



## Council Minutes – Organizational Meeting

Tuesday, January 4, 2022

### **CALL TO ORDER:**

Mayor Spalding called to order the New Albany City Council Meeting of December 14, 2021 at 6:30 p.m. at the New Albany Village Hall, 99 West Main Street, New Albany, Ohio. Staff attending were City Manager Joseph Stefanov, Interim Law Director Benjamin Albrecht; Deputy Finance Director Drew Turner, Administrative Services Director Adrienne Joly, Police Chief Greg Jones, Development Director Jennifer Chrysler, Planning Manager Stephen Mayer, Deputy Public Service Director Mike Barker; Planning Manager Stephen Mayer, Chief Communications and Marketing Officer Scott McAfee, and Clerk of Council Jennifer Mason.

Mayor Spalding led the assemblage in the Pledge of Allegiance.

### **OATHS OF OFFICE:**

Council Member Andrea Wiltrout – Mayor Spalding congratulated and swore in newly elected Council Member Wiltrout.

Council Member Edward Fellows, Council Member Kasey Kist, Council Member Matt Shull – Mayor Spalding swore in the re-elected Council Members together.

All council members signed their Oath of Office.

### **ROLL CALL:**

The following Mayor/Council Members answered Roll Call:

Mayor Sloan Spalding	P
CM Marlene Brisk	P
CM Michael Durik	A
CM Chip Fellows	P
CM Kasey Kist	P
CM Matt Shull	P
CM Andrea Wiltrout	P

Clerk Mason told council that Council Member Durik was traveling and had requested to be excused. Mayor Spalding moved to excuse Council Member Durik from the meeting. Council Member Shull seconded and council voted with six yes votes to excuse Council Member Durik from the organizational meeting.

### **ADDITIONS OR CORRECTIONS TO THE AGENDA:**

NONE.

### **APPOINT OR RE-APPOINT PRESIDENT *PRO TEMPORE*:**

Mayor Spalding reminded council that retired Council Member Briscoe had served as the President *Pro Tem*, in part to allow her to serve on Mayor's Court. Per the city's charter, it was a 2-year appointment. He understood 2 qualified and respected council members were interested in the position. The President *Pro Tem* acted in the absence of the mayor and was president of council.



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Council Member Wiltout nominated Council Member Brisk to be President *Pro Tem*. Council Member Kist seconded.

Council Member Fellows stated he would like to nominate Council Member Shull. Clerk Mason requested one motion at a time. Mayor Spalding ask if there was discussion on the motion. Council members did not have any further discussion.

Council voted with 5 yes votes and 1 no vote (Fellows) to appoint Council Member Brisk as President *Pro Tem*. Motion passed.

### **APPOINT OR RE-APPOINT COMMITTEE CHAIRPERSONS:**

Clerk Mason reviewed the existing committee chairpersons and noted that the Finance Committee and Planning and Economic Development Committees would need a new appointee as retired Council Member Briscoe was the prior chairperson.

Mayor Spalding asked and no council member indicated wanting to change their existing appointments. Mayor Spalding confirmed those positions would remain as appointed.

Mayor Spalding asked and Council Member Wiltout volunteered to serve on the Finance Standing Committee. Council Member Kist nominated Council Member Wiltout as Finance Committee Chair. Council Member Brisk seconded and council voted with 6 yes votes to appoint Council Member Wiltout as Finance Committee Chair.

Mayor Spalding asked and Council Member Brisk offered to serve as the Planning and Economic Standing Committee. Mayor Spalding nominated to serve as Planning and Economic Development Committee Chair. Council Member Kist seconded and council voted with 6 yes votes to appoint Council Member Brisk as Planning and Economic Development Committee Chair.

Standing committees chair were set as follows.

FINANCE: Andrea Wiltout

SAFETY: Sloan Spalding

PUBLIC UTILITIES: Kasey Kist

SERVICE AND PUBLIC FACILITIES: Matt Shull

PLANNING AND ECONOMIC DEVELOPMENT: Marlene Brisk

ADMINISTRATION: Kasey Kist

GRANTS AND NON-PROFIT FUNDING: Chip Fellows, Matt Shull, Marlene Brisk

### **APPOINT REPORTS OF REPRESENTATIVES:**

Clerk Mason read out the current representatives to MORPC, Joint Parks District, New Albany Plain Local Schools, and Plain Township.

Council Member Kist stated he spoke to Council Member Wiltout who was interested in shadowing Council Member Kist as a representative to Plain Local Schools. Mayor Spalding stated this could happen



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informally and noted that the schools had the most going on in this group. Clerk Mason added Council Member Wilttrout as an additional reporter for New Albany Plain Local Schools.

Additional representatives were set as follows.

COUNCIL REPRESENTATIVE TO MORPC: Joe Stefanov, Sloan Spalding  
COUNCIL REPRESENTATIVE TO JOINT PARKS AND RECREATION: Matt Shull  
COUNCIL REP. TO NEW ALBANY PLAIN LOCAL SCHOOLS: Kasey Kist, Andrea Wilttrout  
COUNCIL REPRESENTATIVE TO PLAIN TOWNSHIP: Mike Durik

### **APPOINT OR RE-APPOINT LIAISONS TO BOARDS/COMMISSIONS:**

Mayor Spalding reviewed the current board and commission liaisons.

Council Member Brisk stated she was prepared to vacate the Board of Zoning Appeals (BZA) liaison given her other responsibilities. Mayor Spalding nominated Council Member Wilttrout to be the liaison to the BZA. Council Member Brisk seconded and council voted with six yes votes to appoint Council Member Wilttrout as Council Liaison to the BZA.

Mayor Spalding asked if any other council members wished to change positions. Council indicated no further changes.

The board and commissions liaisons were set as follows.

PLANNING COMMISSION: Matt Shull  
PARKS AND TRAILS ADVISORY BOARD: Chip Fellows  
ARCHITECTURAL REVIEW BOARD: Mike Durik  
BOARD OF ZONING APPEALS: Andrea Wilttrout  
SUSTAINABILITY ADVISORY BOARD: Kasey Kist  
INCLUSION DIVERSITY & EQUITY ACTION PANEL (IDEA 2.0): Marlene Brisk  
CEMETERY RESTORATION ADVISORY BOARD: Clerk Jennifer Mason  
PUBLIC RECORDS COMMISSION: Mayor Spalding

### **ADDITIONAL APPOINTMENTS:**

Mayor Spalding reviewed some additional groups on which council members served including the Community Improvement Corporation, Rocky Fork Blacklick Accord, and the Tax Incentive Review Councils.

Mayor Spalding asked and Council Member Shull indicated interest in taking retired Council Member Briscoe's place on the Community Improvement Corporation. Mayor Spalding moved to nominate Council Member Shull to serve on the CIC. Council Member Fellows seconded and council voted with 6 yes votes to appoint Council Member Shull as a designees to the CIC.



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Council Member Shull stated that Council Member Durik was interested in serving on the Licking County Tax Incentive Review Council (TIRC). Mayor Spalding noted that Council Member Durik was a representative on the New Albany Community East Authority which also had jurisdiction in Licking County. Mayor Spalding asked and no council member had an issue with Council Member Durik serving on the Licking County TIRC. Mayor Spalding moved to appoint Council Member Durik to the Licking County TIRC. Council Member Fellows seconded and council voted with 6 yes votes to appoint Council Member Durik to the Licking County TIRC.

Mayor Spalding stated he had no issue with retired Council Member Briscoe serving on the CIC or either TIRC committee. Council members did not have any objection. Council Member Brisk asked and Mayor Spalding confirmed he would be on the CIC. It would be himself, Council Member Shull, and Colleen Briscoe as a citizen, not a member of council. Ms. Briscoe had been on the CIC since it started.

Council Member Shull stated he was on the Well-being Advisory Board and offered up that position. He understood Council Member Wiltout was interested in that board. Council Member Wiltout confirmed. Mayor Spalding moved to substitute Council Member Wiltout for Council Member Shull on the Well-being Advisory Board. Council Member Kist seconded and council voted with 6 yes votes to appoint Council Member Wiltout to the board.

### **DISCUSS AND ADOPT RULES OF PROCEDURE FOR COUNCIL:**

Mayor Spalding asked if council had any questions regarding the distributed Rules of Procedure. Clerk Mason reminded council that she removed the reference to the now disbanded Economic Development Commission. Council Member Shull pointed out a typo on page 1 which Clerk Mason would fix on the original to be signed.

Mayor Spalding moved to adopt the Council Rules of Procedure as amended. Council Member Wiltout seconded and council voted with 6 yes votes to adopt the Council Rules of Procedure as amended.

### **DETERMINE DATE AND TIME OF REGULAR MEETINGS FOR 2021:**

Mayor Spalding asked if any council member wanted to change the council meeting schedule from the current first and third Tuesday of each month starting at 6:30 pm. Council indicated no change.

### **OTHER BUSINESS:**

Mayor Spalding moved to name Council Clerk Jennifer Mason as New Albany's elected officials' designee to take the Ohio Sunshine Law training. Council Member Fellows seconded and council voted with 6 yes votes to designate Clerk Mason as council's designee to take the Ohio Sunshine Laws training.

Clerk Mason reminded council members of Sunshine Law Training on January 28<sup>th</sup> from 9 am to noon in Council Chambers.

### **ADJOURNMENT:**

With all scheduled matters attended to, Mayor Spalding moved and Council Member Fellows seconded to adjourn the January 4, 2021 Organizational Council Meeting at 6:53 pm.



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Mayor Spalding announced that council would take a short recess and start the regular council meeting at 7 pm.

ATTEST:

  
Jennifer H. Mason, Clerk of Council

  
Sloan Spalding, Mayor

  
Date