



**New Albany Inclusion, Diversity, Equity and Accessibility (IDEA) Implementation Panel  
April 11, 2024 Minutes**

The IDEA Implementation Panel met for the panel’s regularly scheduled session at the New Albany Village Hall, 99 W. Main Street, New Albany, Ohio and was called to order by Panel Chair Dr. Johnson at 7:00 p.m.

Those answering roll call:

Panel Chair Brianna Johnson	Present
Panel Vice-Chair Connor Berry	Present
Panel Member Marie Alvarado	Present
Panel Member Kirubel Aklilu	Absent
Panel Member Eric Duerksen	Absent
Panel Member Nwando Olayiwola	Absent
Panel Member Taru Saigal	Present
Council Member Marlene Brisk	Present
Council Member Andrea Wilttrout	Present

Staff members present: Adrienne Joly, Director of Administrative Services; Abbey Brooks, Community Program Administrator; Chelsea Nichols, Planner II; and Alonna Skinner, Community Program Specialist

Dr. Johnson asked if there were any corrections to the minutes from the February 8, 2024 IDEA Panel meeting. None were noted.

Mr. Berry moved to approve the meeting minutes from the February 8, 2024 IDEA Implementation Panel meeting. Seconded by Ms. Alvarado and the IDEA Implementation Panel voted with 4 yes votes, 0 no votes, and 0 abstentions to approve the meeting minutes.

Dr. Johnson asked if there were any visitors requesting to speak on items not on tonight’s agenda. Seeing no visitors, the hearing of visitors for items not on the agenda was closed.

**Business:**

***EmpowHER Event Recap***

Ms. Brooks gave a recap of the EmpowHER event.

The Panel’s discussion included the following:

- 130 tickets sold – sold out
- 342 YouTube views to date
- 24 Video participants
- Came in under budget
- Nothing but positive feedback on the event

***Juneteenth Planning***

Ms. Brooks lead the discussion:

- Date: June 19, 2024; 3-8pm
- 12 Focus Group members
- \$25,000 Budget

- Working on: Bands, Gospel Choir, GOEE, NAHS student performances (3-4pm), vendors, additional food trucks, sponsors
- Confirmed:
  - Access Africana (spoken word/history)
  - JDitto (DJ)
  - Sogbety Diomande (drumming)
  - Food trucks – Donna’s Delicious Dozen, 3DX, Nana’s Patties & Things, Zone 5 BBQ
  - Kids Area
  - Artist Mahleah Cochran

Ms. Alvarado indicated Amgen would like to be a sponsor. She will put them in touch with staff.

Dr. Johnson asked if there is a way to have people stagger when they will be in attendance so that it is not too full all at one time.

Ms. Brooks stated one change in the event for this year will be the flow of entrance and exit and the food trucks will be setup to have more room.

Ms. Joly stated as far as sponsorship goes, staff will be asking a Sponsorship Agreement to city council in May.

Councilmember Brisk asked if there are other sponsors interested in the event. Perhaps Meta.

Ms. Brooks stated she would reach out to the new contact person at Meta.

The Panel’s discussion included also the following:

- How to handle potential capacity issues.
  - Wrist bands as one idea.
- In the future they may want to consider ticketing, even if it is still free.
- CAPA will have employees at the event to help handle potential issues.
- Media Coverage Request
- Attention on Focus Group
- Proclamation to happen at city council meeting and at the event.
  - IDEA panel member to accept the proclamation at the council meeting
  - Entire panel to accept it at the event
- T-shirts: Councilmember Wiltout offered to help organize a T-shirt vendor
  - People can purchase the shirts.
  - Keep same IDEA design or create a new design specific to the event

***NA101: What’s Next?***

- Tuesday, April 23, 2024; 5:30-7pm
  - New Albany’s Public Service Department takes care of everything from street trees to snow removal, and traffic lights to sanitary sewers. Join us for a behind-the-scenes tour of the department that makes New Albany better for both residents and visitors every day of the year. Participants can check out vehicles, equipment, the salt barn, solar panels, and composting.
  - Volunteers Needed: Council Member Brisk and Dr. Johnson volunteered
- Remaining 2024 dates:
  - Wednesday, August 28 – Business Park Tours
  - Tuesday, October 8 – Hinson Amphitheater

### ***Neighborhood Ambassadors***

Ms. Joly lead the discussion:

- In process:
  - Materials for launch; pamphlet with info and map of New Albany neighborhoods
  - Webpage
  - Welcome materials for Ambassadors to distribute to new residents
  - Orientation & Training Material – draft handbook/reference guide
  - Draft Ambassador Application form
  - Everything subject to legal review
  - Staff will contact North Liberty to ask about how they've planned for potential risk to the city associated with their program.
  
- Time line:
  - June/July: Program Launch at Farmers Market (volunteers needed), Connects Newsletter, Video/Social Media
  - August-October: Continue to promote and recruit ambassadors at NA101 events
  - Nov./December: Ambassadors Training

### **Other Business:**

Ms. Joly and Ms. Nichols shared information on an event happening at the New Albany Public Library on Friday, April 12<sup>th</sup>. The event is hosted by The Center for Disability Empowerment and the workshop is about Diversity, Equity, Access & Inclusion (DEAI) & Disability: Discussion Barriers and Universal Access Solutions.

The event requires registration and given the last-minute notice, staff will contact the event organizer to see if it will be recorded and if they could grant access to the recording. If so, it will be shared with the panel. Staff will try to share these types of events in more advance notice to panel members when they come up.

### **Adjournment:**

Dr. Johnson adjourned the meeting at 8:25 p.m. Seconded by Ms. Alvarado. All panel members were in favor.