



## NEW ALBANY CITY COUNCIL MEETING MINUTES

April 5, 2016

### CALL TO ORDER:

Mayor Spalding called to order the New Albany City Council Meeting of April 5, 2016 at 6:30 p.m. at the New Albany Village Hall, 99 West Main Street, New Albany, Ohio. Staff attending were City Manager Joseph Stefanov, Deputy City Manager Debra Mecozzi, Police Chief Greg Jones, Finance Director Chad Fuller, Law Director Mitch Banchefsky, Community Development Director Jennifer Chrysler, City Engineer Ed Ferris, Public Service Director Mark Nemec, Public Information Officer Scott McAfee, and Clerk of Council Jennifer Mason.

Council Member Spalding led the assemblage in the Pledge of Allegiance.

### ROLL CALL:

The following Mayor/Council Members answered Roll Call:

Mayor Spalding	P
CM Colleen Briscoe	P
CM Chip Fellows	P
CM Glyde Marsh	P
CM Michael Mott	P
CM Steve Pleasnick	P
CM Matt Shull	P

### ACTION ON MINUTES:

Mayor Spalding asked if Council had reviewed the March 15, 2016 minutes and if they had any proposed additions or corrections to the proposed meeting minutes. Having none, Council Member Briscoe moved and Council Member Shull seconded the motion to approve the minutes. Council voted with six yes votes and one abstention (Marsh abstained) on the motion. The March 15, 2016 minutes were approved.

### ADDITIONS OR CORRECTIONS TO THE AGENDA:

Mayor Spalding asked if Council or Staff had any additions or corrections to the agenda. No additions or corrections were requested.

### HEARING OF VISITORS:

Proclamation Recognizing May as Fair Housing Month – Mayor Spalding read the body of the proclamation aloud then invited Thom Curnutte, Representative from Central Ohio Fair Housing Association, Inc. to address those present. Mr. Curnutte thanked Council for the recognition and described how the Central Ohio Fair Housing Association encouraged fair housing practices through education, assisting victims, identifying barriers, working with elected officials, and ensuring laws were enforced.



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### BOARDS AND COMMISSIONS:

PLANNING COMMISSION AND BOARD OF ZONING APPEALS: Council Member Shull stated that Planning Commission met on March 21<sup>st</sup> and addressed 3 items. 1) A final development plan with requested variances submitted by Daimler Group for the Walton Office Park. That plan was approved after much discussion. Mayor Spalding asked and Council Member Shull answered that there was no community participation on this item, although there has been community participation in the past. 2) A third request for a time extension for submission of a final development plan by Canini & Associates. That item was tabled. Planning Commission requested that the applicant re-start the process since the prior extension had expired. 3) A variance requested by 5+Design for the Dairy Queen drive-thru menu sign. Dairy Queen wanted a 7.5 sq. ft. extension on their current sign. Request was denied, however it was noted that Dairy Queen could replace their current sign with a 32 sq. ft. sign without needing a variance.

Mayor Spalding stated there was another Planning Commission meeting on April 4<sup>th</sup> along with a Board of Zoning Appeals meeting. Both meetings involved a conditional use, final development plan, and requested variances for a spec warehouse planned by Pizutti. Mayor Spalding stated that that warehouse could be moved to another location on the Beauty Campus closer to Pizutti's other spec building. Several variances came before Planning Commission on that building and Mayor Spalding reported that they were approved after nearly 2 hours of consideration.

Council Member Mott stated the Board of Zoning Appeals' organizational meeting was March 28<sup>th</sup>. Council Member Mott stated that he swore in new members, Mike Durik and Alicia Miller, and that Julie Kriss was elected chairperson, Jesse Thomas was elected vice-chairperson, and Mike Durik was elected secretary.

PARKS AND TRAILS ADVISORY BOARD: Council Member Pleasnick reported to Council that PTAB had completed a study and distributed a map (attached) of existing and potential trails for council to review. Council Member Pleasnick explained that the city had the near-future capability of closing more loops, and that PTAB would be making recommendations to council for construction costing in the realm of \$350,000. Council Member Fellows asked about budgeting for certain sections. City Manager Joseph Stefanov noted that some were paid for with the Safe Routes to School grants. Council Member Fellows asked when the north-side section of Loop #9 would be completed. City Manager Stefanov responded that negotiations with the owners of the Prairie House were a factor in the timing. City Manager Stefanov told council there could be more trail opportunities in the north around Bevelhymer.

ACHITECHTURAL REVIEW BOARD: Council Member Shull stated that a meeting was scheduled for April 11<sup>th</sup>.



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BOARD OF CONSTRUCTION APPEALS: Council Member Marsh stated that the BCA held its organizational meeting and returned everyone to the same position as the previous year.

CEMETARY RESTORATION ADVISORY BOARD: Council Member Mott reported that CRAB would be meeting on April 13<sup>th</sup>.

ECONOMIC DEVELOPMENT COMMISSION: No meeting.

PUBLIC RECORDS COMMISSION: No meeting.

### **CORRESPONDENCE AND COMMUNICATIONS:**

NONE.

### **SECOND READING AND PUBLIC HEARING OF ORDINANCES:**

NONE.

### **INTRODUCTION AND FIRST READING OF ORDINANCES:**

#### **ORDINANCE O-07-2016**

Mayor Spalding read by title AN ORDINANCE TO AMEND CHAPTERS 909 "CONSTRUCTION POLICY", 1178 "RIGHTS-OF-WAY", AND 1305 "BUILDING ADMINISTRATION" OF THE CITY OF NEW ALBANY, OHIO'S CODIFIED ORDINANCES.

Community Development Director Jennifer Chrysler explained that the city starting building a fiber optic network in 2008 resulting from conversations regarding the next level of infrastructure that the city wanted in the community. The city partnered with AEP, which constructed and owned the backbone of the network, and the city built loops off of that backbone based on a 30 year lease with AEP. The city marketed that network for development purposes and successfully attracted numerous companies. The city also benefitted from the network as it was used for the city's internet services, data storage and disaster recovery supported by the city's partner WOW, communications and connectivity for the city's 911 system, and to connect the Service Department, Village Hall, and the Police Department such that they could all use GIS servers.

This ordinance modified the requirements for building to the fiber network in the city's building and construction codes. The proposed code provided a set of solid standards that could be referred to prior to construction, during the design phase, and afterwards by inspectors.



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Council Member Pleasnick asked about the purpose of the 6" tracer wire. Director Chrysler explained that companies used the city's fiber network for primary or back-up services and a cut in services could be catastrophic, particularly for connected data centers and technology companies. The ordinance codified the installation of the tracer wire as a way for the inspectors to locate the lines in a similar way to other buried utilities.

Council Member Briscoe asked and Director Chrysler explained that a handhole was the box where fibers terminated and were spliced together with other lines. Director Chrysler further explained that the existing code required construction to the right-of-way, but did not require building to the closest handhole, which had resulted in confusion and, in some cases, lines terminating hundreds of feet away from the handhole.

Mayor Spalding set the ordinance for second reading and public hearing at the April 19, 2016 meeting.

### **ORDINANCE-08-2016**

Mayor Spalding read by title AN ORDINANCE TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES DURING THE FISCAL YEAR ENDING DECEMBER 31, 2016 AND ISSUE THEN AND NOW CERTIFICATES.

Finance Director Chad Fuller stated that the Section 1 of the ordinance increased appropriation for codification. \$5,000 was initially budgeted, however more was needed as the city was catching up on prior years of codification where the money was budgeted but the supplementation didn't occur. Director Fuller explained that after this year's expenditure, the ongoing cost for codification was expected to be \$8,000 and updates would occur regularly.

Director Fuller stated that Section 2 related to the grant and loan awarded to the city from Ohio Public Works Commission (OPWC) for the construction of a roundabout at SR 62 and Greensward. He acknowledged that council had not decided if the city would move forward with that project, however, since the funds were approved it made sense to appropriate the money now and increase the revenue estimate, so that if the project were to go forward, no additional appropriations would be necessary.

Director Fuller stated Section 3 related to budgetary transfers within three funds, the General Fund, the Capital Improvement Fund, and the Water and Sewer Fund. The ordinance changed where the money was appropriated in various line items, taking from one and putting into another. He stated there was a net zero increase in those funds, no additional dollars were appropriated, and only allocations were changed.

Director Fuller stated that Section 4 authorized Then and Now Certificates for Town Park LLC, which operated the business park shuttles, and for E.P. Ferris. In both cases, there was a misunderstanding regarding the issuance of the 2016 purchase orders. Council Member Shull asked if the Then and Now Certificates were to pay bills from 2015. Director Fuller answered that some Town Park LLC bills were



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from 2015 and that the accounting issue arose when Town Park's contract with the city automatically renewed before the Finance Department was able to issue a new purchase order. As some of Town Park's expenses pre-dated the new purchase order, the Then and Now Certificate stating that the money was appropriated and available was necessary. On the E.P. Ferris contract, the expenses were for 2016, but again, the purchase order was issued after some expenses were incurred.

City Manager Joseph Stefanov explained that there were two types of purchase orders for contracted professional services, one for a specific project which could be carried over from one year to the next, and the other for an annual contract that's not specifically tied to a project. City Manager Stefanov stated there was some confusion over whether Town Park was contracted for the year or as an ongoing project. It was initially treated as an ongoing project, but more correctly should have been treated as an annual contract, and the Then and Now Certificate picked up expenses for the first couple of months of the year. Council Member Shull asked and City Manager Stefanov confirmed that the shuttle services would be treated as an annual contract as would the E.P. Ferris contract where it was simply a matter of having the contract approved but someone forgetting to enter a requisition for a purchase order.

### RESOLUTIONS

#### **RESOLUTION R-15-2016**

Mayor Spalding read by title A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN ODOT CONSENT LEGISLATION FOR THE CONSTRUCTION OF AN INTERCHANGE FACILITY ALONG STATE ROUTE 161 AT THE MINK STREET OVERPASS AND THE INSTALLATION OF THREE SIGNALIZED INTERSECTIONS.

City Manager Joseph Stefanov explained that this resolution was required by the Ohio Department of Transportation (ODOT) in order to do a capital project in partnership with a municipality. The interchange was currently outside the city's jurisdiction, however ODOT did not typically maintain signals and lighting packages. The consent legislation stated that ODOT would be responsible for acquiring all of the necessary right-of-way and taking care of all of the construction and the city would be responsible for the ongoing maintenance. City Manager Stefanov reminded council of the Road Maintenance Agreement with Licking County as part of the anticipated Annexation Agreement for this area to take of the signals, as Licking County also did not maintain traffic signals, which made this agreement with ODOT redundant, but required.

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.

Council Member Pleasnick moved to adopt the resolution. Council Member Briscoe seconded and Council voted with seven yes votes to approve Resolution R-15-2016.



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### RESOLUTION R-16-2016

Mayor Spalding read by title A RESOLUTION TO AUTHORIZE THE CITY MANAGER TO REQUEST AND ACCEPT THE SUM OF EIGHT MILLION SEVEN HUNDRED TWENTY FIVE THOUSAND DOLLARS (\$8,725,000.00) FROM THE NEW ALBANY COMMUNITY AUTHORITY ECONOMIC DEVELOPMENT FUND FOR ECONOMIC DEVELOPMENT PROJECTS AND INCENTIVES.

Finance Director Chad Fuller told council that this resolution was necessary for the city to withdraw business park income tax revenue from the New Albany Community Authority. Director Fuller reminded council that the city was required to share a percentage of the business park income tax revenue with the Community Authority in order to retire debt issued by the Authority on the city's behalf. A portion of the income tax revenue that exceeded the amount of the debt service payment could be withdrawn each year for projects and expenses that promoted the growth of the business park.

Director Fuller stated the city would require \$8,725,000 in 2016 for the following business park related projects:

- Innovation Campus West- \$950,000
- Innovation Campus Way – Mink Road Connector – \$5.5mm
- Smith's Mill Drop Lane - \$750,000
- Business Park South Waterline Design - \$500,000
- Innovation Campus Way – sanitary and water to Harrison – \$245,000
- Incentives – \$550,000
- Beech Rd. Landscaping – \$225,000

On March 4, 2016, the Community Authority Board approved the staff's request for up to \$8,725,000 conditioned upon council's approval of the authorizing legislation. The city was also awarded reimbursement grants in the amount of up to \$3,000,000 for the Innovation Campus projects. Director Fuller stated it was likely that the city would be able to reimburse the full amount of the grants to the Authority fund when the projects were completed and that the money would be placed in the Economic Development Capital Improvement Fund which council approved at the last meeting. Director Fuller explained to council that the city would be able to appropriate based on the grants so the city may not have to draw down the full \$8,725,000, and that the city planned on returning to the Authority as much as possible.

Council Member Briscoe asked if the money returned to the Community Authority would be applied to the existing debt. Council Member Fellows responded that it would not. It would only offset the money drawn down and maintain more money within the Authority.

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.



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Council Member Pleasnick moved to adopt the resolution. Mayor Spalding seconded and Council voted with seven yes votes to approve Resolution R-16-2016.

### **STANDING COMMITTEE REPORTS:**

- A. Finance Committee: No report.
- B. Safety Committee: No report.
- C. Public Utilities: No report.
- D. Service and Public Facilities Committee: No report.
- E. Planning and Economic Development Committee: No report.
- F. Administration Committee: No report.
- G. Grants and Non-Profit Funding: No report.

### **REPORTS OF REPRESENTATIVES:**

- A. Council Representative to MORPC: No meeting.
- B. Council Representative to Plain Local Schools: Council Member Fellows told Council that Plain Local Schools was moving ahead with interviewing for the superintendent position. They had four candidates, two of which were scheduled for an interview that same evening, and another on April 7<sup>th</sup>. The public was welcome to attend and ask questions.
- C. Council Representative to Plain Township: Council Member Marsh stated that Plain Township was interested in knowing if the city would be in the salt business next year and Council Member Marsh assured them the city would be. He further reported that the Plain Township Fire Department had experienced an increase in activity over the previous year. Council Member Marsh noted that activity had gone up every year for the last 6 years which was expected.

### **REPORTS OF VILLAGE OFFICIALS:**

- A. Mayor: Mayor Spalding reported that he, Council Member Marsh, and Council Member Shall attended the 2016 Springfest put on by the Community Events Board (CEB). He observed 3 police officers on duty who were directing the traffic. Mayor Spalding stated that the even was extremely



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well attended and the football stadium stands were full as well as the concrete pad. The weather was beautiful and everyone searched for eggs safely. Mayor Spalding and Council Member Fellows commended the CEB for organizing the event.

Mayor Spalding further reported that he and City Manager Joseph Stefanov attended the second meeting of the Central Ohio Mayors and Managers Association (COMMA) hosted by Mayor Kessler from Bexley. Mayor Spalding noted that Mayor Kessler was interested in a regional approach to legislation, instead of city by city, and possibly addressing issues like plastic grocery bag litter and cell phone usage while driving. Mayor Spalding stated that the guest speaker was Representative Anne Gonzales who gave COMMA an update on the Ohio General Assembly. She also talked about a capital bill which would allow for some community projects to be funded by the state. Mayor Spalding reminded council that New Albany had made a request for some state funding to support the building of an amphitheater and highlighted the amount of competition for those funds.

- B. Clerk of Council: Clerk of Council Jennifer Mason stated that Clerk of Courts Penny Winters reported that the Mayor's Court payout to the city for February 2016 was \$7,748.50.
- C. Finance Director: Finance Director Chad Fuller told council that he did not have a report for this meeting but that he anticipated reporting on quarterly financials at the next meeting.
- D. City Manager: City Manager Joseph Stefanov stated that he forwarded the city's written report in an email that afternoon and that the March report would be following shortly.

City Manager Stefanov also asked council if the first Tuesday in May would work for council to hold the Capital Projects meeting. Council responded positively and the meeting was scheduled for May 3, 2016 starting at 1 pm. Food would be provided after the capital projects meeting but before the regular council meeting. Council Member Mott asked and Clerk Mason agreed to send out a reminder email about this event.

- E. City Attorney: No report.

### **OTHER BUSINESS:**

In response to a past council inquiry, Public Service Director Mark Nemecek stepped up to report his findings about the cost and requirements of owning a salt piler. Director Nemecek contacted the company that currently provides the piling and asked about their unit which was an 80ft long conveyor made of stainless steel which could be operated in a radial pattern. The cost for the stacker portion of the piler was approximately \$51,000 and the end-dump portion was about \$48,000. The past few years, the city spent about \$3.55 per ton to pile around 2,000 tons of salt which equaled \$7,100 per year. At that rate, it would take 14 years to pay off the purchase price of the piler. Additional costs to owning a piler would include paying workers to operate it, maintain it, and keeping the piler stored. Currently, Direct Nemecek





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stated there was not sufficient garage space to store a piler. Council Member Pleasnick thanked Director Nemeck and stated that the city had been right to choose to pay for a third party to do the piling. Council Member Shull asked and Director Nemeck answered that the piler folded in half to attach to a trailer but was still challenging to store. Council Member Marsh asked if any part of the piler was not stainless steel. Director Nemeck answered that the chains were not stainless steel and confirmed that the model he researched was intended to handle corrosive materials. Council thanked Director Nemeck for the information.

### POLL FOR PUBLIC COMMENT:

NONE.

### POLL FOR COUNCIL COMMENT:

NONE.

### EXECUTIVE SESSION:

Mayor Spalding moved that council go into executive session pursuant to Ohio Revised Code 121.22(G)(1) For discussion regarding appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; and pursuant to New Albany Charter Section 4.03 (E) for economic development purposes. Mayor Spalding did not anticipate taking action after the executive session. Council Member Mott seconded and Council voted with seven yes votes to go into executive session at 7:20 p.m.

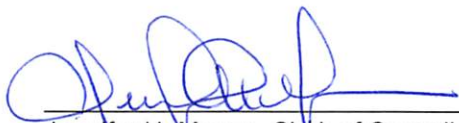
Council Member Briscoe moved that council come out of executive session and resume the regular meeting. Council Member Marsh seconded and Council voted with seven yes votes to come out of executive session and resume the regular meeting at 8:55 p.m.

No action was taken after the executive session.

### ADJOURNMENT:

With no further comments and all scheduled matters attended to, Council Member Briscoe moved and Mayor Spalding seconded to adjourn the March 15, 2016 Regular Council meeting at 8:55 p.m.

### ATTEST:

  
Jennifer H. Mason, Clerk of Council

  
Sloan T. Spalding, Mayor

  
Date

# NEW ALBANY LEISURE TRAIL PRIORITY STUDY

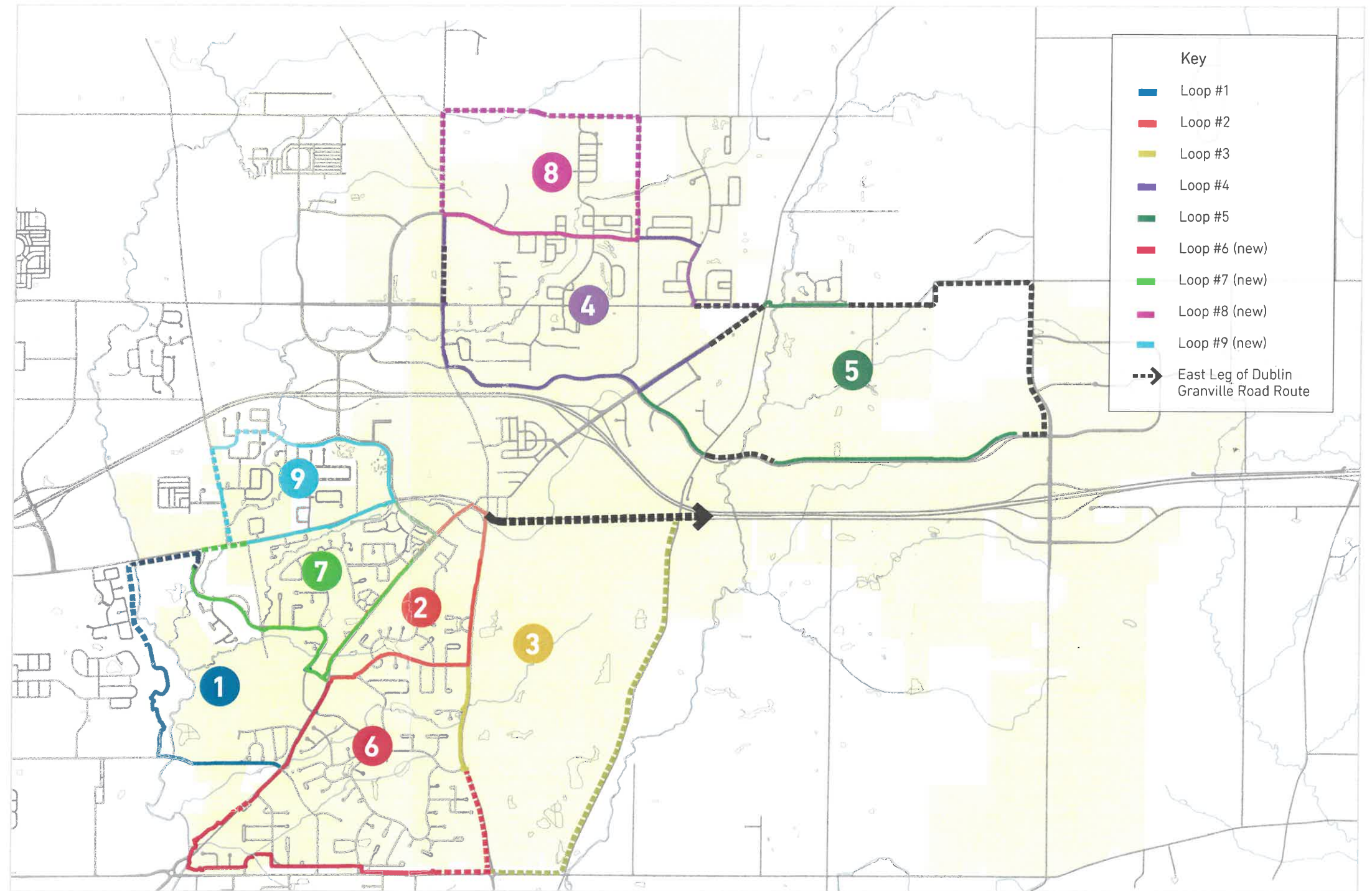
## Prioritization Results DRAFT

As part of the continuous implementation of New Albany's leisure trails system, which to-date includes 35 miles of trails, the Parks and Trails Advisory Board regularly prioritizes gaps within the system which should be addressed. This helps inform where the City focuses trail resources and efforts for the subsequent years. In March 2016, the Advisory Board updated their prioritization list. While previous such efforts have evaluated the individual gaps, this update took a different approach, looking at how the gaps relate to the loops and routes identified in the 2006 Leisure Trails Master Plan, and prioritizing the completion of these loops and routes rather than individual gaps. This provided a more comprehensive approach to the continued development of the trails system.

The 2006 Leisure Trail Master Plan includes two maps that guide the development of trails within the City. The Leisure Trail Master Plan Map identifies where trails and sidewalks are, and where future trails should be located. The Loops and Routes Map builds upon this, identifying five neighborhood loops and three city-wide routes that the future and existing trails create. The intent of this is to show how trails can be constructed to promote neighborhood and city-wide connections.

Advisory Board Members reviewed the existing conditions of the loops and routes to-date, including their distance, miles of trails, miles of sidewalks, gap distance, and any associated physical constraints or considerations. Through this discussion four new loops were identified in order to improve trail connectivity throughout the community. These are identified in the diagram to the right as Loops Six, Seven, Eight, and Nine.

Of these new and existing Loops, One, Six, Nine and Four were identified as highest priority to complete in order to provide important connections throughout New Albany's neighborhoods. The existing gaps in each also coincide with the Leisure Trail Master Plan's three routes identified along Johnstown Road, Reynoldsburg-New Albany Road/SR 605, and Dublin Granville Road. Addressing these gaps would therefore complete not only the loops, but would also work toward completing the routes as well. Additionally, Loops Seven and Eight were also discussed as being important to complete, and should be considered mid-priority. Loops Three and Five were identified as lower priority because they did not provide as many connections to residential neighborhoods, and they would require a greater amount of trail construction to complete. Finally, while discussion focused primarily around loops, the eastern portion of the Dublin Granville Road Route, between Kitzmiller Road and Reynoldsburg-New Albany Road, was the most prioritized route. As the prioritization effort illustrated, the continued growth of New Albany has resulted in the need to update the Leisure Trails Master Plan to reflect new community connections. This excise will serve as an informative first step when this effort is initiated.



HIGH-PRIORITY TO COMPLETE
LOOP #1
LOOP #6
LOOP #9
LOOP #4
EAST LEG OF DUBLIN GRANVILLE RD ROUTE

MID-PRIORITY TO COMPLETE
LOOP #7
LOOP #8
LOWER-PRIORITY TO COMPLETE
LOOP #3
LOOP #5

COMPLETED LOOPS & ROUTES
LOOP #2