



PUBLIC SERVICE

Public Service Department

MONTHLY REPORT

February 2025

Professionalism

Integrity

Reliability

Quality

Pride

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DEPARTMENT UPDATES

February 2025

Highlights

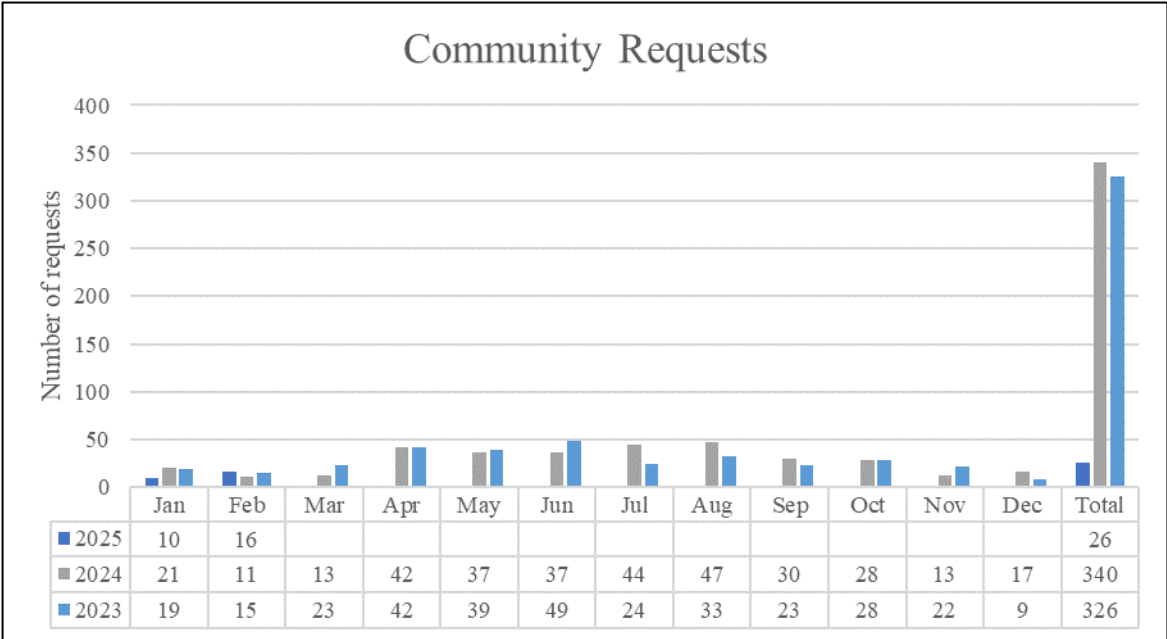
- **CDL training:** The CDL class continued throughout February, with in-vehicle practice sessions. Employees are working with self-certified CDL trainer, Shaun Bush, to log the necessary hours before becoming eligible to test for their Class A CDL license.
- **Promotions:** Congratulations to Shaun Bush on his promotion to supervisor-traffic lights and signals. Ian Hurst has moved from streets division to work alongside Shaun in this new exciting role.
- **Work Order Software:** Public services manager Angie Hobart, Administrative assistants Bridget Beck & Lili Harding along with utilities supervisor Nick Cichanowicz met with GIS manager Ryan Kelley and project implementation specialist Sriya Ngo to discuss new work order software for the department.
- **Stormwater:** Administrative assistants Bridget Beck & Lili Harding met with public services engineer Justin Wilkinson to discuss the annual stormwater report that is due April 1st. The stormwater committee also met February 25th for the first meeting of the year.
- **Street program:** Director of public service Ryan Ohly, right-of-way supervisor Jordan Gambill and public services engineer Justin Wilkinson met to discuss the 2025 street program and decide the streets that will be part of the program for 2025.



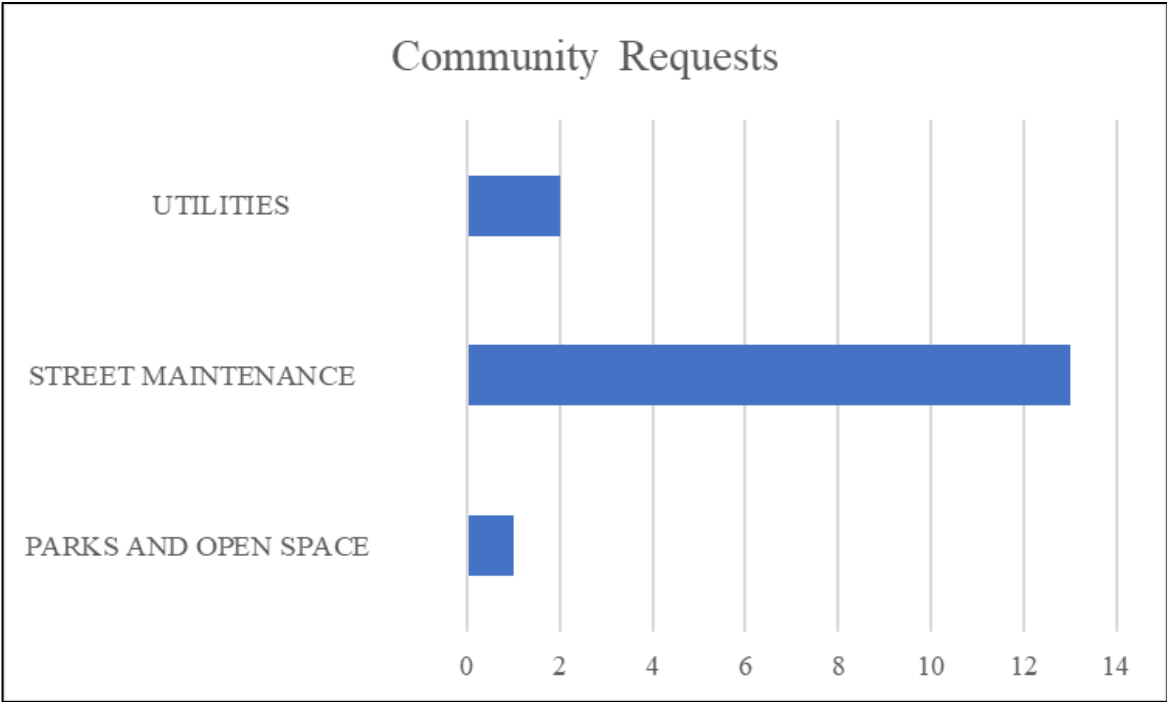
Ian Hurst hanging flags on light poles around the city center

DEPARTMENT UPDATES
February 2025

Community Requests



In February 2025, the department received a total of 16 community requests, with the majority related to street maintenance. This marks a significant decrease compared to February 2024, which had 11 requests. The increase of requests may be due to the temperature swings experienced.

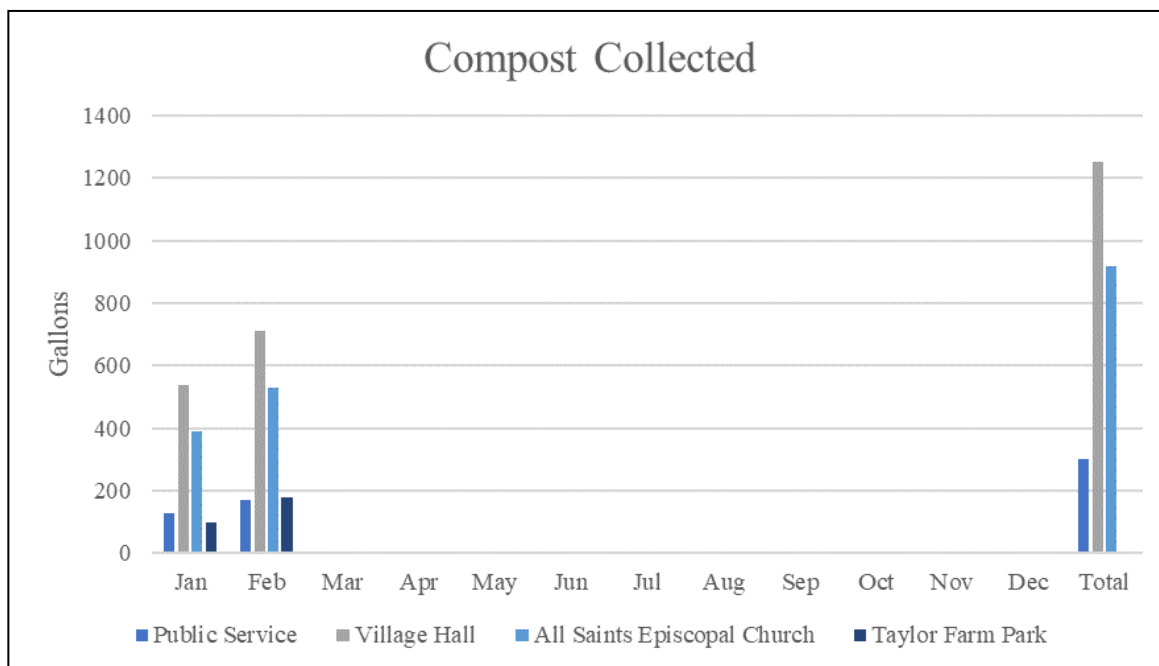


This graph represents the types of requests received from residents for public services.

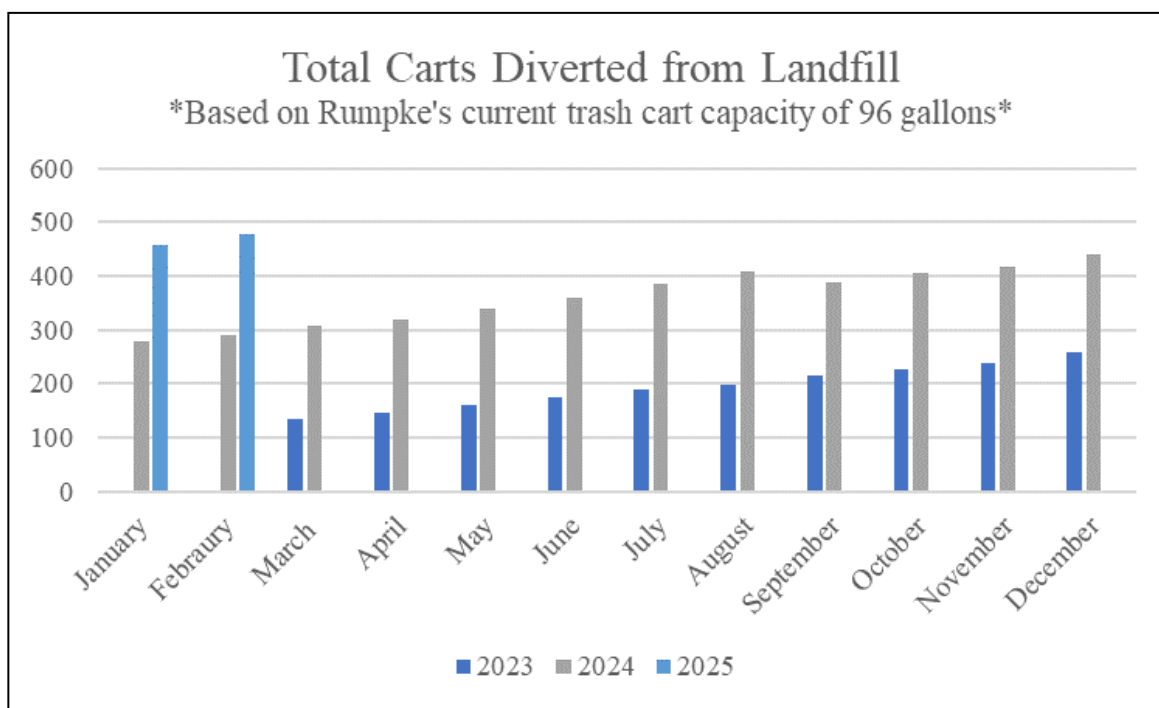
DEPARTMENT UPDATES

February 2025

Composting



This graph illustrates the volume of compostable waste collected from four key locations across the city, supporting the department ongoing sustainability efforts. These initiatives help reduce landfill waste and promote environmentally responsible practices.



This graph shows the total number of Rumpke trash carts diverted from the landfill year-to-date, reflecting the city's commitment to reducing waste and enhancing recycling efforts.

CAPITAL PROJECTS

February 2025

Overview:

The department actively maintains and improves city owned infrastructure. Capital projects are large scale projects that maintain or improve public assets. All capital projects are presented to city council before starting a public bidding process and project construction.

Market Street Extension

General Contractor:

- Complete General Construction

Contract Amount: \$11.6M

- 2024 Capital Improvement Fund

Construction Schedule:

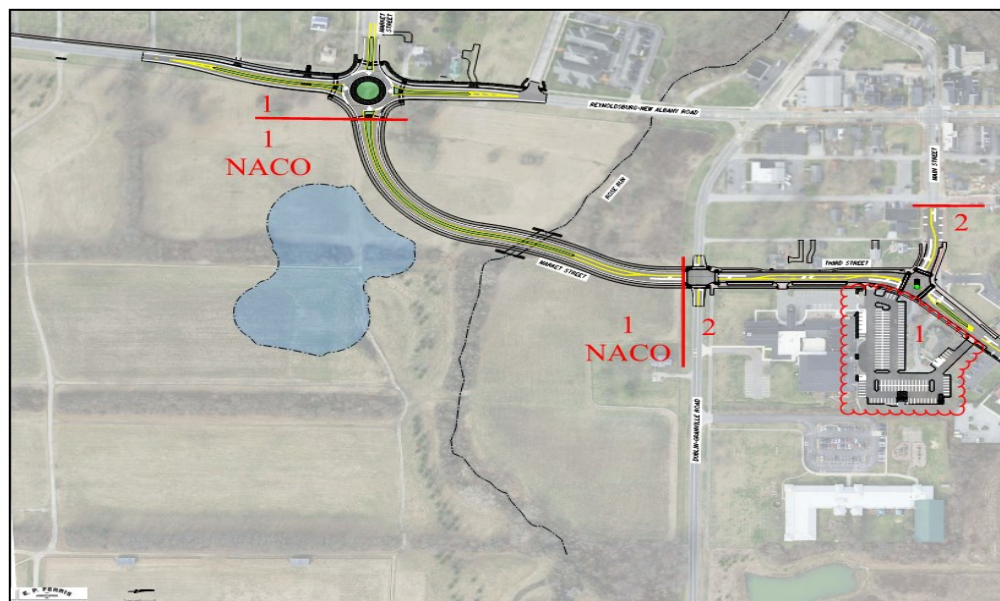
- Construction start date: February 2025
- Construction duration: 25 months

Project Description:

The 2020 strategic plan update identified the Market Street extension project as a priority roadway improvement project. The improvement will reduce traffic congestion in the Village Center and provide a more direct route to and from the SR161/US62 interchange.

Project Status:

Work began in February with tree clearing and utility relocations, followed by phased construction through early 2026. The most significant traffic impact will be in Fall 2025 with the full reconstruction of 3rd Street and parts of US-62, though two-way traffic will be maintained for most of the project. Final paving and landscaping will wrap up in early 2026.



Market St. drawing

STREETS DIVISION

February 2025

Overview

The city street division actively maintains all city-owned infrastructure, roadside mowing, street sweeping and leaf collection in a manner consistent with the demonstrated quality and aesthetic of New Albany.

Guardrail Restoration

This year, guardrail repairs were minimal. The streets division documented a few sections of the original galvanized "W" channel guardrails damaged in winter accidents. All affected portions have been repaired and are now back in working condition. Several areas of cable guardrail on SR-161 were damaged and are scheduled for replacement.



Galvanized channel guardrail prior to replacement along E Dublin-Granville Rd.



Cable guardrail along SR-161 prior to replacement

TRAFFIC DIVISION

February 2025

Overview

The city traffic division actively maintains all city-owned street light maintenance and signal maintenance in a manner consistent with the demonstrated quality and aesthetic of New Albany.

Market St. Roundabout

Contractor company, U.S. Utility, installed a new foundation and light pole at the Market St. roundabout. The light pole was replaced after being knocked down in an accident, brightening the area for drivers and pedestrians.



Completed installation of Market St. intersection

Annual Cabinet Inspections

The traffic division started performing annual cabinet inspections on the 37 signalized intersections throughout the city. During the routine inspection, the division checks each component in the cabinet, from the wiring to the backup battery systems, to ensure it is clean and operating correctly.



Ian Hurst inspecting cabinet components ensuring compliance

SPECIAL PROJECTS DIVISION

February 2025

Overview

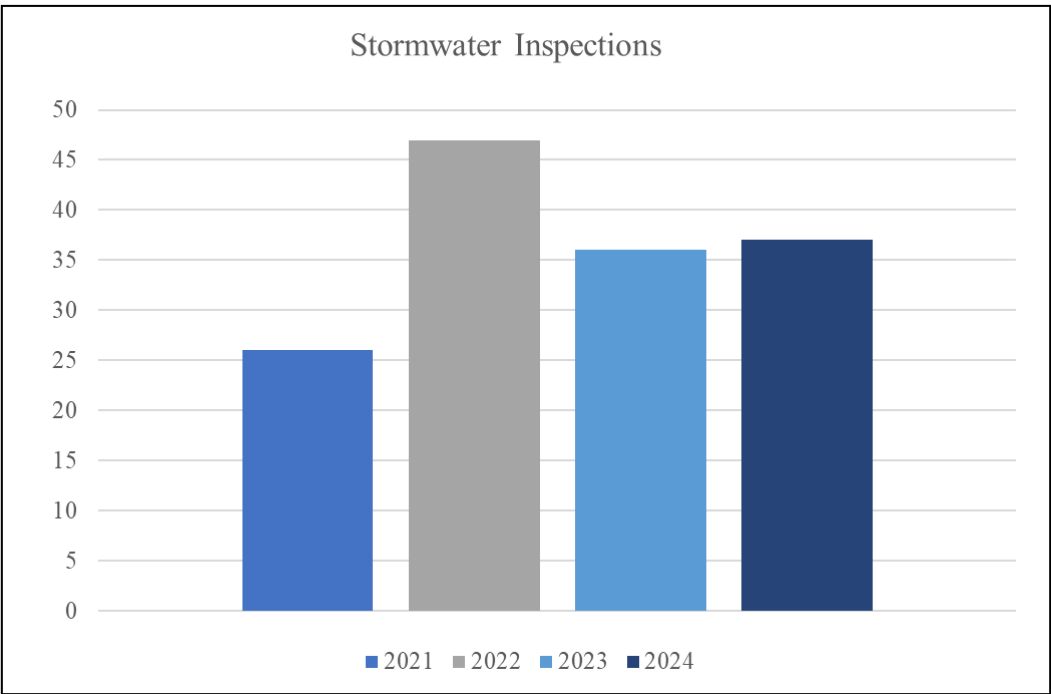
The city special projects division actively maintains the annual stormwater inspection program as required by Ohio EPA and providing direct support to all special events city wide.

Walking Classic Meeting

Special projects supervisor Steve Kidwell and administrative assistant Bridget Beck attended the special events meeting on February 28th for the walking classic.

Stormwater Inspections

Special projects supervisor Steve Kidwell completed coordination with businesses and inspections of city facilities. The Ohio EPA requires 20% of post-construction best management practices (BMP) to be inspected annually. The city collected and inspected over 25% of BMPs.



This graph highlights the number of stormwater inspections conducted by the department each year. These inspections are essential for ensuring compliance with environmental regulations, preventing flooding and maintaining the quality of New Albany water systems.

FACILITIES DIVISION

February 2025

Overview

The city facilities division actively maintains all city-owned buildings and utility structures in a manner consistent with the demonstrated quality and aesthetic of New Albany.

Brick House Blue

The division hung the last few shelves and racks in preparation for the Brick House Blue open house in early March. The new building offers meeting and co-working spaces, private offices, space for event venues and more for businesses wanting to discover, build and grow.



Christian Duane, Tyler Myers and Mike Cligrow hanging a rack in Brick House Blue

UTILITIES DIVISION

February 2025

Overview

The city utilities division actively maintains all city-owned utilities in a consistent manner that demonstrates the quality and aesthetic of New Albany.

Clover Valley Leaking Manhole Structures

The division prepared for a CCTV survey of the 60 inch sanitary sewer along Clover Valley Rd. to investigate a leak. Once the investigators confirmed the leak, the division provided the survey data to the inspectors. Since the sewer was under warranty, the installer repaired the sanitary sewer. This type of proactive maintenance plays a key role in ensuring the city has sound infrastructure.



Tommy Diamond and Daitan Rood setting up CCTV survey along Clover Valley Rd.

Fire Hydrant Repairs

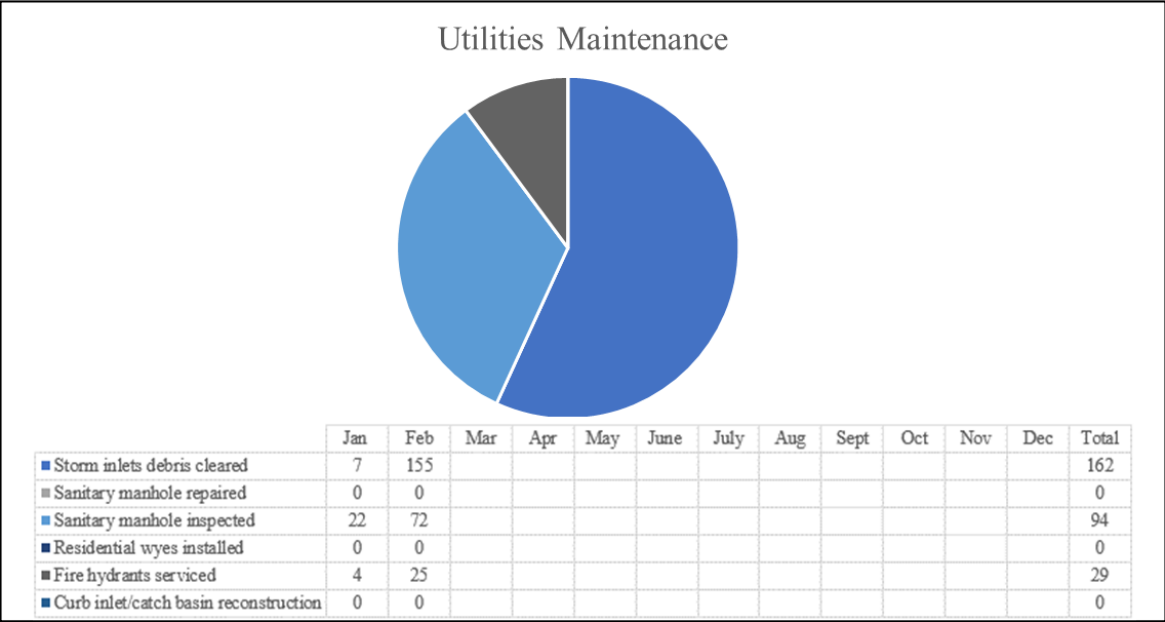
While servicing fire hydrants throughout the city, the division identified and repaired a leaking fire hydrant along Goodheart Ct. The hydrant was back in service the same day.



*Left: Dave Thatcher and Matt Lycans assessing the fire hydrant hose connection
Right: Matt Lycans drilling finishing touches to fire hydrant*

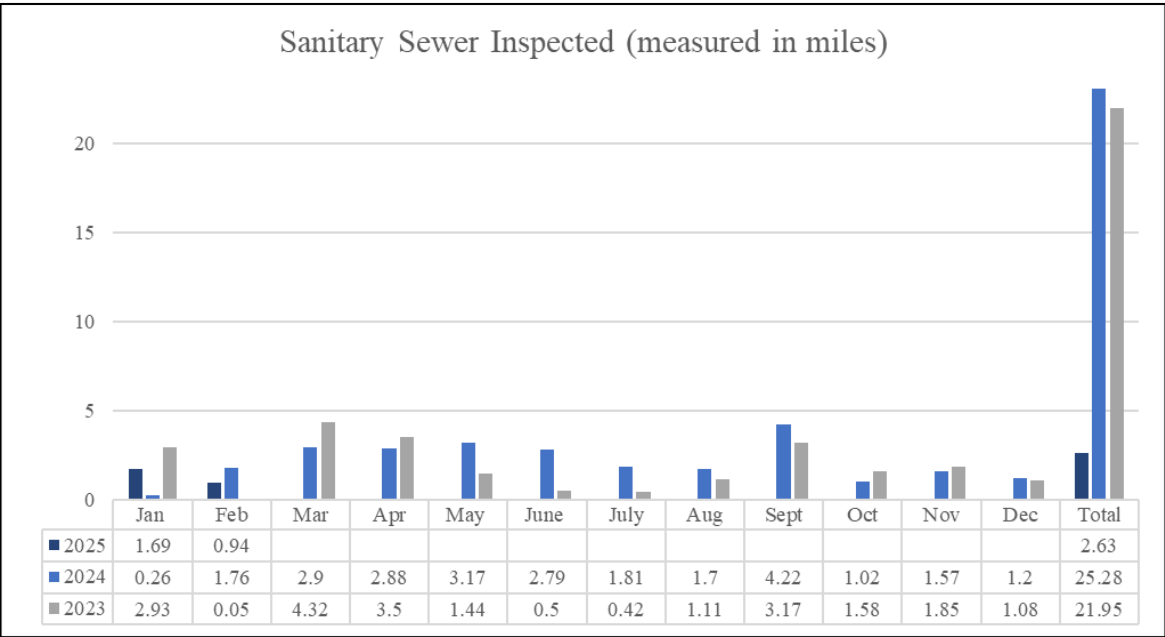
UTILITIES DIVISION
February 2025

Year-to-Date Utility Maintenance



This graph shows the year-to-date utility maintenance for sanitary sewers, storm sewers, wye installations and fire hydrant maintenance. These essential maintenance activities help ensure the city infrastructure operates smoothly, preventing potential disruptions and ensuring the safety and functionality of the water and sewage systems.

Sanitary Sewer Distance Inspected



This graph shows the distance of sanitary sewers the division has inspected year-to-date. Regular inspections are critical to identifying potential issues early, ensuring the proper function of the city sewer system and preventing costly repairs and disruptions.

PARKS AND OPEN SPACE DIVISION

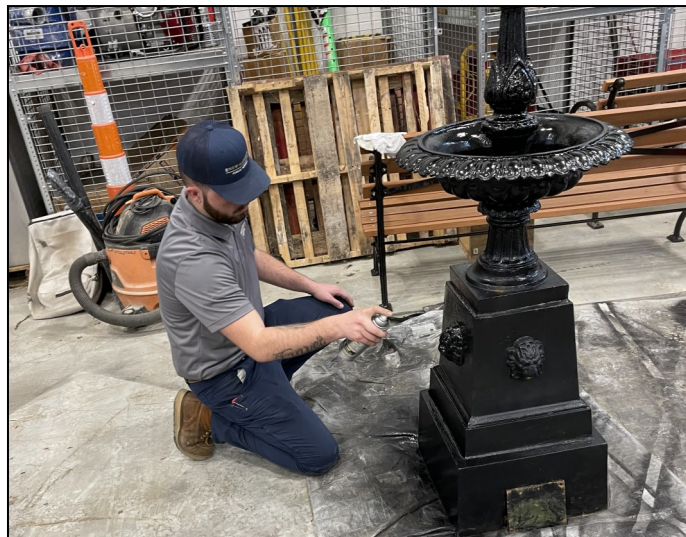
February 2025

Overview

The city parks and open space division actively maintains all city-owned parks, playgrounds and common areas in a manner consistent with the demonstrated quality and aesthetic of New Albany.

Park Equipment Preparation

The division started preparing the park equipment, ensuring that they could inspect and repair everything before spring. The Rose Run fountain was given a fresh coat of paint and serviced to ensure that all its elements were functional in time for the upcoming season.



Nate Fravel repainting Rose Run fountain

Flower Box Restoration

The division inspected, cleaned and repaired all the flower boxes in the village center. The boxes receive service before flowers are planted and potted. The division replaced all the wheels on the bottom of the boxes and will receive a fresh coat of paint to finish the servicing.



Carl McNeal inspecting the under side of the flower boxes

RIGHT OF WAY DIVISION February 2025

Overview

Right of way refers to a portion of city-owned land, varying from a roadway, tree lawns, sidewalks, bike lanes, street trees and street lights. Right of way also functions as a public and private utility corridor. Public storm sewers, sanitary sewers, waterlines and fiber optic lines are located within the right of way. Private utility providers are also permitted to locate within the right of way. The most common private utilities in the right of way are electric, natural gas, telephone, cable and fiber optic.

Annual Street Program

The division supervisor met with the city engineer to begin reviewing potential streets for this year's upcoming streets program. The supervisor identifies areas needing mill and overlay, along with sections of concrete curbs and ADA ramps needing replacement or repair.

Right of Way Training

The service department received training from an Ohio 811 liaison on local laws and best practices for excavators and utility owners, calling in and responding to OUPS tickets. After the department-wide training, the division met with the representative liaison for a more in-depth conversation regarding day-to-day situations.



Know the Color Code

WHITE:	Proposed Excavation
PINK:	Temporary Survey Markings
RED:	Electric Power Lines, Cables, Conduit and Lighting Cables
YELLOW:	Gas, Oil, Steam, Petroleum or Gaseous Materials
ORANGE:	Communication, Alarm or Signal Lines, Cables or Conduit
BLUE:	Potable Water
PURPLE:	Reclaimed Water, Irrigation and Slurry Lines
GREEN:	Sewer and Drain Lines

Call 811 before you dig

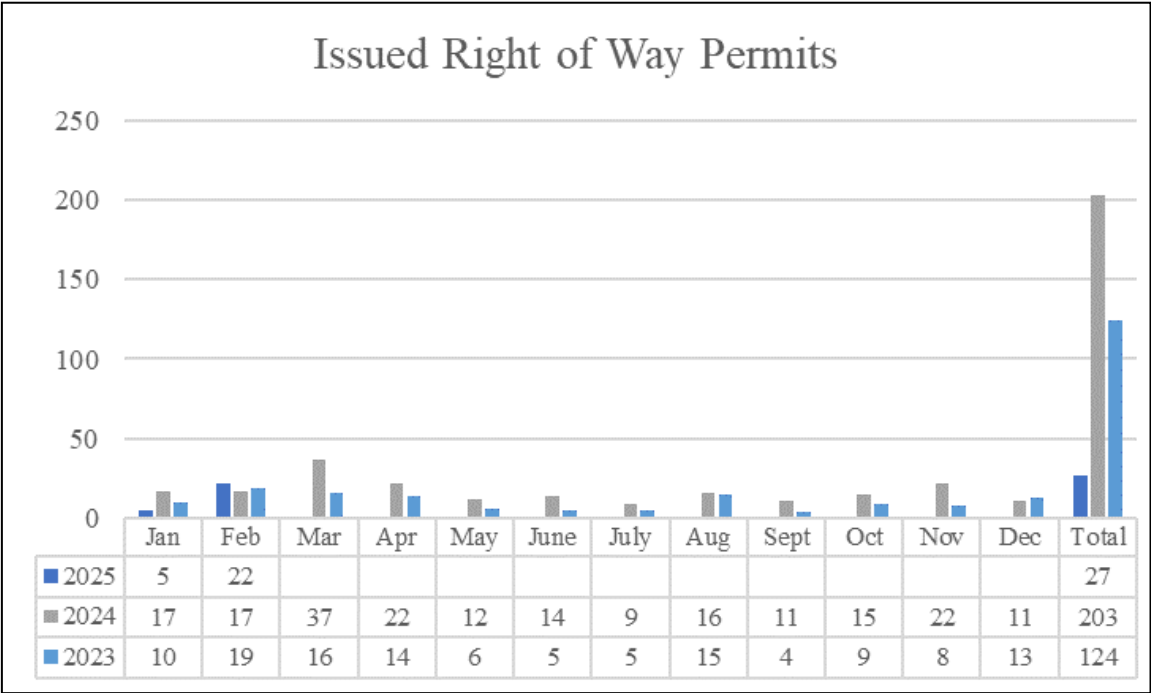
RIGHT OF WAY DIVISION
February 2025

With an increasing number of Right of Way (ROW) permits, the division is actively overseeing contractors working in the city public infrastructure. The division ensures that contractors work within the permitted areas, safely pothole crucial city utilities and restore any areas disturbed during construction. These efforts are vital in maintaining the integrity of the city infrastructure and minimizing disruptions to residents and businesses. The division ensures compliance with regulations and the successful execution of 19 active permits.

Active Permits

- AT&T 149.0-24 (Worthington and Ganton)
 - AT&T 156.1-24 (Zarley St., Smith’s Mill, 62, Forest Dr.)
 - AEP 115.0-24 (605 from CC to NA Rd. E)
 - AEP 148.0-24 (Kitzmiller)
 - AEP 169.0-24 (DG and Harlem Rd.)
 - Spectrum (Innovation Campus Way W)
 - Spectrum 158.0-24 (DG/Market St.)
- Spectrum 191.0-24 (Smith’s Mill Rd.)
 - Spectrum 192.0-24 (Upper Clarenton)
 - Verizon 194.0-24 (NA Rd. E and West Campus)
 - Zayo 163.0-24 (RNA by the PD)
 - CFN 153.0-24 (Beech Rd.)
 - Congruex (All over the city)
 - Gas Tap Permits (All over the city)
 - Minor Maintenance (All over the city)

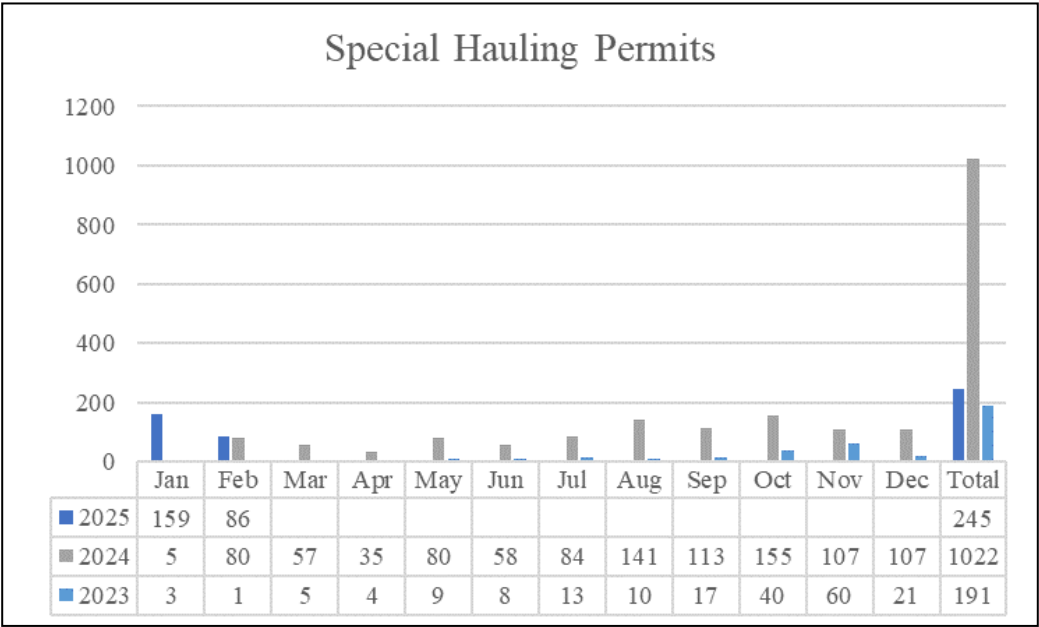
Right of Way Permits



This graph shows the number of permits issued each month by the city for utilities planned to be installed within the public right of way.

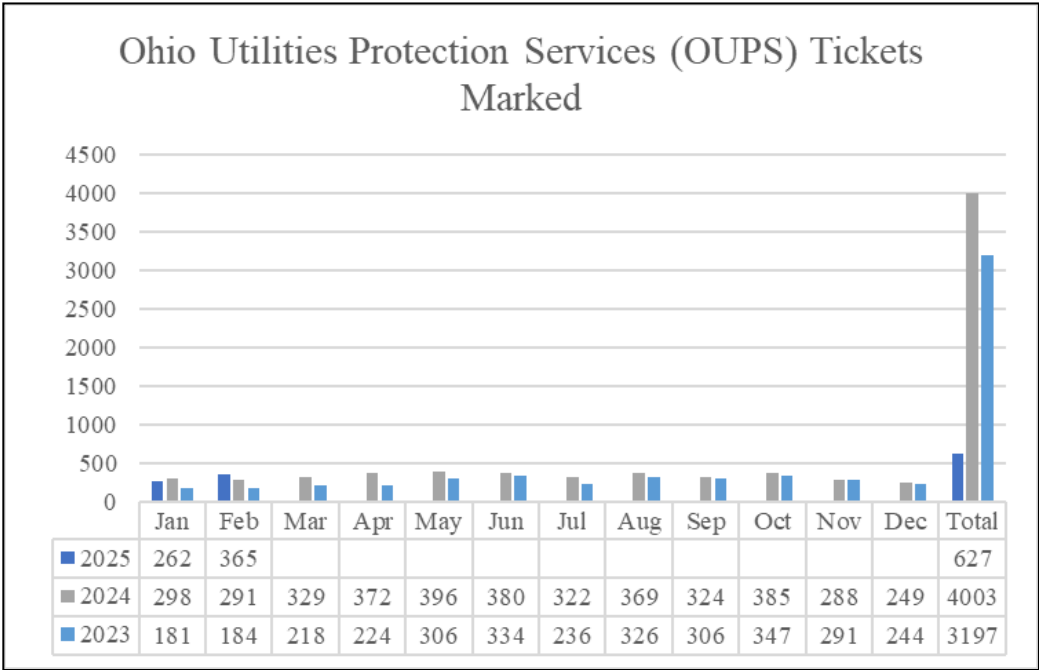
RIGHT OF WAY DIVISION
February 2025

Special Hauling Permits



This graph shows the special hauling permits are facilitated and issued for the operation of vehicles exceeding the maximum roadway weight, width, height and/or length that are considered ‘oversized’.

Utility Locating (OUPS)



This graph shows the number of Ohio Utility Protection Service (OUPS) markings are ticketed each month. Marking these tickets is a critical public safety measure before excavation work begins to ensure utility lines are properly identified, prevent accidental damage and avoid service disruptions.

FORESTRY DIVISION

February 2025

Overview

The forestry division manages the health and safety of New Albany trees through tasks such as pruning and removal. Work is planned seasonally according to the biological needs of different tree species. The division is also responsible for the safe operation of chainsaws, commercial wood chippers and the city bucket truck, along with establishing and maintaining traffic control as needed.

Pruning

The forestry division performed tree assessments and pruning in William Resch Park. It is important to check the health and potential hazards the trees might have been exposed to during the winter. The division pruned the middle branches to promote healthy growth patterns.

Removals

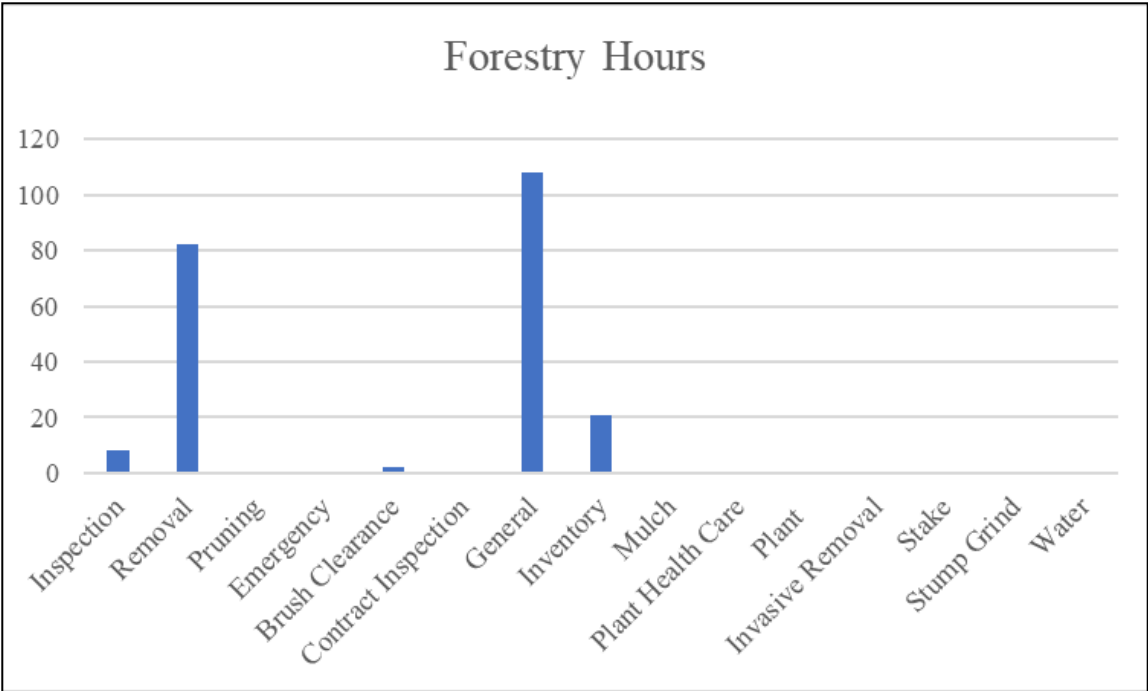
The division removed deadwood from zelkova street trees lining James River Rd. The trees were inspected and pruned from all the deadwood to allow healthy growth. The division removed a fallen tree along Morse Rd. from the white board fence. Forestry division coordinated with the parks division to ensure the necessary replacements were made for the fence.



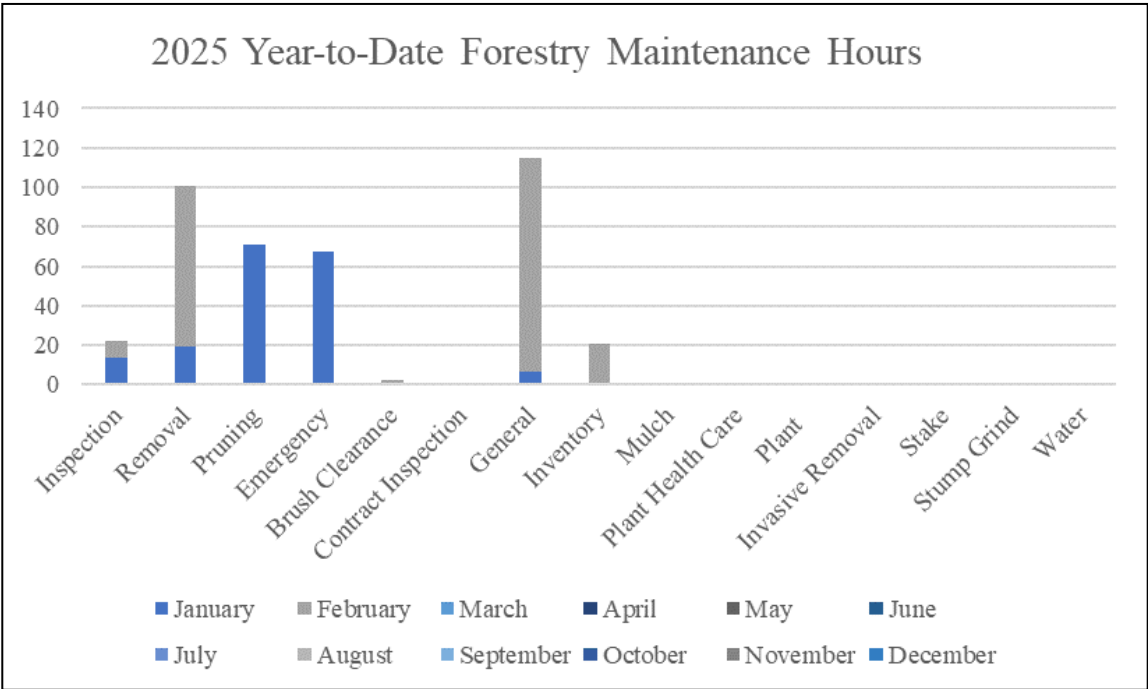
Otavio Bressan and Gabe Hilts removing fallen tree branches along Morse Rd.

FORESTRY DIVISION
February 2025

Forestry Hours



This graph shows the number of hours the division spent on each respective category. Tracking these hours helps ensure that resources are effectively allocated to key tasks, enabling the division to prioritize essential tree care, removal and maintenance throughout the city.



This graph shows the number of hours year-to-date during each month the division spent on each respective category.

FLEET DIVISION

February 2025

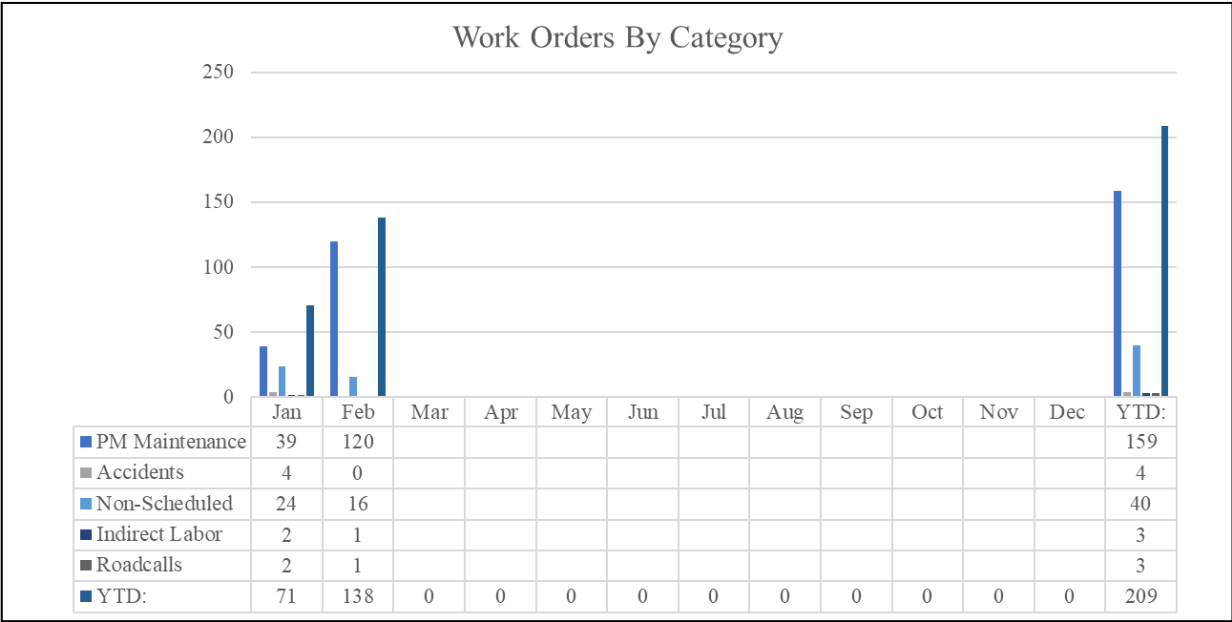
Overview

The city fleet division actively maintains all city-owned vehicles and equipment in a manner consistent with the demonstrated quality and aesthetic of New Albany.

Fleet Maintenance

The division continued support for snow and ice operations by ensuring snow vehicles remained safe and operational for snow events. The division completed 120 preventative maintenance services on spring equipment for annual servicing to ensure all vehicles and machinery are ready for the upcoming season.

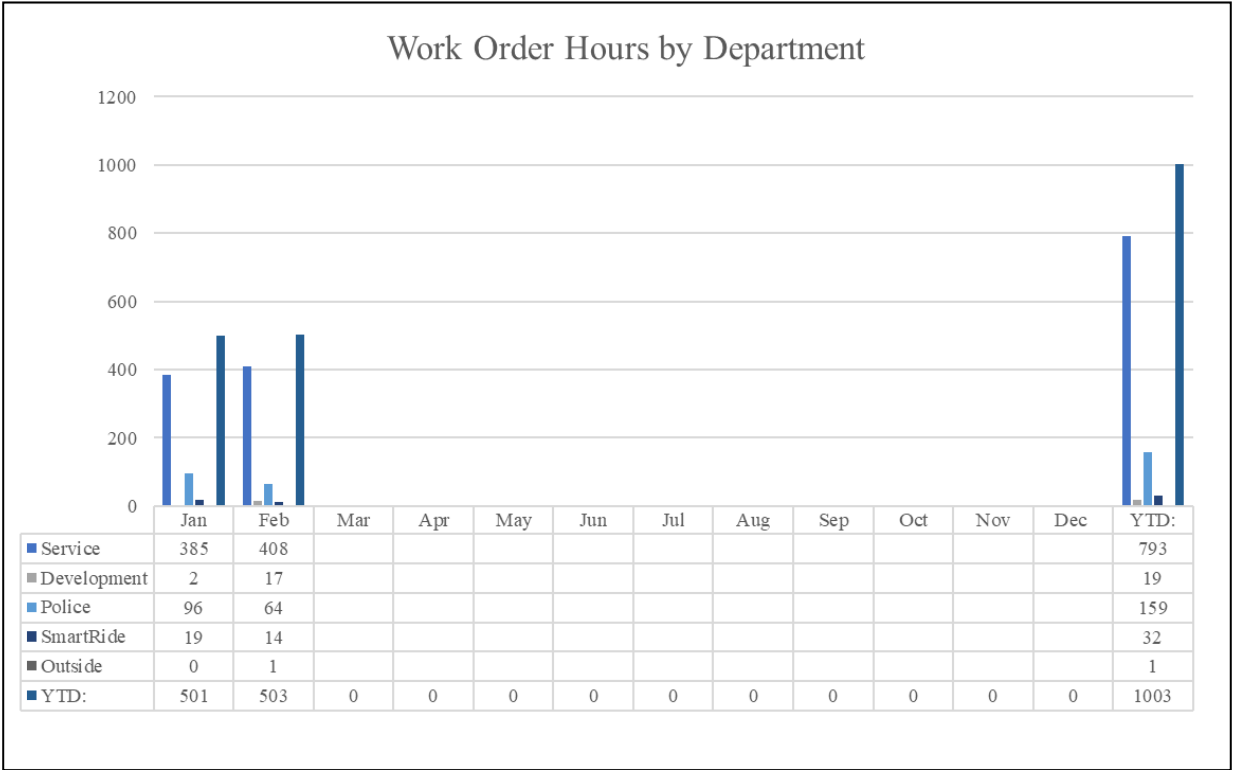
Fleet Work Orders



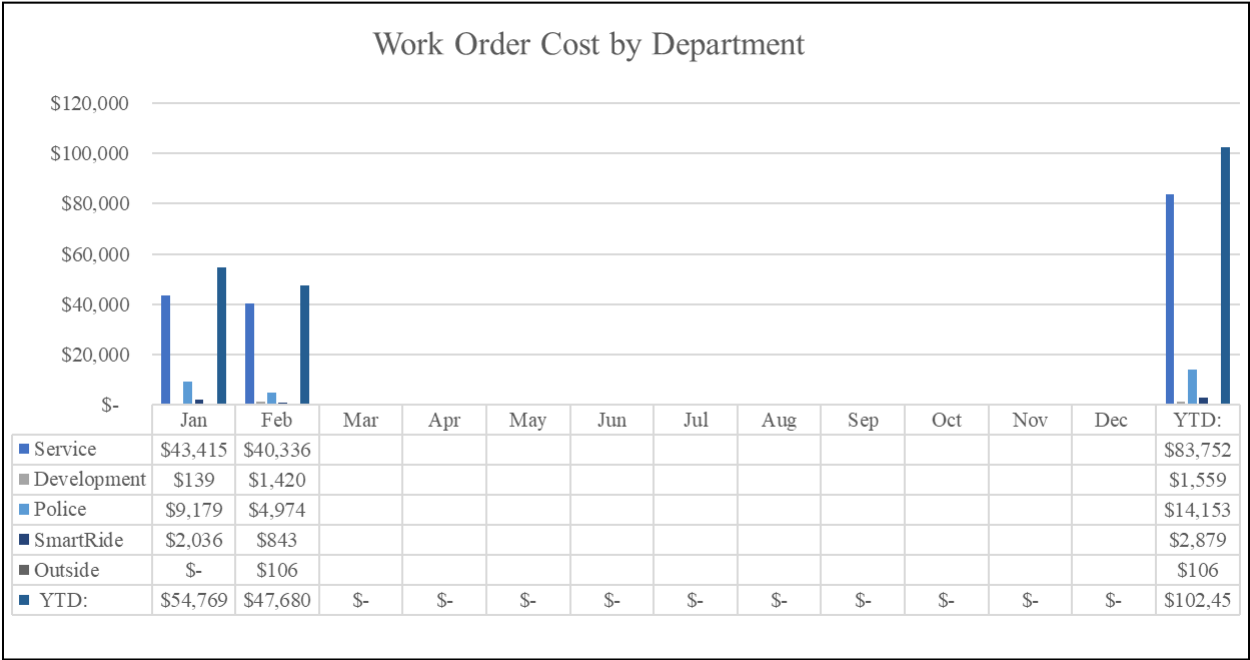
This graph shows the work orders year-to-date broken down by each category.

FLEET DIVISION
February 2025

Fleet Work Orders continued...



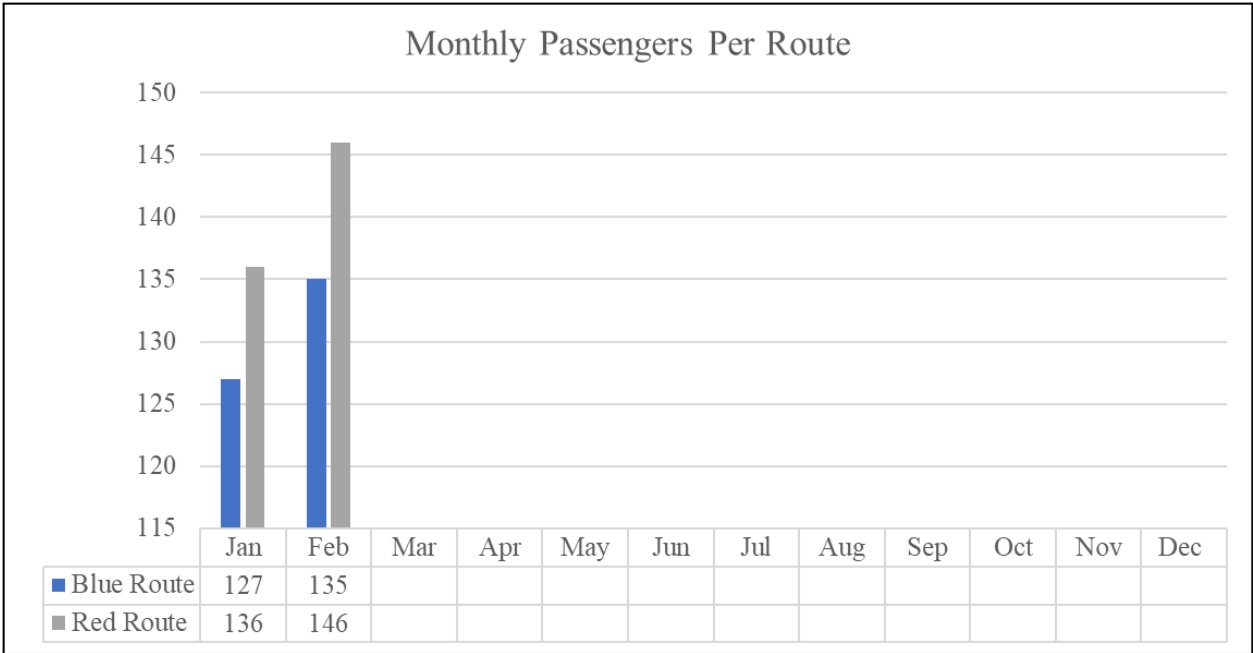
This graph shows year-to-date breakdown of work order hours by department.



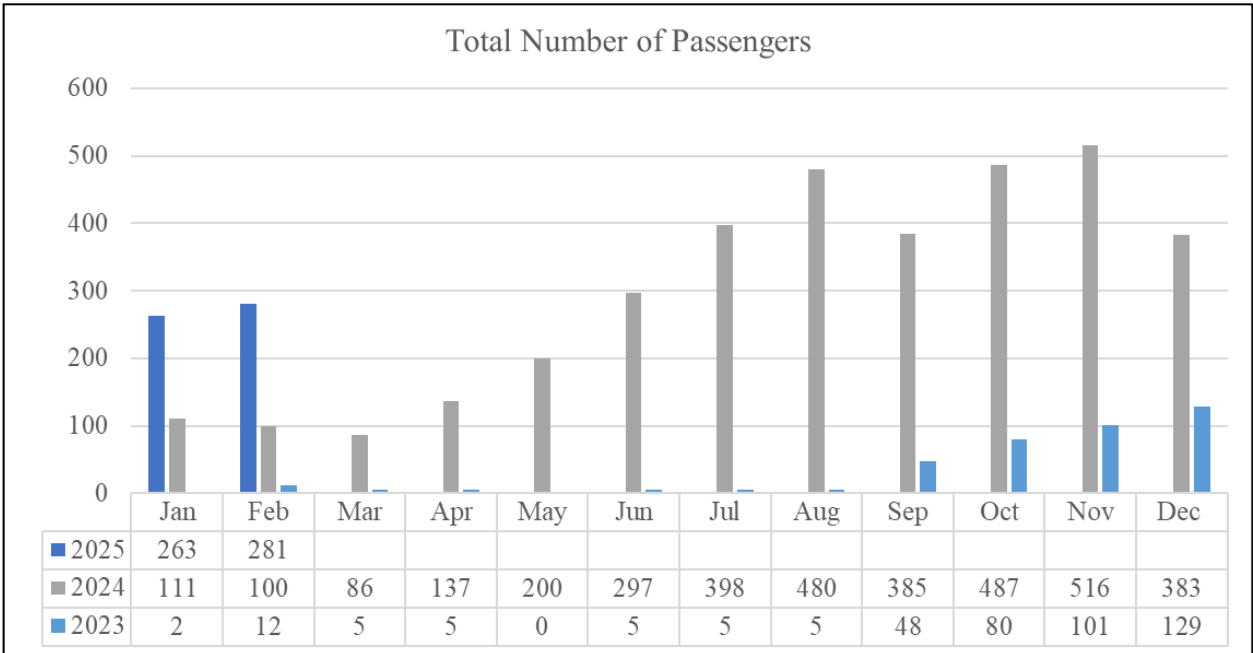
This graph shows the year-to-date breakdown of work order costs by department.

FLEET DIVISION
February 2025

New Albany SmartRide



This graph shows the number of monthly passengers on the blue and red SmartRide routes.



This graph shows the total number of monthly SmartRide passengers.