



Public Service Department

MONTHLY REPORT

May 2017

Professionalism

Integrity

Reliability

Quality

Pride

Be inspired.

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DEPARTMENT HIGHLIGHTS

May 2017

Arboretum Certification

The city is working towards being certified as a city arboretum by the ArbNet, a subsidiary of the Morton Arboretum. Various levels are available for certification with multiple requirements such as a community event, sustainability plan, identifying and labeling trees and woody plants to name just a few. Level I certification requires the identification and labeling of 25 trees/plants whereas 100 trees and woody plants are required for Level II certification. Last week an event was held at Swickard Woods to introduce the program to environmentally minded middle and high school students and to tour the 30 trees that have been identified/labeled to date.

CO-OPP's Spring Speed Buying Event

Three city representatives attended the CO-OPP's Spring Speed Buying event which is designed for public procurement professionals in an effort to connect staff from government agencies with vendors for applicable services. Typically a business show allows for vendors to set up tables and present their information to those who stop by their booth. However, this event is designed for the agency reps to sit at a table while the vendors have three minutes face-to-face at each table to present their information. Many successful contacts are made that enhance the public service department's operation.

Residential Refuse Collection

The Central Ohio Solid Waste Consortium's trash and recycling contract is up for renewal and will be going out to bid with advertising taking place in May and bids opening in June. While extending the consortium's current contract for an additional year is an option, the group felt it best to investigate other service collection prices before moving forward with an extension.

Professional Development

Many of the department staff members attended a follow up session entitled Essentials of Supervision, a continuation of the Executive Education series facilitated by members of Ohio University.

Eric Umbleby attended a two day session entitled Ohio Public Fleet Summit, hosted by the City of Dublin

Bernadette Macchi enrolled in Fred Pryor's Social Media Marketing class to learn more details about the various social media platforms and how to best present the organization, while getting the message delivered successfully.

Brian Walkenspaw attended Pavement Condition Rating, hosted by Ohio LTAP on May 23rd.

PROJECT PLANNING UPDATES

May 2017

Overseeing the Thompson Park Repaving Project

New Albany Joint Parks Department is repaving the Thompson Road location, a project which was included in the RFP for the city's 2017 Street Improvement Project in an effort to land better pricing. The paving, which will be done by Decker for \$150,000, is expected to take place in July for approximately five days and will include milling, repairing, repaving and restriping. Since the park has just one way in and one way out, the job will be done one section at a time to maintain accessibility. Once completed, the new paving should last approximately ten years.

Expansion of the Public Service Department Facility

Council has approved the expansion of the PSD, although a budget has not yet been established. As the city grows each year, the demand of services provided also increases which will eventually require larger facilities. It is estimated that the actual construction would take less than a year to complete so an architect has already been hired to begin the planning phase. Included in the plans to date are the extension of the back garage space, another entrance to the men's locker room and enlarging/rearranging the staff break room area. Also in the plans are a three sided storage structure to protect the bins of stone and asphalt from the elements.

Once a draft of the preliminary plans are available, a team of engineers (electrical, mechanical and site) will be formed to ensure that the current plumbing and fire protection systems can handle the additional space.

CITY CONSTRUCTION PROJECTS

May 2017

Planter's Grove Sidewalk Improvement Project

- Strawser Paving is performing the sidewalk replacement as part of the city street improvement project.
- Crews encountered heavy root growth beneath the concrete sidewalks.
- Sidewalk improvements will be completed by May.



Completed sidewalks on James River Road.

2017 City Street Improvement Project

- The construction contract was awarded to Decker Construction at a bid price of \$530,855.
- Work includes ADA curb ramp improvements, pavement overlay, curb repair and crack sealing.
- Construction schedule is May 2017 to August 2017.



Asphalt repaving is planned for a portion of E. Main St. north of 3rd. Street

Smith's Mill Road Microsurfacing Project

- Using ODOT Cooperative Purchasing Program the construction contract was awarded to the Strawser Construction Company at a price of \$187,865.
- Work includes the application of microsurface treatment to Smith's Mill Road from Kitzmiller Road to Beech Road.
- Work will be performed in June 2017.



A view looking east on Smith's Mill Road.

PUBLIC SERVICE PROJECTS

May 2017

The City's street sweeper is cleaning the roads within the community on a daily basis now that the winter weather is behind us. Sweeping starts on the southside and over a period of about three weeks, the loop of nearly 100 lane miles is completed. In 2015, a total of 105 tons of sediment and debris were collected from city streets.



Street sweeping is a common occurrence now that the spring weather has arrived.

Roadside mowing takes place along the highways and arterial roadways within the city. Trimming grass along the guardrails and around sign posts also falls within the roadside mowing project. In 2015, 1017 hours were spent mowing, while in 2016 that number increased to 1142 hours.



Roadside mowing has commenced within the city.

Before any digging can take place within the city, a ticket must be called into OUPS to alert utility companies, who in turn go out to the site and mark any of their utilities within the surrounding area. The city has two staff members who routinely mark the city's utilities (including fiber, water, gas, street lights, traffic signals, and both storm and sewer lines), in an effort to keep up with the influx of anywhere between 20-50 requests per day from OUPS.



Justin Anderson marks city utilities in preparation of a construction project.

Thirty flower baskets from Bildsten Landscape Service were hung throughout the city last week to beautify the prominent corner light posts. The flowers will be watered twice a week from now through the end of September or so. The cost of the baskets fell just over \$1,800.00.



Brent Rush is hanging the city flower baskets; a sure sign of summer.

SEASONAL STATISTICS May 2017

