



Council Minutes – Regular Meeting

November 17, 2020

CALL TO ORDER:

Mayor Spalding called to order the New Albany City Council Meeting of November 17, 2020 at 6:32 pm at the New Albany Village Hall, 99 West Main Street, New Albany, Ohio. Staff attending were City Manager Joseph Stefanov, Administrative Services Director Adrienne Joly, Public Service Director Mark Nemec, and Clerk of Council Jennifer Mason, Staff tele-present were Law Director Mitch Banchefsky, Police Chief Greg Jones, Finance Director Bethany Staats, Community Development Director Jennifer Chrysler, Deputy Public Service Director Mike Barker, Engineer Ed Ferris, Planning Manager Stephen Mayer, and Chief Communications and Marketing Officer Scott McAfee.

Mayor Spalding led the assemblage in the Pledge of Allegiance.

ROLL CALL:

The following Mayor/Council Members answered Roll Call:

Mayor Sloan Spalding	P
CM Colleen Briscoe	P
CM Marlene Brisk	P
CM Michael Durik	P
CM Chip Fellows	P
CM Kasey Kist	P
CM Matt Shull	P

ACTION ON MINUTES:

Mayor Spalding asked if council had reviewed the proposed November 3, 2020 regular meeting minutes and asked if there were any additions or corrections. Clerk Mason reported that, after distribution of the draft, Finance Director Bethany Staats gave her a correction to page 4, Ordinance O-19-2020. The CARES Act-related expenses had to be paid by February 1, not February 20. There were two other staff-reported non-substantive changes. Those amendments were made to the original minutes. Hearing no further changes, Mayor Spalding moved to adopt the November 3, 2020 regular meeting minutes as amended. Council Member Briscoe seconded and council voted with seven yes votes to approve the November 3, 2020 regular meeting minutes as amended.

ADDITIONS OR CORRECTIONS TO THE AGENDA:

Clerk Mason asked and council opted to pick up the remainder of the 2021 budget discussion under Other Business. *(Clerk's note – discussion started on November 10, 2020)*

HEARING OF VISITORS:

NONE.

BOARDS AND COMMISSIONS:

PLANNING COMMISSION: Mayor Spalding reported that most items on the PC agenda were tabled to a later meeting. The PC approved the Final Development Plan for a portion of the Motor

November 17, 2020

Enclave on Kitzmiller. There was much discussion around landscaping and entrance and exits. Staff would review the final landscaping plan.

PARKS AND TRAILS ADVISORY BOARD: No meeting.

ACHITECHTURAL REVIEW BOARD: No meeting.

BOARD OF ZONING APPEALS: No meeting.

ECONOMIC DEVELOPMENT COMMISSION: No meeting.

PUBLIC RECORDS COMMISSION: Mayor Spalding reported that the PRC approved several requests for record destruction and updating of retention schedules.

INCLUSION DIVERSITY & EQUITY ACTION COMMITTEE: Council Member Brisk reported that the IDEA Committee would hold their first meeting on December 9th. It appeared the meeting would now be 100% virtual due to the COVID-19 increases. She hoped the 17 member group would get the chance to meet in person in the future.

CEMETERY RESTORATION ADVISORY BOARD: Clerk Mason reported that the CRAB would meet December 7th, as part of a joint meeting with PTAB, to hear the Vet's Memorial presentation.

CORRESPONDENCE AND COMMUNICATION:

Council Member Brisk shared an invitation to all of council to attend the Maccabee Landing event on December 13th at 2 pm at Bevelhymer Park. The event was replacing the Dreidel Drop. A helicopter would land at the park, a Hanukah hero would light the menorah, followed by fire juggling. Reservations for your car could be made at ChabadColumbus.com. Council Member Brisk asked if Mayor Spalding would be willing to say a few words to kick off the event. Council and staff discussed the status of other holiday events.

SECOND READING AND PUBLIC HEARING OF ORDINANCES:

ORDINANCE O-21-2020

Mayor Spalding read/summarized by title AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF NEW ALBANY, OHIO TO PROVIDE AMENDMENTS TO GENERAL OFFENSES NEW ALBANY CITY CODE SECTIONS 501.06, 501.99, 513.01, 513.02, 513.03, 513.04, 513.05, 513.06, 513.07, 513.08, 513.11, 537.051, 537.10, 537.15, 537.17, 537.19, 537.20, 541.02, 541.09, 545.10, 549.04, 549.11; TO PROVIDE FOR PENALTIES; TO PROVIDE FOR CODIFICATION; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Law Director Banchefsky told council these changes were recommended by the city's codifier to match up the city code to the Ohio Revised Code (ORC). This would facilitate law enforcement when writing citations by providing consistency between the two codes. Highlights were provided in council's Legislative Report.

November 17, 2020

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.

Council Member Briscoe moved to adopt the ordinance. Council Member Brisk seconded and council voted with seven yes votes to approve Ordinance O-21-2020.

ORDINANCE O-22-2020

Mayor Spalding read/summarized by title AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF NEW ALBANY, OHIO TO PROVIDE AMENDMENTS TO TRAFFIC NEW ALBANY CITY CODE SECTIONS 301.04, 301.19, 301.20, 301.22, 301.51, 301.251, 301.365, 303.04, 303.081, 313.01, 313.09, 331.03, 331.21, 331.28, 331.40, 333.01; 333.03, 335.031, 335.09, 335.10, 335.12, 337.27, 341.01, 341.03, 341.04, 341.05, 341.06, 341.07, 351.04, 351.07, 371.02, 373.02, 375.03, 375.06; TO ESTABLISH SECTION 303.98; TO PROVIDE FOR PENALTIES; TO PROVIDE FOR CODIFICATION; TO PROVIDE FOR SEVERABILITY; TO REPEAL CONFLICTING ORDINANCES; TO PROVIDE AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Law Director Mitch Banchefsky explained that this ordinance, similar to O-21-2020 updated the city's traffic code to match state code. He briefly described some amendments.

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.

Council Member Brisk moved to adopt the ordinance. Council Member Shull seconded and council voted with seven yes votes to approve Ordinance O-22-2020.

ORDINANCE O-23-2020

Mayor Spalding read by title AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF NEW ALBANY BY AMENDING THE ZONING MAP TO REZONE 1.92 +/- ACRES OF LAND LOCATED AT 10087 JOHNSTOWN ROAD FROM ITS CURRENT ZONING OF RESIDENTIAL ESTATE (R-1) TO LIMITED OFFICE (L-O) AS REQUESTED BY JOSHUA & KRISTA BODMAN.

Planning Manager Stephen Mayer described the location of the subject property. The rezoning would allow for the existing house and structures to be used for office uses under the base Office District zoning. Office District text permitted administrative and business offices, professional offices, and medical offices. Conditional uses included veterinary offices and a limited number of person services, like barbershops. This rezoning contained limitation text on the Office District zoning. If and when the property was redeveloped, it would have to match the redevelopment pattern established by Trust Corp and the Walton-62 District, including architecture, setbacks, and landscaping. A conceptual street network was adopted with the Walton-62 District and attached to this rezoning, requiring the subject property tie into the proposed street grid.

November 17, 2020

The subject property was located in the Town Residential District but just one parcel outside the Office District. Since it was on the border, the use provided an appropriate transition. The proposed zoning conformed with the Strategic Plan's office land use and was approved by the Planning Commission in October of 2020. The applicant was present to answer questions.

Council Member Fellows asked and Manager Mayer answered that no portion of Bevelhymer Road would be eliminated. He described where an additional street would be located and connect up to New Albany Links Drive.

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.

Council Member Shull moved to adopt the ordinance. Council Member Durik seconded and council voted with seven yes votes to approve Ordinance O-23-2020.

ORDINANCE O-24-2020

Mayor Spalding read by title AN ORDINANCE TO AMEND THE ZONING ORDINANCE OF THE CITY OF NEW ALBANY BY AMENDING THE ZONING MAP TO REZONE 0.93 +/- ACRES OF LAND LOCATED AT 4653 REYNOLDSBURG NEW ALBANY ROAD FROM ITS CURRENT ZONING OF VILLAGE CORE SUB-DISTRICT (UCC-VC) TO RURAL RESIDENTIAL SUB-DISTRICT (UCC-RR) OF THE URBAN CENTER CODE AS REQUESTED BY NEIL KIRBY & THERESA KEMPKER.

Planning Manager Stephen Mayer described the location of the property. A farmhouse there was used as a single family residence and a single story barn was used as a detached garage. This rezoning would remove some existing non-conformities and permit the existing single-family structure. The subject property was located in the Village Core sub-district of the Village Center. The city's non-conforming code section stated, if 50% or more of the building were damaged or destroyed, it could not be rebuilt. The property owner was proposing to rezone to Rural Residential District of the Urban Center Code which permitted large, detached structures placed on a generous lots with larger permitted accessory structures. The current property fit that definition. The Rural Residential District was appropriate given the current use, limited the number of uses of the property, removing all commercial uses, and limited residential uses to single family, detached home occupations, and park and playground space.

Village Center Master Plan map showed the subject parcel was within the South Village District. The code defined this as transitional, with more rural and agrarian areas to the east and south, and dense urban area to the north. The subject property was on the periphery of the Village Center and next to a large estate to the east and cemetery to the south. The single family use and structure in the Rural Residential zoning appeared to meet the spirit and intent of the Village Center Master Plan. The Architectural Review Board and Planning Commission approved this rezoning in October of 2020. The property owners were available to answer any questions.

Mayor Spalding opened the Public Hearing.

November 17, 2020

Dwayne Stradford asked and Manager Mayer answered that this rezoning was not part of a roundabout project at Market Street and Reynoldsburg-New Albany Road. There was a small strip of land next to the subject property which could be used if a roundabout were designated for that intersection. Mr. Stradford stated he lived in Straits Farm and asked if the sidewalks in front of the property would be widened for safer walking and biking. Planning Manager Stephen Mayer answered that, as part of this rezoning of an older property, there was no requirement to widen the sidewalk. Manager Mayer stated that the city's Bike Master Plan called for considering bike infrastructure when improvements were made to city roads.

Hearing no further comments or questions from the public, Mayor Spalding closed the Public Hearing.

Council Member Briscoe moved to adopt the ordinance. Council Member Brisk seconded and council voted with seven yes votes to approve Ordinance O-24-2020.

ORDINANCE O-25-2020

Mayor Spalding read by title AN ORDINANCE TO ACCEPT A RIGHT OF WAY DEDICATION OF 0.119 ACRES AND TO APPROVE A FEE IN LIEU OF LEISURE TRAIL CONSTRUCTION IN ACCORDANCE WITH CODIFIED ORDINANCE SECTIONS 1165.06(c) AND 1187.18 AT 4109 HARLEM ROAD AS REQUESTED BY 4109 HARLEM ROAD LLC C/O SARAH JAMES.

Deputy Public Service Director Mike Barker described the location of the property. As part of the development project, it was discovered that the property line extended to the centerline of Harlem Road. Subdivision regulations require right-of-way dedication at the time of development.

The legislation would also accept a fee in lieu of leisure trail construction. The city had completed a preliminary generic study of the condition of Harlem Road between State Route 62 and Morse Road. This section needed drainage improvement to prevent premature deterioration of the roadway. Staff would be bringing that project to council soon. The city also identified the east side of Harlem as better for the leisure trail. The subject property was on the west side, making trail there unlikely. Staff reviewed and accepted a fee-in-lieu request, pending council's approval. The applicant submitted three cost estimates and the city found that Asphalt Services of Ohio's estimate of \$9,140 was appropriate. The property owner was available to answer any questions.

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.

Mayor Spalding moved to adopt the ordinance. Council Member Kist seconded and council voted with seven yes votes to approve Ordinance O-25-2020.

INTRODUCTION AND FIRST READING OF ORDINANCES

NONE.

READING AND PUBLIC HEARING OF RESOLUTIONS:

November 17, 2020

RESOLUTION R-39-2020

Mayor Spalding read by title A RESOLUTION TO AUTHORIZE THE CITY MANAGER TO ENTER INTO A 2021 HEALTH SERVICES CONTRACT BETWEEN THE CITY OF NEW ALBANY, OHIO AND THE DISTRICT ADVISORY COUNCIL OF THE FRANKLIN COUNTY GENERAL HEALTH DISTRICT AND FRANKLIN COUNTY PUBLIC HEALTH.

Administrative Services Director Adrienne Joly told council that this legislation authorized the city's annual contract with Franklin County Public Health (FCPH). This covered services included plumbing inspections, public sanitation, emergency preparedness, and several environmental health services like mosquito control and nuisance enforcement. This year, the city had used more epidemiologist surveillance and disease outbreak services. This contract was based on a 3% increase with a per capita rate of just over \$9. Based on MORPC's population estimate for New Albany, that would bring the total cost of \$100,213.88. In 2020, the contract amount was about \$96,600.

Mayor Spalding asked and Director Joly replied that the city had engaged FCPH much more this year. City Manager Stefanov stated he'd been in regular contact with the FCPH staff with COVID-19 questions, particularly involving special events. They had been very responsive.

Council Member Fellows asked and City Manager Stefanov answered that the only alternative would be for New Albany to have its own public health official and then contract with the City of Columbus to provide all of the other services. It was something the city could consider for the future. New Albany had a long history with Franklin County – with all of the building-related code functions – this year had been completely different because of the pandemic. City Manager Stefanov did not know how responsive the City of Columbus would be. When New Albany participated in the Central Ohio Mayor and Managers Association calls, there was a representative from Columbus present, and that person provided regular input. City Manager Stefanov saw consistency between FCPH and City of Columbus advice. New Albany was getting solid counsel, consistent with the rest of the region, from Franklin County.

Council Member Kist asked and Director Joly confirmed that the FCBH \$9 per capita rate was the same for all municipalities.

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.

Council Member Kist moved to adopt the resolution. Council Member Shull seconded and council voted with seven yes votes to approve Resolution R-39-2020.

RESOLUTION R-40-2020

Mayor Spalding read by title A RESOLUTION CALLING ON THE OHIO GENERAL ASSEMBLY TO PASS LEGISLATION PROVIDING EXEMPTIONS TO OHIO'S OPEN

November 17, 2020

MEETING ACT AND ALLOW PUBLIC BODIES TO HOLD AND ATTEND PUBLIC MEETINGS VIRTUALLY.

Law Director Mitch Banchefsky reminded council that HB 197 expired on December 1, 2020. To date, an extension to conduct virtual meetings had not been approved by the legislature. This resolution requested that Governor DeWine and the state legislature extend the provision due to the ongoing COVID-19 situation. Law Director Banchefsky reported that emergency HB 79 would extend the deadline to June 30, 2021. He expressed confidence that HB 79 would be passed. The resolution conveyed that this was a serious matter.

Council Member Kist asked and Law Director Banchefsky replied that there were numerous reasons an extension had not yet happened. Legislators had tried to roll up the deadline extension into municipal taxation legislation. There was also a move to make several comprehensive fixes at the same time. The only item on HB 79 was the extension. Mayor Spalding told council that Central Ohio Mayors and Managers Association and the Ohio Municipal League had urged municipalities to do this type of resolution and send it on to the legislature. Several other state offices had asked the General Assembly to act promptly.

Mayor Spalding opened the Public Hearing. Hearing no comments or questions from the public, he closed the Public Hearing.

Mayor Spalding moved to adopt the resolution. Council Member Durik seconded and council voted with seven yes votes to approve Resolution R-39-2020.

STANDING COMMITTEE REPORTS:

- A. Finance Committee: No report.
- B. Safety Committee: No report.
- C. Public Utilities: No report.
- D. Service and Public Facilities Committee: No report.
- E. Planning and Economic Development Committee: No report.
- F. Administration Committee: No report.
- G. Grants and Non-Profit Funding: No report.

November 17, 2020

REPORTS OF REPRESENTATIVES:

- A. Council Representative to MORPC: City Manager Stefanov reported that MORPC's annual Salary and Benefits Survey was released it on November 6. MORPC adopted the annual population estimates. Next year, MORPC would be doing a "look backward" and the new estimation formula would use the population from the census. MORPC would be holding annual dues at the 2020 level because of the pandemic. MORPC's state legislature update included the HB 13 grants for residential broadband, the state's capital budget, virtual meeting extension, distracted driving, repeal of HB 6, and support for recreational trail development. MORPC would be rolling out a regional sustainability dashboard in the next 30-60 days.
- B. Council Representative to Joint Parks and Recreation: No meeting.
- C. Council Representative to New Albany Plain Local Schools: Council Member Brisk reported that the girls golf team won the state championship. The boys soccer team made the state championship for the first time and lost to the #1 ranked team in the nation. The school board was looking into new course offerings addressing diversity including Synergy – about social justice - and the American History of Rock 'n' Roll. The school was renovating Memorial Grove, led by the Honors Society. The school demonstrated their Career Pathways website. Chief Communications and Marketing Officer Scott McAfee was interviewed for the site.

New Albany Schools Superintendent Michael Sawyers spoke about the pandemic's effect on the schools. At the time of the board meeting, 1 staff member was positive for COVID-19, 1 was quarantined, 2 students were positive, and 28 students were quarantined.

For the next session, the school intended to continue the video learning option, hybrid high school, and all-in for grade school. Parents would need to select remote learning by November 24. Dr. Sawyers was concerned about out-of-school behaviors. He and other school administrators had visited Starbucks and were concerned about gatherings. He was concerned about spread of the virus impacting the school's ability to open back up. Council and staff discussed kids gathering without distancing or masks. Council Member Brisk expressed, as a council, she thought it important to make the statement that the city was not okay with this behavior.

Council Member Durik asked and Council Member Brisk answered that the school was constantly communicating to parents, but she didn't know whether this specific issue was addressed.

Council Member Kist observed that the private businesses were not school property. Council discussed who was responsible for enforcement. City Manager Stefanov stated that a member of city staff received a complaint from a resident about kids at Starbucks on Friday. City Manager Stefanov tried unsuccessfully to connect with management. He would try again, remind them of the requirements, and ask for their cooperation. If they were unwilling or

November 17, 2020

unable to comply, there were enforcement provisions available. Council and staff discussed city, county, and state rules, and means of enforcement. Council Member Brisk stated she would go back and see whether the complaints were for inside or outside gatherings. She was not suggesting a change in city policy. She wanted to support the school's messaging.

Council Member Kist asked and Police Chief Greg Jones answered that first responders got a daily email with COVID-19 cases so they knew when they were responding to a COVID-19 positive home. The website published numbers removed identifiable data. Police Chief Jones understood the information the NAPD received was within the city's corporate boundaries.

Council Member Kist asked and Police Chief Jones replied that he didn't know what it took for a case to drop off the report. Generally, cases appeared to stay on the list for one to two weeks. Council Member Brisk asked and Police Chief Jones responded that the number of individuals, not households, was currently reported on the dashboard. The 43054 zip code reported numbers came from New Albany plus non-city residents where the population density was higher.

- D. Council Representative to Plain Township: Council Member Durik reported the township reviewed their expenses. The fire department continued to see increased runs to the assisted living centers who were frequently leaning on the fire department medical services for assistance and transport. Mayor Spalding asked and Council Member Durik responded he would find out if the township was reimbursed for their services. He knew the assisted living calls were putting a stress on the fire department's abilities to respond to other calls.

REPORTS OF CITY OFFICIALS:

- A. Mayor: No report.
- B. Clerk of Council: No report.
- C. Finance Director: No report.
- D. City Manager: City Manager Stefanov reported that Director Joly put together a draft Request for Proposal (RFP) to handle the retired city street signs and asked for council's input. Mayor Spalding asked and Director Joly confirmed that council could select more than one organization, depending on the level of interest. She would be adding sign dimensions. The city hadn't determined if it would take unsold signs back or leave them with the organization. Council agreed that verification of Section 501 tax status was preferable.
- E. City Attorney: No report.

POLL FOR PUBLIC COMMENT:
NONE.

November 17, 2020

POLL FOR COUNCIL COMMENT:

NONE.

OTHER BUSINESS:

2021 Annual Budget Program – continued from November 10th - presentation and discussion

Director Staats briefly reviewed the attached document with council.

Clerk's note – the budget presentation slides only for this portion are attached to these minutes. Please see the November 10 minutes for the full slide set.

City Council – Director Staats stated staff budgeted the same 1.5% Cost of Living Expense increase for council as it did for city staff. Council would have to vote to receive the increase in 2021.

Director Staats reviewed a breakdown of the hotel tax. Grants expenditures had decreased in 2020 due to event cancellations. The 2020 appropriations would lapse soon and those monies would revert to the General Fund. She kept the 2021 grant budget the same as 2020. Even though staff projected hotel tax revenues would be down, there would still be enough funding to support the \$200,000. Director Staats solicited feedback and council members indicated they were good with these numbers.

All Funds

Staff was projecting a decrease in the overall All Funds balance due to income tax decreases and significant capital expenditures. The city was spending proceeds that it had received for infrastructure projects and also spending down funds the city had accumulated for other projects. 2021 overall revenues were expected to decrease with a significant reduction in debt proceeds. The Beauty Park infrastructure debt was mostly paid off. As new Business Park infrastructure projects arose, that could change. Investment advisors indicated that interest income would be minimal compared to prior years. Income tax revenue was also projected to decrease. 2021 expenditures were anticipated to be about \$16 million less than prior years.

All Funds were not an appropriate measure of overall city financial health due to the restrictions on the funds. Operating expenditures were remaining below 70% of operating revenues in 2021. 2020 amended expenditures were 67.81% of operating revenues. The city was still projecting to not spend all operating revenue.

Capital Projects

Director Staats showed the dollar amounts assigned to various council priorities. 2021 would contain two significant projects – State Route 161/US 62 interchange and the Market Street extension. The city was awarded grant funds and 0% loans for those projects. The city expected to encumber, and anticipated spending, \$19.18 million next year. Staff also expected those projects to go into 2022.

2021 Capital Project Focus

Director Staats reviewed established annual capital projects including annual street maintenance, sidewalk replacement, trail markers, and trail improvements. No money was budgeted at this time for trail gaps as council did not prioritize that item at the Capital Projects Workshop for 2021. Staff budgeted an additional

November 17, 2020

one-time \$500,000 within the trail improvements program; however, this amount was intended to be included for both trail improvements and aspects of the Master Parks Plan and Pocket Park improvements. This amount could be adjusted between the programs based on council's feedback after the Parks Plan presentation.

2021 Capital Project Focus

Director Staats reviewed the major 2021 project investments including US62/State Route 161 gateway construction, the Market Street extension construction, Rose Run II design, Taylor Farm acquisition, plans, and Phase 1 improvements, and the Public Service salt barn siding and garage solar panels. The solar panels were originally slated for 2020 and were still being evaluated for feasibility.

Council Member Kist asked and Director Joly replied that Taylor Farm Phase 1 improvements would likely include 2.5 of trail, a trail connection along the west side of Harlem, a possible bridge to get access to the east neighborhoods, some parking, and landscaping along Dublin-Granville Road and other key corridors. With the completion of Phase 1, Taylor Farm would be a useable park with multiple paths. Council Member Fellows asked and Director Joly confirmed that the grading at the site now was for wetland mitigation.

Council Member Shull asked and Director Joly answered that, as part of the Taylor Farm Phase 1 improvements, she anticipated the city looking at system-wide, safe connections from other parts of the community. Crosswalks would be considered as part of those improvements.

Council and staff discussed Franklin County's completion of the bridge over Dublin-Granville Road. Council Member Shull raised a concern about leisure trail that stopped short at a ravine, creating a hazard especially at night. City Manager Stefanov described a proposed church development at Dublin-Granville and middle Harlem roads which would be responsible for trail in front of that property. The city would finish the connection to existing city paths. Council and staff discussed putting up signage and/or a barrier at the end of the path built by The New Albany Company which ended at the ravine.

2021 Capital Equipment Replacement

Director Staats referred council to the Capital Equipment Replacement list in the budget book. The city made the Capital Equipment Replacement Fund available for projected replacements and intended to continue putting money in the fund through transfers. Capital equipment slated to be replaced in 2021 included five police cruisers, public service trucks, some IT items, and council chambers equipment upgrades. Total expenditures were budgeted at just under \$1 million. City Manager Stefanov told council, these numbers changed from year to year based on the life expectancy of various vehicles.

Mayor Spalding asked and Director Joly replied that the council chambers upgrades were basic system improvements to support electronic meetings. Mayor Spalding noted that some municipalities were using CARES Act funds for electronic upgrades. Director Staats responded that there was some availability with the current CARES Act dollars and some expenditures for meetings had already been made from that fund. Any CARES Act funds had to be encumbered by November 20th and the expense incurred by December 30th.

November 17, 2020

Police Department Body Worn Cameras

Police Chief Jones told council that there were two types of expenses related to body worn cameras – storage of the video and the cameras themselves. The cameras being considered came from L3, the same vendor as the police department’s servers. The additional cost for servers that could hold the body worn camera footage was \$1,350. There would be no associated maintenance cost for 2 years. Staff based estimates on future maintenance on past annual maintenance costs, which was \$2,500 annually. There would be no maintenance cost for the body worn cameras in their first year. The camera software maintenance cost was \$9 per camera, per year. The city could purchase an extended warranty on the cameras for one, two, or three years. The three-year warranty cost was \$1,800.

Council Member Briscoe asked and Police Chief Jones answered that the city received quotes for 29 and 32 cameras. The city would issue cameras to each officer. When a camera was used by multiple individuals on a given day, it was difficult to locate footage later. With special events, having enough cameras for each officer was helpful. This also made the officer accountable for the camera issued to them, similar to their gun and walkie-talkie. It was good to have spares for when a camera was damaged or needed repair. The cameras cost \$690 a piece.

Council Member Shull asked and Police Chief Jones responded that the cameras had to be activated. They had Bluetooth capability. If multiple officers were on a scene and one officer activated their camera, it would automatically activate the other cameras within Bluetooth range. The Bluetooth would also automatically kick on nearby cruiser cameras and vice versa. Cruiser and body worn cameras came on automatically when officers turned on their emergency lights. Cruiser cameras could be manually turned on without the emergency lights. Police Chief Jones told council that, in talking with other police departments, it took time for officers to absorb the training and develop the muscle memory to activate the camera when a situation called for it or when something of evidentiary value occurred.

Council Member Shull asked and Police Chief Jones answered that L3 did not provide an estimate for when the servers would exceed their storage limit. IT Manager McCauley was involved in determining what storage was needed and thought the city’s storage was sufficient for years to come. The city did not yet know how much footage it would accumulate.

Wagner Cemetery

Council Member Fellows thought that the city should put up a new fence at Wagner Cemetery, if nothing else. The bigger cost could be managing the tombstones. The rusted chain link fence was an eyesore. He supported putting some money into the cemetery. There were headstones laying all over, it needed maintenance, and had been ignored and neglected for many years. Council Member Durik thought new fence would have the biggest aesthetic impact. It took a while to restore the headstones in the New Albany Cemetery.

Council Member Shull asked and Clerk Mason replied that the Cemetery Restoration Advisory Board (CRAB) submitted a quote from Gravestone Transformations that was under \$50,000. There was also a quote for fencing separate from the headstone restoration. The CRAB was looking for further direction

November 17, 2020

from council. City Manager Stefanov stated CRAB Chair Brian Zets called him asking if Wagner Cemetery was being considered as part of the city's 2021 budget.

Council Member Fellows observed that the horse fence along Central College Road stopped at the cemetery and then picked up again on the other side. The chain link fence was in bad shape and should be replaced. City Manager Stefanov offered to incorporate some funding in the budget and spend it or not depending on circumstances in 2021. A project like this would fall under Land and Buildings. The other option would be to not include Wagner Cemetery now, track city revenues, and consider it as part of a June mid-year appropriation.

Council Member Briscoe favored repairing the fence first. She recommended horse fence, like the rest of the neighborhood, which would be inexpensive. If the fence would be knocked down to do headstone repair, that order wouldn't make sense. City Manager Stefanov stated he could get a quote and present it to council on December 1st.

City Manager Stefanov asked and council members indicated they were comfortable proceeding with the second reading of Ordinance O-26-2020 on December 1st. Director Staats reiterated her offer to speak to council members and answer questions regarding any budget items.

ADJOURNMENT:

With no further comments and all scheduled matters attended to, Mayor Spalding moved and Council Member Brisk seconded to adjourn the November 17, 2020 regular council meeting at 8:40 pm.

ATTEST:


Jennifer H. Mason, Clerk of Council


Sloan Spalding, Mayor


Date

NEW ALBANY

City Council (pages 111-113)

- Grants
- Council compensation
 - *Budgeted 1.50% COLA*



NEW ALBANY

City Council

<u>HOTEL TAX REVENUE</u>	2013	2014	2015	2016	2017	2018	2019	2020	2020	2021
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual (10/31)	Projected	Proposed
General Fund	\$ 72,671	\$ 163,686	\$ 184,065	\$ 258,630	\$ 328,232	\$ 343,522	\$ 586,464	\$ 204,254	\$ 250,000	\$ 380,000
Incentives	-	(86,471)	(120,624)	(116,375)	(87,106)	(78,881)	(74,780)	(63,015)	(90,000)	(90,000)
Available	72,671	82,215	63,441	142,255	241,126	264,641	511,684	141,239	160,000	290,000

	2013	2014	2015	2016	2017	2018	2019	2020	2021	
Grants Budget (Including CEB)	97,000	126,000	104,000	89,000	104,000	175,000	175,000	200,000	160,000	200,000
Community Events Board - General	20,000	20,000	28,000	32,300	48,800	40,000	50,928	10,000	10,000	50,000
Community Events Board - "In-Kind"***	-	-	-	-	-	15,000	14,000	-	-	15,000
Community Events Board - Oktoberfest	-	-	22,505	-	-	-	45,000	-	-	-
Other Grants - Disbursements	55,000	68,000	55,000	33,156	38,000	37,683	51,294	67,500	67,500	110,000
Other Grants - "In Kind Services"***	-	-	-	21,344	16,500	25,493	34,000	-	-	25,000
Total Actual	75,000	88,000	105,505	86,800	103,300	118,176	195,222	77,500	77,500	200,000
Grants Remaining Balance	22,000	38,000	(1,505)	2,200	700	56,824	(20,222)	122,500	82,500	-

NEW ALBANY

2021 All Funds Budget (pages 41-45)

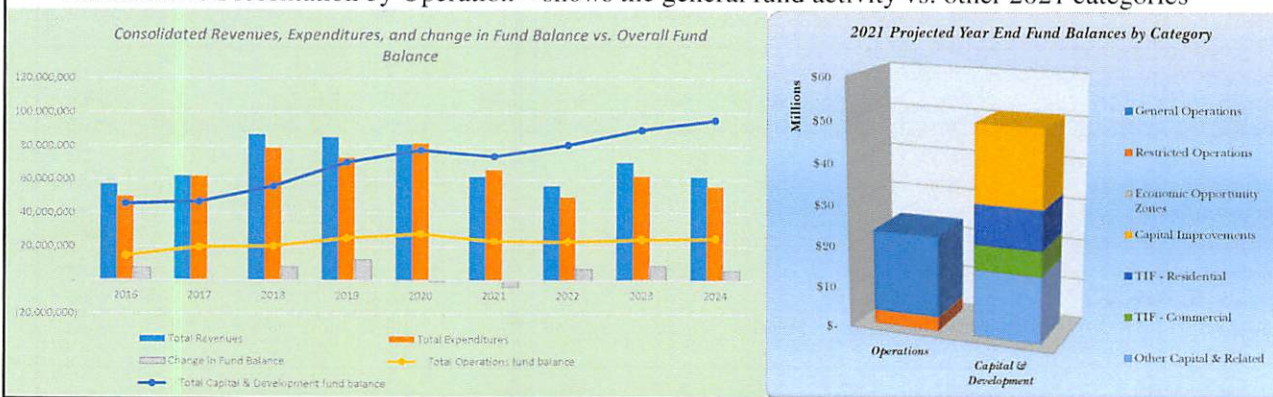
- 2021 projected decrease in overall balance
 - Income tax decrease
 - Capital Expenditures
- 2021 overall revenues expected to decrease
 - Significant reduction in debt proceeds
 - Interest
 - Income tax revenue
- 2020 overall expenditures to decrease due to reduced capital expenses



NEW ALBANY

Consolidated Financial Presentation - All Funds (Funds pages 41-45)

- Overall picture of funds; not appropriate to measure overall budget health due to fund balance restrictions
- Op. expenditures remain below 70% of op. revenues (65.44% - 2021 Proposed vs. 67.81% - 2020 Amended)
- Consolidated Presentation by Operation – shows the general fund activity vs. other 2021 categories



NEW ALBANY

Capital Projects (pages 176-178)

Based on Council Priorities

2021 CIP by Category

Detail	Total Project	Percent of CIP
Roads & Utilities	\$ 14,350,000	74.8%
<i>Streets, streetlights, signals, water & sewer lines</i>		
Parks & Open Spaces	\$ 3,750,000	19.5%
<i>Parkland, stream corridors, civic spaces, streetscapes</i>		
Bike & Pedestrian Connections	\$ 1,010,000	5.3%
<i>Leisure trails, bike lanes, sidewalks</i>		
Facilities	\$ 75,000	0.4%
<i>Public buildings, parking</i>		
Total	\$19,185,000	100%



NEW ALBANY

2021 Capital Project Focus

- Established Annual Programs
 - Annual Street Maintenance (\$1.2 M)
 - Master Parks Plan/Pocket Parks (\$500K)*
 - Sidewalk Replacement Program (\$200K)
 - Trail Markers (\$10K)
 - Trail Improvements (\$800K)*
 - Trail Gaps / PTAB Priorities (\$0 in 2021)
- *2021 one time add'l parks improvements or trails (\$500K)



NEW ALBANY

2021 Capital Project Focus

- Major 2021 Project Investments
 - *US 62–SR 161 Gateway construction (\$6M - \$3.3M city, \$2.7M grants)*
 - *Market Street ext construction (\$7.15M)*
 - *Rose Run II design (\$1M)*
 - *Taylor Farm acquisition, plans & Phase I improvements (\$2.25M)*
 - *Salt Barn siding (\$75K)*
 - *Service garage solar panels (\$300K)**
 - *still evaluating feasibility*



NEW ALBANY

2021 Capital Equipment Replacement (pages 169-175)

- 2021 Expenditures
 - *Police (\$624,485)*
 - *Public Service (\$305,000)*
 - *IT server replacement & wireless upgrades (\$15,000)*
 - *Council A/V upgrades (\$6,500)*
 - *Total \$950,985*



City Council - General Fund

	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 YTD (9/30/2020)	2020 Amended	2021 Proposed	% Increase (Decrease)
Salaries & Wages	\$ 135,860	\$ 143,951	\$ 151,569	\$ 161,583	\$ 131,943	\$ 175,580	\$ 171,630	-2.25%
Pensions	18,911	20,981	21,661	21,700	17,110	24,581	24,028	-2.25%
Benefits	22,630	13,562	14,787	16,437	12,903	14,414	15,544	7.84%
Professional Development	831	645	1,165	6,312	3,462	7,000	7,700	10.00%
Total Personal Services	178,231	179,139	189,182	206,033	165,418	221,575	218,902	-1.21%
Materials & Supplies	1,395	1,122	750	521	500	1,750	1,750	0.00%
Consulting & Contract Services	13,000	10,000	8,275	4,399	3,000	10,000	10,000	0.00%
Payment for Services	2,473	2,930	2,885	827	3,411	51,500	56,500	9.71%
Miscellaneous	142,478	211,437	247,900	331,118	585,116	751,000	436,000	-41.94%
Total Operating & Contractual Service	159,345	225,489	259,810	336,865	592,027	814,250	504,250	-38.07%
Total Expenditures	\$ 337,577	\$ 404,628	\$ 448,993	\$ 542,898	\$ 757,445	\$ 1,035,825	\$ 723,152	-30.19%

Account Type	Organization	Object	Project	Detail Type	Year	Line	Quantity	Amount	Description
E	1017000	5181		A	2020			\$2,500.00	Travel
E	1017000	5183		A	2020			\$2,500.00	Training & Meeting Registration
E	1017000	5184		A	2020			\$2,700.00	Dues & Memberships
E	1017000	5311		A	2020			\$750.00	Office Materials & Supplies
E	1017000	5319		A	2020			\$1,000.00	Other Materials & Supplies
E	1017000	5379		A	2020	10	1	\$5,000.00	Codification
E	1017000	5379		A	2020	20	1	\$5,000.00	Council contractual services
E	1017000	5381		A	2020			\$1,500.00	Advertising - Public Notification
E	1017000	5389		A	2020	10	1	\$55,000.00	Rose Run grand opening event
E	1017000	5393		A	2020	10	1	\$20,000.00	MCCOY Maintenance Agreement
E	1017000	5393		A	2020	20	1	\$45,000.00	MCCOY - Capital Maintenance (\$41,656)
E	1017000	5393		A	2020	30	1	\$35,000.00	Healthy New Albany - Senior Programming - Same as 2020
E	1017000	5394		A	2020	10	1	\$200,000.00	Grants & Donations including CEB/Oktobefest - Same as PY
E	1017000	5399		A	2020	10	1	\$0.00	July 4th Fireworks - Prepaid in 2020
E	1017000	5399		A	2020	20	1	\$15,000.00	Council Discretionary - Taste of New Albany table (for example).
E	1017000	5399		A	2020	30	1	\$120,000.00	Holiday lights - Rose Run
E	1017000	5399		A	2020	40	1	\$1,000.00	Mayor Discretionary

City of New Albany
2013-2021 Grant Program History

<u>HOTEL TAX REVENUE</u>	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual (10/31)	2020 Projected	2021 Proposed
General Fund	\$ 72,671	\$ 168,686	\$ 184,065	\$ 258,630	\$ 328,232	\$ 343,522	\$ 586,464	\$ 204,254	\$ 250,000	\$ 380,000
Incentives	-	(86,471)	(120,624)	(116,375)	(87,106)	(78,881)	(74,780)	(63,015)	(90,000)	(90,000)
Available	72,671	82,215	63,441	142,255	241,126	264,641	511,684	141,239	160,000	290,000

	2013	2014	2015	2016	2017	2018	2019	2020		2021
Grants Budget (Including CEB)	97,000	126,000	104,000	89,000	104,000	175,000	175,000	200,000	160,000	200,000
Community Events Board - General	20,000	20,000	28,000	32,300	48,800	40,000	50,928	10,000	10,000	50,000
Community Events Board - "In-Kind"****	-	-	-	-	-	15,000	14,000	-	-	15,000
Community Events Board - Oktoberfest	-	-	22,505	-	-	-	45,000	-	-	-
Other Grants - Disbursements	55,000	68,000	55,000	33,156	38,000	37,683	51,294	67,500	67,500	110,000
Other Grants - "In Kind Services"****	-	-	-	21,344	16,500	25,493	34,000	-	-	25,000
Total Actual	75,000	88,000	105,505	86,800	103,300	118,176	195,222	77,500	77,500	200,000
Grants Remaining Balance	22,000	38,000	(1,505)	2,200	700	56,824	(20,222)	122,500	82,500	-

***In 2018 and beyond, we are moving toward tracking "In-Kind" services (ie police, service, permits, etc) within our financial software. In 2021, we hope to have the full cost captured of this program including these costs.

CEB - General Funding has included the Independence Day Celebration and the Spring Celebration in the past.

2015 - Additional funding for Oktoberfest (\$1,505) was taken from council discretionary

2019 - Negative remaining balance due to \$45,000 Oktoberfest funding. Appropriations need not be adjusted due to additional funding remaining in miscellaneous for Rose Run lighting/Grand Opening.

2020 - Various grants were cancelled due to COVID-19 and the cancellation of in-person events. Recipients of grants prior to COVID-19 will be applying this years grant to next year.

ORG	OBJECT	DESCRIPTION	EFF DATE	PO/REF2	AMOUNT	P	VDR NAME/ITEM DESC	COMMENTS
1017000	5394	Donations & Contributions	10/01/2020	20200831	2,500.00	Y	NEW ALBANY SYMPHONY ORCHESTRA	Program funding for the New Al
1017000	5394	Donations & Contributions	03/18/2020	20200307	10,000.00	Y	NEW ALBANY COMMUNITY EVENTS	COUNCIL DONATION TO EVENTS BOA
1017000	5394	Donations & Contributions	03/04/2020	20200526	5,000.00	Y	NEW ALBANY PLAIN LOCAL JOINT PARK DISTRICT	NA Parks & Recreation grant/do
1017000	5394	Donations & Contributions	03/04/2020	20200528	5,000.00	Y	EAGLE BACKERS, INC.	New Albany Eagle Backers grant
1017000	5394	Donations & Contributions	03/02/2020	20200527	5,000.00	Y	NEW ALBANY COMMUNITY PLAYHOUSE	NA Community Playhouse grant/d
1017000	5394	Donations & Contributions	02/20/2020	20200491	10,000.00	Y	NEW ALBANY SYMPHONY ORCHESTRA	New Albany Symphony grant/dona
1017000	5394	Donations & Contributions	02/20/2020	20200492	10,000.00	Y	NEW ALBANY FOOD PANTY	New Albany Food Pantry grant/d
1017000	5394	Donations & Contributions	02/20/2020	20200494	10,000.00	Y	NEW ALBANY FOUNDERS DAY	Founders Day Donation/Grant 20
1017000	5394	Donations & Contributions	02/20/2020	20200493	10,000.00	Y	NEW ALBANY PLAIN TWP-HIST. SOCIETY	NA PT Historical Society Grant