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# Public Service Department

MONTHLY REPORT

March 2016

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*Professionalism*

*Integrity*

*Reliability*

*Quality*

*Pride*

Be inspired.

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## DEPARTMENT HIGHLIGHTS

### March 2016

#### **Cemetery Restoration Advisory Board (CRAB) Meeting**

As the staff liaison, the director attended the March meeting of the Cemetery Restoration Advisory Board where Dr. Jarrod Burks of Ohio Valley Archeology was a guest speaker. Dr. Burks has been hired by the city to assist in restoring the Old Burying Ground cemetery located behind Village Hall. His work includes locating and identifying the original boundaries of the cemetery, determining the layout of the individual burial plots and unearthing grave stones and recording their information.

#### **Haines Ditch Improvements**

The director and city manager held a follow up meeting with members of the Franklin County Engineers office to further discuss plans for improving the drainage system effecting roadways adjacent to Haines Ditch, located in the northeast corner of New Albany. Determining a comprehensive solution and working together on one systematic project is the desired goal. Based on the preliminary field survey results and the costs associated with making these improvements, an October project start date was discussed.

#### **Fiber Ordinance Update**

Currently, the city has existing ordinances that require the construction of fiber optic laterals from new commercial buildings to the right-of-way. However, these codes do not include specific standards for construction, nor do they prescribe an end point for fiber termination. Therefore, to initiate the needed improvements to the fiber code a meeting was conducted between the service, development and IT departments to discuss the best practices for this type of construction including industry standards for city inspectors to appropriately determine compliance. A final draft of the proposed changes will be taken to City Council for adoption.

#### **Professional Development**

The director attended a two day OBOA/COCOA joint conference in Dublin, OH to obtain education credits as required to re-certify for state building official licenses.

Maintenance Workers Justin Anderson, Brent Rush, Shaun Bush and Engineering Technician Brain Walkenspaw attended a seminar entitled Traffic Signs and Pavement Markings. The workshop was part of ODOT's Local Technical Assistance Program classes. (LTAP).

Service Worker Nick Cichanowicz attended an LTAP class for Herbicide Applicator Recertification which focused on the safety of applying herbicides & pesticides, record keeping and the preservation of the bee and butterfly populations.

## PROJECT PLANNING UPDATES

### March 2016

#### **Sanitary Lift Station/Force Main at Beech Road Water Storage Tank**

Plans and specifications were advertised and bids opened for a lift station and force main that will provide sanitary service to the Beech Road Water Tank. The city received three proposals from local vendors, however the lowest and best bid came from BK Layer, LLC of Mt. Gilead, Ohio with a bid price of \$79,775. This was well below the city engineer's estimate of \$125,000.

#### **Turf and Landscape Maintenance Program**

The city recently advertised and opened bids for its municipal mowing services which covers both turf and landscape maintenance at publically owned grounds, open spaces and roadsides. Four proposals were received, however the lowest and best bid came from Yard Solutions, LLC of Groveport, Ohio with a bid price of \$137,895. The contract term is for three years and includes two 1 year renewal options.

## CITY CONSTRUCTION PROJECTS March 2016

### Beech Road 2 Million Gallon Water Tank

- Storage tank foundation and concrete reinforced column walls were completed in June.
- Welding of the metal tank occurred in the summer and crews have finished painting the bowl exterior.
- The water tank is scheduled for June 2016 operation.



The metal tank waiting any further exterior work till April.

### Johnstown Road Water Tank Repainting

- Project was advertised and bids opened, with the city receiving nine proposals.
- Lowest and best bid came from Central Painting & Sandblasting at a base bid price of \$396,200.
- Construction schedule is June 2016 to August 2016.



Current photo of Johnstown Road Water Tank before painting.

### Forest Drive to Zarley Street Connector Road

- Construction contractor is Nickolas Savko & Sons.
- Project began in November with earth moving work, storm water controls and cutting in the roadway.
- Improvements include, storm sewers, a two lane road, curbs, street lights, leisure trail and fencing.



Site grading and roadway base preparation has been performed.

### Beech Road Fiber Hut

- Through a working agreement with the city, AEP is serving as the general contractor on this project.
- This prefabricated structure will house electronic equipment used to support New Albany's robust fiber optic system.
- Construction began in November 2015 and will be completed by June 2016.



Fiber Hut building is waiting for electric and natural gas utility hook-ups.

## PUBLIC SERVICE PROJECTS March 2016

Crew members Ken Gray and Chad Bauman performed drainage improvements for the public service facility pond. Over time heavy runoff has caused areas of considerable erosion in the grass channel that directs storm water from the paved service yard to the pond. Ken and Chad excavated a new trench and installed small diameter rip rap stone to prevent future erosion.



Ken Gray and Chad Bauman improve the drainage channel to the service pond.

To provide better reporting and data management, the service department organized the installation of a new fuel management system called FuelMaster. The change over took only two days to complete with little disruption in service and training was provided to city departments via an online video. To access city fuel each driver will need their four digit personal code and a key fob that identifies the vehicle.



A new fuel management system is in operation at the public service facility.

Seasonal employee Zach Farley and Maintenance Crew Member Nick Cichanowicz took advantage of warm weather to patch chipped curb on Lambton Place that was damaged by a city plow truck. Performing small curb repair is a common task when the repair is aesthetic in nature. For larger damages, the city places these improvements in the Street Program for reconstruction work.



Crews patch city curb damaged by plow trucks during the winter.

On days that crews are not plowing snow, they focus attention towards pruning street trees within the city neighborhoods. This helps to promote healthy tree growth and eliminates damage caused by trucks and buses to low laying branches. The months of December through March is the best time to conduct tree maintenance when vegetation growth is dormant.



Crews work in teams pruning trees, collect branches and chipping debris.



## SEASONAL STATISTICS March 2016

