



## Cemetery Restoration Advisory Board June 23, 2017 Meeting Minutes

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### **Call to Order:**

The meeting was called to order by Chair Zets at 8:44 a.m.

### **Roll Call:**

Brian Zets, Chair	P
Denise Kohn, Vice Chair	P
Bill Resch	A
Nancy Ferguson	A
David Cline	P
Mary Fee	P

Also present: Staff members Jennifer Mason, Clerk of Council, and Mark Nemec, Public Service Director

### **Approval of the April 17, 2017 meeting minutes:**

Chair Zets moved to approve the minutes and Vice-Chair Kohn seconded. All voting members approved and the minutes were passed.

### **Approval of the Agenda:**

Chair Zets moved to accept the agenda. Vice-Chair Kohn seconded and all voting members approved the agenda.

### **Hearing of Visitors:**

None present.

### **Prioritize items that need to be done in order for the city to restore the Old Burial Grounds and fulfill the Advisory Board's recommendations:**

The Board discussed City Council's support for the restoration and lack of details around future development plans for the area around the cemetery, including the plans for Rose Run.

The Board agreed that they were against the installation of temporary horse fencing. Several members expressed concern that the horse fencing would become permanent. Chair Zets recalled that horse fencing was rejected at prior CRAB meetings. Several members did not see vandalism as likely given the proximity to the Police Department

and, at least until rod iron fencing could be installed, preferred a security sign be placed indicating the area was monitored by camera. Director Nemec stated that the Public Service Department could put in a sign about camera surveillance.

The Board discussed and agreed to recommend that the stones be restored and reset in the cemetery now, and not left stacked in storage. Some stones/bases were too large and heavy to be stored. Erecting the stones would be a reminder that further work needed to be done. Until further development, some items could still be installed, like the flag pole and historical marker.

Chair Zets moved to recommend to Council the following two steps to restore the New Albany cemetery.

**Phase I - Immediate:**

- Repair, restore, and reset existing headstones. Cost ~\$14,000.
- Replace and reset 6 headstones too damaged to repair and reproduce and reset 6 headstones for which there is complete information but no stone was located. Cost ~\$9,000.
- Erect a flag pole and historical marker at the site.
- Add one or more page(s) to the city's website about the cemetery

**Phase II – When the city further develops the area around the cemetery:**

Additional fencing, signage, hardscaping, etc. as recommended in the CRAB's Report and Recommendation to Council.

Vice-Chair Kohn seconded the motion and all voting and non-voting members approved.

Clerk Mason offered to give this recommendation to Council during the CRAB report on council's agenda. Chair Zets could not attend the July 5<sup>th</sup> meeting due to travel. Members Fee and Kohn volunteered to be present at the July 5<sup>th</sup> council meeting.

The Board agreed to meet again when Phase II was being planned and anticipated that would be when the extension of the Rose Run corridor development was being designed.

**Old Business:**

None.

**New Business:**

None.

**Schedule the next meeting:**

No subsequent meeting was scheduled. It was agreed that additional meetings could be scheduled as needed.

**Poll members for comment:**


None.

**Adjournment:**

Chair Zets moved to adjourn. Vice-Chair Kohn seconded. The meeting was adjourned at 9:12 a.m.

Signed:

  
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Brian Zets, Chair

  
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Jennifer Mason, Clerk/Secretary

4/2/18  
Date