



Community Development Department
Plan Review
Engineering Plan Review

Date: _____
Completed by: _____

Project Name: _____

Plan Review # _____

Building Clerks Completeness Review

- Application form
- Check for fee
- Four full size copies of plans
- Four half size copies of plans
- Two copies of stormwater report
- One CD with pdf of plans
- Two copies of any supporting documentation
- Incomplete, send back to applicant

Complete, send to city engineer

Comments

Signature _____

Date _____