

Thursday, November 10, 2022

#### Call to order

President Pro Tem Brisk called to order the New Albany City Council 2023 Annual Budget Program and Capital Projects Update of November 10, 2023 at 9:13 a.m. at the New Albany Public Service Complex, 7800 Bevelhymer Road, New Albany, Ohio 43054. Staff attending were City Manager Joseph Stefanov, Finance Director Bethany Staats, Administrative Services Director Adrienne Joly, Public Service Director Mike Barker, Economic Development Manager Sara Zeigler, Police Chief Greg Jones, Planning Manager Stephen Mayer, Engineer Manager Ryan Ohly, Planning Manager Stephen Mayer, Chief Communications and Marketing Officer Scott McAfee, Public Information Officer Josh Poland, Clerk of Council Jennifer Mason, and Deputy Clerk of Council Christina Madriguera. Additional city staff observed the meeting.

Mayor Spalding led the assemblage in the Pledge of Allegiance.

#### Roll call

The following mayor/council members answered roll call:

A/P - arrived at 10:08 am
P
P
P
P
P
P

Clerk Mason reported that Mayor Spalding had a meeting and would be arriving a little later that morning.

#### Additions or corrections to agenda:

NONE

#### 2023 Annual Budget Program Introduction

Clerk's note: the presentation is represented by the <u>attached</u> PowerPoint presentation slides. The minutes primarily reflect council conversation and questions.

City Manager Stefanov told council and staff that they would try to get through the entire agenda that day. If that could not be achieved, the remaining material would roll over to the next council meeting. He reviewed the organizational goals.

#### **General Overview**

City Manager Stefanov reviewed general city 2022 accomplishments, including economic development success, infrastructure/park planning and improvements, community programming, senior programming, Hinson amphitheater planning, considerable new staff hiring and logistics, a favorable



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community survey, nationally-recognized staff awards, the relocation of the MARCs tower, Sustainability Advisory Board and IDEA projects.

\*\*\* presentation \*\*\*

#### **General Fund**

Director Staats stated there were some adjustments since the last printing of the budget and she distributed the <u>attached</u> "City Council - General Fund" handout. She reminded council that the General fund was the best indicator of financial health. Other funds were restricted or had other purposes. The General fund was the primary source for city services and operations. She gave an overview on the General fund.

Director Staats reviewed her 2023 projections. She spent a lot of time on income tax projections. She included Intel construction income tax withholdings based on information provided by them. City Manager Stefanov stated the city wanted to pay extra attention to the projections and he was comfortable with the trajectory of expenses relative to revenues. There was always room for, and he anticipated, adjustments.

Council Member Shull asked and Director Staats responded that not much changed in the General fund. Council Member Shull anticipated tighter years coming up. Director Staats clarified that she only utilized new Intel phase 1 construction in projections. That was why there was a falloff in income tax projections 2026. Intel conveyed there would be some construction jobs in outlying years regardless of whether there was more construction or not. They would continue to have crews on site. Whatever announcements Intel made in the future, Director Staats would take that into consideration.

Council Member Fellows asked and Director Staats answered that she didn't include future buildings. She wanted to be conservative. She didn't know enough about the "fellow travelers" to know what that would bring. We may know more by next year. Other smaller projects were coming that were not included in her projections – and the General fund status was still good. It was notable that any other new construction, recent announcements, or infrastructure construction – those were not contemplated in this projection. Senior staff had discussed how current construction was considered within the base projections. Whatever construction going on right now was included.

Council Member Brisk asked if Director Staats projected phased-out construction? Director Staats answered that she had not in the past, but had recently pulled some data on construction, was able to review certain construction company history, and could see the construction impact for the past several years. She was working on refining that analysis in 2023. City Manager Stefanov noted that the 2026 predicted decline was related to Intel construction – so that was being captured. Director Staats continued to review 2024-2026 projections.

Director Staats reviewed 2023 General fund operation expenses. She expanded on the impact of inflation on operating expenses. It was at 8.2% overall and certain areas, like construction, were



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experiencing even higher rates of inflation. City employees were impacted by inflation on food and energy prices. The city was also dealing with significant lead times on orders due to supply chain issues and a tight labor market.

Council Member Fellows asked if the city should push projects or purchases out further. City Manager Stefanov responded that the city was already working on extending the life of fleet vehicles due to lack of inventory. The city was seeing 1-year lead times on police cruisers and trucks. Other purchases were being pushed out further by default. City Manager Stefanov was not sure construction costs were going to decrease significantly in the future. The supply chain may loosen up where materials and equipment were easier to come by. Based on conversations with city consultants, he wasn't expecting a major decrease in cost of labor. Primary costs on large projects were borrowing costs. One suggestion for dealing with that was doing bond anticipation notes which allowed several years before locking in the rate. City Manager Stefanov didn't think the city had to significantly postpone capital projects for the time being. The city would keep an eye on it. If things got worse, it could make a decision then.

Director Chrysler stated, looking at businesses developing, it wasn't materials costs, those were what they were, it was inflation. It was more fiscally responsible to lock in now, as projections from 2021 were no longer valid in 2022, and probably not for 2023.

Council Member Fellows stated he would not want to cut the scale of the project to save money. If inflation got in the way and the city had to reduce what it was doing – that was a problem, too. City Manager Stefanov answered that if inflation continued, that was a reason to do something now versus later. The city planned projects with sources of funds that were not tied to the General fund using TIFs, community authority revenue, etc. Any type of significant capital project used funds outside General fund. That gave the city added flexibility during an economic downturn or periods of high inflation.

Council Member Brisk agreed, looking historically at inflation and pricing, the city's bigger risk was more inflation versus the risk of it coming back down. Prices coming down was less likely. Waiting probably would not help. Director Chrysler talked about time value. In trying to meet a deadline for a project, one could escalate construction, but be delayed 3 months due to materials. There could be a cost associated with unanticipated delay. She praised the teams the city was working with. Bringing on construction managers now, during the design process, helped to manage costs. Having construction folks at the table allowed for more creative ways to do development and also gave the city a real time look at what was happening each day in the market

Council Member Kist agreed the presented cost projections were the new normal. Restaurants were hiring young works for \$15 an hour. A year from now, those restaurants wouldn't be going back to \$10 an hour. In 2023, if costs persisted, did the city have a cushion for General fund? City Manager Stefanov answered yes. The city had a 65% carryover balance which was based on a 2-factor worst case scenario - where the city lost its largest tax payer and experienced the highest possible demand



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for services, doubled prices. The city kept the 65% carryover to withstand that case. Also, the city created a COVID contingency which considered work from home income tax scenarios. There were still court cases regarding those taxes. If the city experienced another 2008-type recession, it would have adequate resources.

Director Staats added she also took into consideration a 2008 recession scenario. Regarding the Capital Equipment, prolonging equipment life, and the lead times on ordering, even if the city received and paid for it in 2024, she had to encumber it in 2023. That was why there was a significant amount in Capital Equipment requests this year.

#### \*\*\* presentation \*\*\*

Council Member Durik asked if the 5% cost of living adjustment should be higher given the that the Consumer Price Index was at 8.2%. City Manager Stefanov acknowledged the concern and responded that the city was trying to balance the short-term situation and figure out what was sustainable over multiple years. The city would also do a comprehensive compensation study to see where the city was compared to the overall market. Advisors were projection about 5% rate of increase in the private sector. The city looked at its revenue and expenses. Council Member Durik said the 5% didn't shock him given what was going on. He thought the city should watch carefully now that number moved in order to be competitive and to maintain and attract good people. Council Member Brisk stated she was also hearing 5% in the private sector. Unfortunately, people were getting raises that were not as big as their expenses. The city had to find the right place to be fair to the employees and competitive, but also not damage the city moving forward. City Manager Stefanov was proud of staff during the 2008 recession - the city-maintained services, didn't raise taxes, and didn't lay anybody off. When the city interviewed people, one of his major concerns was that he didn't want the city to get out ahead of itself to the point where it had to over-correct. He wanted stability.

Council Member Brisk stated staff was also getting a little more than 5% because there wasn't an increase in their healthcare costs – which wasn't happening for many employers in 2022. City Manager Stefanov anticipated 5% being one of the higher COLA raises compared to other municipalities in Central Ohio. Some council members observed it was more than they were getting from their employers.

#### \*\*\* presentation \*\*\*

Council members praised the graphic which showed the city routinely took in 10% more revenue than what was conservatively estimated. The average lapse in appropriation was about 12%. City Manager Stefanov remarked that this was an extra layer of protection in budget. He praised the senior leadership team. Government had a reputation of spending what it was given and he wanted to make sure that wasn't New Albany's culture. There was money available to transfer among departments in an emergency. There was nothing wrong with returning money to the budget if it was not used. He maintained this as an organizational philosophy.



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\*\*\* presentation \*\*\*

Council Member Durik understood that transfers to capital funds would result in a \$6 million shortfall in the General fund after transfers in 2023. Looking forward, there were no major transfers for capital projects or capital improvements into 2024. He was seeing a projection of about a \$5-6 million increase in transfers for 2023. Director Staats answered that, in the past, the city waited until the end of the year suggest transfers for the first quarter of the following year. This year, staff was comfortable enough to suggest transfers mid-year, given the timing of moving projects forward and setting money aside. That \$5 million would not just provide for 2023 capital expenditures, it would help sustain that fund through the next few years. This was a one-time transfer that the city knew it could afford and allow the city to build up the reserve in future years. Council Member Durik looked at the number of capital projects that had come up in the last year. Between Intel, other businesses, projects, roads, and improvements – he expected more projects. Director Staats noted general capital projects came from the transfers from the General fund. Business park-related projects, like Intel, had a different funding source for business. City Manager Stefanov agreed that Village Center, park improvement projects, leisure trails, sidewalks, etc. all came from a different source than business park projects.

Director Staats clarified that there were 2 different Intel funding "buckets." Staff was trying to capture as much as it could so it was not mixed with other operations within Community Development. For example, the city's Intel trailer, a satellite office, was being separately tracked.

\*\*\* presentation \*\*\*

Director Staats reviewed the 2023 Budget Framework Review

#### **Departments**

#### **Police**

Police Chief Jones reviewed the 2022 major accomplishments including, the multi-year agency plan, adding another School Resource Officer, joining the Internet Crimes Against Children (ICAC) Task Force, and restarting community outreach post-pandemic – the return of Citizen Police Academy, block watch, and bike patrol/ice cream coupons.

For 2023, a lot of the focus was on making sure the city had enough officers on the road versus detectives and others. The city was growing the number of dispatchers. There were recommendations for the number of dispatchers based on the size of dept. The school was picking up the cost of an additional School Resource Officer. By joining the ICAC Task Force, the police department now had more resources for those cases. There was a break during COVID, but the city was bringing back more community outreach programs.

Council Member Brisk asked and Police Chief Jones answered that they received positive feedback in 2021 when they did the Citizen Police Academy as just New Albany, without Gahanna. Council Member Brisk said she might redo the academy to see the only-New Albany program.



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Chief Jones reviewed 2023 department goals, including recruitment and diversification, radio tower improvements, and directing cellular 911 to the communication center. Chief Jones wanted to recruit more using social media. The numbers of applicants taking the test had come way down. Radio tower improvements were in the works. Chief Jones described challenges receiving cell calls.

Chief Jones reviewed the 2023 capital and IT requests including radios, license plate readers, vehicles, dispatch console replacement, and the Enterprise record platform change. The city needed more radios. License plate reader use was being expanded. They wanted to put 10 license plate readers in stationary locations – typically at traffic lights. The data was searchable if they had a partial plate identified.

Council Member Kist asked and Police Chief Jones answered that the plate readers look like a little projector - a box with clear front - not very intrusive.

Council Member Brisk asked and Chief Jones answered that the data captured by plate readers was purged after a certain point. The city wouldn't maintain the data, it would go into the cloud and was shared. The city would be able to search plate readers in other municipalities. Council Member Shull said that residents had asked for this when he was campaigning. Chief Jones stated they would put the readers in strategic places. They were not currently on cars. For its current plate readers, The New Albany Police Department had been relying on the county to work as IT and backup. That equipment was failing and the county was perhaps overwhelmed with customers. City Manager Stefanov stated fixed plate readers could be placed in high-volume locations - capturing more data than they could on a cruiser. Chief Jones added there was more return on investment on fixed location plate readers. If a cruiser was on a run or working a stop and a flagged plate went by, the officer couldn't act on it.

#### \*\*\* presentation \*\*\*

Council and staff discussed the purchased Chevy Tahoes. They were bigger and could hold more equipment. The Tahoes were pursuit-rated. Chief Jones had not heard anything bad about them. Vehicles had been tough to find. The city's 2021 order for Ford Explorer Hybrids was canceled. The city had to place a new order. The city was also ordering an Explorer for the K-9 unit. Council Member Wiltrout asked and Chief Jones answered that the hybrids were not plug-in. The city also purchased an electric ATV-type vehicle. The city would be working on infrastructure to charge that. It was intended for the SROs and was more maneuverable on campus. It would be quieter and useful for special events. Delivery was expected in 10 months.

Council Member Durik asked and Chief Jones answered that the increase in officers was specifically for patrols. Patrol was the foundation of what the department did. There could be 4 officers on shift, but 1 could be in training and one might be out on military duty, bringing the shift down to 2 officers. Those 2 could get tied up with a domestic call or car on side of road. During a critical incident, one needed a certain number of officers on the road to execute a plan. He discussed mutual aid with all agencies, but the city was a first responder and needed to have officers available.



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\*\*\* presentation \*\*\*

#### **Community Development**

Community Development Director Jennifer Chrysler reviewed the 2022 major accomplishments including continuing annexation and road maintenance agreements, finalizing water and sewer agreement with the City of Columbus, new business commitments in the business park – Intel, AmplifyBio, and Pharmavite, creating the new Hamlet standards, workshopping solar panel best practices, the PTAB charette, use of QR Codes, new infrastructure planning ~ \$280 Million, creating the new TMD zoning district, and ongoing organizational planning and alignment.

She further reviewed the 2023 goals including code updates, supporting capital budget initiatives, maintaining a high level of customer service, and supporting the Intel implementation and 200-acre supplier park.

Council Member Wiltrout asked and Director Staats answered that the \$2.19 million budgeted under Miscellaneous was economic development incentives.

\*\*\* presentation \*\*\*

#### **Administrative Services**

Administrative Services Director Adrienne Joly noted that Administrative Services encompassed HR, IT, a lot of internal operational functions, GIS, and council special projects. She reviewed the 2022 operational accomplishments including many new hires, creating new positions, and onboarding new employees, multiple office moves, new equipment purchases and IT account set-ups, updating the drug and alcohol policy and providing training, utilizing management software to deliver training and help with onboarding,

Council Member Shull suggested, due to the amount of new hires, to include the staff names for each department behind the tabs on the budget book. He acknowledged hiring happened so fast, it may be hard to keep up. Mayor Spalding recalled a staff yearbook, but thought a webpage would make that information more accessible. City Manager Stefanov stated staff had been working on a yearbook-type resource. Director Staats stated that information would be better in the appendices.

#### \*\*\* presentation \*\*\*

Director Joly introduced GIS Analyst Ryan Kelly and demonstrated the new GIS-enhanced maps. There were public-facing possibilities for this data in the future. This information was available to staff answering internal or external questions. City Manager Stefanov talked about tracking city infrastructure like hydrants, waterlines, and sewer lines.

Council Member Shull asked about adding city roads, leisure trails, and other city maps into this GIS system for the public. Director Joly stated the system was fairly intuitive. The map she was demonstrating was not a public-facing option, but the city could build a public-facing dashboard so



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residents could access that information. Council Member Shull commented on how much easier it would be to provide this program versus a paper map. Director Joly stated this was part of the 2023 goals. The city was currently building up and updating the GIS system.

Director Joly introduced Community Program Administrator Abbey Brooks and reviewed senior programming and membership.

Council and staff discussed the low senior men's numbers at these programs. Staff was taking suggestions and creating more men's focused events.

Director Joly reviewed the implementation of city council initiatives in 2022 including the Sustainability Advisory Board, neighborhood park upgrades, traffic calming, the IDEA Implementation Panel, the DORA kickoff, Village Center beautification, and research about bringing the city's internet fiber into homes.

#### \*\*\* presentation \*\*\*

Council Member Kist asked and Director Joly answered that the city got data regarding the composting program directly from Go Zero and entered it into the GIS system to create the Composting Dashboard.

#### \*\*\* presentation \*\*\*

Director Joly talked about the traffic calming program that city council requested - whether to address speeding or other localized neighborhood traffic problems in the city, and also determining what was the right measure for a particular situation and location. The city was putting out a request for proposals (RFP) for that study.

Council Member Fellows asked and Director Joly answered that solutions could include speed signs, traffic calming islands - any and all items. Director Chrysler wanted to gather data and metrics so the city could make informed decisions. Chief Jones said sometimes perceptions were different than the actual problem.

The Stealth Stat measured speed for 24-hour periods for all vehicles. It was covert, so drivers didn't change their speed in reaction to a sign with numbers. The police department often put the Stealth Stat out before the speed limit sign trailer. City Manager Stefanov noted the speed trailer helped educate drivers. After the Stealth Stat and the speed trailer, the city put out a patrol car to issue tickets.

The data from the Stealth Stat was better and didn't always match resident observations. Council and staff discussed perceptions of speed and traffic. Director Chrysler stated, in some situations, the right approach might be aesthetic, even if it's just a perception issue, to alleviate anxiety. The city wouldn't ignore perception even if data didn't support it. Council Member Fellows asked and Police Chief Jones confirmed that some people perceived more speed when the issue was actually more traffic volume. Council members discussed this issue on Central College Road.



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\*\*\* presentation \*\*\*

Regarding Village Center beautification, Council Member Fellows stated better aesthetics were an inexpensive way to improve community. It helped the businesses. People wanted to be there more. Easton did all that for a reason – make it an inviting place for people visit.

\*\*\* presentation \*\*\*

Director Joly reviewed the Administration Services 2023 human resources goals including expanding internal communications, expanding professional development, completing the classification and compensation study, electronic format for personnel and onboarding documents, and holding down city staff turnover. She further reviewed IT and GIS goals including increased electronic security measures, MECC 911 emergency services IP network, new software for the police department, public facing interactive maps and dashboards, and a asset management system connected to GIS. She further reviewed programming goals including expanding senior options, increasing sponsorships and donations for senior programming, and launching a summer and family concert series.

Regarding amphitheater programming, Council Member Brisk said she and City Manager Stefanov had had discussions about having some free movie nights at the amphitheater. The New Albany Community Foundations' movies were very child-based. Council Member Brisk suggested something similar to a CAPA series - family friendly but not child-based. She thought it would cost less than the planned concerts and would be a great weeknight activity to for city to sponsor. The amphitheater was open a lot of nights and it cost a lot to use, but the events didn't all have to be concerts. Director Joly agreed that was an opportunity. The city was coordinating with its partners to understand what they were offering, so the city could look at gaps. City Manager Stefanov said that could all fit under the umbrella of operational options. Director Joly described a "giant bubble party." Council and staff discussed options for seniors. Council Member Wiltrout thought a football viewing event would be very popular.

Council Member Shull asked, regarding the 15 events, a summer concert series, the \$36,000 budget - was there an item list in the budget? Director Joly answered that she had internal memo which toted up the estimate for that budget.

Mayor Spalding agreed with enhanced coordination with the joint park district, the township, the foundation, etc., so the city wasn't overlapping programming. People thought amphitheater was just for New Albany Community Foundation events because those were marketed. He wanted to work with the chamber of commerce on the community calendar. It would probably have to be enhanced again. Part of the amphitheater programming budget should include some marketing. Director Joly agreed that coordinating was key. The city didn't want to overlap - get to the tipping point of too much.

Council Member Shull asked why the Sustainability Advisory Board and IDEA Panel were under Administration while playgrounds were under Capital. Director Staats responded that playgrounds



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were more of an equipment and capital expenditure versus people and programming which were operating expenditures.

#### \*\*\* presentation \*\*\*

Director Joly talked about playgrounds and pocket parks, IDEA programs, and Sustainability Advisory Board (SAB) projects.

Council Member Shull asked and Director Joly answered that groups or individuals could apply for Sustainability Advisory Board (SAB) the grants. It would depend on the applications and amount requested. Staff were working on rules and criteria.

#### \*\*\* presentation \*\*\*

Council Member Wiltrout asked if the SAB had considered a residential compost service. Director Joly confirmed that the SAB had had those discussions. They wanted to see how much interest there the drop-off program generated before trying individual resident programs. The city was watching Upper Arlington's resident program and would gather data from them. Council Member Wiltrout thought some residents would pay a premium for the service. Council Member Kist noted there was no combined vehicle for composting. It would mean putting a truck on a route for every resident weighing that versus the benefits of composting. He believed that 10% residents were members of the composting program now. The city could set an arbitrary number, perhaps 30% or 40%, at which point it would make sense to run a pick-up vehicle.

Council Member Wiltrout asked if the \$5,000 PR budget included mailers or social media. Director Joly responded that the \$5,000 was the cost of 2 direct mail pieces and postage. They planned to use the Public Information Office, also. Council and staff discuss how these programs, if they became more established, could be brought into other areas of budget. Council Member Kist stated that many of these projects would go into shared city communications, but in doing so, would lose some impact. This budget was for a dedicated mailer for these projects only.

Council Member Wiltrout asked how student project grants would be assessed and awarded – by the SAB or by council? Director Joly replied that all had to be determined. The SAB had been working with the school district, so it could be a joint project with the school board. Council Member Wiltrout observed that the grant was a lot of money.

Council Member Fellows asked if there was a way to work with the schools to collect plastics for the Vertix plant – collect our own plastics to recycle in New Albany. Director Joly answered that Vertix representatives were scheduled to speak at an SAB meeting in December. Council Member Wiltrout wondered if they would want to sponsor a sustainability program.

Council Member Shull asked, did the schools have an opinion about paying senior students for their senior projects? Council Member Shull's kids incurred costs to do their projects. Council discussed paying the student versus paying cost of project, types of projects, and who benefitted. Council



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Member Kist stated the \$27,000 amount was if the city found \$27,000 worth of great projects. If they didn't, then the city may not award any of that. It would depend on the project.

Council Member Shull observed that the hotel/motel tax grant funding had always been capped at \$10,000. He wondered if there was an issue where an SAB project grant received more than a bed tax grant.

Council Member Durik wanted to see a document that showed what the SAB, IDEA, senior programming, and amphitheater were looking for in funding – collectively across all of these programs. He didn't want to see the city advantaging one because they had a more detailed projected budget than the others. Director Joly responded that the numbers on page 167 of the budget binder contained all of the numbers rolled up into one. The SAB was proposing \$85,000. The concert series was \$36,000. Senior Connections was anticipated to run about \$38,000. The IDEA programs were a little different in that they had yet to be defined. This exercise was setting a budget, but the final shape of the programs would ultimately come back to council. Director Staats stated that Senior Connections was broken out across the line items. The large number represented all of the other programs. As staff understood what types of costs were coming from those groups, staff could break that out further. Director Joly stated the \$750,000 also included holiday lighting, fireworks, etc. Council Member Durik stated all of the programs were good, but he thought council had to be fair and equitable in the distribution of funding to them. Council members requested more side-by-side data. Director Joly stated that staff could prepare those numbers.

#### \*\*\* presentation \*\*\*

Chief Communications Officer and Marketing Director Scott McAfee talked about the 2022 major accomplishments for the marketing and public information division. They had won numerous awards, worked well with the Community Development Department to get ahead of Intel communications, had sent out direct mail, submitted guest columns, completed a resident survey, created new video series, and tracked digital communications and engagement.

Council Member Kist asked and Communications Officer McAfee confirmed that New Albany had the most engagements in central Ohio, regardless of population, except possibly for City of Columbus. The 2.6 million social media impressions was a straight number, not a percentage of the population. The impressions continued to climb to the credit of partners in the community.

Communications Officer McAfee was retiring. Chief Marketing Officer Poland introduced new Public Information Officer Denise Alex-Bouzounis who came from a journalism background and could tell good stories.

Chief Marketing Officer Poland reviewed the 2023 goals including leadership and staff transition, updating the business park virtual tour, assisting in police recruitment efforts, producing the annual report and council letters, and continued LinkedIn growth.



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Council members congratulated the communications team on filling up their trophy case.

Council and staff agreed to jump ahead to the Finance Department presentation. The Public Service Department presentation, which would need a bigger chunk of time, would happen after the lunch break.

\*\*\* skipped ahead to finance slides \*\*\*

Director Staats reviewed the 2022 accomplishments including state and national awards, 2022 refunding bonds, a new purchasing policy and code implementation, increased electronic payments, and managing a larger number of contracts and related pay applications.

Council Member Durik asked and Director Staats answered that "general capital projects" were for city operations and mainly for residents, including park, facility improvements, and street improvements not in the business park. Council Member Durik observed that business park spending was up and projects for residents was going down. He wanted to maintain projects for both business park and residents. Council Member Fellows thought the business park projects were considered investment in the commercial base so the city could give more to community in the future. Council Member Durik wanted to be sensitive to these trends going forward.

City Manager Stefanov stated the city had 3 sources of funds for non-business \-park-related capital projects. There was the 401 fund, the Park and Trail fund called 404, and the TIF funds. The business park funds got money from the appropriate community authority. That money couldn't be used for other projects. The city wasn't using every dollar it got in the other funds in any given year, but were nearly maxing out the city's ability over a 5-year period to fund as much as possible with whatever came in. For example, the city was spending about \$1 million on road projects each year. The city was proposing to increase that to \$1.4 - \$1.5 million. The city had increased the funding the neighborhood parks and leisure trail repaving. There was a limitation there – if the city didn't transfer funds from the General fund to the other capital funds, it was limited on how much the city could accomplish every year. The big transfers were going to help fund future capital projects in 2023. City Manager Stefanov stated staff could get into more detail later in the day.

Council Member Wiltrout asked if what was proposed for 2023 could be listed. Director Staats promised more slides of the capital projects. At the last 2 Capital Project Workshops, one of the options was "Save for a transformative project." The city was doing a transfer for a project in 2023. The city was doing the Market Street extension for \$9 million. There was also the US62/SR 161 phase 2 which was approximately \$5 million. The Taylor Farm improvements were \$5 million. Rose Run Park was a significant project in 2018/2019 and now the city was building up savings for bigger projects.

Director Staats walked council through some OpenGov.com - Capital Projects - Annual - interactive budget webpages. One could select different projects and see additional information.



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\*\*\* presentation \*\*\*

Director Staats talked about the Finance Departments 2023 goals including relocating the finance department to 8000 Walton Parkway, maximizing available data and software tools, enhancing economic development and school relations, and better grants management.

Mayor Spalding asked and Director Staats answered this was the second time the city had been part of a single audit. She thought this was the second year there was a \$500,000 threshold due to ODOT and Intel federal grants.

Mayor Spalding asked and Director Staats responded that the city's audit costs were pretty minimal. The city would continue to monitor what audits cost. Director Staats felt she could do the audit within her budget. She could look into whether it was possible divert funds for auditing from the grant program.

Mayor Spalding stated, as many counties and municipalities were going this way, it was a lot of cost savings – but as the city increased the amount of electronic fund transfers, staff would have to make sure to have a lot of protocol built into that process. When vendor changed their deposits or asked that payment be directed somewhere else, someone would have to verify that request. There were too many examples in Ohio where a finance offer sent a large amount of money to the wrong bank. In the state, someone appeared in that relationship and posed as a vendor to have the funds directed to the wrong place. It was hard to get that money back. Director Staats stated, if a vendor were to request a different account to direct fund, the city required it be on signed letterhead. Staff also picked up the phone and talked to them.

#### LUNCH BREAK - 12:10 to 12:55 pm

Director Chrysler introduced Community Development Department new employees: City Engineer Ryan Ohly, Engineering Manager Cara Denny, and Economic Development Manager Sara Zeigler.

Clerk Mason introduced Deputy Council Clerk Christina Madriguera and acknowledged Marlene Donaldson for helping to host this all-day meeting.

Clerk Mason polled council and they indicated they wanted to have their second December meeting on December 13 instead of holding the December 20 regular meeting during the week of Christmas.

#### \*\*\* presentation \*\*\*

Public Service Director Mike Barker talked about the 2022 accomplishments including starting the department reorganization, completing the field operations evaluation, providing a high-level response to snow, ice, and leaf collection, supporting community events, record attendance at Touch-a-Truck, beginning phase 2 of the US 62/SR 161 interchange improvement, completing the Market Street Extension project design, street light painting, and sidewalk leveling. Director Barker described a trying out a new, less damaging, less expensive method to level sidewalks.



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Council Member Shull stated that, when he had his sidewalk leveled, it lasted about 6 years. If the city moved to the new process, should the 1-time sidewalk repair policy stay in place or should it change based on the repair method? He agreed that grinding did not look good. Director Barker responded that he walked the sites with the contractor, they lifted 5 panels versus the 2 that weren't level to avoid grinding. There were situations where there was no way around grinding, but it could be minimized. Director Barker could point to sidewalks that got the full tear-out and repour process to fix them – and after a year were moving again. It didn't seem to matter much which version of leveling was used. He would be interested to see how new method held up.

Mayor Spalding stated the city offered to residents to repair sidewalks once. Council couldn't anticipate the future budget. Council understood that, once the city started providing a service, it was going to be hard to walk away. If the city could get better results for the dollars spent, that was great.

Mayor Spalding asked and Director Barker answered that the city was identifying and prioritizing trip hazards. Sidewalk with cracks without lift were not a trip hazard.

Council Member Fellows asked and Director Barker confirmed that, where the sidewalk lift was so high the city couldn't level, those panels would get the traditional treatment. He estimated that 90% of identified panels would be torn out versus 10% being leveled. Council Member Fellows said he received the city's communication to his neighborhood about the sidewalk replacement. The new sidewalk looked good. He worried about a future undulating appearance after the lifting treatment.

Director Barker asked, what was the priority? Was the alignment of the sidewalk more aesthetic or was the health of the tree more aesthetic? When a root lifted a sidewalk, it was substantial. When the city went in and sawcut the root, it significantly impacted the function and viability of tree. This process was a balancing act.

Council and staff further discussed sidewalk repair versus replacement. Council Member Shull asked and City Manager Stefanov confirmed that the sidewalk program was still a 1-time operation, regardless of the type of repair, until council decided otherwise.

#### \*\*\* presentation \*\*\*

Director Barker described 2023 goals including beginning construction of the Market Street extension, beginning reconstruction of South Harlem Road, implementing findings and recommendations of fleet operations evaluation, continuing implementation of expanded operations and organizational structure to include Intel-related roles and responsibilities.

#### \*\*\* presentation \*\*\*

Council Member Fellows said a resident had contacted him twice and sent pictures – when traveling northbound on High Street towards Eagle's pizza – if someone was making a left turn to go west on US 62 – traffic backed up. Council Member Fellows suggested a "no left turn" sign, maybe during



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certain times of day. Council Member Fellows had sat in that traffic also. Mayor Spalding observed there was stacking space for only 3 cars to turn left in that turn lane.

Council Member Shull asked and Director Barker confirmed that the Third Street work was part of phase 2 the Market Street extension project. Staff was is finalizing details, including the kind of road. Asphalt was planned. Due to substantially higher volume of traffic, a brick street was probably not viable. Staff was considering brick parallel parking spaces and using brick sidewalks along High Street. Council Member Fellows asked and Director Barker answered that there may be a chance to reuse some of the same substructure and storm sewer already in place, but not the brick. Council Member Fellows said the city was going to pave over the \$500,000 road. Director Barker noted the road would be widened and the purpose of Third Street would now be substantially different. Council Member Shull asked if the city could use stamped concrete to look like brick. He wanted to differentiate the Village Center area from the rest of New Albany. Council members agreed that that was why they spent the money on brick for Third Street. Council Member Shull understood the traffic load. Director Barker stated that the city was looking into brick crosswalks and other improvements to make it look different. Director Barker stated the city didn't just want to abandon the brick. Third Street was the first bricked street in New Albany. The city was going the same direction with brick crosswalks and parking spaces.

Council Member Brisk asked, would there be brick sidewalks on both sides of the street and no bike path? Being a Windsor resident, getting to Market Street from her subdivision - it was challenging to ride, bike, or push stroller on brick sidewalk. She understood the historic look and appeal of brick. She would prefer brick on one side and leisure trail on other. Or perhaps have both, like Rose Run Park. Council Member Fellows suggested asphalt in middle and on brick on the sides. He recalled the commitment to brick in the Village Center. Council further discussed the prior brick street plan, other Village Center roads, and leisure trail connections to downtown. City Manager Stefanov said the McCoy leisure trail construction would finish in 2022. Director Barker stated paving would start the next day.

#### \*\*\* presentation \*\*\*

Director Barker reviewed 2023 major capital and IT expenditures including 3 large dump trucks, 3 smaller dump trucks, a tractor, fleet and inventory management software, a heavy lift, a roadside trash pickup unit, and a towable air compressor.

Council Member Fellows asked and Director Barker answered that the city had 10 snow trucks and 10 snow routes. There was no back up truck. The city would go full bore, but would need another plan. There were trucks in the budget that year. City Manager Stefanov stated the city's goal was to see pavement on every street within 24 hours after a snow event. Director Barker said the new route was in the city's residential core. More drivers would get the plowing done sooner. City Manager Stefanov added the city was increasing the size of its vehicles. Tandem-axel trucks covered more lane miles per vehicle, per pass.



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#### \*\*\* presentation \*\*\*

Council Member Fellows stated a roadside tractor was worth it, noting the trash visible next to the highways around Columbus. It was nice that New Albany maintained a section of SR 161. Director Barker stated trach pickup involved a lot of people on the side of the road. It would be good to have a dedicated unit to drag along the sides for trash. The tractor may have other uses to be determined. The tractor would help maintain the standard that the city had set.

#### \*\*\* presentation \*\*\*

Council Member Fellows asked and Director Barker answered that he was hoping to get a new vehicle underbody wash station in 2023. City Manager Stefanov noted the city used to have a system, but it was worn out. Director Barker noted that the best maintenance was to clean the vehicles after every snowfall. The city needed a commercial system on the scale of what the city operated, with more pressure.

Council Member Shull asked about tornado sirens. Director Barker answered that Franklin County Emergency Management Services (FC-EMS) operated 4 sirens in the city limits, all in Franklin County and all primarily around the residential core. The city needed appropriate coverage in Licking County – to layer in sirens over time. He was hoping to get 2 sirens installed next year. He estimated the city would need 4 total above what was currently there. The city would pay for the construction, but the sirens were managed and maintained by FC-EMS, even if they were installed in Licking County. Chief Jones said the city contracted with Franklin County for emergency management. Director Barker clarified the sirens were \$35,000 each. Director Barker suggested a tornado siren by Innovation Campus Way and along Morse Road to the south. The area to the north, around Intel, needed time to build out.

Director Barker stated there was \$150,000 for a forestry truck in the budget which would be removed. Director Staats offered a new list with budget changes. Director Barker described the fleet manager finding an ideal 2019 Ford F-550 bucket truck for \$75,000 which the city purchased. City and staff discussed used and repurposed vehicles. Director Barker described using 4 decommissioned police cruisers.

#### \*\*\* presentation \*\*\*

Director Barker reviewed Land & Building Maintenance 2022 accomplishments including developing a facilities maintenance plan, assisting the police department with a refresh project, assisting with the upkeep of 3 city-owned pocket parks, applying rhino-coating to the salt barn, repainting the public service fuel island, adding a service lift to the garage, and continuing the program to control invasive species.

Council Member Brisk asked and Director Barker replied the public service department contracted out all of the painting at the police department. However, the public service department had



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employees at the police department every day during the work supervising, moving furniture, removing items from the wall, etc. Chief Jones said the holding cells were painted a light tan.

#### \*\*\* presentation \*\*\*

Director Barker reviewed the Land & Building Maintenance 2023 goals including Village Center beautification, supporting reconstruction, facilitating construction of 3-sided storage at public service, and expanding the public service employee and visitor parking area.

Council Member Fellows recalled a Keswick resident who wanted the crosswalks fixed due to the noise of bouncing cars and buses over the pedestrian crossings. Director Barker responded that fixing that was one way the public service department supported reconstruction.

#### \*\*\* presentation \*\*\*

Council Member Fellows asked and Director Barker replied that the budget included new trees, not just replacement trees. He gave examples of where new trees were being added soon. There was an annual tree planting program, above and beyond replacement of dead trees.

#### \*\*\* presentation \*\*\*

Council Member Shull asked and Director Barker answered that the city had 48 street signs on order. Council Member Shull recalled broken signs in his neighborhood. City Manager Stefanov stated every street in the city got the new white background, black lined signs. Council and staff further discussed mysteriously missing and damaged signs and using roving security cameras to figure out what was happening.

#### \*\*\* presentation \*\*\*

#### AFTERNOON BREAK 2:15-2:33 pm

Director Staats reviewed the All Funds budget including income tax revenue, 2023 overall expenditures, and operations – which included revenue sharing. City Manager Stefanov described the New Albany Community Authority (NACA) and New Albany East Community Authority (NAECA). Director Staats talked about the significant amount of grants and money from NACA coming in. The budget book contained the updated consolidated presentation by operation, including the General fund compared to the rest of the funds. She discussed fund balances versus the revenues and expenditures.

Director Staats discussed the capital project process, capital funding sources, distribution of revenue – with the General fund receiving the largest portion of income tax revenue, and where income tax went if it was not tied to an economic development agreement or the business park.

Council Member Fellows asked and City Manager Stefanov answered that the revenue sharing portion increased or decreased based on the number of tax abatement agreements out there. Some revenue



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sharing was fixed – like with the City of Columbus in order for them to provide services. Other revenue sharing varied. West of the county line, the city typically shared about 35%. East of the county line, it was a little less. Director Staats stated, overall, it generally stayed around 25-29%.

Mayor Spalding asked and Director Staats answered that revenue sharing could be found in the consolidated presentation of All Funds. The Economic Development line included revenue sharing. EOZ funds were a good indicator of where funds were going. The budget wouldn't have a great level of detail, but one could look at checks and see how funds were disbursed. Council Member Durik agreed that it would be good to see how much New Albany economic projects were benefiting the city's partners, schools, townships, etc.

#### \*\*\* presentation \*\*\*

Director Staats and City Manager Stefanov generally described general capital projects and economic development capital projects, funding sources, and budgets for 2023. They Stefanov further described major projects related to council priorities, including Rose Run 2, the Market Street extension, Taylor Farm future phases, the Dublin-Granville Road/Harlem Road intersection pedestrian improvements, pickleball courts, South Harlem Road construction, Village Hall improvements, and Public Service department storage.

Council Member Fellows asked and Director Barker confirmed that the Fodor Road/Swickard traffic light was included in the proposed projects.

Mayor Spalding asked and City Manager Stefanov discussed debt issued by the community authority versus debt issued by the city.

Council Member Shull asked and Director Joly answered there would be opportunities for more Rose Run 2 changes. Additionally, there would be feedback taken during entitlement process. Council and staff further discussed the entitlement phase - in the case of Rose Run 2, it meant going through various boards for approval.

Council and staff discussed the construction season associated with the Village Center improvement projects. City Manager Stefanov and Director Barker talked about opportunities to maintain traffic during improvements.

#### \*\*\* presentation \*\*\*

Director Joly described Taylor Farm improvements. Council Member Fellows asked and Director Joly responded that there would be opportunities to name amenities, including for former council member Dr. Glyde Marsh. Council and staff discussed pedestrian connections to Taylor Farm including bridges over Sugar Run Creek. Council Member Fellows expressed concern about the aesthetics, he didn't like burnt orange bridges. Director Barker said these bridges would be like the smaller gray ones at Rose Run Park with wire barriers.



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City Manager Stefanov described options for the pickleball courts project at 2 different locations. Council agreed that restrooms were needed. Council and staff further talked about the sources for the funding, rolling projects from 2022 to 2023, lighting, and a possible future bubble. Council Member Durik expressed concern about spending \$2 million to \$2.6 million for pickleball courts and how that number was arrived at. Council discussed potential expenses that could be added or deleted, the future fieldhouse location, other adjacent infrastructure, an added driveway and parking for 80-90 vehicles, and landscaping around the perimeter to make it a complete project. City Manager Stefanov stated the current budget did not include lights, but infrastructure would be put in place for future improvements. Council and staff discussed lighting and park closing times, other pickleball courts in the area, anticipated demand, shared tennis courts, and potential Miracle Field-related improvements.

Council Member Fellows asked and City Manager Stefanov estimated \$1 million for pickleball courts without infrastructure or restrooms at Swickard Woods. The project would take 1-2 years to complete. Council and staff discussed court availability at various times of day, the benefits and drawbacks of each location, adjacent infrastructure or future infrastructure, township infrastructure plans and parking around the pool, the future of pool, the park levy, construction pricing, room for expansion, parking at Bevelhymer Park, traffic congestion around the schools, and other potential locations.

Council members debated waiting versus voting now. City Manager Stefanov said council would need to act by the end of the year to change the budget, but there was time for some quick conversations. Time was critical to get something built, regardless of where. If the city appropriated money, what didn't get used went back to Capital fund for another project. The key would be getting design done quickly or miss another season. There was time to see if another site is viable. Council members asked and Director Barker stated basic construction would take 3-4 months.

Council and staff discussed 12 pickleball courts and 2 tennis courts. Buddy Up Tennis was also interested in pickleball - Swickard Woods was adjacent to the Miracle Field, but Buddy Up could use facilities at either site. City Manager Stefanov said his goal was to start construction in January 2023. Building parking could take longer.

#### \*\*\* presentation \*\*\*

Director Staats talked about the state grant for \$175 million for road, water, & sewer projects in the business parks. Director Barker described the Centracs EDaptive traffic management system which included placing cameras and other detection units at signalized intersections. The system anticipate traffic needs and within seconds recalibrate signal timing.

Council Member Kist asked and Director Barker responded that the current fiber linking traffic signals allowed staff to manually respond. The EDaptive system did it automatically. The budgeted amount was for the EDaptive software and additional traffic cameras. The city's existing traffic cameras could be used with the new software. Regarding whether it would help with traffic lights that affected New Albany, but



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weren't in New Albany, Director Barker responded that Centracs was a City of Columbus system. He did not know what compatibility there would be with Columbus' traffic signals.

\*\*\* presentation \*\*\*

#### **City Council**

Director Staats described how items, like the council grant program, were moved from council's budget to Administrative Services. She reviewed the hotel excise tax fund and distribution. She reviewed Community Event Board funding. Council Member Fellows asked and Director Staats confirmed that city fireworks came out of another account. Director Barker said, in 2022, fireworks cost just under \$50,000. Council and staff discussed council grants via in-kind services versus cutting a check, Oktoberfest funding/expenses/revenues, an Oktoberfest concept versus a "fall festival," IDEA event money sources, staffing events, finding sponsors for big events like July 4 and Oktoberfest, and a person(s) responsible for finding sponsors. City Manager Stefanov noted that the city regulated businesses, so would not want to go to a business to get sponsorship money.

Council and staff further discussed the city and chamber of commerce's relationship, when events needed to end or change, whether the city should find a contractor, how to encourage more sponsorships of events or specific amenities at events, and the Dublin Irish Festival. Council Member Brisk asked how other cities handled this.

Director Joly stated the city had new staff on board. There were some fundamental questions to answer about how the city funded events, which types, and for how much. Staff would start looking at other models moving forward and could bring recommendations to council.

Council Member Brisk suggested approving the 2023 budget as proposed and getting more ideas from staff in 2023 for 2024.

Council Member Fellows and Council Member Brisk recalled a Brewdog manager reaching out about sponsoring Oktoberfest, no one followed up with her. Council Member Kist suggested creating an expectation and giving the chamber of commerce the options.

Director Staats asked and council members agreed to keep the same funding for now.

#### REVIEW OF APPROPRIATION ORDINANCE:

City Manager Stefanov invited follow-up questions from council and encouraged council members to meet with him or him and staff. The first reading of the budget would be November 15 and second reading and adoption was scheduled for December 6.

Council Member Kist asked and Director Staats confirmed that the city exclusively managed the state grant for \$175 million for Intel-related infrastructure. There were things that weren't reimbursable by



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the state, but the city managed the contracts, payouts, budgets, etc. The city's engineer was managing construction side.

#### OTHER BUSINESS:

NONE

#### ADJOURNMENT:

Mayor Spalding moved to adjourn. Council Member Durik seconded. The meeting was adjourned at 4:15 pm.

ATTEST:

Jennifer H. Mason, Clerk of Council

Sloan Spalding, Mayor

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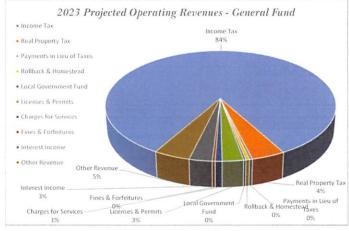
#### Attachment to 11-10-22 Annual Budget Program council minutes

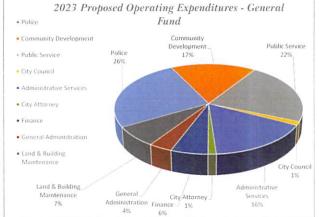
#### City of New Albany, Ohio

2023 Annual Budget

Fund Summaries - Operations - General

	2018		2019 2020		2021 2022		2023		2024	2025	2026
		Actual	Actual	Actual	Actual Actual		Proposed		Projected	Projected	Projected
Income Tax	\$	19,888,263	\$ 21,526,836	\$ 21,965,716	\$ 27,390,466	\$ 26,361,175	\$	27,880,472	\$ 29,523,313	\$ 34,326,982	\$ 32,478,643
Real Property Tax		1,104,921	1,203,623	1,251,973	1,338,387	1,382,610		1,382,610	1,410,262	1,438,467	1,467,237
Payments in Lieu of Taxes		-	124,954	122,160	120,134	121,000		125,000	125,000	125,000	125,000
Rollback & Homestead		125,745	125,864	126,563	138,902	140,710		145,150	148,053	151,014	154,034
Local Government Fund		38,320	56,803	73,637	135,544	115,000		90,000	89,100	88,209	87,327
Federal & State Grants			2,531	43,272		-		2			4-10-36-
Licenses & Permits		512,132	660,603	582,643	861,791	972,000		872,000	889,440	907,229	925,373
Charges for Services		174,044	242,738	148,189	295,299	359,000		279,000	281,790	284,608	287,454
Fines & Forfeitures		119,536	110,203	63,204	144,400	135,000		120,000	121,200	122,412	123,636
Interest Income		376,822	701,751	522,457	253,024	300,000		950,000	150,000	100,000	150,000
Other Revenue		1,317,085	1,423,006	2,042,728	1,260,621	1,585,200		1,493,363	1,508,297	1,523,380	1,538,613
Total Operating Revenue		23,656,869	26,178,912	26,942,543	31,938,568	31,471,695		33,337,595	34,246,455	39,067,300	37,337,318
Operating Revenue Increase/Decrease over PY			10.66%	2.92%	18.54%	-1.46%		5.93%	2.73%	14.08%	-4.43%
Advance In		1,000,000		275,000	85,597	706,804		1,178,563	135,960	140,039	144,240
Total Other Resources		1,000,000	2.5	275,000	85,597	706,804		1,178,563	135,960	140,039	144,240
Total Revenues		24,656,869	26,178,912	27,217,543	32,024,165	32,178,499		34,516,158	34,382,415	39,207,340	37,481,558





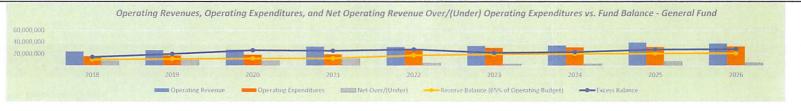
2023 Other Revenue:	
Hotel Excise Tax \$	510,000
Franchise Fees	130,000
Public Utility IT	50,000
Cell Tower Lease	10,000
Property Rental	55,000
Liq/Beer Permits	15,000
Sale of Assets	25,000
Reimbursements	688,163
Other	10,200
Total  \$	1,493,363

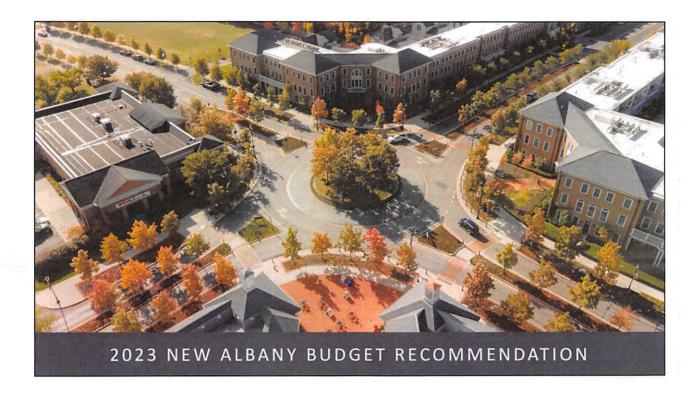
#### City of New Albany, Ohio

2023 Annual Budget

Fund Summaries - Operations - General

	2018	2019	2020	2021	2022	2023	2024	2025	2026
	Actual	Actual	Actual	Actual	Amended	Proposed	Projected	Projected	Projected
Police	4,153,568	4,562,983	5,042,959	5,514,829	6,839,206	7,882,908	8,077,907	8,181,381	8,327,972
Community Development	2,561,004	3,070,696	3,054,819	2,724,727	4,368,600	4,977,121	5,115,939	5,212,290	5,326,640
Public Service	3,393,731	3,544,372	3,729,020	4,311,491	5,924,890	6,733,990	6,945,139	7,077,823	7,242,430
City Council	448,993	542,898	862,254	666,071	364,641	394,172	405,972	415,143	425,800
Administrative Services	1,996,667	2,196,056	2,327,447	2,425,195	4,232,990	4,886,961	5,017,471	5,120,030	5,236,257
City Attorney	281,376	252,976	275,762	215,658	358,300	379,000	386,580	394,312	402,198
Finance	1,010,628	1,220,430	1,250,923	1,387,894	1,713,108	1,736,536	1,784,492	1,822,857	1,865,561
General Administration	673,236	715,663	586,683	682,802	1,115,299	1,082,517	1,105,378	1,128,789	1,152,837
Land & Building Maintenance	1,044,018	1,024,989	1,471,538	1,293,406	2,057,506	2,190,206	2,226,230	2,269,364	2,314,886
Total Operating Expenditures	15,563,221	17,131,062	18,601,405	19,222,073	26,974,540	30,263,411	31,065,108	31,621,989	32,294,580
Operating Expenditures Increase/Decrease over PY		10.07%	8.58%	3.34%	40.33%	12.19%	2.65%	1.79%	2.13%
Net operating rev over(under) operating exp	8,093,648 \$	9,047,850 \$	8,341,139 \$	12,716,495 \$	4,497,155	\$ 3,074,184 \$	3,181,347 \$	7,445,312 \$	5,042,738
Operating expenditures as a percent of revenues	65.79%	65.44%	69.04%	60.18%	85.71%	90.78%	90.71%	80.94%	86.49%
Vehicles, Machinery & Equipment	39,985	-				and the second	-		-
Land & Buildings	24,893	650	20,581	2011			-		
Infrastructure	50,000	50,000	-	-			-	-	
Total Capital Expenditures	114,878	50,650	20,581		-	-	-	-	-
Transfer to Debt Service	645,272	644,372	646,003	674,091	2,051,926	433,365	434,967	432,518	437,367
Transfer to Severance Liability	460,000	100,000	-	100,000	93	300,000	200,000	200,000	200,000
Transfer to Capital Improvements	2,000,000	2,500,000	-	8,000,000	(4)	5,000,000	-	-	-
Transfer to Park Improvements	1,300,000		*	-	500,000	1,000,000	-	1,100,000	2,500,000
Transfer to Infrastructure Replacement	1,800,000	1.0	5 m 5	(*)	-	3. <del>-</del>		500,000	500,000
Transfer to Capital Equipment Replacement	1,743,705	990,351	1,457,582	1,282,986	1,383,716	3,348,271	1,285,803	1,130,561	1,006,408
Transfer to Water & Sanitary Sewer Improvement	2,540,000		750,000	-	-				-
Transfer to Hinson Amphitheater		-			100,000	-			
Transfer to K9 Patrol	-		14,600	14,600	19,000	20,500	20,705	20,912	21,121
Advances Out	1,000,000	275,000		4,000,000	1,592,165				
Total Transfers/Advances to Other Funds	11,488,977	4,509,723	2,868,185	14,071,677	5,646,807	10,102,136	1,941,475	3,383,990	4,664,897
Total Expenditures	27,167,076	21,691,435	21,490,170	33,293,750	32,621,347	40,365,547	33,006,583	35,005,979	36,959,477
Excess (def) of revenues over expenditures	(2,510,207)	4,487,477	5,727,373	(1,269,585)	(442,848)	(5,849,389)	1,375,832	4,201,361	522,082
Fund balances at beginning of year	16,585,078	14,685,186	19,777,650	26,131,808	25,396,204	27,650,810	21,801,421	23,177,253	27,378,614
Lapsed Encumbrances/Est. Appropriations	610,316	604,987	626,785	533,980	2,697,454				
Fund balances at end of year	14,685,186 \$	19,777,650 \$	26,131,808 \$	25,396,204 \$	27,650,810	\$ 21,801,421 \$	23,177,253 \$	27,378,614 \$	27,900,696
Reserve Balance (65% of Operating Budget)		11,135,191 \$	12,090,913 \$	12,494,348 \$	17,533,451	\$ 19,671,217 \$	20,192,320 \$	20,554,293 \$	20,991,477
Excess Balance	4,569,093 \$	8,642,460 \$	14,040,895 \$	12,901,856 \$	10,117,359	\$ 2,130,204 \$	2,984,933 \$	6,824,321 \$	6,909,218





#### Organizational Goals

- Invest in projects & programs to enhance Q of L
- Grow local economy through infrastructure investments and/or programs to encourage private development
- Pursue continual improvements to city operations





#### 2022 City Accomplishments

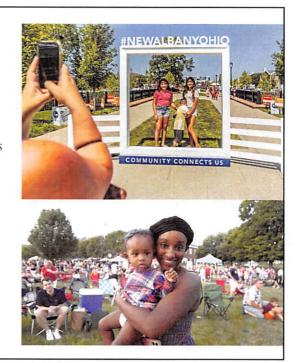
- Economic development success
- · Infrastructure/park planning & improvements
- Community programming
  - · Senior Programming/Hinson Amph.
- Staffing hiring and logistics
- Favorable community survey
- Nationally recognized staff awards
- Relocate MARCS tower
- Sustainability & IDEA projects



### ■ NEW ALBANY ■

General Fund Overview (pg. 58-59)

- · Most critical indicator of financial health
- · Primary source of funds for city services and operations
- Strong overall fund balance, exceeding 65% reserve
  - Includes \$2 million COVID set aside
- 2022 down slightly from 2021
- 2023 expected to rebound to 2021 level
- 2023 \$3.0 million op. revenues over op. expenditures projected before capital & transfers
  - Even with multi-year staffing increases



#### 2023 General Fund Income Tax

- 2023 Projections
  - Continued effect of remote work related to income tax withholdings
  - New Intel related construction income tax withholdings
  - Other NEW construction not contemplated
    - Current construction considered within base projections
  - Net profits and individual based on previous years



### ■ NEW ALBANY ■

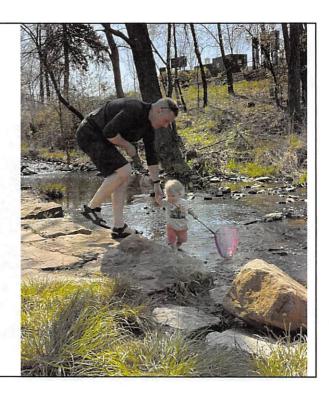
#### 2023 General Fund Income Tax

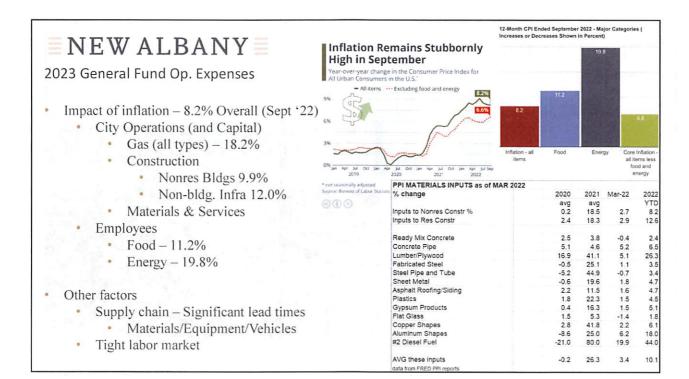
- 2024-2026 Projections
  - Conservative growth in all areas of income tax revenues during this period
  - <u>Does not account for NEW</u> economic development and construction withholding
    - (except projections related to Intel)



2023 General Fund Op. Expenses

- · Expanded programming and asset maintenance
  - Programming
    - Senior Connections
    - · Hinson Amphitheater programming
    - Sustainability
    - IDEA
  - · Infrastructure & Asset Maintenance
    - Parks current & planned
    - · Flee
    - Village Center streetscape
    - Roundabouts, street lights & signals
  - Continued business park growth
  - Impact of inflation on operating costs





2023 General Fund Op. Expenses

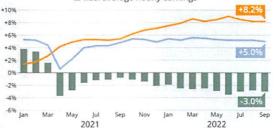
#### **Emphasis** on Personnel

- · COLA -
  - 5.0% (non-union)/3.0% (FOP)
  - No increase in health insurance
- Full impact of 2022 new positions
  - Hired in 2022 and current vacancies
- Continued right-sizing staff to support expanded infrastructure and operations
- Training

### Americans Suffer Pay Cut as Inflation Outpaces Wage Growth

Year-over-year change in real and nominal earnings and the Consumer Price Index (CPI-U) in the U.S.\*

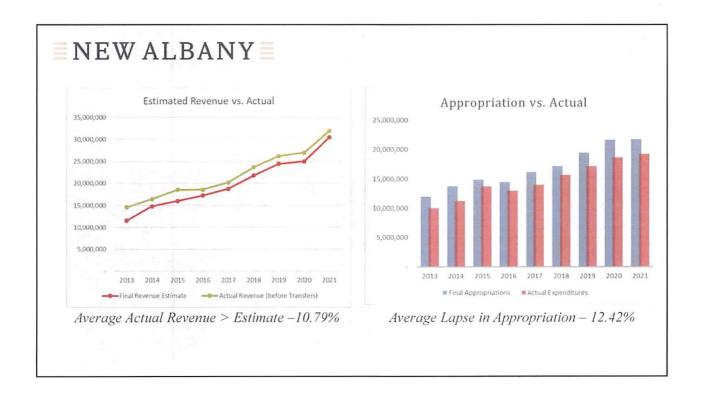
Consumer Price Index
 Average hourly earnings
 Real average hourly earnings



\* earnings for all employees on private nonfarm payrolls; seasonally adjusted Source: U.S. Bureau of Labor Statistics



statista 🍒



General Fund Overview - (Funds section pages 58-59) *Cont.* 

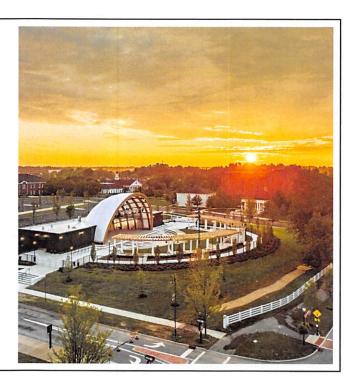
- 2023 Transfers Out \$10.1M
  - Capital Improvements \$5M
  - Park Improvements \$1M
  - Capital Equipment \$3.3M
  - Debt Service \$433K
  - Severance Liability \$300K
  - K9 Patrol \$21K
- 2023 Return Advances \$1.3M
  - Economic Development \$1M
  - Oxford & Schleppi TIFs \$133K



### ■ NEW ALBANY ■

2023 Budget Framework Review

- Layout
  - Budget Message
  - Community Profile
  - Summaries
  - Funds
  - Departments
  - Capital
  - Debt
  - Appendices



#### 2023 Budget Framework Review

- Reminders
  - General fund "Green"
  - Other Funds "Blue", "Orange", or "Brown" based on function
  - Years 2024-2026 shown to provide direction for planning purposes



## **NEW ALBANY**

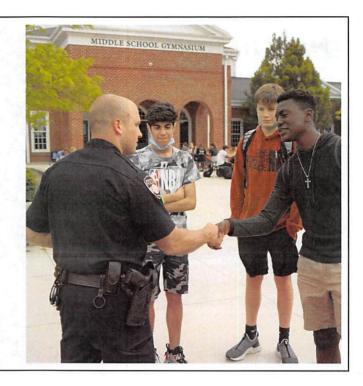
Police (Pages 135-148)

- 2022 Major Accomplishments
  - Multi-year agency plan
  - Worked w/NAPLS to add another SRO on school campus
  - Joined Internet Crimes Against Children (ICAC) Task Force
  - Community Outreach
    - Return of Citizen Police Academy, block watch, bike patrol/ice cream coupons



Police (Pages 135-148)

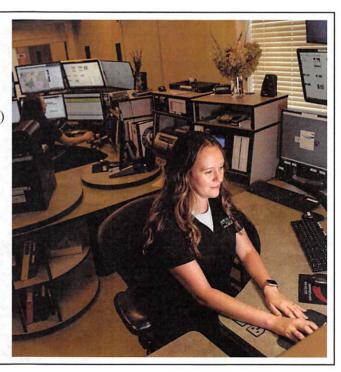
- 2023 Goals
  - Recruitment/diversification
  - Radio Tower Improvement
  - Directing cellular 911 to communication center



### ■ NEW ALBANY ■

Police (Pages 135-148)

- 2023 Capital and IT Requests (\$647,450)
  - Radios (portable + vehicle)
  - License Plate Reader
  - Vehicles
  - Dispatch Console Replacement
  - Enterprise Record Platform Change



Community Development (Pages 149-158)

- 2022 Major Accomplishments
  - Annexation and road maintenance agreement
  - · Finalized water/sewer agreement
  - New business commitments
    - Intel
    - AmplifyBio
    - Pharmavite
  - Hamlet standards, solar panel best practices, PTAB charette, QR Code
  - Infrastructure planning ~ \$280 Million
  - New Zoning District TMD
  - Organizational Planning & Alignment



### ■ NEW ALBANY ■

Community Development (Pages 149-158)

- 2023 Goals
  - Code updates
  - Support capital budget initiatives
  - Maintain high level of customer service through transition
  - Support Intel implementation and 200acre supplier park



Administrative Services (Pages 159-170)

- 2022 Operational Accomplishments Hiring & Training
  - 33 hiring processes, 466 applications, 12 new positions and onboarded 25 positions
  - Orchestrated multiple office moves, new equipment purchases & IT account set-up for new employees
  - Updated Drug and Alcohol Policy; provided supv. reasonable suspicion training
  - Utilized learning mgmt. software to deliver
     360 courses/facilitate onboarding



### NEW ALBANY

Administrative Services (Pages 159-170)

- 2022 Operational Accomplishments IT
  - Implemented Office 365 email upgrade for all users
  - Enabled two-factor authentication for increased security
  - Upgraded camera system at the public service department



### NEW ALBANY

Administrative Services (Pages 159-170)

- 2022 Operational Accomplishments GIS
  - ESRI Enterprise License Agreement
  - ArcGIS Online
  - Implemented aerial imagery from NearMap – aerial imagery updated twice a year, now available for use across multiple software platforms



### ■ NEW ALBANY ■

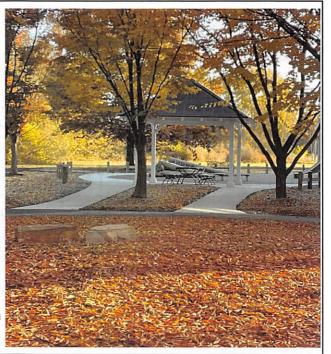
Administrative Services (Pages 159-170)

- 2022 Operational Accomplishments Community Programming
  - Hired Program Administrator
  - Senior Connections (to date)
    - 1,803 participant interactions
    - 4,508 programming hours
    - In-kind donations: \$2,500+
    - Membership
      - 2022 181
      - · 2021 125
      - · 2020 66
      - 2019 95



Administrative Services (Pages 159-170)

- 2022 Major Accomplishments Implementing City Council Initiatives
  - · Sustainability Advisory Board
    - · Earth Day Bioblitz/E-waste Drive
    - Composting Dashboard
    - Won second place Interactive Map Gallery Ohio GIS Conference
  - · Neighborhood Park Upgrades
    - James River complete
    - Byington & North of Woods by EOY
  - RFP Traffic calming
  - IDEA Phase 2 board established
  - DORA kickoff & branding implementation
  - · Village Center beautification
  - Fiber to home researching



### **■ NEW ALBANY** ■

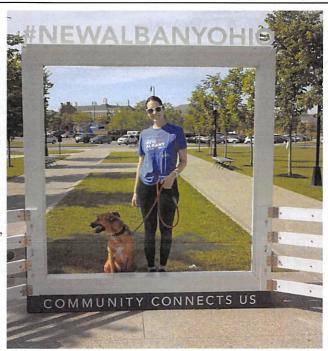
Administrative Services (Pages 159-170)

- 2023 Goals Operational (HR)
  - · Expand internal communications
  - Expand professional development opportunities
  - Complete classification and compensation study
  - Electronic format for internal PAF & onboarding docs
  - <10% staff annual turnover</p>



Administrative Services (Pages 159-170)

- 2023 Goals Operational (IT/GIS)
- Two factor authentication implementation for all VPN & workstation logins
- MECC 911 Emerg. Services IP Network
- Software switch for all 911 voice, IP switches, servers & workstations
- Create public facing interactive maps & dashboards
- Directly connect asset mgmt. system to GIS



#### ■ NEW ALBANY ■

Administrative Services (Pages 159-170)

- 2023 Goals Operational (Programming)
  - Continue to expand senior programming options
  - Increase the amount of donations and sponsorships for senior programming
  - Launch summer and family concert series



### NEW ALBANY

Administrative Services (Pages 159-170)

- 2023 Goals City Council Initiatives
- Sustainability Advisory Board
- Playground Upgrades
  - Complete neighborhood playground upgrades Lambton/Planter's Grove
- IDEA
  - Launch Ambassador Program, community receptions and festival

Proposed 2023 SAB Budget Total	\$85,870.00
Food Waste Compost Program	
Estimated annual compost program cost for 3 locations	\$17,940.00
Waste Drives	
Estimated annual cost for waste drives	\$22,200.00
Earth Day to Arbor Day Activities	
Estimated Earth Day activities cost	\$1,580.00
School Partnership/Student Sustainability Project Grants	
Estimated cost for school partnership	\$27,000.00
Landscaping Grant & Invasive Tree/Shrub Trade-In Progra	ım
Estimated landscaping grant program cost	\$10,000.00
Pumpkin Collection & Composting	
2023 Pumpkin Drive Cost	\$2,150.00
PR Campaign	
Estimated PR cost	\$5,000.00

#### ■ NEW ALBANY ■

Administrative Services - Communications (Pages 159-170)

- 2022 Major Accomplishments
  - Six national/central Ohio PR awards
  - Intel-related communications
  - · Direct mail: 5 Council letters, annual report
  - 19 guest columns
  - Resident survey
  - 2 new video series: Council & biz incubator
  - Digital communications (to date)
    - 56 videos (6 series in 2022)
    - 2.6M soc media impressions; highest central Ohio gov't engagement rates
    - 72 e-newsletters (very high open rate)



#### NEW ALBANY

Administrative Services - Communications (Pages 159-170)

- 2023 Goals
  - · Leadership and staff transition
  - Updating business park virtual tour
  - Assist in police recruitment efforts
  - 2022 Annual Report/Council letters
  - Continued LinkedIn growth (>4,000)



# NEW ALBANY

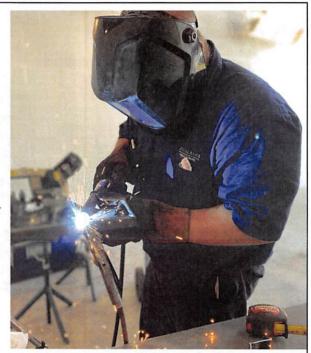
Public Service (Pages 173-182)

- 2022 Accomplishments
  - · Completed Phase 1 department re-org
  - · Completed fleet operations evaluation
  - Provide high level response & support services for snow/ice control & leaf collection
  - Support community special events, including DORA & Touch-a-Truck
    - · Record Touch-a-Truck attendance
  - Began Phase 2 US62/SR161 interchange improvement construction
  - · Completed final design Market Street ext.
  - · Street light painting
  - · Sidewalk leveling



Public Service (Pages 173-182)

- 2023 Goals
  - Begin construction of Market Street ext.
  - Begin reconstruction of South Harlem Rd.
  - Implement findings & recommendations of fleet operations evaluation
  - Continue implementation of expanded operations & org structure to include Intel related roles/responsibilities
    - 43 new lane miles on snow routes
    - Will also impact traffic signals, signs



#### ■ NEW ALBANY ■

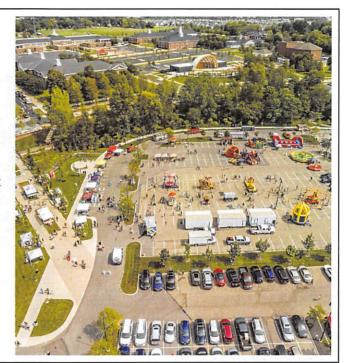
Public Service (Pages 173-182)

- 2023 Major Capital and IT Expenditures (TOTAL \$1.8 million)
  - 3 large dump trucks (1 new, 2 rep)
  - 3 smaller trucks (new)
  - Tractor (rep)
  - Fleet/Inventory Mgmt. Software (new)
  - Heavy lift (new)
  - Roadside trash pickup unit (new)
  - Towable air compressor (new)



Land & Building Maintenance (Pages 189-202)

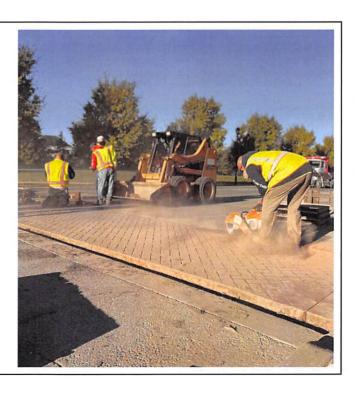
- 2022 Accomplishments
  - · Comprehensive facilities maint. plan
  - Assisted w/police dept. refresh project
  - Assisted w/3 city-owned pocket parks
  - Applied rhino-coating to salt barn ext.
  - Repainted public service fuel island
  - Added service garage vehicle lift
  - Year 2 Annual Invasive Species Treatment Program
    - Completed Taylor Farm Park inv. species removal/treatment



#### NEW ALBANY

Land & Building Maintenance (Pages 189-202)

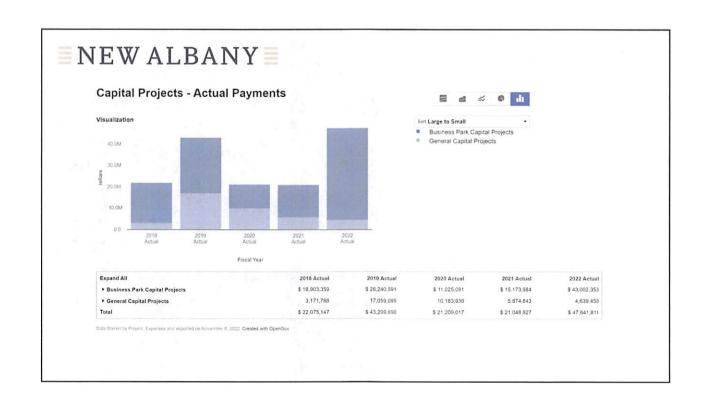
- 2023 Goals
  - Village Center Beautification
  - Support reconstruction
    - 2 pocket parks & playgrounds
    - Taylor Farm Phases 1-2
  - Facilitate construction of 3-sided storage structure at public service
  - Expand public service employee and visitor parking area



Finance (Pages 183-188)

- 2022 Accomplishments
  - State and National Awards
    - 2021 GFOA ACFR
      - 2021 AOS Distinguished Reporting
      - 2022 GFOA Distinguished Budget (Pending Review)
      - 2022 90+ cashVestAward
  - 2022 Refunding bonds
    - 2013 and 2012 bonds, \$3M cash
    - Interest savings \$388K
  - Purchasing policy/code implementation
  - Increased utilization of electronic payments
  - Managed 126% increase in contracts &
    - related pay applications

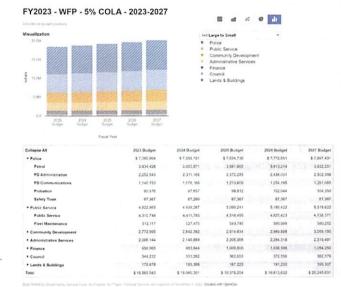




Finance (Pages 183-188)

#### 2023 Goals

- Relocate offices to 8000 Walton Pkway
- Maximize available data/software tools
  - CIP reporting & tracking
  - Dashboards (w/ GIS)
  - Streamline budget process
    - Workforce planning
    - Capital budget
- Economic development
  - Enhance business relations
  - Economic development agreements tracking, reporting & monitoring
  - · Enhance school relations
- Grants management



#### ■ NEW ALBANY ■

City Council (pages 131-134)

- · New deputy clerk now in budget
- Grant budget now in Admin Community Programming
- Council compensation
  - Budgeted 5% COLA same as staff



City Council - Hotel/Motel Bed Tax Review

- General Fund 75%
- Hotel Excise Tax Fund 25% Distributed to the Chamber for CVB activity
- Anticipate increased revenue with increased construction and new hotel
- Village Center and Hotel incentives paid from General Fund Portion
- Remaining General Fund revenue available for Grants & Donations and CEB/Chamber city events

HOTEL TAX REVENUE	2013	2014	2015	2016	2017	2018	2019		2020	2021		2022	2022	2023
_	Actual	Actual	Actual	Actual	Actual	Actual	Actual	- (	Actual	Actual	Act	tual (10/31)	Projected	Proposed*
General Fund	\$ 72,671	\$ 168,686	\$ 184,065	\$ 258,630	\$ 328,232	\$ 343,522	\$ 586,464	\$	236,594	\$ 279,607	\$	218,842	\$ 410,000	\$ 510,000
Incentives		(86,471)	(120,624)	(116,375)	(87,106)	(78,881)	(74,780)		(63,015)	(12,270)		(12,270)	(12,300)	(115,000
Available	72,671	82,215	63,441	142,255	241,126	264,641	511,684		173,579	267,337		206,573	397,700	395,000

# NEW ALBANY

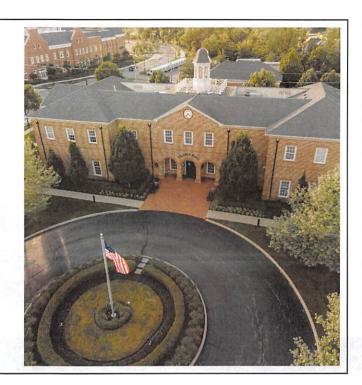
City Council - Grants & Donations

- CEB/Chamber General & "In-Kind" Spring Event & 4th of July
- CEB/Chamber Oktoberfest
- Other Grants Awarded each year based on application process

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022 YTD 10/31	2022 Am. Bdgt	2023
Grants Budget (Including CEB)	97,000	126,000	104,000	89,000	104,000	175,000	175,000	175,000	200,000	225,000	225,000	225,000
CEB/Chamber - General	20,000	20,000	28,000	32,300	48,800	40,000	50,928	10,000	28,297	50,376	50,376	50,000
CEB/Chamber - "In-Kind"***						15,000	14,000				15,000	15,000
CEB/Chamber - Octoberfest			22,505		-		45,000	1.5	69,257	57,000	72,000	72,000
Other Grants - Disbursements	55,000	68,000	55,000	33,156	38,000	37,683	51,294	62,500	60,755	65,500	65,500	88,000
Other Grants - "In Kind Services"***				21,344	16,500	25,493	34,000		28,312	10,000	10,000	-
Total Actual	75,000	88,000	105,505	86,800	103,300	118,176	195,222	72,500	186,621	182,876	212,876	225,000
Grants Remaining Balance	22,000	38,000	(1,505)	2,200	700	56,824	(20,222)	102,500	13,379	42,124	12,124	-

2023 All Funds Budget (pages 52-53)

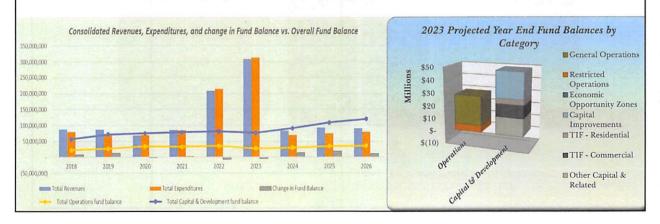
- 2023 projected decrease in overall balance – \$4.5M
  - · Rose Run II
  - · Business park infrastructure
- 2023 overall revenues expected to increase
  - State grant
  - · Funds from NAECA (Rose Run II)
  - Income tax revenue
- 2023 overall expenditures to increase
  - Capital expenses (\$158M\*)
  - Operations (\$7.5M)

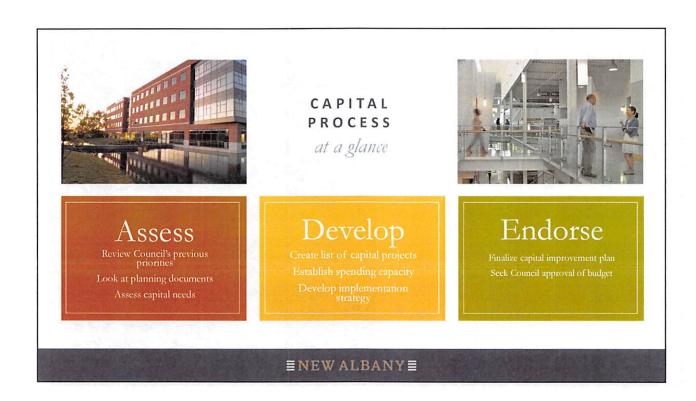


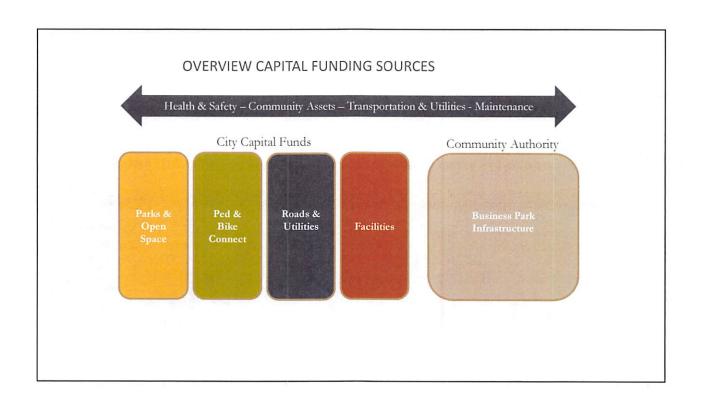
#### NEW ALBANY

Consolidated Financial Presentation - All Funds (Funds pages 52-55)

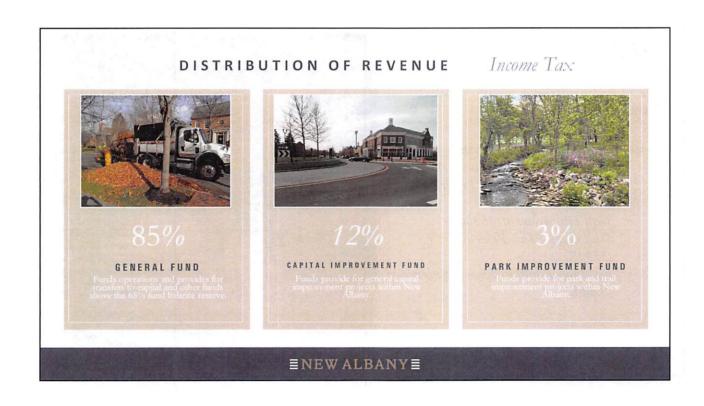
- · Overall picture of funds; not appropriate to measure overall budget health due to fund balance restrictions
- Op. expenditures small % of op. revenues (15.32% 2023 Proposed vs. 22.32% 2022 Amended)
- Consolidated Presentation by Operation shows the general fund activity vs. other 2023 categories







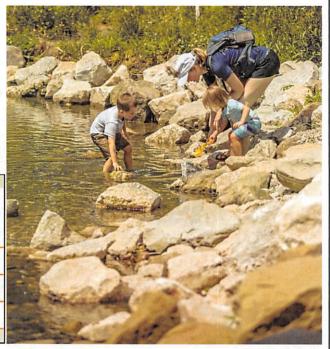




Capital Projects (pages 213-216)

- Includes General Capital & ED Capital Projects
  - Based on Council Priorities
  - Based on ED needs & available \$

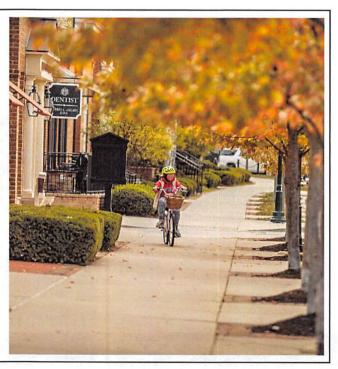
2023 CIP by C	ate	gory	
Detail		Total Project	Percent of CIP
Roads & Utilities Streets, streetlights, signals, water & s		191,250,000 er lines	77.5%
Parks & Open Spaces Parkland, stream corridors, civic space	\$ es,	53,900,000 streetscapes	21.8%
Bike & Pedestrian Connections Leisure trails, bike lanes, sidewalks	\$	800,000	0.3%
Facilities Public buildings, parking	\$	800,000	0.3%
Total	\$2	246,750,000	100%



# ■ NEW ALBANY ■

2023 Capital Project Focus – Individual Projects

- Established Annual Programs
  - Annual Street Maintenance (\$1.6M)
  - Sidewalk Replacement Program (\$200K)
  - Trail Improvements (\$300K)
  - Trail Gaps/PTAB Priorities (\$300K)
  - Facilities Parking/Drive Maintenance (\$200K)



#### **NEW ALBANY**

2023 Capital Project Focus – Major Projects Related to Council Priorities

- Rose Run 2 (\$45M)
- Market Street Ext construction (\$9M)
- Taylor Farm
  - Phase 2 construction (\$5M)
  - Stabilization carryover (\$200K)
  - *Bathrooms* (+\$600K)
  - Phase 3 design (+\$500K)
- .DG/Harlem Intersection pedestrian improvements (\$1.8M carryover)
- Rec Complex (pickleball) (\$2M)
  - *Bathrooms* (+\$600K)
- South Harlem construction (\$2.5M)
- Village Hall improvements (\$200K)
- Public Service storage (\$400K)



# ■ NEW ALBANY ■

2023 Capital Project Focus – Major Projects in the Business Park

- State infrastructure grant (\$175M)
  - Road, water & sewer
- EDaptive traffic mgmt. (\$750K)



2023 Capital Equipment Replacement (pages 205-212)

- 2023 Expected Expenditures
  - Police (\$600K)
  - Public Service (\$1.8M)
  - Misc. (\$200K)
  - Total \$2.6M



# ■ NEW ALBANY ■

THE END