

The following rules and guidelines are to be met by all entrants in the 2025 Independence Day Parade. Violations will result in forfeiture of participation.

Questions may be directed to New Albany Community Events at [communityevents@newalbanyohio.org](mailto:communityevents@newalbanyohio.org).

### **General Info**

- The parade begins at New Albany Primary School Parking Lot, will follow N. High Street, Main St, and E. Dublin Granville Road and will end at Church of the Resurrection (6300 E Dublin Granville Rd).
- All Parade entry fees are non-refundable. There are no rain checks or refunds for entry fees, including cancellation due to severe weather.
- No entry may exceed 13 feet in height due to traffic lights and must be the width of a single lane of traffic.
- Applicants are responsible for the conduct of all participants included in their entry, and agree to all rules and regulations.
- Entries with children under age 18 must provide adult supervision at all times.
- After applying, changes may not be made to the parade entry without prior approval from the City of New Albany.
- We are offering an Inclusive Viewing Area this year. Please reduce music volume by 50%, turn off any flashing lights and refrain from sounding horns, sirens or any other loud, startling sounds. DO NOT throw any giveaways or candy in this area. Items may be handed directly to parade spectators. The viewing area will be clearly marked and volunteers will cue you when you enter this zone.

### **Line Up**

- The parade begins promptly at 11 a.m.
- All parade entries (including walking units) should arrive between 9:30 - 10:30 a.m.
- If entries are not in their assigned spot by 10:30 a.m. they may lose their spot in the parade.
- Do not bring extraneous vehicles into the staging area. The City reserves the right to remove any extraneous vehicles from the parade staging area. If someone in your party is differently abled and/or needs special transportation around the staging area, please email Community Events at [communityevents@newalbanyohio.org](mailto:communityevents@newalbanyohio.org).

### **Along the Parade Route**

- The Independence Day Parade is a family-friendly event, and all entries should align themselves with this mission. Please avoid topics, items, graphics or language that may make families and/or children uncomfortable. All entries are reviewed and must be approved to participate. City staff reserve the right to deny entry if this guideline isn't met.
- Once the parade is moving, please remain in your vehicle or entry. Keep the suggested distance of at least 20-30 feet (2-3 car lengths) from the entry in front of you. Under no circumstances will a group be allowed to stop during the parade. Marching bands may not stop to perform. If an entry cannot proceed at any point during the parade, please exit the route or move to the side of the road immediately, letting others continue around you.
- No one may operate a parade vehicle/float while impaired or under the influence of drugs or alcohol.
- No alcoholic beverages, illegal substances, or banners/advertisements for them will be allowed on or near the entries prior to or during the parade. If alcoholic beverages or illegal substances or their containers are found, or the person operating any type of vehicle is suspected of having consumed alcohol, the entry will be pulled from the parade.
- No items (candy, flyers, coupons, giveaways, etc.) may be thrown at parade spectators at any time. However, items may be gently handed to spectators on each side of an entry on the outermost edges of the street.
- Open flames are prohibited.
- No firearms shall be fired.
- Firecrackers, caps, blanks, or incendiary devices shall not be discharged.
- Every driver must carry a valid driver's license appropriate for the vehicle being driven. Drivers should be able to present appropriate licenses on parade day if requested by City staff or law enforcement officials.

- All vehicles must carry Automobile Liability Insurance. Proof of insurance should be available from the driver on parade day if requested by City staff or law enforcement officials.
- Vehicles must be in good physical and operating condition.
- If your vehicle breaks down, please pull to the right so that other entries may move past you.
- All floats are required to have a fire extinguisher on board. All decorative materials should be flame retardant and not impede the operation of the vehicle.
- Participants may sit in the back of trucks or on the folded top of a convertible, but not on the hood, trunk, or roof of any vehicle.
- People walking, biking, skating or riding some sort of mobility device during the parade must keep up with their entry while participating.
- Any person riding a bicycle, wearing rollerblades, riding a scooter, using a skateboard, or other wheeled apparatus, must **wear a helmet**. No dangerous tricks, erratic driving, or acrobatics may be performed unless it aligns with the theme of your entry and has been previously approved by the organizers.
- At the end of the parade route, please be considerate of those behind you and clear the area quickly.

### **Animals**

- All animals must have updated vaccinations, be in good medical health, able to withstand heat and be able to cope with crowds and other animals.
- Entries with animals must always maintain control of the animal(s).
- The City of New Albany is not responsible for cleaning up after animals. You must provide someone to clean up immediately, if necessary, after any animals.

By submitting the entry application, you have agreed to the following.

The applicant shall be responsible for the conduct of all its participants and agrees to notify all participants of these rules and regulations in advance of the parade. Any member or entry that violates these rules in any way may be removed from the parade. Parade monitors will be posted along the parade route to ensure the safety of parade participants and spectators.

Parade entrants agree to hold the City of New Albany, Ohio, its staff, council and volunteers harmless and indemnify the City for any and all losses, expenses, demands, and claims against the festival sustained or alleged to have been in any way related to the New Albany Independence Day Parade. Parade entrants also agree and acknowledge that the City of New Albany, Ohio, its staff, council and volunteers are not responsible in any way for any personal injury, illness, property damage, or loss of property that may occur during the Independence Day Parade. Parade entrants agree, acknowledge, and further certify that the parade entrant and parade entrant's property, equipment, and vehicles are properly insured for any and all losses incurred and/or damages caused by the parade entrant or any party.

This document includes all components of the agreement of the parties and is fully incorporated herein. The application materials provided by the parade entrant to the City of New Albany shall be incorporated herein by reference. No other promises made prior to the execution of this agreement have been omitted from this document. The parties may mutually agree to modify this agreement; however, such modification shall only be binding upon the parties by signed written agreement. No oral modification or agreement outside the scope of this agreement shall be binding upon either party.

Parade entrants are independent operators and through this agreement, no agency, partnership, or joint venture relationship is created by the City of New Albany. The parade entrant, its owners, employees, or other agents shall not represent themselves as representatives of the City of New Albany. Parade entrants shall not enter into any contract or other agreement which would cause the City of New Albany to be liable in any way with any other party, including but not limited to, manufacturers, parade entrants, or other suppliers, etc.