



Public Records Commission Agenda

November 25, 2024 4:30 pm

Village Hall, 99 W. Main Street, New Albany, Ohio 43054

Viewing only: <https://us02web.zoom.us/j/84631302486>

1. Roll Call

- a. Sloan Spalding, Mayor, Chair _____
- b. Ben Albrecht, Law Director _____
- c. Bethany Staats, Finance Director _____
- d. Glenn Redick, Resident Member _____

2. Approval of Minutes of Last Meeting:
May 3, 2024 Meeting Minutes

3. Old Business:

4. New Business:

Police Department: Katherine Hall

RC-1 Records Retention Schedule

Moved _____ Seconded _____ In favor _____ Opposed _____

Police Department: Katherine Hall

RC-2 Records Retention Schedule

Moved _____ Seconded _____ In favor _____ Opposed _____

Police Department: Katherine Hall

RC-3 Certificate of Records Disposal

Moved _____ Seconded _____ In favor _____ Opposed _____

City Council: Jennifer Mason

RC-2 Records Retention Schedule

Moved _____ Seconded _____ In favor _____ Opposed _____

Council Retention Schedule – Informal Review: Christina Madriguera

5. Set next meeting: _____

6. Adjourn: Moved _____ Seconded _____