



Community Development Temporary Outdoor Seating Expansion Permit

The purpose of this permit is to allow the area of patios, porches or other outdoor seating areas to be expanded on a temporary basis to promote social distancing and to support local businesses through the COVID-19 health pandemic.

Property	Address (required) _____ Parcel Number (required) _____ Project Name _____
Submittals	<p>Provide 2 copies of all applicable information</p> <ul style="list-style-type: none"> Detailed, dimensioned site plan showing the location on the site with adherence to ensuring safe access and be served by adequate parking; Detailed narrative noting the specific use proposed and the scope of the intended use, particularly highlighting the required need as a result of COVID-19; Signed acknowledgment that the time period of validity for this permit is limited to the duration of the State of Ohio's Responsible RestartOhio Sector Specific Operating Requirements for restaurants, or any other time limitation otherwise mandated by the City Manager.
Requirements and Time Limitations	<ul style="list-style-type: none"> The expansion will be permitted in conjunction with an existing and permitted restaurant use; A Temporary Outdoor Seating Expansion Permit must be obtained from the Community Development Department prior to the expansion; Relief from specific zoning site requirements, design details, and parking requirements will be applied on a case-by-case basis. Outdoor speakers and music will not be permitted in the expanded areas. Outdoor dining and seating area materials should complement the existing materials. Expanded areas will be located to be sensitive to and take into consideration surrounding properties, including residential areas. The area must be maintained including but not limited to trash removal and cleaning. Alcohol may only be served in the expanded area when permitted by the Ohio Division of Liquor Control. Unobstructed egress from the patio, porch or outdoor area and from surrounding buildings must be maintained. Designated egress pathways for fire, police and building code purposes must be maintained at all times. The temporary expansion will cease immediately upon termination of the State of Ohio's Responsible RestartOhio Sector Specific Operating Requirements for restaurants or as otherwise mandated by the City Manager and the expanded outdoor dining and seating will be required to be removed and the site restored within 30 days of notification.
Applicant	Applicant/Business Contact Name _____ Phone _____ Email _____ Property Owner Name _____ Phone _____ Applicant/Business Contact Name _____ Phone _____

Acknowledgement and Signatures	<p>I, _____, the owner and applicant, hereby acknowledge that the time period of validity of this permit is limited to the duration of the State of Ohio's Responsible RestartOhio Sector Specific Operating Requirements for restaurants, or any other time limitation otherwise mandated by the City Manager. I also certify that I will ensure all the requirements listed on this permit application will be followed and maintained throughout the entire length of time the permit is valid.</p> <p>I hereby certify that I am the owner of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent and I agree to conform to all applicable laws of the jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the code official's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.</p> <p>Applicant Signature _____ Date _____</p> <p>Property Owner Signature _____ Date _____</p>
Approval	<p>For City Use Only:</p> <p>Approved <input type="checkbox"/> Approved as Noted <input type="checkbox"/> Disapproved as Noted <input type="checkbox"/></p> <p>Notes:</p> <p>Issued By _____ Date _____</p>