



Community Development Plan Re-Submittal Sheet

To be completed by the qualified individual responsible for providing a complete submittal.
 Incomplete applications or submittals will not be accepted/reviewed
PLEASE PRINT CLEARLY

Application	Permit # (required) _____ Address (required) _____ Project Name (required) _____ Company Name _____ Contact Name _____ Phone _____ Email _____
--------------------	---

Submittal Requirements	<p>REVISION / RESPONSE SUBMITTAL</p> <ul style="list-style-type: none"> • 2 sets of hard copies of the revised plans/documents <ul style="list-style-type: none"> ○ Plans must be collated and bound or stapled. • Commercial Projects Only <ul style="list-style-type: none"> ○ 2 flash drives of the revised plans/documents • Cover Letter/Response Letter/ Scope of Changes letter is required with each submittal. • All plan sheets must be highlighted/bubbled to clearly show changes • Residential revision fees are due at the time of submittal <ul style="list-style-type: none"> ○ Building Only \$50.50 ○ Zoning Only \$15.00 ○ Building & Zoning \$65.50 • Commercial plan review fees are due at the time of pick up. The fees are charged at \$130.00 per hour.
-------------------------------	---

Submittal Description	<p>Additional Information <input type="checkbox"/> Response to Comments <input type="checkbox"/> Revision to Approved Plans <input type="checkbox"/></p> <p>Submitted Documents Description: _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
------------------------------	---