



Cemetery Restoration Advisory Board  
May 15, 2019 Meeting Minutes  
Village Hall

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**Call to Order:**

The meeting was called to order by Chair Zets at 3:22 p.m.

**Swearing in of New Members:**

Chair Zets administered the Oath of Office to Victor Wilson who was appointed by council as a voting member.

**Roll Call:**

Brian Zets, Chair	P
Victor Wilson, Vice Chair	P
Bill Resch, Secretary	P
Nancy Ferguson	A
Thomas Shockey	P
TBD	
TBD	

Staff members present: Jennifer Mason, Clerk of Council, and Mark Nemec, Public Service Director

**Approval of the March 28, 2019 meeting minutes:**

Chair Zets moved to approve the March 28, 2019 meeting minutes and Member Resch seconded. Two voting members voted to approve the minutes and one voting member abstained (Wilson). The March 28, 2019 minutes were adopted.

**Approval of the Agenda:**

Chair Zets asked if there were any proposed changes to the agenda. Hearing none, he moved to accept the agenda. Secretary Resch seconded and all voting members approved the agenda.

**Hearing of Visitors:**

None.

### **Cemetery Restoration Update and Discussion:**

Clerk Mason told the CRAB that council should be seeing the Rose Run 2 conceptual plan presentation on June 4<sup>th</sup> and that she would send out an email with that date. She encouraged any members who had not yet seen the presentation to catch it there.

The CRAB discussed the historical sign for the New Albany Cemetery. Secretary Resch said that the New Albany Plain Township Historical Society had been through the process of having a sign made. Director Nemec wanted to know who was crafting the language. Member Resch noted that John Saveson had written the text for the sign at the Ealy House. Chair Zets asked and Director Nemec replied that he could find out what the text limitations were and how the size of the sign would impact the cost. Chair Zets wondered if the sign should go up right away. Director Nemec offered that the sign could be installed then moved later by the Public Service Department.

Director Nemec reported that he had communicated with Public Information Officer Scott McAfee about a web page or pages for the New Albany Cemetery. Information Officer McAfee was on board, asked for whatever text the CRAB wanted to post, and offered to take photos of the cemetery. Chair Zets recalled that Member Ferguson had ideas for the web pages. Denise Kohn was working on the final list of who was interred. The CRAB chose to continue this discussion when more members were present.

Director Nemec reported that a city had purchased a push mower to take care of the grass around the cemetery headstones and the Public Service Department staff was maintaining the cemetery.

The CRAB discussed possible time frames for Rose Run 2 development. Director Nemec offered that staff would know more about that project after council's annual Capital Projects Workshop. CRAB members talked about the Rose Run 2 presentation and possible amenities.

Clerk Mason distributed a drafted Resolution which would reorganize the CRAB to seven voting members. CRAB members suggested changes to the title and body of the resolution to clarify that the board was expanding, but reorganizing. (See attachment). Clerk Mason told the CRAB that she would send the revised resolution to Chair Zets and Council Member Fellows, and hopefully get the resolution on the June 4<sup>th</sup> council agenda.

Chair Zets moved to send the resolution to council for consideration at the June 4<sup>th</sup> meeting with the changes suggested at this meeting. Vice Chair Wilson seconded and all voting members voted to approve the motion.

**Other Business:**

None.

**Schedule the next meeting:**

The next meeting was scheduled for June 12, 2019 at 3:30 p.m.

**Poll members for comment:**

None.

**Adjournment:**

The meeting was adjourned at 4 p.m.

Signed:

\_\_\_\_\_  
Brian Zets, Chair

\_\_\_\_\_  
Bill Resch, Secretary

\_\_\_\_\_  
Date

PROPOSED



Prepared: 05/15/2019  
Introduced: 06/XX/2019  
Revised:  
Adopted:  
Effective:

## RESOLUTION R-XX-2019

*Reorganize*  
**A RESOLUTION TO ~~EXPAND~~ MEMBERSHIP ON THE CEMETERY RESTORATION ADVISORY BOARD TO SEVEN VOTING MEMBERS AND NO NON-VOTING MEMBERS**  
*Eliminate non-voting + making all 7 member as voting*

**WHEREAS**, on October 20, 2015, council passed resolution R-45-2019 to create the Cemetery Restoration Advisory Board, creating positions for three voting members; and

**WHEREAS**, due to sufficient volunteerism in the community, on December 15, 2015, council passed resolution R-66-2019 to expand the Cemetery Restoration Advisory Board to include four resident voting members and three non-voting members, and the non-voting members could be residents or non-residents; and

**WHEREAS**, the Cemetery Restoration Advisory Board makes recommendations to council but does not have final decision making authority; and

**WHEREAS**, all Cemetery Restoration Advisory Board members are now residents of the City of New Albany and, at times, it has been difficult to gather a quorum; and

**WHEREAS**, the Cemetery Restoration Advisory Board's work is ongoing, with Phase II of the restoration of the New Albany Cemetery to be completed, and Wagner Cemetery needing headstones repaired and its landscaping and boundaries improved.

**NOW, THEREFORE, BE IT ORDAINED** by Council for the City of New Albany, Counties of Franklin and Licking, State of Ohio that:

**Section 1:** The Cemetery Restoration Advisory Board shall be expanded to include seven voting members, all of whom shall be residents of the City of New Albany.

*and no non-voting members*

**Section 2:** The Cemetery Restoration Advisory Board members shall be appointed by council, serve three year staggered terms, and serve without compensation.

**Section 3:** The Cemetery Restoration Advisory Board shall continue to assist and advise council and the city manager on matters related to the restoration of New Albany cemeteries and monuments.

**Section 4.** It is hereby found and determined that all formal actions of this council concerning and relating to the adoption of this resolution were adopted in an open meeting of the council, and that all deliberations of the council and or any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121 of the Ohio Revised Code.

**Section 5:** Pursuant to the Article VI, § 6.07(A) of the Charter of the City of New Albany, this resolution shall take effect upon adoption.

**CERTIFIED AS ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**Attest:**

\_\_\_\_\_  
Sloan T. Spalding  
Mayor

\_\_\_\_\_  
Jennifer H. Mason  
Clerk of Council

**Approved as to form:**

\_\_\_\_\_  
Mitchell H. Banchefsky  
Law Director