plan review and permitting process more streamlined and contact information for city staff was shared.

FAA Meeting

On March 23rd the engineer attended a meeting on behalf of the city manager at the John Glenn Columbus International Airport. At this meeting, representatives from the FAA introduced new air traffic control software that the airport will be implementing, and informed us that the current flight paths are being evaluated. Once the new flight paths have been determined, a subsequent meeting will be held with adjacent communities to any concerns. The follow up meeting will likely be held in May.

Franklin County Engineer

On March 24th the engineer and representatives from EMH&T attended a meeting with representatives from the Franklin County Engineer's office to discuss several projects, including the proposed water distribution main project along Morse Road, Franklin County's maintenance schedule for roadway improvements to Morse Road, as well as the proposed roundabout at Kitzmiller Road and Morse Road. Dialogue was established between New Albany and Franklin County with regard to these projects and continued correspondence will occur as each project is advanced.

NEWS AND INFORMATION

MARCH 2017

ESRI Seminar

On March 29th the city planner attended an ESRI seminar. The purpose of the seminar was to learn how to be more effective with ArcGIS and get the most value from your deployment. Attendees learned tips and tricks directly from ESRI experts, saw best practice demonstrations of their apps, and learned what's new in ArcGIS version 10.5. Currently the city uses version 10.4.

Jug Street Roadway Improvements Project

On March 30th the engineer attended a project update meeting at the Licking County TID. Engineering plans have been advanced to approximately 20%. The plans will continue to be advanced to 30% completion and at such time impacts to adjacent private properties will be identified and discussed.

BOARDS AND COMMISSIONS

MARCH 2017

New Appointments

Introduction and orientation trainings were held for three new appointments. Staff provided an overview and history of the boards along with the board's purpose within the city. Each new appointment received a copy of the city's strategic plan and orientation material prepared by the city's law director.

- Andrea Wiltout, Board of Zoning Appeals, March 21
- Kasey Kist, Planning Commission, March 23
- Hans Schell, Planning Commission, March 29

Architectural Review Board

The Architectural Review Board met on March 13, 2017 and heard one item and an update regarding Village Center. The meeting also included the annual organizational meeting. The board approved a certificate of appropriateness to allow for a new wall sign for Velo Cycle Training located at 11 Second Street. The board heard an update from New Albany Safety Town and Village Center projects. The board approved Alan Hinson as chair, Jon Iten as vice chair and Lewis Smoot as secretary.

Planning Commission

The Planning Commission met on March 20, 2017 and heard one informal item. The meeting also included the annual organizational meeting. The board approved Neil Kirby as chair, David Wallace as vice-chair, Brad Shockey as secretary, Kasey Kist as Board of Zoning Appeals representative and David Wallace as Community Reinvestment Authority Housing Council representative. The commission heard an informal presentation for a new age restricted project near Schleppi Road and State Route 605.

Board of Construction Appeals

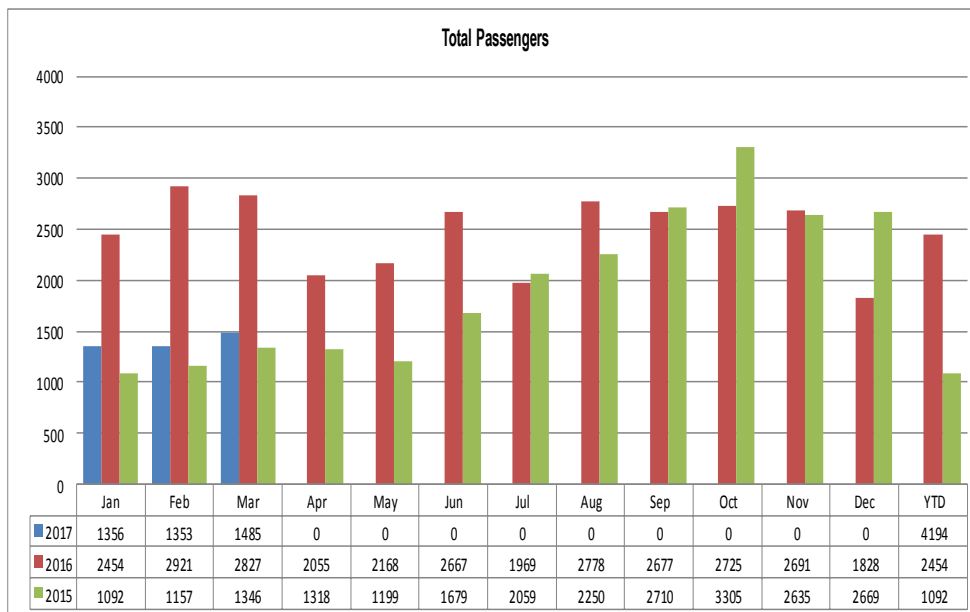
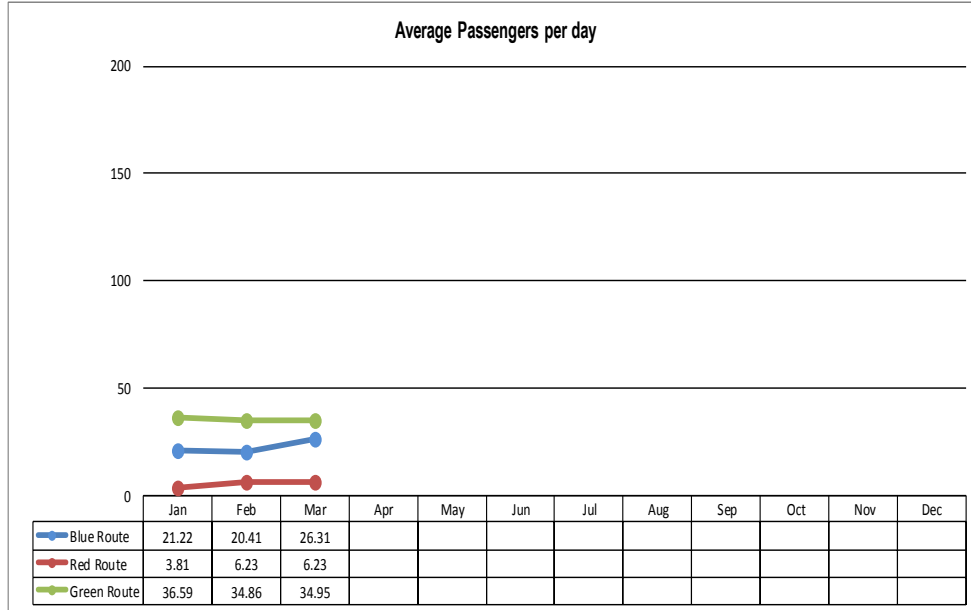
The Board of Construction Appeals met on March 20, 2017 to hold the organizational meeting. The board approved Karl Billisits as chair, Lloyd Welker as vice-chair and Mac Quillin as secretary.

Board of Zoning Appeals

The Board of Zoning Appeals met on March 27, 2017 and heard one item. The meeting also included the annual organizational meeting. The board denied variances to the pavement setbacks and approved the withdrawal of a variance to the landscaping requirements at 9200 Smith's Mill Road North. The board approved Julie Kriss as chair, Everett Gallagher as vice-chair and Andrea Wiltout as secretary.

PROJECT UPDATES MARCH 2017

New Albany SmartRide



PROJECT UPDATES CONTINUED

MARCH 2017

Innovate New Albany

Spotlight

Neil Collins hosted Eric Fulkert of Cincinnati based startup Soundstr and Kevin Hiser, founder of Qstart Labs based in Columbus. The purpose of the meeting was to discuss bringing a Founder Institute to Columbus and including Innovate New Albany as a site for promotional events, founder classes, and special events. The website is: <http://fi.co/s/cincinnati>

Celebrating One, a resident tenant at Innovate, held an open house. Celebrating One is a nonprofit organization with a mission to honor and empower one person, family or group at a time and to recognize their achievement in life, community and/or business.

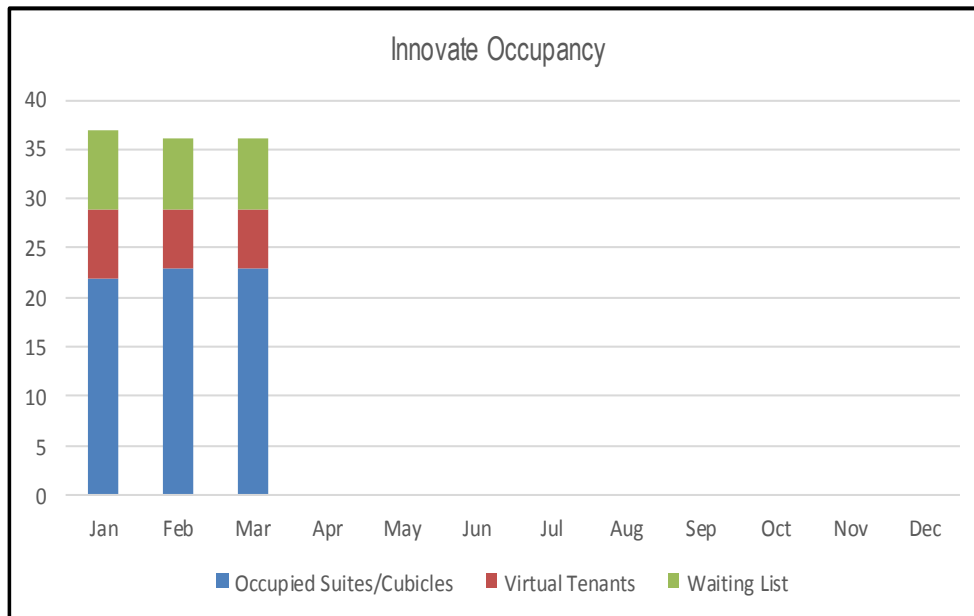
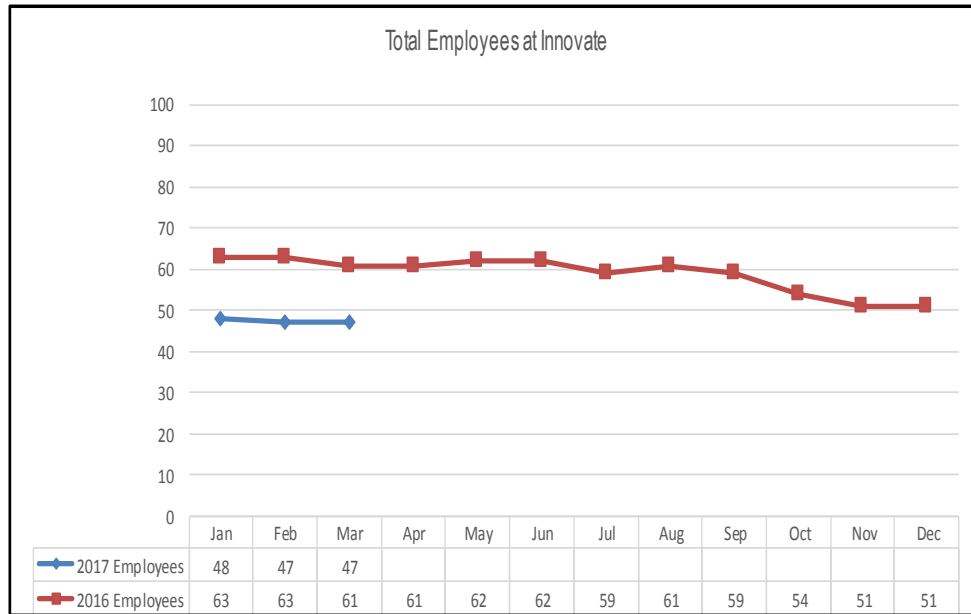
Innovate New Albany was invited to participate in Ohio State's Pathways event focusing on educating students about the local business/entrepreneurship community and connecting students to potential employers or internship opportunities. OSU's leadership fraternity, Alpha Kappa Psi, hosted the event on campus. In addition to Innovate New Albany, the professionals who participated included Robert Hatta from the Midwest's leading venture capital firm Drive Capital, Jay Clouse from high growth early stage business CoverMyMeds, and Will Zell, CEO of the award-winning startup Nikola Labs. In appreciation for participating, Neil Collins was given five minutes to share information with the crowd about Innovate New Albany. Subsequently, resumes from a few students have been sent to Neil to circulate to Innovate New Albany resident companies and graduate companies as intern candidates.

Events

- No News, No Problem: Get Creative to Build PR Momentum, led by Heather Whaling from Gerber Communication (45 attendees)
- Feeling the Pain: Articulating the Problem You Solve, led by Kevin Dwinnell from Taivara Innovation Consulting (26 attendees)
- Design Thinking: Integrating Innovation, Customer Experience & Brand Value: TIGER Book Club, led by Neil Collins (6 attendees)
- Innovate Like a Pro; Find and Address Your Target Customers; Important, Unmet Needs, led by Urko Wood of Growth Consulting (12 attendees)
- Serious About Your Startup? How to Condense 3 Years of Traction into 10 Weeks, led by Alex Purtell of Lumos Innovation (26 attendees)
- What Bankers Want: How to Successfully Fuel Business Growth with Borrowed Capital, led by PNC Bank (12 attendees)

PROJECT UPDATES CONTINUED MARCH 2017

Innovate New Albany



PROJECT UPDATES CONTINUED MARCH 2017

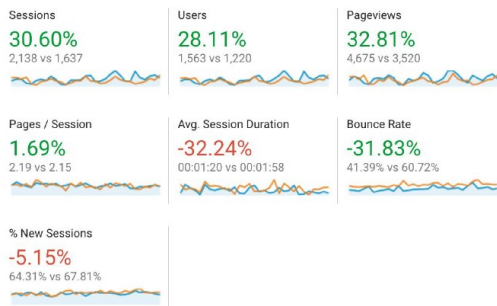
Innovate New Albany Electronic Media and Internet Campaign:

Audience Overview

	February	March
Visits	2,034	2,138
Users	1,557	1,563
Pageviews	4,667	4,675
Pages / Session	2.29	2.19
Avg. Bounce Rate	41.35%	41.39%
Avg. Duration	1:26	1:20

INNOVATENEWALBANY

Historical Overview



INNOVATENEWALBANY

PROJECT UPDATES CONTINUED

MARCH 2017

Innovate New Albany Electronic Media and Internet Campaign:

March Content

March 8, 2017
TIGER Talk Recap: No News? No Problem — Get Creative to Build PR Momentum
 by Innovate New Albany
 (Laurie Zinn, Line by Line LLC)


March 22, 2017
Tenant Spotlight: Jurgita Fumo, Owner of Eventspot
 by Innovate New Albany
 (Laurie Zinn, Line by Line LLC)


March 15, 2017
Educational Phases of Entrepreneurship: How to Create and Sustain Your Success
 by SJ Barakony, SBSL


INNOVATENEWALBANY

Facebook Overview


Facebook Page	Total Fans	Fan Increase	Posts Sent	Impressions	Impressions per Post	Engagements	Engagements per Post	Link Clicks
 Innovate New Albany	495	6.68%	25	21,206	848	621	24.8	203

 **203**
Link Clicks

 **21,206**
Impressions

 **621**
Post Engagements

Total Engagements increased by

 **156.6%**
since previous month

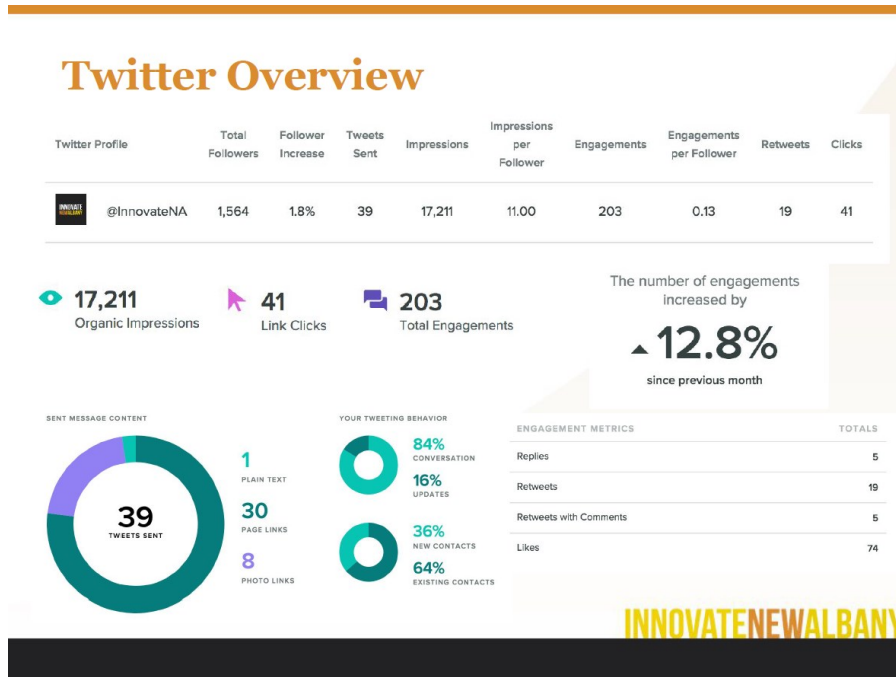
AUDIENCE GROWTH METRICS		TOTALS	
Total Fans		495	
Paid Likes		1	
Organic Likes		33	
Unlikes		1	
Net Likes		33	

ACTION METRICS		TOTALS	
Reactions		452	
Comments		35	
Shares		134	
Total Engagements		621	

INNOVATENEWALBANY

PROJECT UPDATES CONTINUED MARCH 2017

Innovate New Albany Electronic Media and Internet Campaign:



PLAN REVIEW

MARCH 2017

Building Reviews and Meetings

Residential

There were eight (8) plan review meetings for small projects:

- 4065 Chelsea Green- Basement finish
- 7221 Sumption Dr.- Paver patio, fire pit, seat wall
- 4529 Neiswander Sq.- Kitchen remodel
- 3725 Prestwood Close- Deck and paver patio
- 6500 Eveland Ct-Electric upgrades
- 7301 Waterston- Kitchen fixture/device change & island replacement
- 6896 Jersey- Deck addition
- 6880 Margurum Bend- Basement finish

Five residential conditional occupancies were issued for homes.

Commercial

Seven (7) commercial plan reviews were completed:

- Project 68- Door locks for secure areas
- Bocchi Labs- Preliminary design discussion for the new addition
- CCL Label- Discussion with owners on the submittal requirements for the office and owner supplied equipment
- KDC- Submittal for new tank and roof hatch
- Rieke- Preliminary discussion for tenant finish in multi-tenant building
- Amazon Delivery Center- Preliminary discussion and phased submittal
- Aromair- Discussion on closing open permits in existing tenant space

Two certificates for commercial occupancy were issued for 5040 Forest Dr. and 3 N. High St.

Engineering Plan Reviews

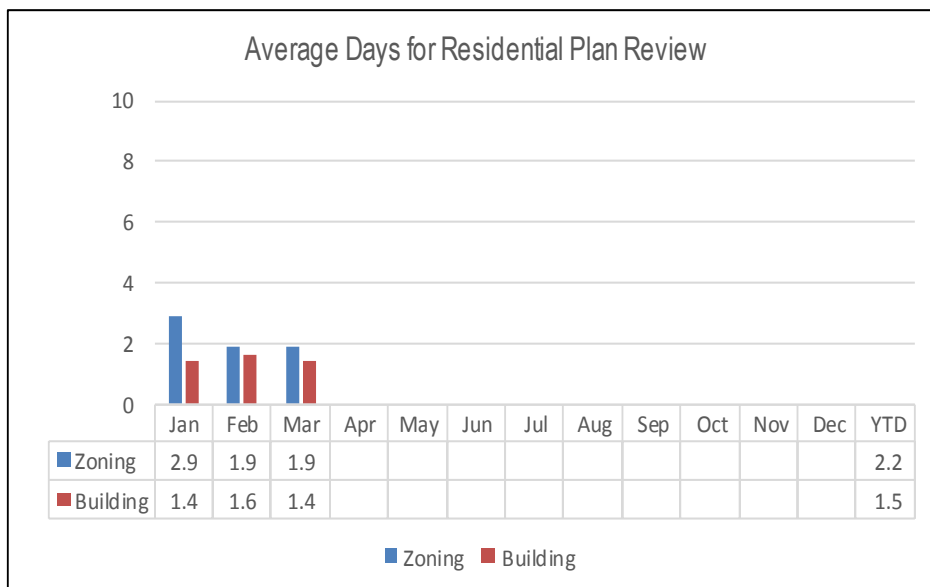
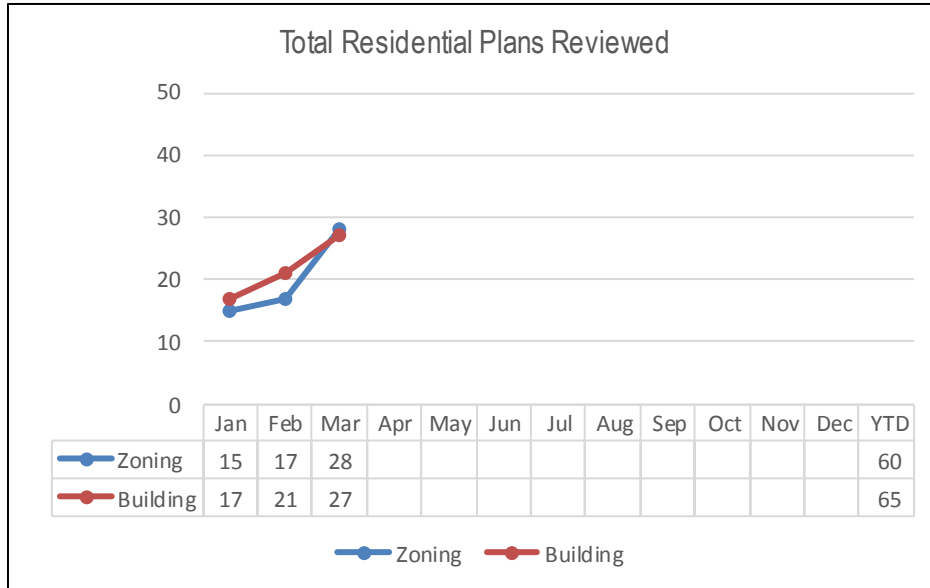
No new engineering plans were submitted during the month of March for initial plan review.

Engineering Pre-Construction Meetings

No pre-construction meetings were held during the month of March.

PLAN REVIEW CONTINUED MARCH 2017

Residential Plan Review



FIELD WORK AND INSPECTIONS

MARCH 2017

Zoning Related Field Concerns and Inspections

Residential Inspections

175 W Main Street—CVS

A complaint was received regarding the condition of the dumpster wall and windows. An inspection was completed and a violation letter was mailed.

6627 New Albany Condit Road

The zoning officer observed a shed is disrepair and a violation letter was mailed. The property owner notified the zoning officer that the shed was demolished and the debris will be removed within one week. A re-inspection is scheduled for early March.

5950 Johnstown Road

The zoning officer observed a shed is disrepair and a violation letter was mailed. The violation was corrected by removing the shed and the case was closed.

Hawksmoor—Reserve B

History: A complaint was received regarding tree clearing in the preservation area. An inspection was completed and violations appear to exist. An email was sent to the property owner requesting an on-site meeting.

Update: Zoning officer met on-site with two representatives of the homeowners association. It was determined that no trees were removed in the preservation area.

6300 E. Dublin Granville Road

History: A complaint was received regarding the new parking lot lights that were installed at the Church of the Resurrection. The zoning officer completed an inspection with a staff person and determined that the installed lights did not match the approved permit. Church staff is working with the zoning officer to correct the concern.

Update: The zoning officer has closed the case and all concerns were addressed.

6869 Central College Road

History: A complaint was received regarding a vacant house. The zoning officer and building inspector completed an inspection on June 1, 2016 and multiple violations were observed. A violation letter was mailed, however, the letters were returned undeliverable. The zoning officer contacted Franklin County Public Health for assistance in locating the property owners. Franklin County Public Health has taken the lead for this case. They completed an inspection on June 22, 2016 and mailed a violation letter to multiple addresses. Franklin County Public Health will be presenting the health code violation at the December board meeting. The zoning officer will mail a letter regarding the remaining violations. The zoning officer spoke with the property owner listed on the Franklin County Auditors website. There is a dispute in ownership and is being reviewed by the law director.

Update: There has been no change since last month.

FIELD WORK AND INSPECTIONS CONTINUED

MARCH 2017

Residential Inspections Continued...

10135 Johnstown Road

History: A complaint was received regarding multiple vehicles/campers on the property and the welfare of the resident. The zoning officer contacted Franklin County Public Health to schedule a joint inspection for February 2, 2016. A violation notice was mailed on February 5, 2016. A joint follow-up inspection was conducted on February 29, 2016. No progress has been made on the violations. The case was escalated to the legal departments. Franklin County Public Health has taken the lead. A joint inspection was completed with Franklin County Public Health, New Albany zoning officer and chief building official on June 30, 2016. The owner has vacated the property, personal contents and vehicles have been removed. Violations are still present with the structure of the home. Inspection results were forwarded to the legal department. Franklin County was satisfied with the progress made on the exterior of the property and with the house being vacant did not see a reason to file any legal action. New Albany zoning officer and chief building official will continue to monitor this property for compliance. A re-inspection was scheduled for September 2nd. Re-inspection was completed and the house had been secured and made weather tight. Interior violations will not be enforced as long as house is vacant. The property is for sale. The zoning officer and chief building official will continue to monitor this property

Update: No update

7010 Lambton Park Road

History: In November 2015 a complaint was received regarding the pool fence. An inspection was completed and a violation letter was mailed. In December 2015, an extension was granted until the end of January to determine if they wanted to apply for a variance. The violation is on hold until city staff can research the requirements for pool fences and make a recommendation to administration and council. Council approved an updated swimming pool code on May 17, 2016. A variance application has been submitted for this address. The variance has been discussed at the July 18th and August 15th meetings. The variance was denied at the November 21, 2016 Planning Commission meeting. The pool has been closed and covered for the winter.

Update: No update

11 Highgrove

History: In November 2015 a complaint was received regarding the pool fence. An inspection was completed and a violation letter was mailed. In December 2015, an extension was granted until the end of January to apply for a variance. The violation is on hold until city staff can research the requirements for pool fences and make a recommendation to administration and council. Council approved an updated swimming pool code on May 17, 2016. A variance application has been submitted for this address. The variance has been discussed at the July 18th and August 15th meetings. The variance was approved with conditions at the October 17th Planning Commission meeting.

Update: The winter pool cover was installed per the Planning Commission condition. Installation of final landscaping will not be complete until spring.

FIELD WORK AND INSPECTIONS CONTINUED

MARCH 2017

Residential Inspections Continued...

10 Highgrove

History: In November 2015 a complaint was received regarding the pool fence. An inspection was completed and a violation letter was mailed. In December 2015, an extension was granted until the end of January to apply for a variance. The violation is on hold until city staff can research the requirements for pool fences and make a recommendation to administration and council. Council approved an updated swimming pool code on May 17, 2016. A variance application has been submitted for this address. The variance has been discussed at the July 18th and August 15th meetings. The variance was approved with conditions at the October 17th Planning Commission meeting.

Update: The winter pool cover was installed per the Planning Commission condition. Installation of the final landscaping will not be complete until spring.

4561 Neiswander Square

History: A complaint was received regarding an accessory structure built without a permit. An inspection was completed and the presence of violations were undetermined. A letter was mailed requesting contact. The contractor submitted an application for a permit which was denied. A variance application was submitted for the January 2017 meeting. The Board of Zoning Appeals denied variances to the pergola location, size and material requirements.

Update: The zoning officer mailed a second violation letter and re-inspection is scheduled in March.

Commercial Project Construction Status

Market & Main II -

Request for after hours brick cleaning was granted. Stair and 1st floor wall framing at elevator was completed. Second floor framing at restrooms is approved for drywall.



Market & Main II

Walton Offices Multi-tenant -

Building shell is nearly complete and windows and doors are installed. Mechanicals are inspected through rough stage including electrical. Fire protection underground piping is complete through thrust blocks. The 2 hour hydro and flush is scheduled.



Multi-Tenant 8100 Walton Parkway

Multi-tenant II -

The building shell was approved. Electric, HVAC, and plumbing was completed and approved. The life safety inspection was approved. Zoning and engineering inspections are scheduled.



Multi-Tenant II 8820 Smith's Mill

CCL Label-

The building shell is nearly complete. Office build out was submitted for second review. Roof is completed without curb boxes for HVAC units. Underground fire protection lines have been approved for thrust blocks. Two hour hydro and flush is required for private lines and hydrants.



CCL Label

First and Main -

Exterior is nearly complete. Roof and drain trim was completed and the exterior wall finish is 80% complete. The second and third floor above ceiling inspections are completed for framing, electrical, HVAC, and fire suppression.



First & Main

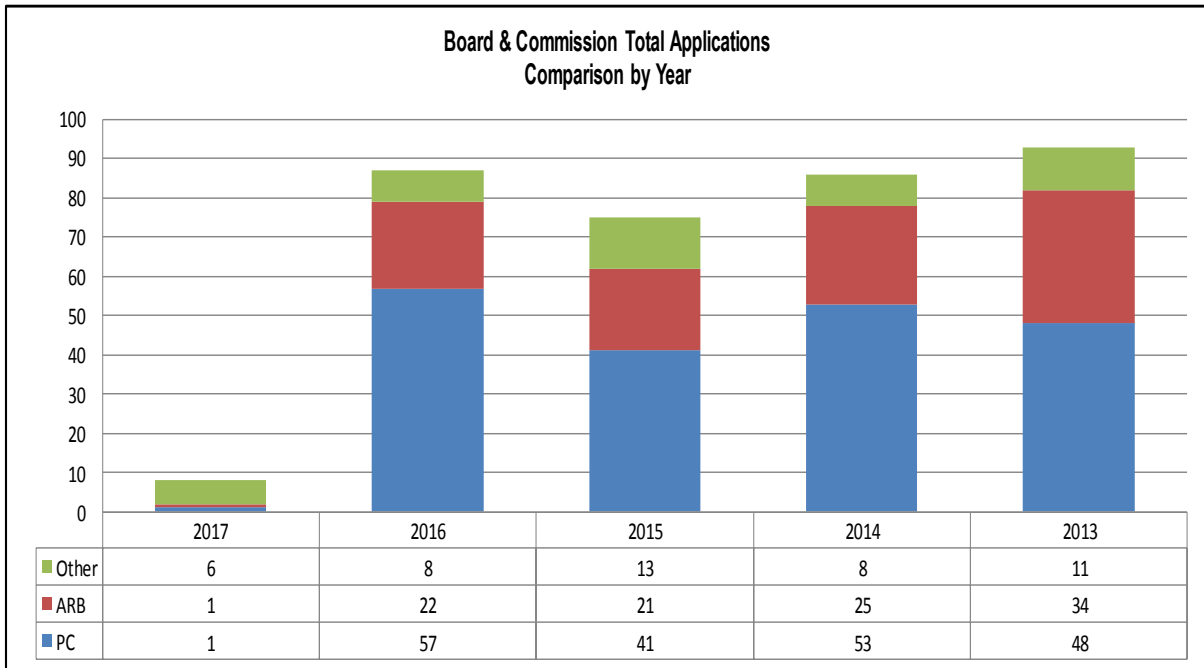
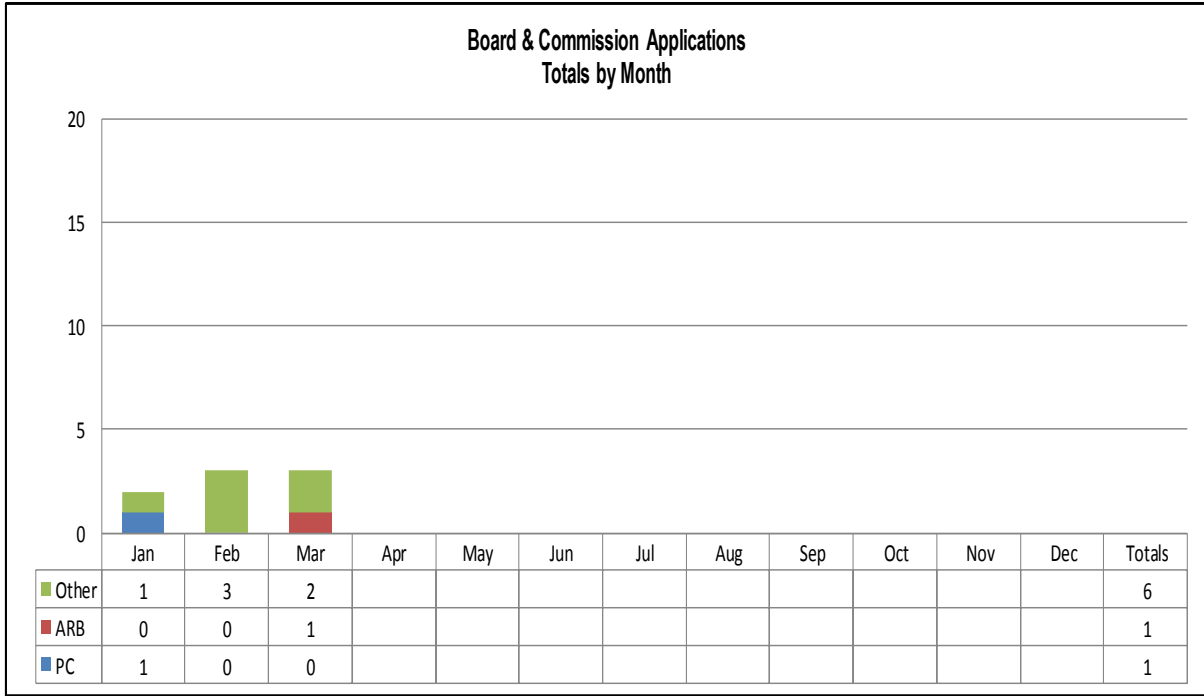
KDC Interior remodel-

Two separate permits have started for the COP room and additional mixing tanks with mezzanine. The COP room is nearly complete and the final inspections have been scheduled. The mixing tanks and mezzanine were installed.

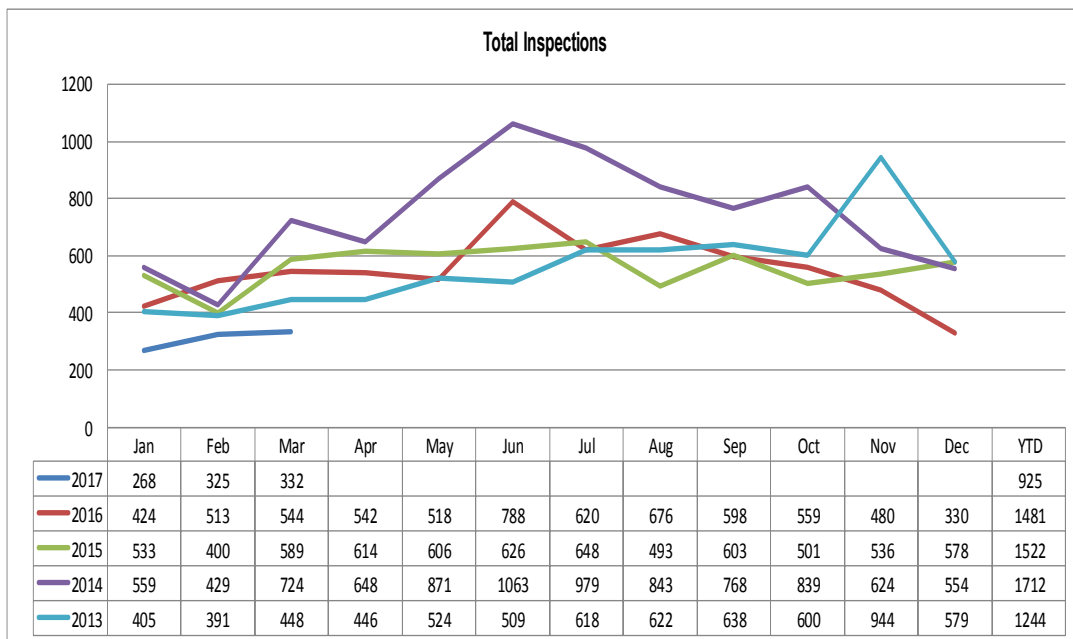
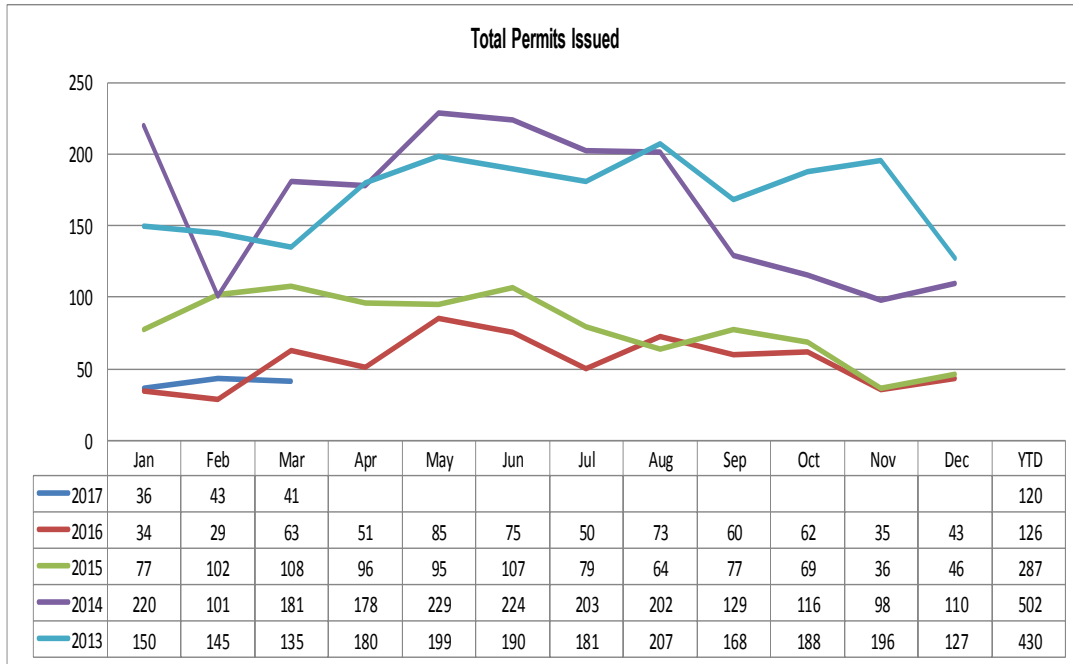
Project 68 -

Building 1 is has a conditional occupancy. Work phases 5,6, & 7 are nearing completion. Emergency responder coverage needs completed for the building.

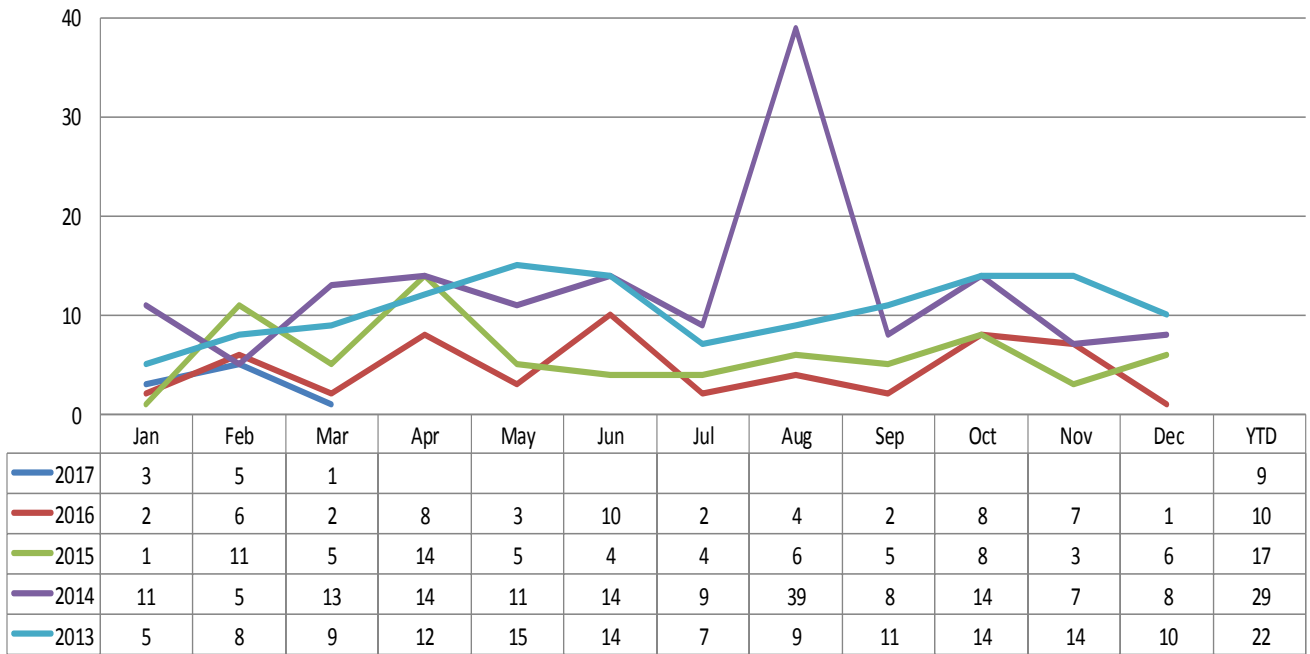
BOARD AND COMMISSION STATISTICS MARCH 2017



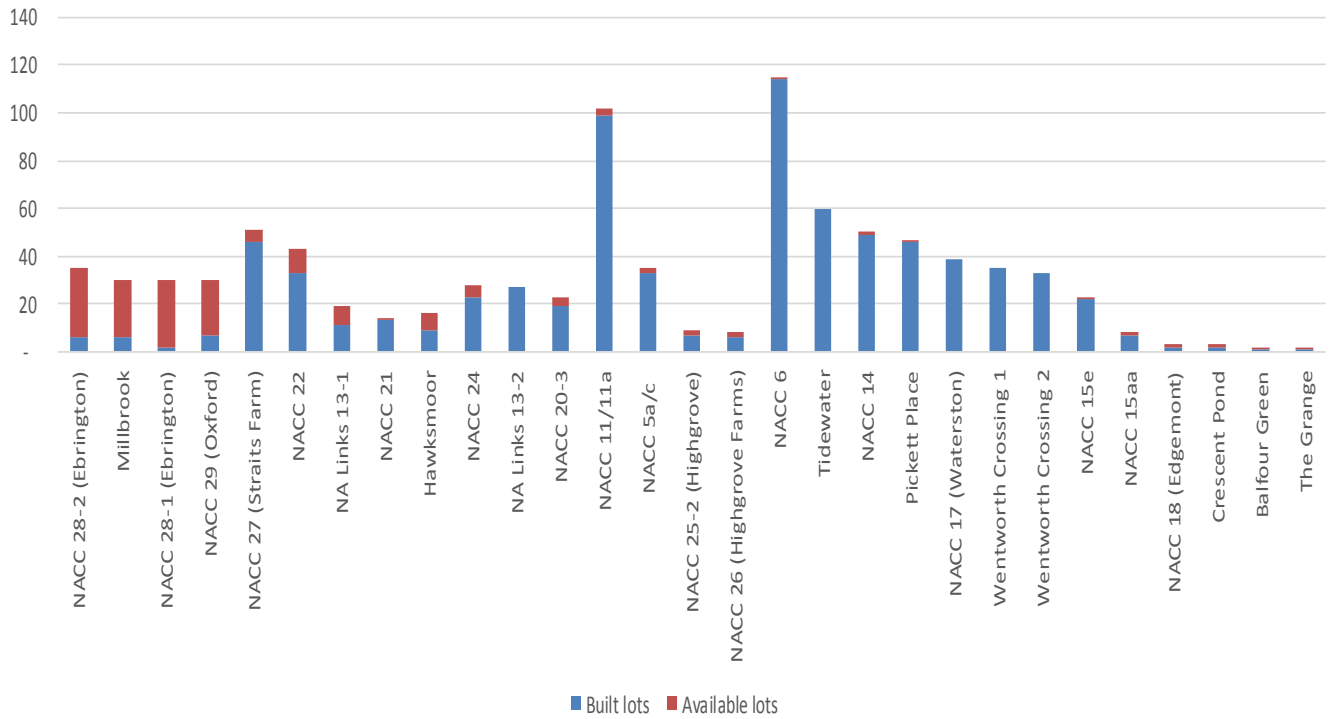
BUILDING AND ZONING STATISTICS MARCH 2017



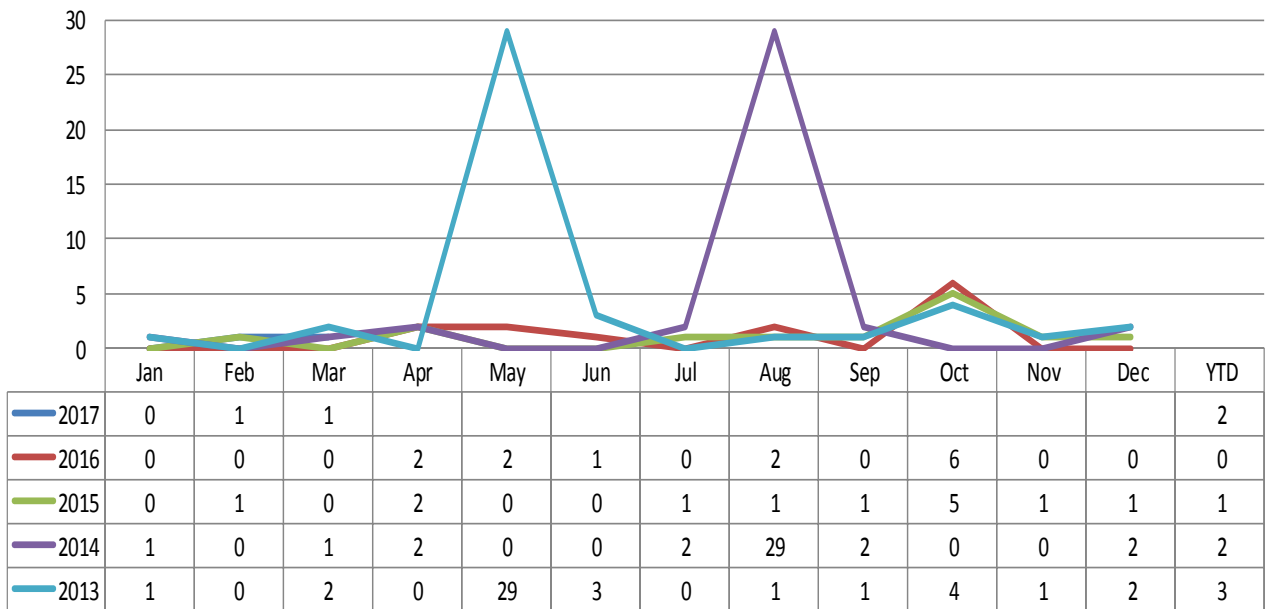
New Residential Building Permits



Subdivision Summary



New Commercial Building Permits



Total Commercial Square Footage Under Construction

