Public Records Commission
Meeting Agenda - Amended
May 24, 2017  4:30 pm  Village Hall

1. Roll Call
   a. Sloan Spalding, Mayor, Chair
   b. Mitch Banchefskey, City Attorney
   c. Vicki McKinney, Acting Finance Director
   d. Glenn Redick, Resident Member
   e. Jennifer Mason, Clerk of Council, Recorder

2. Annual Organizational Meeting:
   a. Confirm Chair (Mayor or Mayor’s Representative)
   b. Elect Vice-Chair
   c. Elect Secretary
   d. Establish date, time, and location for 2017 meetings

3. Minutes of Last Meeting:
   May 17, 2016 Minutes

4. Old Business:

5. New Business:

   Public Service Department: Mark Nemec/Malinda Yarnell
   RC-3 Certificate of Records Disposal
   Moved ______    Seconded ______    In favor ______    Opposed ______

   Police Department: Anita Mercer/Kylie Pearson
   RC-2 Records Retention Schedule
   Moved ______    Seconded ______    In favor ______    Opposed ______

   RC-3 Certificate of Records Disposal
   Moved ______    Seconded ______    In favor ______    Opposed ______

6. Set next meeting: ___________________________________________

7. Adjourn:
   Moved ______    Seconded ______