



Public Service Department

MONTHLY REPORT

March 2019

Professionalism

Integrity

Reliability

Quality

Pride

Be inspired.

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DEPARTMENT HIGHLIGHTS

March 2019

SWACO Briefing and Update Presentation

The director attended a briefing and update presentation by the Solid Waste Authority of Central Ohio (SWACO) highlighting recent concerns surrounding recycling markets, yard waste processing delays and landfill fees. Additionally, SWACO shared new incentive programs for community recycling carts, educational campaigns on proper recycling, and community grants program. The purpose of the meeting was to update city, village and township officials on these issues, seek feedback, answer questions and show SWACO's future direction to serve local communities.

New Asset Management (EAM) and Work Order System

Functional Leads and Core Users from the finance and public service departments met with consultants from Tyler Technologies to begin the process of building a new software system that will track city assets and manage service department work orders. The project is expected to take six months to complete and have a go-live target date of October 1st.

Professional Development

Director Mark Nemec and Operations Manager Brian Strayer attended Servant Leadership Training. Topics focused on defining servant leadership and why it matters, as well as general strategies for building aligned teams and systems.

Director Mark Nemec, Operations Manager Brian Strayer and Fleet Supervisor Eric Umbleby attended the 100 Best Fleets Forum. Topics focused on practical solutions for training fleet technicians, benchmarking utilization and discovering best practices from effect fleet operations throughout the United States.

Maintenance Worker Rob Runyon attended IMSA Certification Classes for Traffic Signal Inspector for Advance Technologies and Traffic Signal Workshop. Topics focused on test equipment, control components, power systems, foundations, intersection wiring, detection systems, Intelligent Transportation System (ITS) devices and communications.

Fleet Supervisor Eric Umbleby attended "Emotional Intelligence" MAPS class. The class identified the five key competencies associated with emotional intelligence and explored how emotional intelligence operates at work as well as its relationship with effective performance.

Fleet Supervisor Eric Umbleby attended The Work Truck Show at the Indiana Convention Center. This seminar offered a thorough introduction to the most important elements of an effective fleet management program and discussed which factors will influence future equipment and winter operations.

Administrative Assistant Malinda Yarnell took an online writing course. The online self-paced course was designed for individuals wanting to improve their basic writing skills.

PROJECT PLANNING UPDATES

March 2019

AEP Charging Station Incentive Program

In November of last year, the director and operations manager met with development staff and a representative from ChargePoint to discuss new AEP Incentives for the installation of electric vehicle charging stations. The incentive program provides AEP Ohio and others with valuable information on EV charging utilized by Ohio customers. The goal of the program is to encourage EV charging in a number of different settings throughout Ohio. ChargePoint is a manufacturer of charging stations and they offer assistance with AEP's incentive program. ChargePoint uses cloud technology to manage their growing network of charging station units. The incentive program allows local governments to apply for funding to install a maximum of six charging ports for level 2 chargers and two charging stations for DC fast chargers.

In a recent meeting, the service director shared AEP's Charging Station Incentive Program with Dave Wharton, the New Albany Parks and Recreation Director. The city desires to locate several charging stations within New Albany and the Bevelhymer Park location is a target area for one of the charging stations. Mr. Wharton was agreeable to project and enthusiastic of the idea of providing this amenity to local users of the park system.

CITY CONSTRUCTION PROJECTS March 2019

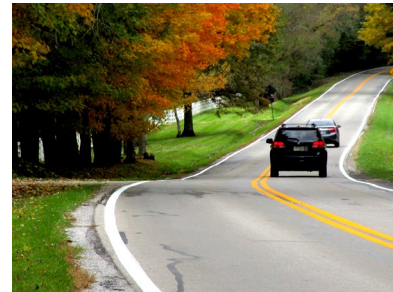
2018 City Sidewalk Improvement Project

- Decker Construction was the low bid contractor for performing sidewalk replacement as part of the city street improvement project at a cost of \$263,226.
- Upper Fenway and North of Woods were targeted for the improvement work.
- Sidewalk improvements began in July and were completed in September.



2018 City Street Improvement Project

- The low bidder was Decker Construction at a base bid price of \$911,909.
- Work includes ADA curb ramp improvements, pavement overlay, curb repair and crack sealing.
- Construction schedule was July 1, 2018 to September 30, 2018.



Market Street - Traffic Visibility Improvement Project

- Decker Construction was the low bid contractor for removing the existing concrete curb and asphalt parking spots at Market Street at a cost of \$13,772.
- The tree lawn area was expanded, where previous parking spots were, and new concrete curb added.
- Work improves the sight visibility on Keswick Commons and was completed by September.



PUBLIC SERVICE PROJECTS March 2019

Worthington Rd. Park and Ride

Maintenance Worker Kenny Geiger and Seasonal Worker Chris Muncie performed repairs to the grounds at the Worthington Road Park and Ride lot. They removed dirt, in the island area, and installed #2 gravel where trucks drive off of the pavement when making the turn. They also reseeded damaged spots in the grass island and front yard areas.



Grounds maintenance at the Worthington Road Park and Ride.

Village Hall Admin Conference Room Renovations

Maintenance Supervisor Steve Kidwell and Maintenance Worker Chase Loughman renovated the Village Hall second floor administration conference room. They installed a round window, wainscoting, trim and repainted the wall cabinets. The window opens up the space looking into the administrative wing.



Second Floor Administration Conference Room Renovations.

Guardrail Repair on State Route 161

Maintenance Workers Chad Smith and Kenny Geiger along with Seasonal Worker Chris Muncie repaired a damaged section of guardrail on State Route 161 over US 62. Guardrail maintenance is the responsibility of the service department street crew who also oversees pavement and roadside repairs.



Guardrail repair is performed on State Route 161 over US 62.

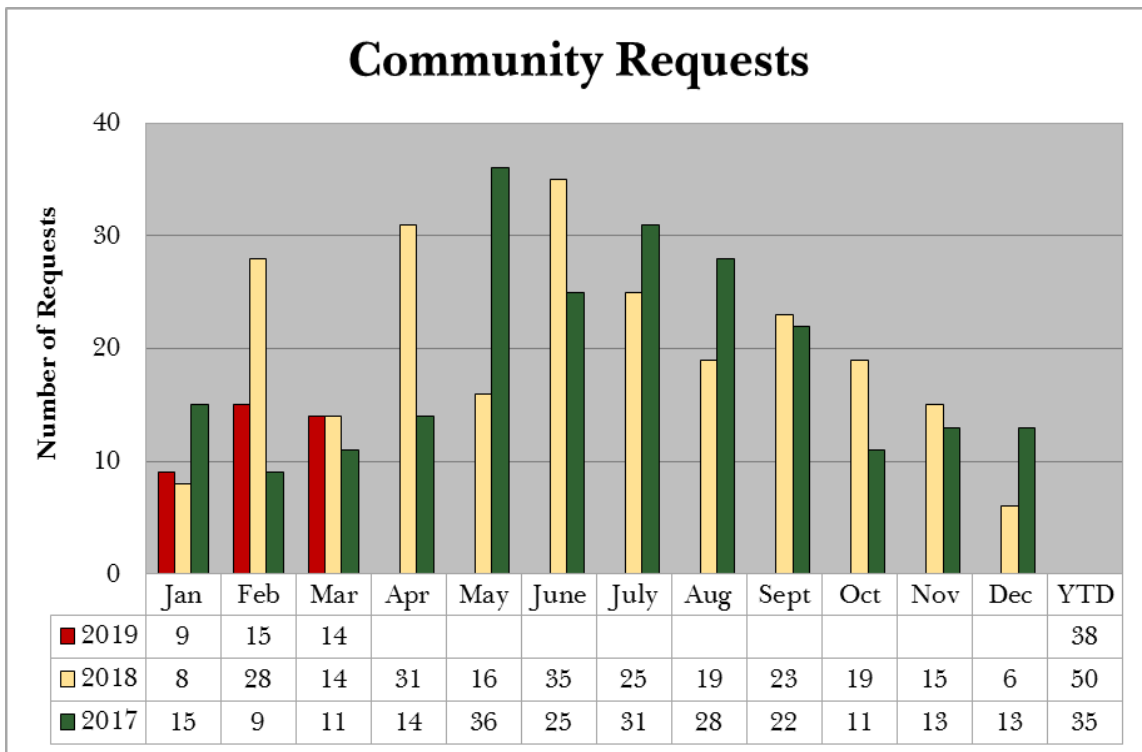
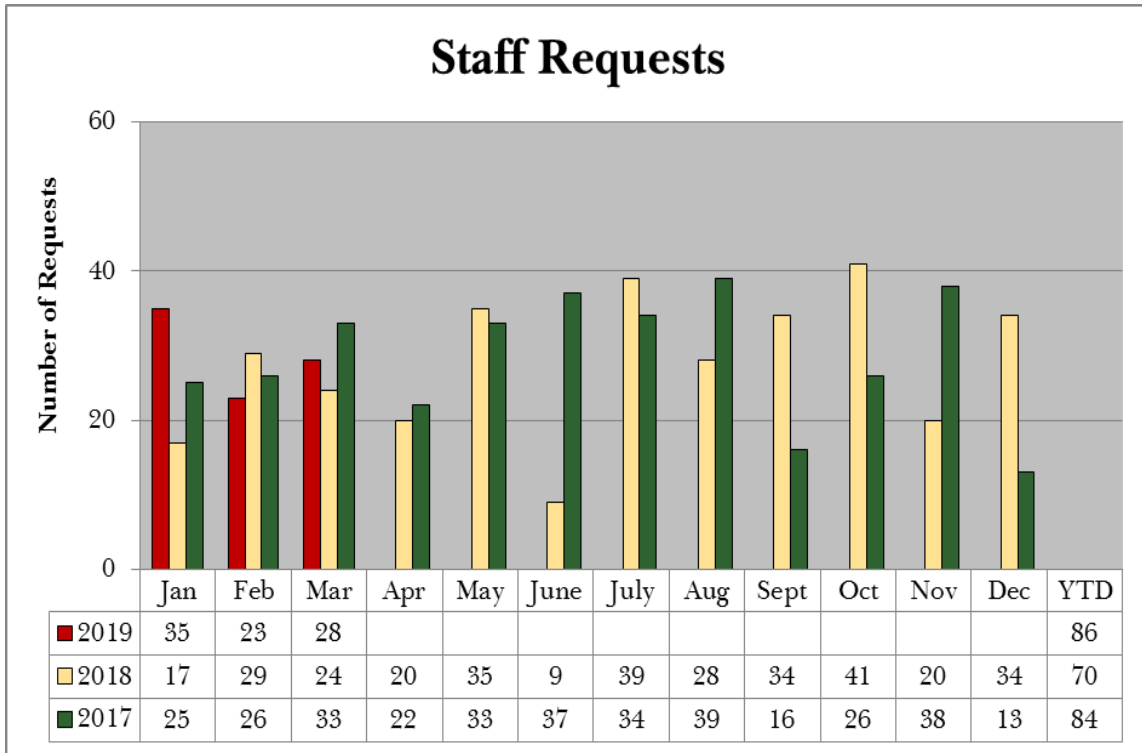
New Albany Cemetery Corner Markers

The New Albany Cemetery is located between Village Hall and the Police Department. Maintenance crew members installed 10x10 wood posts to indicate the original corners of the historic cemetery. With the new posts in place, service crews separate their maintenance responsibilities inside the cemetery from the city's contractor who mows outside the cemetery boundaries.



Service Worker Andrew Love installed corner posts at the New Albany Cemetery.

REQUESTS FOR SERVICE STATISTICS March 2019



SEASONAL STATISTICS March 2019

