



## Cemetery Restoration Advisory Board May 11, 2016 Meeting Minutes

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The meeting was called to order by Chair Brian Zets at 3:40 p.m.

### **Roll Call:**

Brian Zets, Chair	P
Denise Kohn, Vice-Chair	P
Bill Resch	P
Nancy Ferguson	P
David Cline	P
Roger Chandler	P
Kate Macchi	P

Also present: Jennifer Mason - Clerk of Council, and Mark Nemec – Director, Service Department/Staff Member.

### **Approval of the March 9, 2016 meeting Minutes:**

Roger Chandler moved to approve the minutes. Bill Resch seconded, and all voted to approve the April 13, 2016 minutes.

### **Approval of the Agenda:**

Bill Resch moved to approve the agenda. Roger Chandler seconded, and all voted to approve the agenda.

### **Updates:**

#### **(a) Ohio Valley Archaeology, Inc. and (b) monument restoration**

Nancy Ferguson reported that Ohio Valley Archaeology, Inc. (OVA) had finished their excavation and had dug up all monuments for which the original location wasn't known. Objects that were excavated were being stored in a city-owned garage and were carefully placed on pallets. Chair Zets asked and Mark Nemec confirmed that the garage was locked and secured. Chair Zets asked about the condition of the stones. Nancy Ferguson replied that all were photographed and documented, the majority needed cleaning, there were fewer than originally estimated, and that not many needed re-construction. Nancy Ferguson further reported that approximately 10 bases were in place, most were sunken into the ground, and that the Service Department would help to raise them up.

Chair Zets asked about the rumored presence of a house on the Old Burial Grounds. Nancy Ferguson clarified that Dr. Burks stated it was likely a building to store bodies that couldn't be buried in winter when the ground was frozen.

Nancy Ferguson told the CRAB members that Dr. Jarrod Burks would be making a presentation to the Cemetery Restoration Advisory Board and Council when the OVA report was done and that she would try to arrange for a separate presentation for a CRAB meeting. The OVA report was expected to be completed by June 1<sup>st</sup> and would likely be presented to Council sometime in July.

**What is the plan for the Old Burial Ground – micro/macro ideas – how does it fit in?**

Members discussed security of the location and how to keep the stones from being disturbed again. A walled garden was suggested as well as benches to encourage visitors and discourage running around. Bill Resch advised not to design only with vandals in mind. Nancy Ferguson proposed a security camera monitored by the police station.

Bill Resch talked about working with the Parks and Trails Advisory Board to run a leisure trail stub to the Old Burial Ground along with appropriate signage. This could be done as part of the larger Rose Run development project.

Getting quotes and determining pricing were discussed, along with involving city planners in the design and bidding process. Opening up an account for donations and applying for grants as a board were talked about as possibilities for additional funding.

Nancy Ferguson told members that Findagrave.com contained listings of people buried at specific cemeteries.

**Outline for report to city council in August**

Nancy Ferguson brought a drafted outline (attached) for a written report that CRAB members could prepare for Council and asked for volunteers to draft particular sections. She asked that members think about what sections they could work on. Roger Chandler stated he would sketch up the plans.

Nancy Ferguson spoke briefly about signage and how it could include a web link or QR code for further information.

Roger Chandler, who stated his background was in historical architecture, let members know that he had a connection with Kirk Cordell at the National Center for Preservation Technology and Training (NCPTT). He would ask Mr. Cordell

for guidance on best practices for monument restoration and if they knew about available grants for that type of work.

Bill Resch suggested a separate section in the CRAB report for park trail connectivity to the Old Burial Grounds.

Chair Zets recommended making a joint presentation of CRAB's report and recommendations to Council in August, at the same meeting as OVA give its report in July or August.

**Old Business/Engaging Eagle Scouts:**

Chair Zets was aware of the work of Eagle Scouts in the Pataskala area and noted that they got involved in important projects and did fundraising. Nancy Ferguson stated she had an older list of Boy Scout Troops, which included where their meetings were held, and she would try to locate that list.

**New Business:**

Mark Nemec offered to check on easements in the area around the burial grounds.

Nancy Ferguson told members that she would not be present for the June meeting but suggested that CRAB members interview another restoration company in her absence.

**Walk to cemetery and view progress, weather permitting:**

Chair Zets stated that anyone was welcome to walk to the cemetery after the meeting was over.

**Adjournment:**

With no further business to conduct, Nancy Ferguson motioned to adjourn the meeting. Denise Kohn seconded the motion, and all voted in favor of adjournment. The meeting was adjourned at 4:50 p.m.

Signed:

  
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Brian Zets, Chair

  
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Jennifer Mason, Secretary

8/23/16  
Date

Draft

Cemetery Restoration Advisory Board  
Progress Report and Recommendation

August 16, 2016 (?)

- I. **History of the Old Burial Grounds-** including the names of people known to be buried there and a separate list of those known to be reinterred.
- II. **Phase I of the Restoration- Ohio Valley Archeology**  
(include a brief description of the research, mapping, magnetic surveying results, ground penetrating radar results, probing/coring, fence delineation, excavation, stone excavation and stone documentation completed by Ohio Valley Archeology.)

For complete information, please see the attached report.

- III. **Recommendations for Phase II of the Restoration-**  
Include information on:
  - \* Number of monuments which can be **installed without restoration** or duplication and an estimate of the approximate cost.
  - \* Number of monuments which will **need to be restored** before they can be reinstalled, and an estimate of approximate cost of the restoration and the installation.
  - \* Number of monuments which will **need to be reproduced** before installation, and the approximate cost of duplication and installation.
- IV. **Recommendations for Signage**, including personal information available on the people buried in the Old Burial Grounds.
- V. **Recommendations for a new monument** which includes the names of people thought to be buried there, along with a space for additional names

as they might be discovered. Also, a list of people known to be reinterred elsewhere.

VI. Recommendations for additional **landscaping** including a wall (?) or fencing (?), benches (?), sidewalk to connect cemetery with the parking lot (?)

VII. Recommendations concerning **security**

VIII. Recommendations for ongoing **maintenance** and restoration.

- No power washing
- No soap or other chemicals, other than D/2 Biological Solution
- (other information from the NCPTT (National Center for Preservation Technology and Training) to be added here
- Recommended budget for annual maintenance and restoration.