



NEW ALBANY CITY COUNCIL MEETING MINUTES

March 5, 2019

CALL TO ORDER:

Mayor Spalding called to order the New Albany City Council Meeting of March 5, 2019 at 6:30 p.m. at the New Albany Village Hall, 99 West Main Street, New Albany, Ohio. Staff attending were City Manager Joseph Stefanov, Law Director Mitch Banchefsky, Finance Director Bethany Staats, Police Chief Greg Jones, City Engineer Ed Ferris, Engineer Mike Barker, Community Development Director Jennifer Chrysler, Public Service Director Mark Nemec, Public Information Officer Scott McAfee, and Clerk of Council Jennifer Mason.

Mayor Spalding led the assemblage in the Pledge of Allegiance.

ROLL CALL:

The following Mayor/Council Members answered Roll Call:

Mayor Sloan Spalding	P
CM Colleen Briscoe	A/P – arrived at 6:45
CM Marlene Brisk	P
CM Michael Durik	A
CM Chip Fellows	P
CM Kasey Kist	P
CM Matt Shull	P

Clerk of Council Jennifer Mason reported that Council Member Briscoe had communicated that she was flying that day and could get stuck in transit. Council Member Durik had let Clerk Mason know that he would be out of town. Mayor Spalding moved to excuse Council Members Briscoe and Durik due to travel. Council Member Shull seconded and council voted with five yes votes to excuse Council Members Briscoe and Durik from the meeting. *Clerk's note: Council Member Briscoe arrived at 6:45 pm.*

ACTION ON MINUTES:

Mayor Spalding asked if council had reviewed the proposed February 19, 2019 regular meeting minutes and asked if they had any additions or corrections. Hearing none, Mayor Spalding moved to adopt the February 5, 2019 regular meeting minutes as amended. Council Member Kist seconded and council voted with four yes votes and one abstention (Brisk) to approve the regular meeting minutes. Minutes were adopted.

ADDITIONS OR CORRECTIONS TO THE AGENDA:

Clerk Mason told council that the scheduled executive session was not needed and could be struck. Mayor Spalding moved to remove item 17, the executive session, from the agenda. Council Member Shull seconded and council voted with five yes votes to amend the agenda to strike the executive session.



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HEARING OF VISITORS:

Officer Rehnert and Amigo

Police Chief Greg Jones introduced Officer Rehnert and Amigo, the city's new police dog. Council watched a promotional video for Shallow Creek Kennels where Amigo was trained. Officer Rehnert described Amigo's capabilities as a drug sniffing and tracking dog and described the dog's extensive travels to this point.

Council Member Kist asked and Officer Rehnert that he spent four weeks at Shallow Creek Kennels training and working with the dog. Council Member Brisk asked and Officer Rehnert answered that anyone could pet the dog, he was very social, and it did not disrupt his work. Council Member Shull asked and Officer Rehnert replied that Amigo was 1 ½ years old and would not get any bigger than his current size. Council Member Kist asked and Officer Rehnert said that the dog went home with him at night and stayed in a kennel at the house. Amigo was a working dog, not a pet. Council Member Brisk asked and Officer Rehnert answered that Willow Wood Pet Resort & Training Center was providing care and several months of flea, tick, and heartworm medicines for about a year. Officer Rehnert and Amigo performed a brief demonstration of Amigo's drug sniffing capabilities.

Franklin County Board of Elections – Voting Machine Presentation

Ralph Hickok and Richard Bookshaw from the Franklin County Board of Elections spoke to council about the new voting machines which would be used at polling sites starting with the May 7, 2019 primary elections. The State of Ohio funded \$10 million and Franklin County funded \$2 Million of the cost of the new machine. Franklin County had 355 poling locations. The PowerPoint presentation is attached.

After the presentation, Mr. Hickok and Mr. Brookshaw demonstration the voting process on the machines that they brought to Village Hall. Council Member Kist asked and the presenters answered that the votes would be counted as they were fed into the chute for the secure bin. Council Member Briscoe asked and the presenters answered that the Board of Elections was required to keep the paper ballots for 22 months, however, with the proper storage, the paper was designed to hold up for ten years. Council Member Fellows asked what percentage of ballots were currently on paper and the presenters answered that, currently, the only paper ballots were provisional, and they made up a very small percentage. They confirmed that this system meant more paper ballots. Council Member Fellows asked and the presenters answered that the voter would feed their own paper ballot into the machine to be counted at poling stations. They also described the process of moving ballots from location to location with representatives from both parties present. Council and the presenters discussed hoping for higher turnouts at elections. Council reviewed a sample ballot that was passed around and discussed with the presenters how much text a single paper ballot could hold.

Mayor Spalding thanked Mr. Hickock, Mr. Brookshaw, and Mr. David Payne, Franklin County Assistant Elections Director for making sure elections were run appropriately and for coming out to New Albany.

New Albany Chamber of Commerce Update

Cherie Nelson, Executive Director of the New Albany Chamber of Commerce, referred to a packet full of examples of the Chamber's print materials which packet was distributed to council. She addressed council on the main areas of how the Chamber spent tourism dollars in 2018. The two main categories were media/community advertising and professional branding. Ads were the most expensive. She told council about partnering with Experience Columbus and Licking County for print advertising. She talked about promoting events in New Albany



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to attract daytime and overnight visitors. She described how the Chamber's website, social media, signs, and other materials promoted many events happening in New Albany, not just the Chamber's programs. The Chamber did paid social media boosts. She explained how printed maps were still popular and the Chamber's maps were in their third printing run.

Ms. Nelson talked about joining Experience Columbus and The Ohio Travel Association. These partners were good resources for education, tours, and events. The Chamber worked with area businesses on work force development, which endeavor was not a large expense. She described creating welcome packets for businesses and new employees to New Albany. She described doing more with the Holiday Tree Lighting celebration which was a success despite the weather. The Chamber updated the New Albany Community Event Board's website subscription. It also worked with the local Rotary Club. She told council 2018 spending was about the same as 2017. She reviewed the examples contained in council's folder handout.

For the upcoming year, she did not expect many changes. Ms. Nelson was expecting to decrease print advertising and move to more on-line advertising. In 2020, with the opening of Rose Run, she anticipated promoting that park. She wanted to pursue a New Albany Arts Festival and had some local art gallery partners to work with her on that. She noted the Council that the Chamber was always open for suggestions.

Mayor Spalding told Ms. Nelson that the Chamber did a wonderful job representing the community. He appreciated the Community Update and working with the Chamber's team on getting New Albany nominated to be named one of Ohio Magazine's Best Hometowns. Mayor Spalding and Council Member Shull were regular users of the Community Calendar. He lauded the Chamber's New Member class which he attended.

BOARDS AND COMMISSIONS:

PLANNING COMMISSION: Mayor Spalding reported the PC reviewed the applications for the All About Kids site at 96 N. High Street where Miller Road was being extended. The PC approved all items after much discussion. One neighbor to the property had questions about timing. The city wanted to see Miller Avenue extended to connect State Route 605 to State Route 62 and this business opportunity gave the city a head start on that project.

PARKS AND TRAILS ADVISORY BOARD: Council Member Fellows reported that the PTAB met and held their organizational meeting. They also went over some trail gap updates and watched the Rose Run project video made by Ms. Reed's 6th Grade Class.

ACHITECHTURAL REVIEW BOARD: No meeting.

BOARD OF ZONING APPEALS: Council Member Brisk reported that two new BZA members were sworn in. The BZA approved larger signage for a building on State Route 605. The BZA also approved a structure variance to place an accessory building at a house on Sutton Place. She explained the strange lot shape and the how the location backed up to State Route 605 as consideration factors. Finally, staff discussed possibly changing zoning regarding accessory structures to incorporate some current trends in building.



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BOARD OF CONSTRUCTION APPEALS: No meeting.

ECONOMIC DEVELOPMENT COMMISSION: No meeting.

PUBLIC RECORDS COMMISSION: No meeting.

CHARTER REVIEW COMMISSION: Council Member Shull reported that the CRC approving changes to Articles VII, VIII, IX, and X. The CRC reviewed Articles XI, XII, XIII, and XIV. No major changes were recommended for the last four articles. The CRC would vote on the final set of changes at the next meeting and get an update on how the changes would be presented to council and the Board of Elections. Law Director Mitch Banchefsky told council he had reached out again to the Franklin County prosecutor who worked with the Board of Elections and they would likely talk more the following week.

CORRESPONDENCE AND COMMUNICATION:

Resident communications regarding new development

Mayor Spalding reported that council received an email from a resident who was upset to learn that the All About Kids daycare was locating nearby to him and the resident did not feel he received adequate notice. Community Development Director Jennifer Chrysler told council that All About Kids applied for a variance with the Planning Commission (PC). The business use of that property was consistent with how it was already zoned. The original site plan was reviewed by the Architectural Review Board (ARB) because of its location in the Village Center but did not require notification because it was consistent with the standards within that code. If All About Kids had requested a new use, different from the existing zoning, then notification of a zoning variance request would have been required by city code. Changes of design or site plan did not trigger notices. The particular variance that All About Kids requested did have a neighbor notification requirement, however, Director Chrysler understood that resident who wrote the email was outside of the required 200 ft. notification range. The resident found out from another neighbor.

Council Member Brisk stated that she thought the complaint was that the ARB hearing did not trigger neighbor notification. She asked if that portion of the code should be revisited. Council Member Brisk understood that building design changes may not be enough to trigger notices, but perhaps this was an opportunity to give notification to nearby residents that something would be changing. She asked and Director Chrysler answered that, for variances, typically in the planning and zoning process, there was a set threshold which required neighbor notification. Normally, a change in use variance request triggered the notification process. In a straight zoning district, like Limited General Employment districts, the Planning Commission (PC) only got involved when there was a request for a variance from the zoning text. PC did not get involved when there was a change already described and approved in the zoning text. The PC considered applications on design issues only when a variance was requested as part of that design. The zoning districts were specific in describing factors like height, setbacks, and noise, all things that would impact an adjacent property. Once the underlying property went through the formal zoning process, all of the factors that could have been a nuisance to a neighbor were already considered as part of the zoning



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standards. Therefore, as long as the applicant met the zoning standards, that use or design had already approved with a public hearing.

Mayor Spalding asked and Law Director Mitch Banchefsky answered that the 200 ft. notification standard was typical for other municipalities. He also believed it was part of the Ohio Revised Code (ORC).

Mayor Spalding asked and Director Chrysler answered that, if a residential community was impacted or the city code required notification, there was no formal, separate notification to the applicable Home Owners Association (HOA). However, city staff had built relationships with a number of HOAs over the years and some HOAs called staff to get background on board and commission agendas and issues. Sometimes staff sent additional notifications to the HOA. The city didn't guarantee extra notifications because often varying staff worked on different projects.

Director Chrysler told council that some municipalities did "adjacent property owner notification." New Albany staff studied maps and over-layed what adjacent, 200 ft., 500 ft., and other notification options would look like, and considered how onerous each would be. When reviewing the policy, staff chose to go beyond "adjacent" to 200 ft. Staff was willing to re-look at the policy again at council's direction. Mayor Spalding stated that if 200 ft. was an industry standard, then he agreed with sticking with that practice. He suggested adding either an informal or formal notification to an HOA for an impacted area. He expressed that New Albany had done a great job generally separating commercial and residential areas, but he expected, in the coming years, particularly in the Village Center, as those two uses started to abut each other more, that these types of issues would become more frequent. He noted that the author of the email was aware that the subject property was for sale.

Law Director Banchefsky asked and Mayor Spalding confirmed that city board and commission agendas were published on the city's website. He granted that the average citizen, with many other cares to attend to, probably wasn't looking at the city's website often. Council Member Briscoe suggested sending an email to each HOA with all board and commission agendas so that staff didn't have pick and choose and match it with an HOA. She observed that some neighborhoods, like Cedarbrook and Plainview, didn't have HOAs. She wasn't sure it was fair to send extra notice to neighborhoods that had HOAs and while not providing anything additional to those without. Expanding the area of notification increased expense and staff time involved. Council Member Shull noted that expanding the notification range would not have impacted the resident who complained as the issue was not one which triggered notification. Council Member Briscoe stated that providing board and commission agendas to HOAs would get more information out even when legal notice wasn't required.

Council Member Brisk supported a method of notification that reached out to HOAs as a reminder that the information was available. Director Chrysler stated staff didn't have a problem with adding HOAs to email blasts. Her only hesitation revolved around staff having the appropriate HOA contact. Staff had some long-standing relationships with folks who led HOAs, but making sure city staff had the right person every year would be a challenge. Council Member Kist worried that providing all agendas was putting too much responsibility on the HOA contact. Council Member Briscoe didn't want to double or triple city staff's work.



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Board and Commission agendas were not long. Council Member Kist also did not want to over-correct. This problem did not appear to be systemic. Someone in the audience stated that her HOA didn't have an email address. Council Member Brisk wanted to think more on informal ways to get the word out. Council suggested articles on the city's website highlighting the various boards and commissions.

Director Chrysler told council that these conversations gave staff items to add to the list to review after the passage of time. She told council that neighbor notifications would be looked at again by staff, benchmarked against other communities to make sure the city's practices were solid, and checked against the ORC. She said staff would get back to council with any recommendations.

SECOND READING AND PUBLIC HEARING OF ORDINANCES:

NONE.

INTRODUCTION AND FIRST READING OF ORDINANCES

ORDINANCE O-08-2019

Mayor Spalding read by title APPROPRIATION AMENDMENT ORDINANCE

AN ORDINANCE TO TRANSFER FUNDS FROM THE GENERAL FUND AND TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES DURING THE FISCAL YEAR ENDING DECEMBER 31, 2019.

Finance Director Bethany Staats told council that the city held off on any end-of-year additional transfers made in regards to excess funds in the General Fund balance until staff was able to see where the year ended up. Director Staats had distributed a report to council with the 2018 final balances which would be printed in the budget book in the next week or so. The city ended 2018 with an excess of approximately \$5.2 million in the General Fund above and beyond the 65% of Operating Budget. Staff was requesting to amend appropriations for 2019 to include a transfer of \$2.5 million to the Capital Improvement Fund. \$2 million would go towards the Innovation Campus West connector that was original budgeted for out of the Blacklick TIF fund. \$500,000 would go towards the Water and Sewer Infrastructure Fund for Jug Street improvement which was also budgeted for in 2019.

Council Member Briscoe asked and Director Staats replied that the city would hold on to the remaining \$2.7 to see how the rest of 2019 played out. Income tax revenue was very conservatively budgeted and the city had standing concerns with how the State of Ohio was handling Net Profit Tax revenues. There was no immediate need to transfer the \$2.7 million out. City Manager Joseph Stefanov said it was worth looking into transferring remaining monies into the Infrastructure Replacement fund and perhaps the Equipment Replacement fund at the end of the year. He would also consider transferring into the Severance Liability fund, but that was fully funded at this time.

Mayor Spalding set the ordinance for second reading at the March 19, 2019 council meeting.



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READING AND PUBLIC HEARING OF RESOLUTIONS

RESOLUTION R-13-2019

Mayor Spalding read by title A RESOLUTION TO AUTHORIZE THE CITY MANAGER TO APPLY FOR AND ACCEPT ASSISTANCE FROM THE CLEAN OHIO CONSERVATION PROGRAM FUND (ROUND 13) ADMINISTERED THROUGH THE OHIO PUBLIC WORKS COMMISSION.

City Manager Joseph Stefanov told council that the city had applied for this grant in the past to acquire land and protect the status of existing greenspace. He described the location of the parcel. The property was approximately 97 to 98 acres and contained a five acre area that housed the primary residence and barn. Grant restrictions meant that grant monies could not be used to purchase the five acre section, so local funds would be used to buy that piece.

The city could apply for up to 75% of the cost of the land and the city would supply the 25% match. City Manager Stefanov and Law Director Mitch Banchefsky had been working with the landowner's legal team. If the city was successful in getting the grant, it would have approximately 2 years to negotiate the purchase with the possibility of a one year extension.

City Manager Stefanov estimated the purchase price for the land, after removing the five acre plot, to be between \$650,000 and \$900,000. The New Albany Company (NACO) was interested in acquiring rights to be able to do some wetland mitigation on the site. The site was in the same watershed as some NACO land in Licking County. If NACO could reach an agreement with the Taylor team, there would be value in using some of the property for wetland mitigation. That value from NACO could be applied to the city's 25% match. All of these factors were being built into the grant application. This acquisition could set the city up to put in trails along the creek and extend them to Thompson Park.

Mayor Spalding asked and City Manager Stefanov answered that the grant would come with limitations. The land would have to remain passive. There could be no active use - no commercial or residential development. No ball fields could be placed there. Council Member Shull asked about establishing a field house. City Manager Stefanov said that could only happen on the five acres of land the city purchased without the grant. Significant flooding occurred on this land. Mitigating to create active field space would require a lot of fill. Council and staff discussed potentially carving out more acreage from higher ground.

Council Member Shull asked if a road extension would be considered passive use. City Manager Stefanov answered that he wouldn't rule out a road extension, and the city would want to write that into the grant application. Council Member Shull asked and City Manager Stefanov answered that, if the city did not apply for the grant, the city had the option to purchase the land exclusively with city funds. The costs would likely be around \$2.5 million, less whatever value NACO could contribute for its wetland mitigation. If council wanted a more acreage for active use of the land, it would need to consider NACO doing wetland mitigation elsewhere.



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Mayor Spalding asked and City Manager Stefanov answered that the parcels did not have to be contiguous for grant purposes. Mayor Spalding suggested that staff look at the possibility of setting aside land for soccer fields. Council Member Briscoe asked if Council Member Shull was thinking about buying the land and giving it to the Joint Parks District. Council Member Shull replied that he hadn't gone that far yet, but he was interested in the land for active fields, but not in giving it. Council Member Briscoe stated that city hadn't been building fieldhouses and active fields because they were used by a much broader spectrum of people than just New Albany residents. Council Member Shull knew there was a need for more fields. City Manager Stefanov stated that the city could create a space that would fit within the dryer area of the property without making it too small. Mayor Spalding asked staff to do that math and let council know.

Council Member Kist asked and City Manager Stefanov answered that city had not yet surveyed the property to determine the precise acreage. Council Member Fellows asked and City Manager Stefanov answered that the passive land would be wetlands and probably be planted with plants that could survive that condition. Trails would be permitted. If the city needed to extend Greensward or make a road connection, he could try to build that into the application. Council and staff talked about the land being a good buffer from development by the City of Columbus.

Mayor Spalding asked if it was necessary to pass two resolutions or if that caused the city to compete with itself. City Manager Stefanov advised submitting a single application carving out what the city would want for active space. Council Member Shull asked if other council members wanted additional active space. Council Member Briscoe expressed concern that building in more active space might hurt the city's chances of being awarded a grant for passive space. City Manager Stefanov offered to see if that concern was true for the Ohio Public Works Commission. Council Member Briscoe also did not know what the city's role was in buying an active-use land for fields which would be used by a portion of non-residents. Council Member Brisk liked the idea of a large, passive buffer between the city and the activity on the Hamilton Road corridor. She did not know what impact a big recreational site would have on the buffer. Council Member Fellows asked and City Manager Stefanov answered that areas south of the Dublin-Granville boarder was wetland mitigation area. There was an nearby area in the City of Columbus which was being purchased by a residential developer to build empty nester housing. Tom Rubey, Development Director for The New Albany Company, stated that land was already in contract to build single-family empty-nester homes in the City of Columbus and in the Columbus school district. Council Member Fellows favored winning the grant and having the Taylor property be a big buffer and entry point into the City of New Albany.

City Manager Stefanov offered to set up the grant request for 94 acres with a provision that, if the city were to come up with some alternate plans, the city could scale back to the appropriate amount of acreage. This way, the city would not have to submit competing grants. Council Member Briscoe asked and City Manager Stefanov answered that the buildable high ground on the north side of the property was likely no more than 15 acres, maybe 20 acres. Council Member Briscoe noted that building active parks required roads and parking lots which would cut down on available space for fields. She remained concerned that anyone reviewing a natural resources type of grant would hesitate at an application which talked about creating active space. Council Member Briscoe preferred to get the money and make sure the space stayed parkland.



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Council Member Kist asked and City Manager Stefanov answered that the application was due in the next week or two. Council Member Fellows asked and City Manager Stefanov confirmed that trails were still allowed in passive park land. Council Member Fellows saw the five acres, currently containing the home and barn, as a parking and birdwatching area. City Manager Stefanov reminded council that there was no guarantee that the city would be able to acquire the land. Negotiations were ongoing, but the city had had very positive conversations with the Taylor team. Council reviewed a map brought up by Engineer Mike Barker showing the wetland areas. Council Member Brisk expressed being in favor of City Manager Stefanov's proposal. Council Member Fellows concurred.

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.

Council Member Fellows moved to adopt the resolution. Council Member Brisk seconded and council voted with five yes votes and one no vote (Shull) to approve Resolution R-13-2019. Resolution was approved.

RESOLUTION R-14-2019

Mayor Spalding read by title A RESOLUTION APPROVING AN APPLICATION TO PLACE FARMLAND LOCATED IN THE CITY OF NEW ALBANY, JERSEY TOWNSHIP, AND LICKING COUNTY IN AN AGRICULTURAL DISTRICT FOR REAL ESTATE TAXATION PURPOSES PURSUANT TO OHIO REVISED CODE 929.

City Manager Joseph Stefanov stated that the subject land had been annexed to the city. The ground had an agricultural recoupment designation. Due to the annexation, it was up to council to take action to indicate the city's approval to allow the land to remain in agricultural recoupment status. Mayor Spalding asked and City Manager Stefanov confirmed that all land annexed to the city was zoned agricultural. This application was a designation for tax purposes. Based on City Manager Stefanov's discussion with Law Director Mitch Banchefsky, the impact to the city was negligible because the city didn't depend on property taxes.

Law Director Banchefsky told council that when the property came out of agricultural recoupment to be developed, there was a three-year lookback and a penalty could be assessed if the property lost its recoupment benefit. Law Director Banchefsky reviewed the standards set out in the Ohio Revised code that the city had to meet to reject an application for this status. The land also had to meet certain standards for the amount of money that the property was generating from agricultural use, which standards were monitored by the State of Ohio. As long as the land was in agricultural use status, the owner could continue to reapply for the tax status. Approving this application maintained the status quo. City Manager Stefanov added that, when the owner decided to develop, the three year lookback would occur, and any communities that would have benefitted from increased property tax would get the lump sum payment at that point.

Council Member Briscoe asked and Law Director Banchefsky answered it was a statutory requirement for the applicable municipal government to approve this application. Council Member Briscoe asked and Law Director Banchefsky answered that the city didn't have to monitor the use of the land. The Department of Taxation or other state department would look at the land periodically. Director Chrysler stated that the city was given this



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application and asked to sign it as the Municipal Corporation within which the property was located. This application was issued by the Licking County Auditor and the auditor required the City of New Albany to sign off on the application. The New Albany Company applied for their combined agricultural holdings in Licking County. The Licking County Auditor would not accept the application without the City of New Albany's approval as some of the subject parcels in the application were within the city's boundaries.

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.

Council Member Fellows moved to adopt the resolution. Council Member Kist seconded and council voted with six yes votes to approve Resolution R-14-2019.

RESOLUTION R-15-2019

Mayor Spalding read by title A RESOLUTION TO APPROVE THE FINAL PLAT FOR THE MILLER AVENUE ROADWAY IMPROVEMENT PROJECT, AS REQUESTED BY THE CITY OF NEW ALBANY.

Engineer Mike Barker told council that this resolution accepted the plat request that would dedicate the right-of-way for the public roadway improvement. The final plat was approved by the Planning Commission on February 20, 2019. This was the final step to dedicate the needed right-of-way for the project.

Community Development Director Jennifer Chrysler told council that she spoke to MKSK representatives to get answers to council's questions at the last meeting, but she was not advocating for council to go in any particular direction. MKSK's recommendation was, if council so chose, to fund the brick pavers. MKSK did not think there was a design problem with brick pavers abutting arterial roadways with asphalt pavement. Brick streets were appropriate for all reconstructed Village Center streets that were not primary through streets. MKSK did not recommend changes to Third Street which was already brick. They stated that one street could have multiple designs based upon its context within the Village Center. Director Chrysler showed council some examples of streets with mixed design features. MKSK recommended that roads such as Dublin-Granville Road and Market Street have a different character depending on their context. MKSK favored brick street typology because it created a sense of place in the historic urban core, and could have a different feel and value for economic development opportunities. MKSK cautioned that transitions from brick to asphalt at intersections should have consistent treatment of crosswalks. The City of Bexley had good examples of brick to asphalt transitions.

The MKSK recommendation stated it was important to make a policy. The city should identify the actual cross-section of the street so that the city had crosswalks clearly identified, street sections which included tree lawns and sidewalk materials, and location of on-street parking, so that the city was consistent in its treatment of its street scape. MKSK stated the benefits of the brick pavers were that they were an attractive and distinctive place-making feature, they added a historic character element, they served as a traffic calming function, and they provided an opportunity for better storm water handling.

Community Development Director Jennifer Chrysler stated that staff could still do storm water retention with an asphalt street but to a much lesser extent. She noted that the Historic Village Center had smaller lots. If a



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developer wanted to aggregate for a larger project, that development would have to provide for on-site storm water, which was difficult to do on small lots. The brick paver street stored more water, making it a good incentive for a potential development projects. Council and staff review pictures of brick to asphalt transitions in the Highgrove and The Reserve neighborhoods.

Council Member Fellows agreed that the brick pavers were preferable. Council Member Briscoe asked and Director Chrysler answered that the city did not currently maintain any brick streets besides Third Street. Council Member Briscoe also liked the brick streets and appreciated their storm water benefit. She wanted to know if the city had any real numbers on what it cost to maintain these streets. Third Street did not see much traffic. Engineer Barker answered that the city did not know what the maintenance costs would be. Third Street had been in good shape for many years and hadn't required maintenance. Correct installation of the brick paver system was critical. Council discussed the amount of anticipated traffic on the Village Center roads. Director Chrysler reiterated that the city could still create a special place with an asphalt road. Council Member Briscoe recalled living in German Village and the state of those brick roads which impeded snow plowing.

Council Member Kist asked and Public Service Director Mark Nemec answered that, in the spring, Public Service Department employees went out and spent about a half day re-sanding the joints on Third Street. Salt was not as effective on Third Street because, when the salt melted, it drained through the bricks as it was designed to do. More salting could be required in a long-lasting storm. So long as it was only a handful of roads with brick pavers, it should not be a big deal to treat in the winter. Council Member Briscoe asked and Director Nemec answered that the brick surface did not deteriorate any faster.

City Manager Stefanov stated that, if the city wanted to go forward with the extension of Miller Avenue with brick, it was setting the stage for the rest of the Historic Village Center. Council Member Briscoe asked and Engineer Barker confirmed that the city still was getting bids on the two options.

Council Member Fellows asked and City Manager Stefanov replied that he liked the idea of creating a unique space in the city. His one concern was, when Third Street and possibly Miller Avenue saw greater traffic, heavy truck wheels turning onto the arterial roads might cause damage. Council Member Fellows asked, if the city stopped the bricks further away from the intersection, would that prevent damage. City Manager Stefanov did not anticipate a problem on the other roads. Under one design concept, Third Street would get a mirror lane, creating a boulevard effect. Unless the city wanted to tear out the existing brick, it was more or less committed to creating a second brick lane to mirror the first one. City Manager Stefanov wanted to see how the bids for both options came back. If his concern about heavy trucks didn't pan out, he thought the brick streets, properly built, were a winning design.

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.

Council Member Fellows moved to adopt the resolution. Council Member Briscoe seconded and council voted with six yes votes to approve Resolution R-15-2019.



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RESOLUTION R-16-2019

Mayor Spalding read by title A RESOLUTION TO AUTHORIZE THE CITY MANAGER TO REQUEST AND ACCEPT THE SUM OF TWO MILLION FIVE HUNDRED AND FIFTEEN THOUSAND DOLLARS (\$2,515,000.00) FROM THE NEW ALBANY COMMUNITY AUTHORITY ECONOMIC DEVELOPMENT FUND FOR ECONOMIC DEVELOPMENT PROJECTS AND INCENTIVES.

Finance Director Bethany Staats told council that resolution represented the planned disbursement from the New Albany Community Authority Development fund. This plan was approved by the New Albany Community Authority (NACA) board pending council's approval. Once council passed the resolution, the city would be able to disburse the fund for the listed activities on Exhibit A of the resolution. Director Staats reviewed the items with council.

In regards to the shuttle program, City Manager Joseph Stefanov stated that the city was working on the terms of the agreement with the Business Park businesses. Once the agreement was fully executed, the city would receive a payment for 2018 and 2019. Director Staats stated the city would be receiving \$35 per acre resulting in about \$57,000 per year for the shuttle program.

Director Staats stated this was the only request that the city had on the agenda for fund for NACA this year, subject to any other projects that could arise.

Council Member Briscoe asked for the location of the shuttle shelter. City Manager Stefanov recalled discussions of it being located along Abercrombie & Fitch's (A&F) campus. Director Staats agreed that a shelter was slated around A&F in connection with the Innovation Campus Way West road extension. Council Member Briscoe wanted to know who would be maintaining the shelter. She expected that, once it was decided, other shelters would be requested, and this would set a precedent.

Council Member Briscoe noted that NACA was funding the shuttle, but some companies benefitting from the shuttle service were not paying into NACA. Licking County businesses were paying into the New Albany East Community Authority (NAECA). She wanted to know if the shuttle service would be getting funds from NAECA in the future. Director Staats answered that the Oak Grove II Infrastructure fund received funding from the Licking County businesses and, should other shelters be built in Licking County, the city could look to that fund to support those. Council and staff discussed the various community authorities and their jurisdictions. Director Staats noted that the city was trying build up the Economic Development Fund within NACA for future projects.

Council Member Shull asked and Director Staats answered that the \$130,000 for the shuttle service was currently being paid through the Public Service Department.

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.



NEW ALBANY CITY COUNCIL MEETING MINUTES

March 5, 2019

Mayor Spalding moved to adopt the resolution. Council Member Briscoe seconded and council voted with six yes votes to approve Resolution R-16-2019.

STANDING COMMITTEE REPORTS:

- A. Finance Committee: No report.
- B. Safety Committee: No report.
- C. Public Utilities: No report.
- D. Service and Public Facilities Committee: No report.
- E. Planning and Economic Development Committee: No report.
- F. Administration Committee: No report.
- G. Grants and Non-Profit Funding:

REPORTS OF REPRESENTATIVES:

- A. Council Representative to MORPC: No meeting.
- B. Council Representative to Joint Parks and Recreation: No meeting.
- C. Council Representative to New Albany Plain Local Schools: No report.
- D. Council Representative to Plain Township: No report.

REPORTS OF CITY OFFICIALS:

- A. Mayor: No report.
- B. Clerk of Council: No report.
- C. Finance Director: No report.
- D. City Manager: City Manager Joseph Stefanov reported that the city put out bids for the extension of the Blacklick Sanitary Trunkline. The engineer's estimate was roughly \$10 million. The city received one bid which came in a little more than 50% over the engineer's estimate. Staff planned to break up the project and re-bid two, smaller halves. City Manager Stefanov requested a motion to reject all bids so that he could move forward with the re-bidding. Council Member Briscoe moved to reject all bids. Mayor Spalding seconded and council voted with six yes votes to authorize the rejection of all bids.



NEW ALBANY CITY COUNCIL MEETING MINUTES

March 5, 2019

City Manager Stefanov stated that, if breaking up the project did not work, the city was working on another contingency. The target date to complete the work was November of 2019. There would be a short time-frame for submittal of new bids. City Manager Stefanov would report back to council.

- E. City Attorney: Law Director Mitch Banchefsky reported that he had completed a draft of the request to the Ohio Ethics Commission (OEC) for their review of the Thanks For Giving Charity Run grant application to the city. He had been talking to Matt Lampke, the OEC general council, about what the OEC needed. He would then circulate the draft to Council Member Kist and staff and anyone else who wanted to see that before it was sent in by regular U.S. Mail. Law Director Banchefsky expected a month turn-around time for a response.

POLL FOR PUBLIC COMMENT:

NONE.

POLL FOR COUNCIL COMMENT:

NONE.

EXECUTIVE SESSION:

Clerk's note: this item was struck by council under Additions or Corrections to Agenda.

OTHER BUSINESS:

Council Member Fellows moved to appoint or re-appoint members of boards and commissions per the March 4, 2019 Memorandum to Council. Council Member Shull seconded and council voted with six yes votes to appoint or re-appoint members to boards and commissions pursuant to the March 4, 2019 Memorandum (attached).

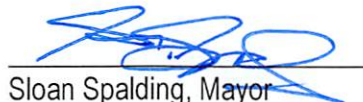
ADJOURNMENT:

With no further comments and all scheduled matters attended to, Council Member Shull moved and Council Member Briscoe seconded to adjourn the March 5, 2019 Regular Council meeting at 8:53 pm.

ATTEST:



Jennifer H. Mason, Clerk of Council



Sloan Spalding, Mayor

3/19/18
Date



MARK. VERIFY. VOTE!

A SECURE ELECTION IS IN YOUR HANDS

www.vote.franklincountyohio.gov



We Need Your Help on Election Day!

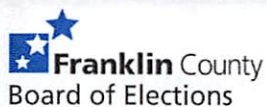
- Want to help voters in your community? Be a Precinct Election Official (Poll Worker)!
- Call the Board of Elections:
614 – 525 – 5393
- To apply online visit:
www.WorkElectionDay.com
- Fill out an application today!





In The Know | Hybrid Voting System

- Board of Elections spent the last two years diligently vetting certified voting systems on the market
 - Visited other counties in the state to compare machines
 - Hosted on-site demonstrations with all five certified vendors in the State of Ohio
 - Held mock elections with public demonstrations and obtained voter feedback
- \$12 million total cost for equipment
 - State funded - \$10 million
 - County funded - \$2 million
- Purchased for use in all of the 355 polling locations **throughout Franklin County**
- Will be used for the first time in the upcoming Primary Election on Tuesday, May 7, 2019

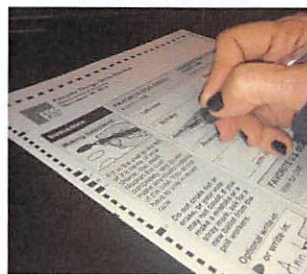


What's New | Hybrid Voting System

New system allows the voter to cast a paper ballot using one of two methods:

- On a touchscreen ballot marker
- On a traditional OR "fill in the oval" pre-printed paper ballot

After they **mark** their ballots using one of these methods, voters will **verify** their choices and complete their **vote** by inserting their paper ballot in a ballot counting device before leaving the voting location.





Benefits | Hybrid Voting System

- Accommodates voter preference (i.e. touch screen or paper)
- Reduces long lines
- Eliminates increased risk of errors associated with a paper-only system
- Same voting system will be used in all polling locations and at the Early Vote Center at the Board of Elections
- System is easy for all voters to use
- Offers more accessibility to serve all voter needs
- System preferred by BOE staff, voters, and focus groups including disability advocacy groups, senior groups and the League of Women Voters as it provides a consistent voter experience
- Makes opening and closing processes easier for Poll Workers



Security | Hybrid Voting System

Maintaining a secure election is our priority!

The new machines are:

- Not connected to the internet
- Not connected to each other
- Always stored in secured and monitored locations
- Securely encrypted and equipped with secure, tamper-proof seals
- Secure with USB sticks located behind locked and sealed doors
- Certified and complies with all standards set by the Help Americans Vote Act of 2002, the National Institute of Standards and Technology, and the United States Election Assistance Commission.



Demonstration | Hybrid Voting System



BALLOT MARKER
Table top unit



KIOSK (Ballot Marker)
Upright or lowered



BALLOT COUNTER
Votes cast here

Demonstration | Hybrid Voting System



BALLOT MARKER
Table top unit

- Ballot Marker is a table top, touch screen unit
- ADA (Americans with Disabilities Act) compliant with audio capability and additional ADA features
- Voters **MARK** their ballot on a ballot card by using the touch screen
- Voters **VERIFY** their selections on screen and on their printed ballot card

Demonstration | Hybrid Voting System



KIOSK (Ballot Marker)
Upright or lowered

- Ballot Marker is on a kiosk stand that can be raised or lowered for accessibility
- ADA compliant with audio capability and additional ADA features
- Voters **MARK** their ballot on a ballot card by using the touch screen
- Voters **VERIFY** their selections on screen and on the printed ballot card
- Voters can insert their printed ballot card right at the kiosk to cast their **VOTE**

Demonstration | Hybrid Voting System



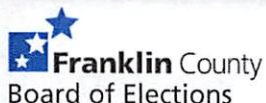
BALLOT COUNTER
Votes cast here

- Ballot Counter is the ballot counting device at the polling location
- Voters insert a:
 - Printed ballot card
 - OR
 - Pre-printed paper ballot
- Voter has cast their **VOTE**



We Need Your Help on Election Day!

- Want to help voters in your community? Be a Precinct Election Official (Poll Worker)!
- Call the Board of Elections:
614 – 525 – 5393
- To apply online visit:
www.WorkElectionDay.com
- Fill out an application today!



QUESTIONS?

Voter Registration Deadlines:

- For May Primary: Monday, April 8th
- For November General: Monday, October 7th

Absentee by Mail and In Person Early Vote Dates:

- For May Primary: Begins on Tuesday, April 9th
- For November General: Begins on Tuesday, October 8th

We are currently accepting Absentee Ballot Request Forms for ALL 2019 Elections

MARK. VERIFY. VOTE!

A SECURE ELECTION IS IN YOUR HANDS

www.vote.franklincountyohio.gov



Memorandum

TO: Council

FROM: Jennifer Mason, Clerk of Council

DATE: March 4, 2019

RE: Board and Commission Appointments

This memo details those willing to be appointed or reappointed to board and commission positions.

I have also included one new appointment on the Cemetery Restoration Advisory Board.

Board of Construction Appeals

3 year terms

- Karl Billisits is willing to be reappointed to the term 1/1/19-12/31/21

Income Tax Board of Appeals

2 year terms

- David Wallace is willing to be reappointed to the term 1/1/19-12/31/20

Cemetery Restoration Advisory Board

3 years terms

- Victor Wilson is willing to be appointed as a voting member to complete an unexpired term ending 12/31/2019
- Thomas Shockey is willing to be appointed as a non-voting member to complete an unexpired term ending 12/31/2020