



PUBLIC SERVICE

Public Service Department

MONTHLY REPORT

April 2025

Professionalism

Integrity

Reliability

Quality

Pride

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DEPARTMENT UPDATES

April 2025

Highlights

- **CDL Training:** The CDL class continued throughout April, with in-vehicle practice sessions. Employees are working with self-certified CDL trainer, Shaun Bush, to log the necessary hours before becoming eligible to test for their Class A CDL license.
- **Public Records Training:** The public service department attended public records training on April 22nd or April 29th. This required training was held at the new Brick House Blue.
- **Work Order Software:** The public services manager Angie Hobart, administrative assistants Bridget Beck & Lili Harding along with utilities supervisor Nick Cichanowicz met with GIS manager Ryan Kelley and project implementation specialist Sriya Ngo continue to discuss new work order software for the department.
- **Pickleball Court Maintenance:** New windscreen has been installed. Staff is coordinating additional repairs, including fixing seams, addressing pavement cracking and recoating the courts.
- **E-Waste, Household Hazardous Waste and Paper Shredding Collection:** Planner II Chelsea Nichols and special projects supervisor Steve Kidwell organized the event at the public service department on April 26th. 500 vehicles were serviced the first hour of the event and 30 gaylord boxes were filled with electronic waste.
- **ELC Career Day:** Facilities supervisor Doug Wittman and maintenance workers Chad Smith and Matt Lycans represented the public service department at the Early Learning Center career day on April 25th.

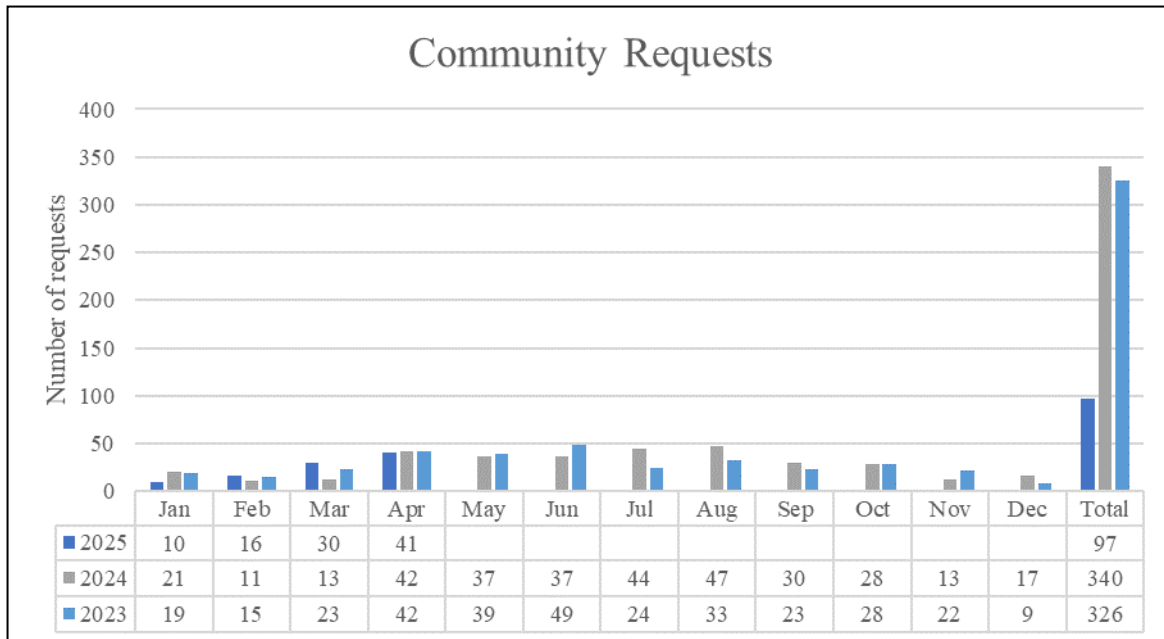


*Left: Car line for shredding, household hazardous waste and e-waste
Right: Matt Lycans, Doug Wittman and Chad Smith at ELC career day*

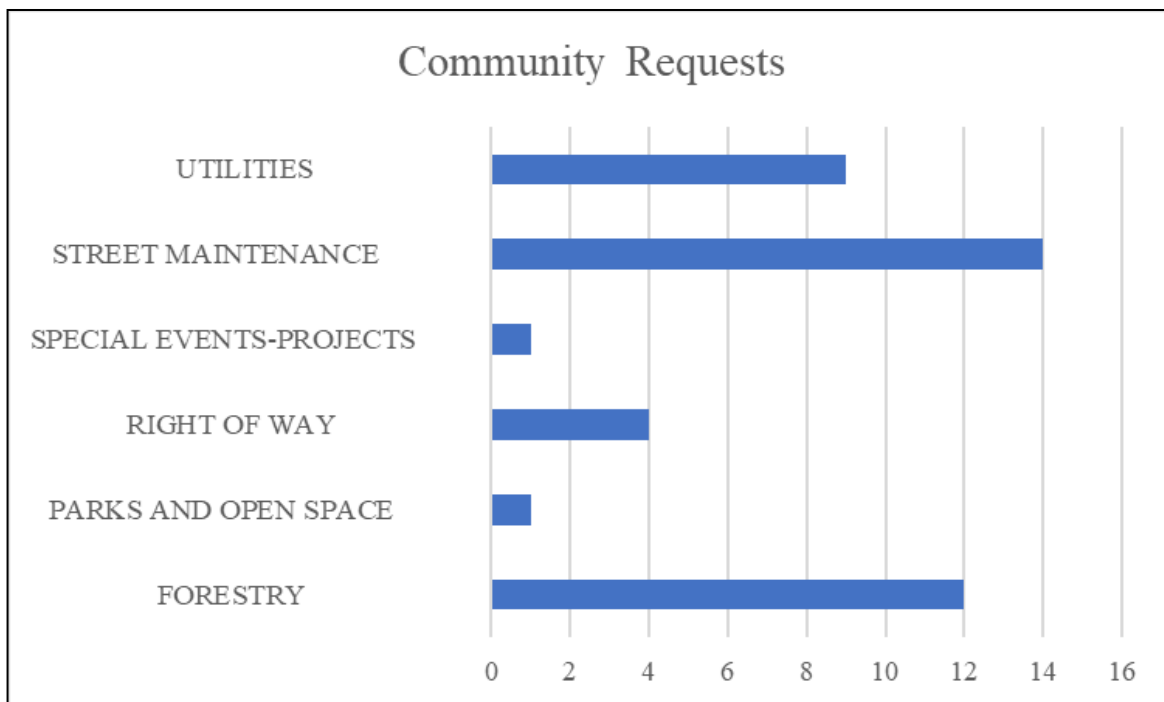
DEPARTMENT UPDATES

April 2025

Community Requests



In April 2025, the department received a total of 41 community requests. The increase from March 2025 may be caused from varied wind and rain conditions.

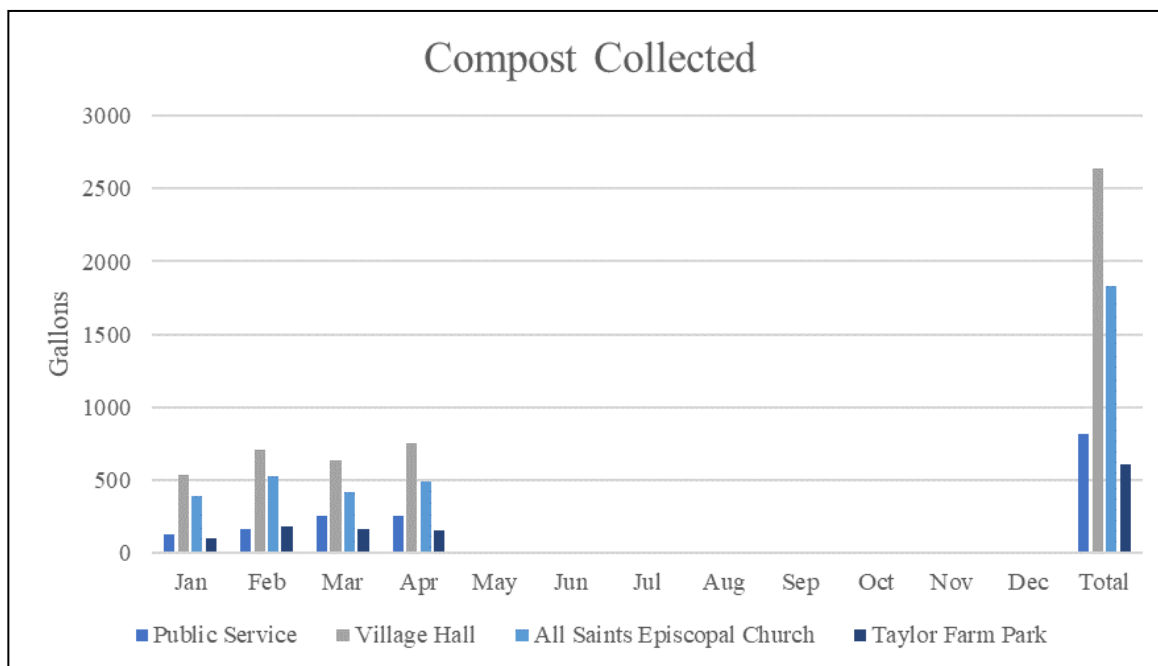


This graph represents the types of requests received from residents for public services.

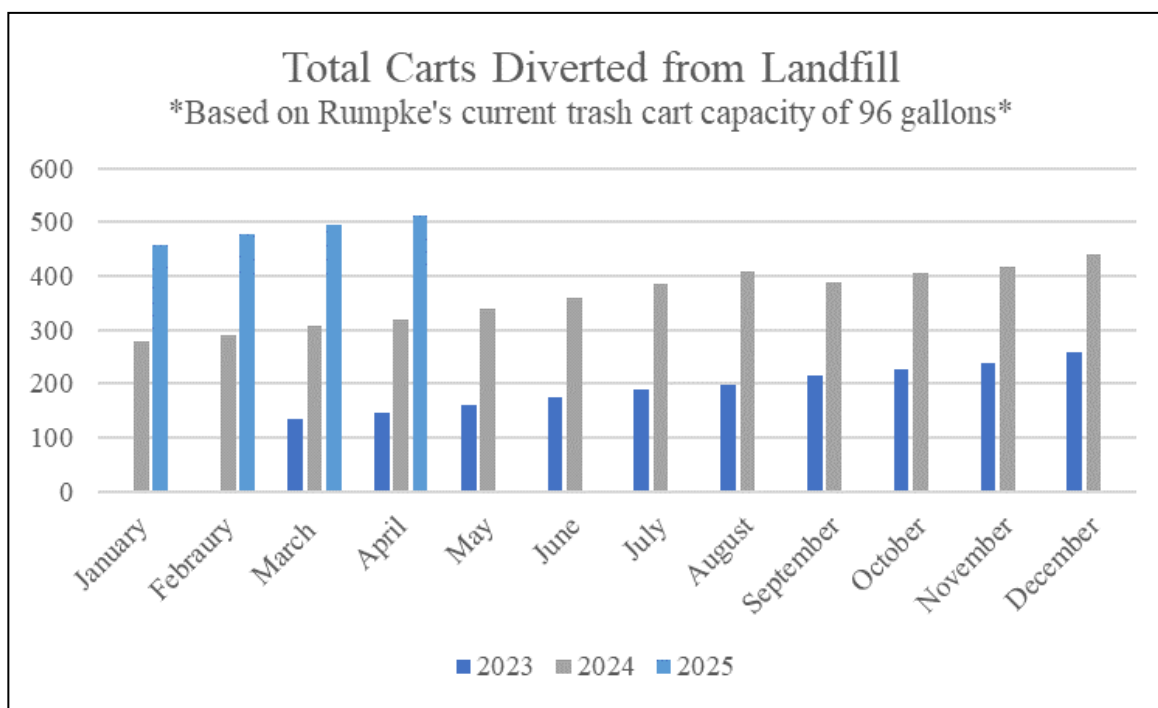
DEPARTMENT UPDATES

April 2025

Composting



This graph illustrates the volume of compostable waste collected from four key locations across the city, supporting the department ongoing sustainability efforts. These initiatives help reduce landfill waste and promote environmentally responsible practices.



This graph shows the total number of Rumpke trash carts diverted from the landfill year-to-date, reflecting the city's commitment to reducing waste and enhancing recycling efforts.

CAPITAL PROJECTS

April 2025

Overview:

The department actively maintains and improves city owned infrastructure. Capital projects are large scale projects that maintain or improve public assets. All capital projects are presented to city council before starting a public bidding process and project construction.

Market Street Extension

General Contractor:

- Complete General Construction

Contract Amount: \$11.6M

- 2024 Capital Improvement Fund

Construction Schedule:

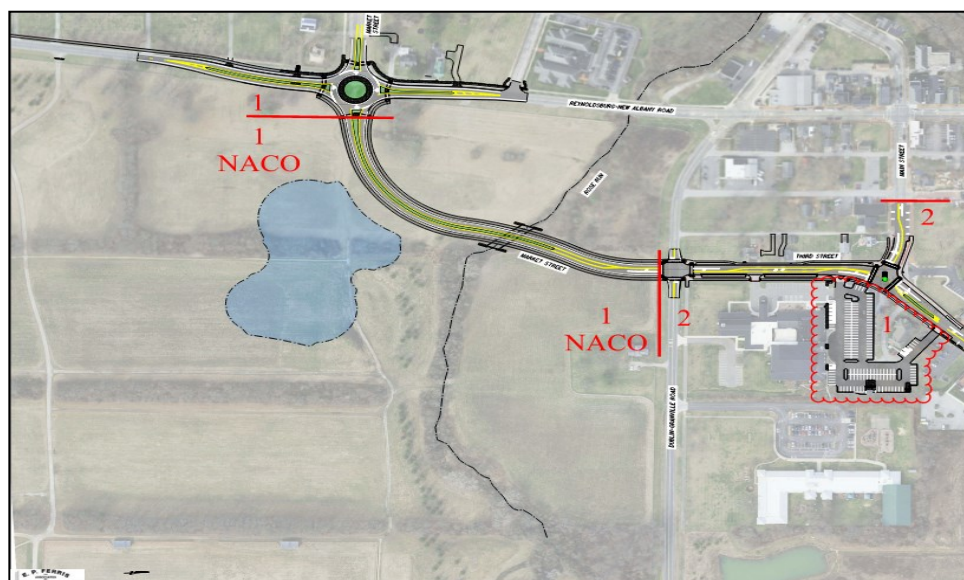
- Construction start date: March 2025
- Construction duration: 25 months

Project Description:

The 2020 strategic plan update identified the Market St. extension project as a priority roadway improvement project. The improvement will reduce traffic congestion in the village center and provide a more direct route to and from the SR-161/US-62 interchange.

Project Status:

The crews are placing new ADA ramps at the intersection of Main St. and Miller Ave. Work will continue on relocating curb drains on the north side of Main St./US-62 at Third St. Temporary pavement will be placed here in the coming weeks to accommodate traffic when work starts later this year to rebuild the Third St./Main St. Intersection. The crews will start installing a new water main along the east side of Reynoldsburg-New Albany Rd. starting next week.



Market St. drawing

STREETS DIVISION

April 2025

Overview

The city street division actively maintains all city-owned infrastructure, roadside mowing, street sweeping and leaf collection in a manner consistent with the demonstrated quality and aesthetic of New Albany.

Storm Damage Clean-up

The division monitored and maintained street signs due to the high wind storms throughout the month. During the most recent storm, an old construction shed's roof along Mink St. blew off. The division collected the debris onto a trailer for proper disposal.



Structure without the roof due to high winds



Roofing on trailer for proper disposal

TRAFFIC DIVISION

April 2025

Overview

The city traffic division actively maintains all city-owned street lights and signals in a manner consistent with the demonstrated quality and aesthetic of New Albany.

Safety Town Repairs

The division identified outdated traffic lights that need replacement. The crew installed new traffic signal lights at the safety town course in preparation for this year's session.



Ian Hurst replacing old traffic lights at Safety Town

Digital Speed Feedback Sign Installation

The traffic division helped the streets division install speed feedback signs along Market St. to decrease speeding in the village center. The crews utilized the bucket truck to secure the digital speed feedback signs.



Shaun Bush in bucket truck securing speed feedback sign along Market St.

SPECIAL PROJECTS DIVISION

April 2025

Overview

The city special projects division actively maintains the annual stormwater inspection program as required by Ohio EPA and providing direct support to all special events city wide.

Landscape Removal Dean Farm

Special projects supervisor Steve Kidwell removed landscape bushes and seeded the corner area of Gray Loop in the Dean Farm neighborhood.



Left and right: Seeded areas in Dean Farm

APWA Snow Conference

Special projects supervisor Steve Kidwell and three maintenance employees attended the American Public Works Association (APWA) Snow Conference in Grand Rapids, Michigan. The conference offers educational classes focused on snow operations and new technologies. These sessions are designed to help employees understand snow and ice removal techniques and how to improve operational efficiency. Each attendee received a certification for their participation.



Christian Duane, Daitan Rood, Steve Kidwell and Tommy Diamond at APWA snow conference

FACILITIES DIVISION

April 2025

Overview

The city facilities division actively maintains all city-owned buildings and utility structures in a manner consistent with the demonstrated quality and aesthetic of New Albany.

Finance Renovations

The division removed the built-in shelves from the former development department at village hall. Once the shelves are completely taken out, the division will patch and repaint the walls to convert the space into an additional office for the finance department.



Removal of development plan holder built-ins

UTILITIES DIVISION

April 2025

Overview

The city utilities division actively maintains all city-owned utilities in a consistent manner that demonstrates the quality and aesthetic of New Albany.

Curb Inlet Basin Reconstruction

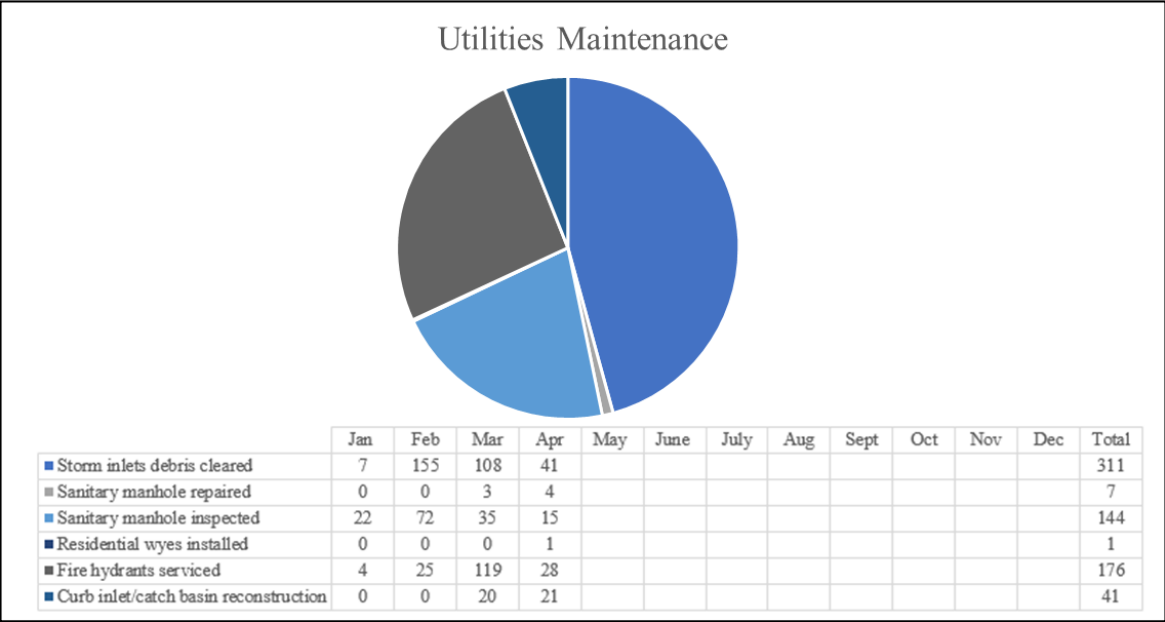
The division successfully reconstructed 21 curb inlet basin structures located along Redford Ct. (5), Farber Ct. (5), Brandon Rd. (5), Chetwood Close (3) and Pembroke Green East (3). The reconstruction involved rebuilding aging infrastructure to improve stormwater drainage and enhance long-term reliability. The project supports ongoing efforts to maintain and upgrade essential public utility infrastructure.



Daitan Rood and Tommy Diamond reconstructing a basin structure on Farber Ct.

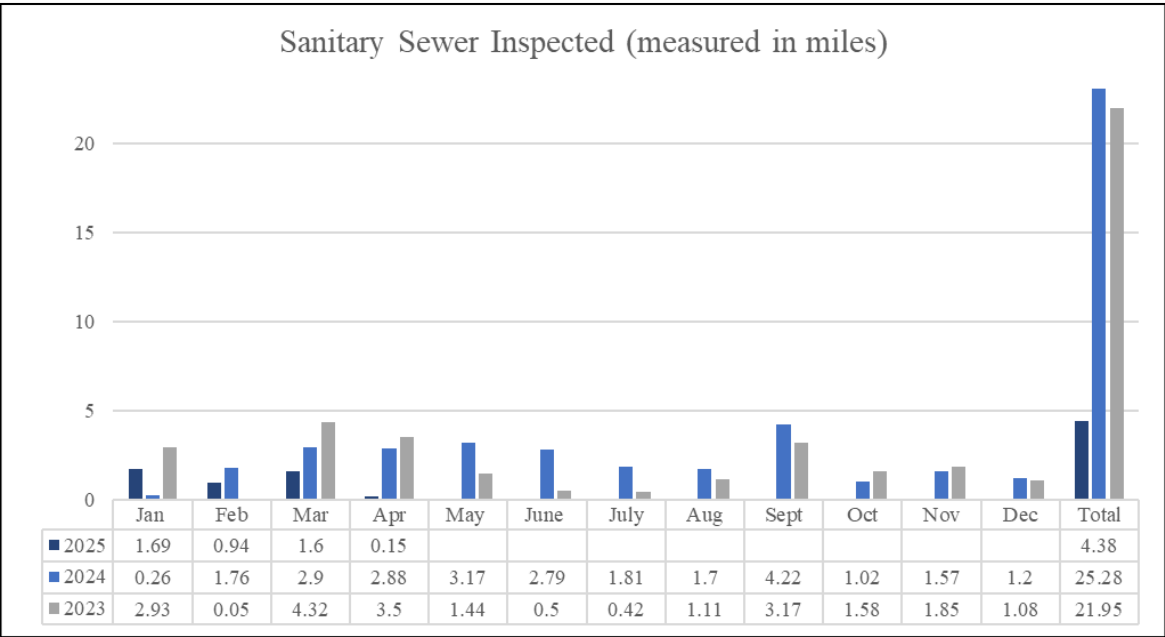
UTILITIES DIVISION
April 2025

Year-to-Date Utility Maintenance



This graph shows the year-to-date utility maintenance for sanitary sewers, storm sewers, wye installations and fire hydrants. These essential maintenance activities help ensure the city infrastructure operates smoothly, preventing potential disruptions and ensuring the safety and functionality of the water and sewage systems.

Sanitary Sewer Distance Inspected



This graph shows the distance of sanitary sewers the division has inspected year-to-date. Regular inspections are critical to identifying potential issues early, ensuring the proper function of the city sewer system and preventing costly repairs and disruptions.

PARKS AND OPEN SPACE DIVISION

April 2025

Overview

The city parks and open space division actively maintains all city-owned parks, playgrounds and common areas in a manner consistent with the demonstrated quality and aesthetic of New Albany.

Taylor Farm Park Sun Shades

The division helped Midstate Restoration install two large sun shades over the playground equipment at Taylor Farm Park.



*Left: Sun shades during installation
Right: Sun shades after installation*

Pickleball Court

The division installed and secured the windscreens for each court and put up signage to distinguish the level of each court.



*Left: Carl McNeal securing windscreen
Right: Nate Fravel installing signage*

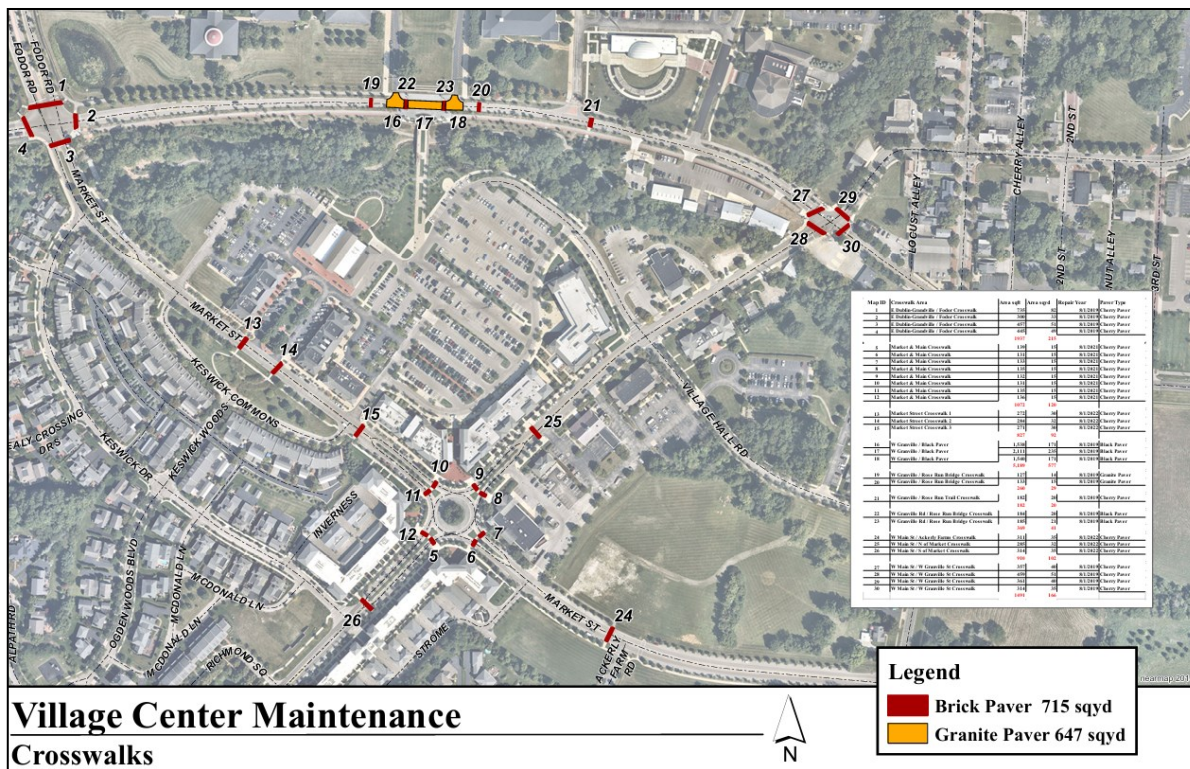
RIGHT OF WAY DIVISION April 2025

Overview

Right of way refers to a portion of city-owned land, varying from a roadway, tree lawns, sidewalks, bike lanes, street trees and street lights. Right of way also functions as a public and private utility corridor. Public storm sewers, sanitary sewers, waterlines and fiber optic lines are located within the right of way. Private utility providers are also permitted to locate within the right of way. The most common private utilities in the right of way are electric, natural gas, telephone, cable and fiber optic.

Village Center Restoration

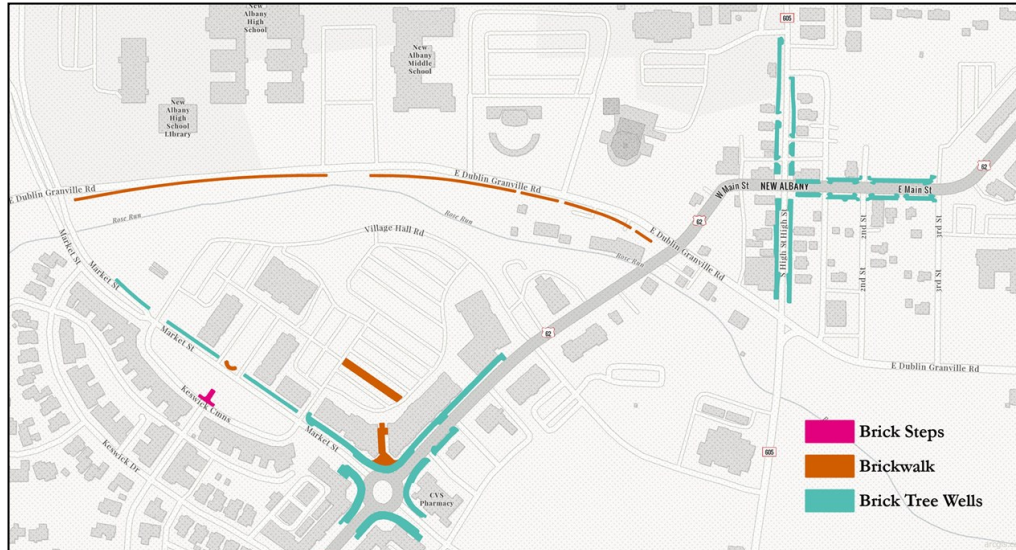
The division met with a contractor to discuss and evaluate the conditions of brickwork throughout the village center and various roundabouts in the city. The roundabouts evaluated include Fodor Rd./New Albany Rd. E, US-62/Market St., US-62/Greensward Rd. and US-62/Morse Rd. The north and south sections of these roundabouts are deteriorating rapidly due to frequent semi-truck traffic. The city is currently waiting on quotes for the repair work in the village center and roundabouts.



2025 village center crosswalk repairs

RIGHT OF WAY DIVISION April 2025

Village Center Restoration continued...



2025 Brickwork repairs

Right of Way Restorations

April marks the start of the restoration season. The division will follow up on right of way permit work completed over the winter. The division contacts utility contractors to return and complete any additional restoration work. Most of this will involve restoring grass, but there are a few asphalt leisure trail repairs that need to be finished.



Leisure trail restoration

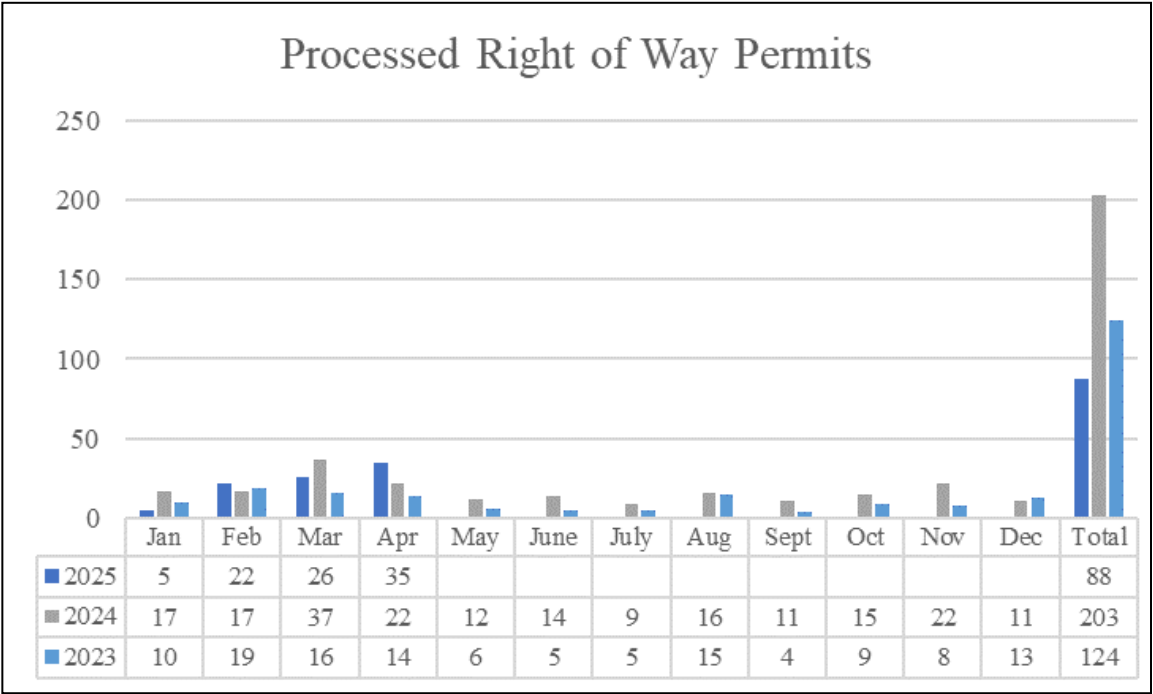
RIGHT OF WAY DIVISION
April 2025

The division actively coordinates with contractors working in the city public infrastructure, to ensure that they stay within the permitted areas, safely pothole crucial city utilities and restore any areas disturbed during construction. With an increasing number of right of way permits, these efforts are vital to maintain the integrity of the city infrastructure and minimize disruptions to residents and businesses. The division ensures compliance with regulations and the successful execution of 20 active permits.

Active Permits

- AT&T 9.0-25 (Central College E of 62)
 - AEP 115.0-24 (605 from CC to NA Rd. E)
 - AEP 148.0-24 (Kitzmiller Rd.)
 - AEP 169.0-24 (DG and Harlem Rd.)
 - AEP 171.0-24 (New Albany Rd. E)
 - Breezeline 10.0-25 (7915 Smith’s Mill Rd.)
 - Columbia Gas 96.0-23 (Upper Clarenton Dr.)
- Spectrum (Innovation Campus Way W)
 - Spectrum 158.0-24 (DG/Market St.)
 - Spectrum 191.0-24 (Smith’s Mill Rd.)
 - Spectrum 192.0-24 (Upper Clarenton Dr.)
 - Verizon 29.1-24 & 60.0-24 (605 by Hawksmoor)
 - Verizon 194.0-24 (NA Rd. E and West Campus)
 - Verizon 04.0-25 (Walton Pkwy)
 - Gas Tap Permits (All over the city)

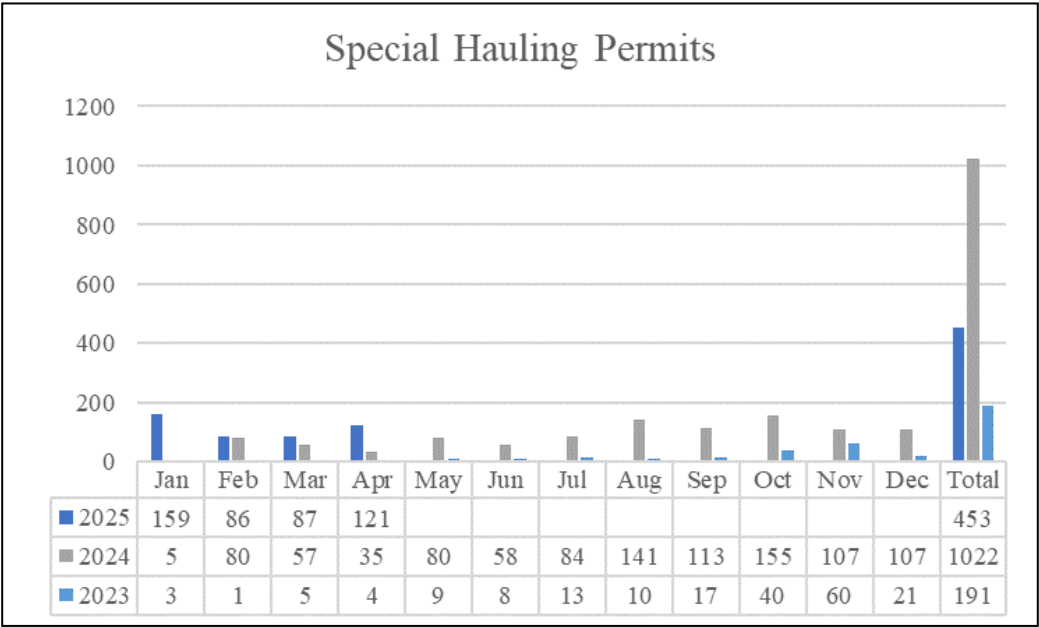
Right of Way Permits



This graph shows the number of permits issued each month by the city for utilities planned to be installed within the public right of way.

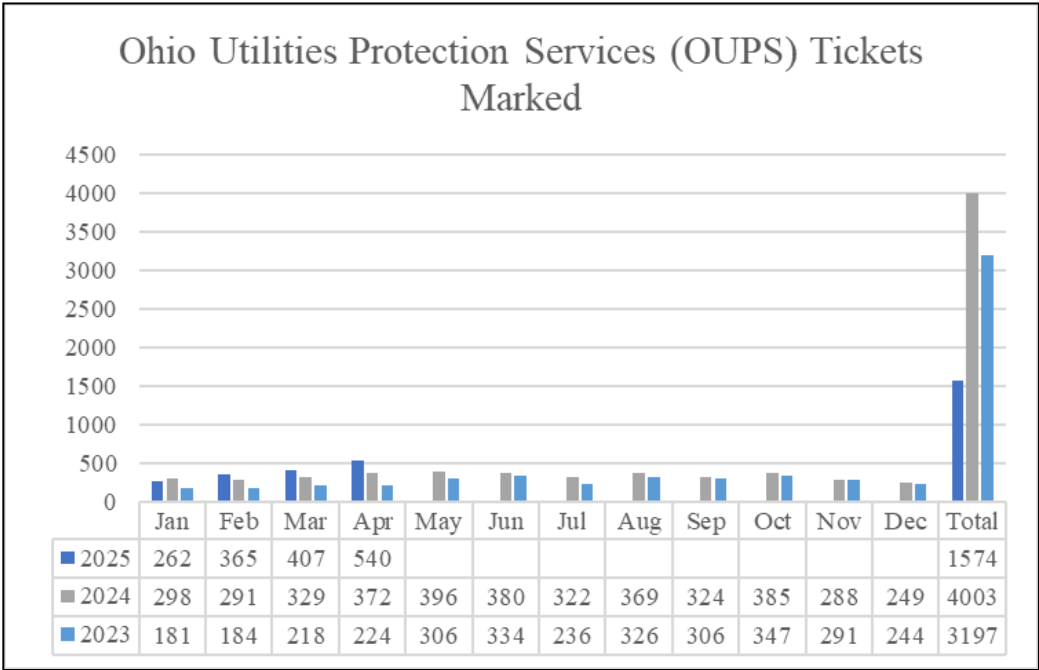
RIGHT OF WAY DIVISION
April 2025

Special Hauling Permits



This graph shows the special hauling permits that are facilitated and issued for the operation of vehicles exceeding the maximum roadway weight, width, height and/or length that are considered ‘oversized’.

Utility Locating (OUPS)



This graph shows the number of Ohio Utility Protection Service (OUPS) markings are ticketed each month. Marking these tickets is a critical public safety measure before excavation work begins to ensure utility lines are properly identified to prevent accidental damage and avoid service disruptions.

FORESTRY DIVISION

April 2025

Overview

The forestry division manages the health and safety of New Albany trees through tasks such as pruning and removal. Work is planned seasonally according to the biological needs of different tree species. The division is also responsible for the safe operation of chainsaws, commercial wood chippers and the city bucket truck, along with establishing and maintaining traffic control as needed.

Removals

The division removed several tree limbs along Kitzmiller Rd. that were blocking the roadway due to windy conditions. The facilities division assisted by flagging traffic to ensure everyone's safety during the tree removal.



Tree limb removal on Kitzmiller Rd.

Arbor Day Celebrations

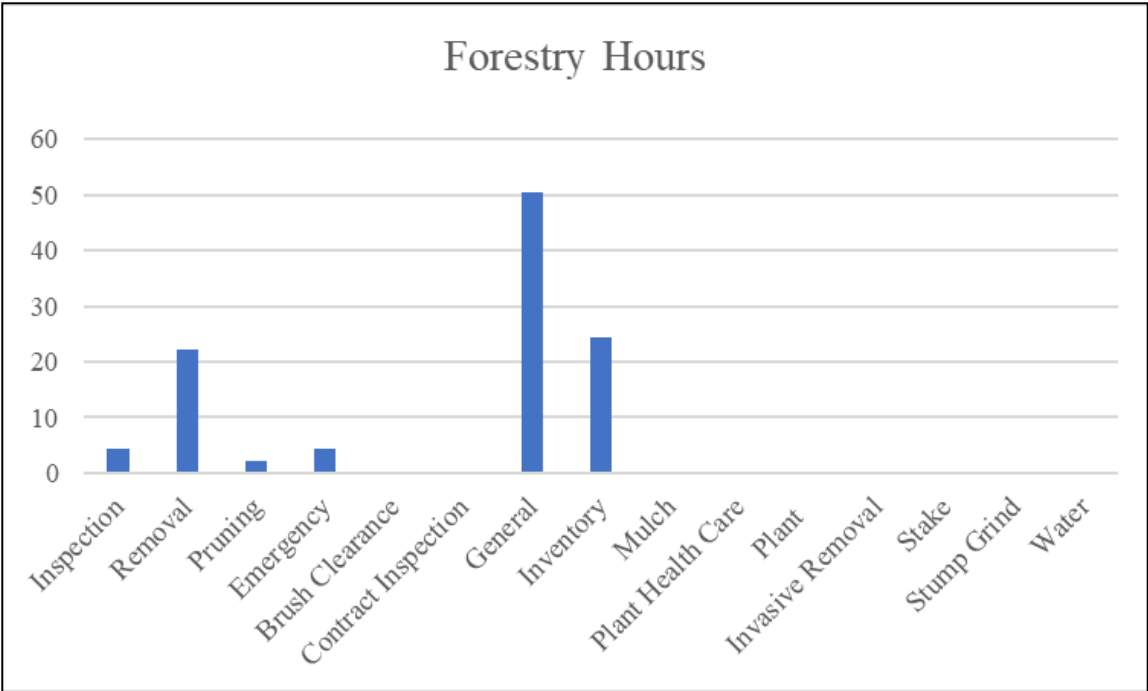
The forestry specialist and special projects supervisor organized the Arbor Day celebration at Rose Run Park, where New Albany schoolchildren participated by planting over 300 seedling trees.



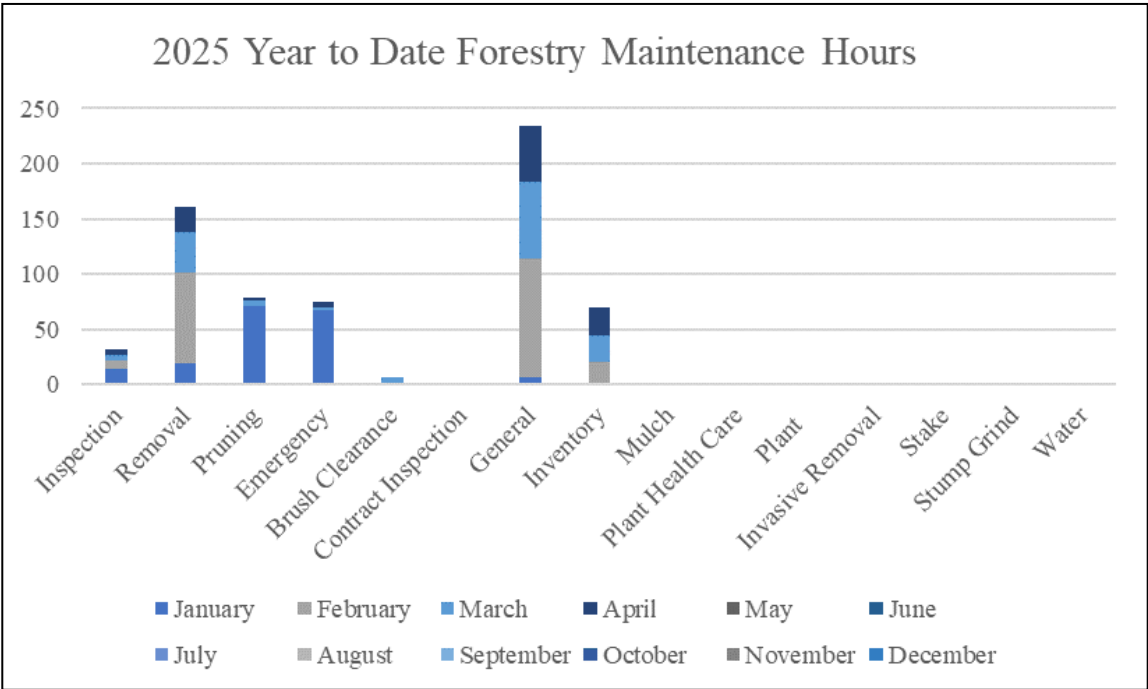
Gabe Hilts teaching students how to plant seedlings

FORESTRY DIVISION
April 2025

Forestry Hours



This graph shows the number of hours the division spent on each respective category. Tracking these hours helps ensure that resources are effectively allocated to key tasks, enabling the division to prioritize essential tree care, removal and maintenance throughout the city.



This graph shows the number of hours year-to-date during each month the division spent on each respective category.

FLEET DIVISION

April 2025

Overview

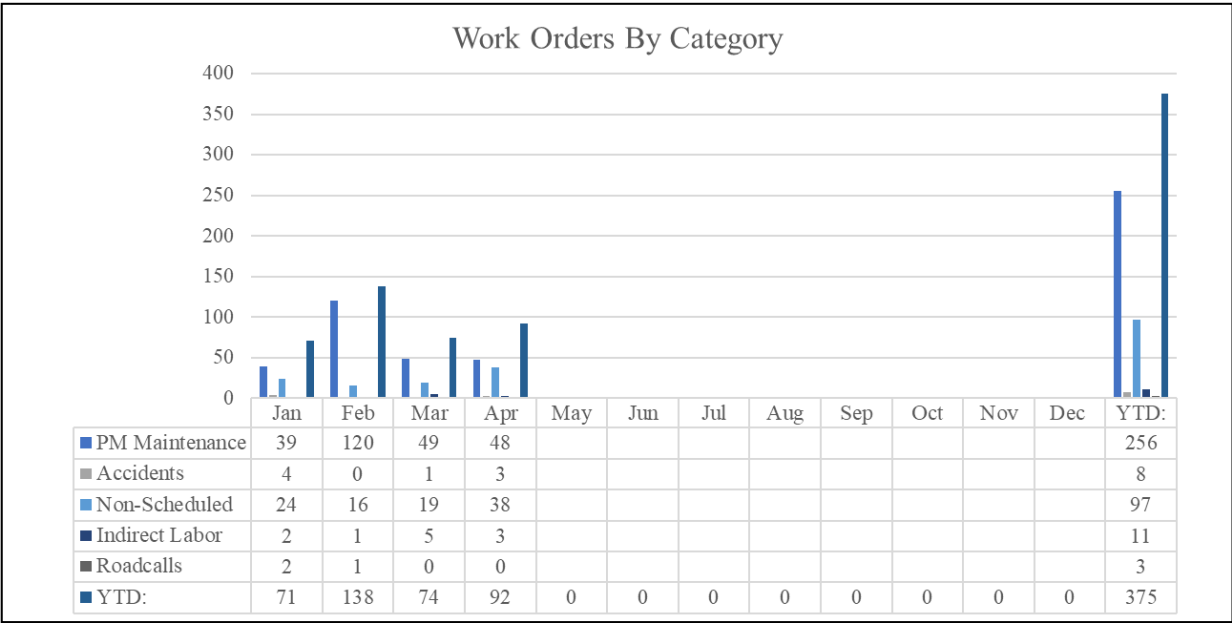
The city fleet division actively maintains all city-owned vehicles and equipment in a manner consistent with the demonstrated quality and aesthetic of New Albany.

Fleet Maintenance

The division prepared for the upcoming summer operations as winter weather has finally passed. Efforts are underway to transition equipment ready for spring and summer use.

David Woosley and Andy Goldsberry participated in an EVT level 1 Police apparatus training course offered by the Motor & Equipment Manufacturers Association (MEMA). The training provides valuable insights and techniques for installing and maintaining police apparatus. These skills enhance the division's operational efficiency.

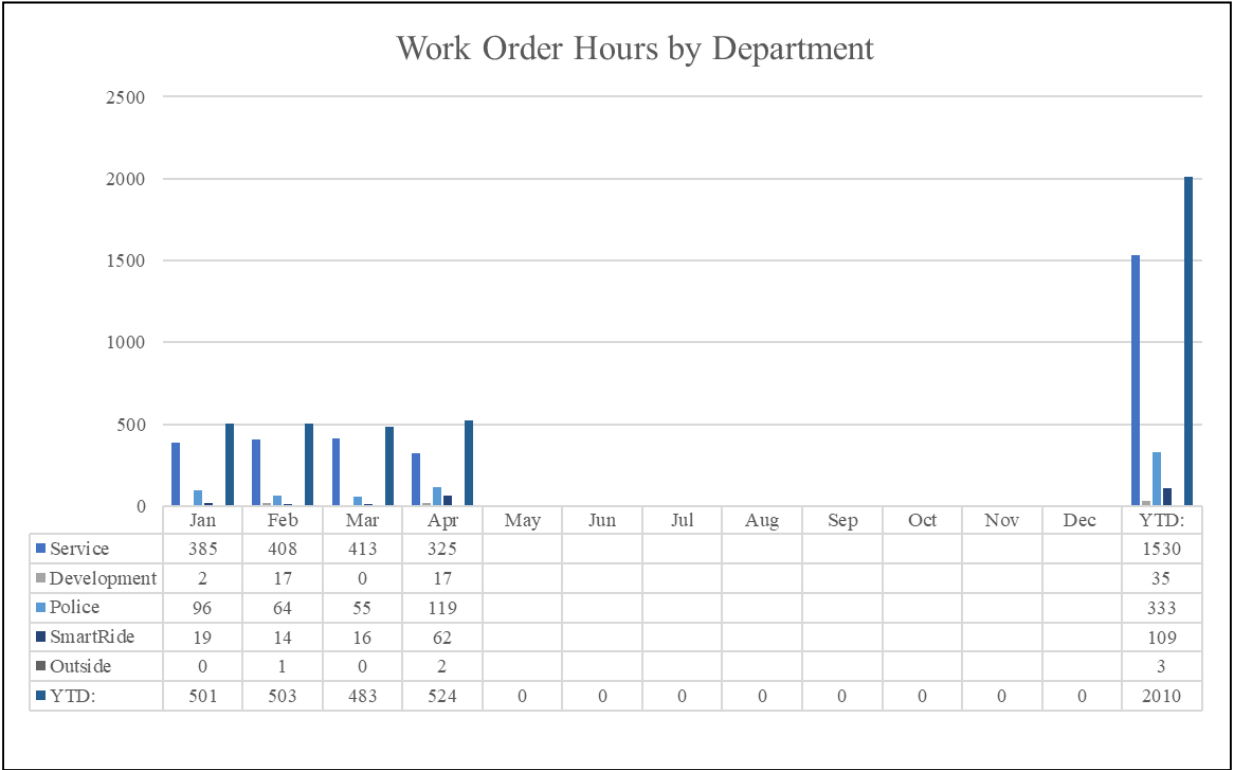
Fleet Work Orders



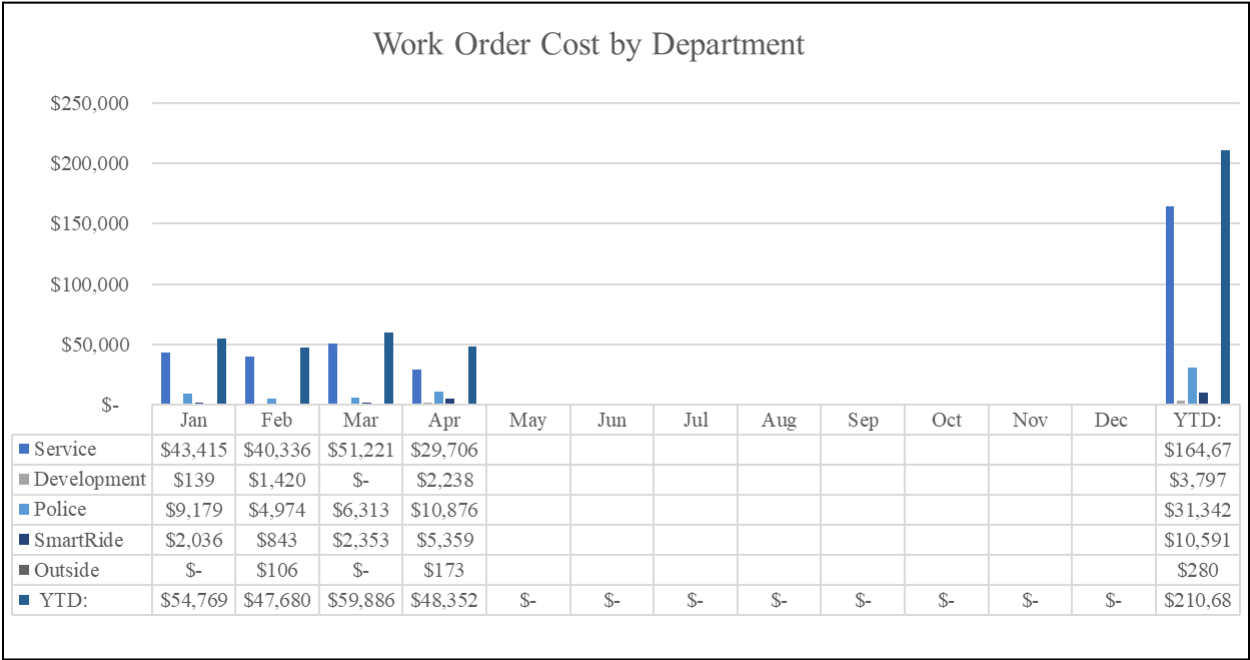
This graph shows the work orders year-to-date broken down by each category.

FLEET DIVISION
April 2025

Fleet Work Orders continued...



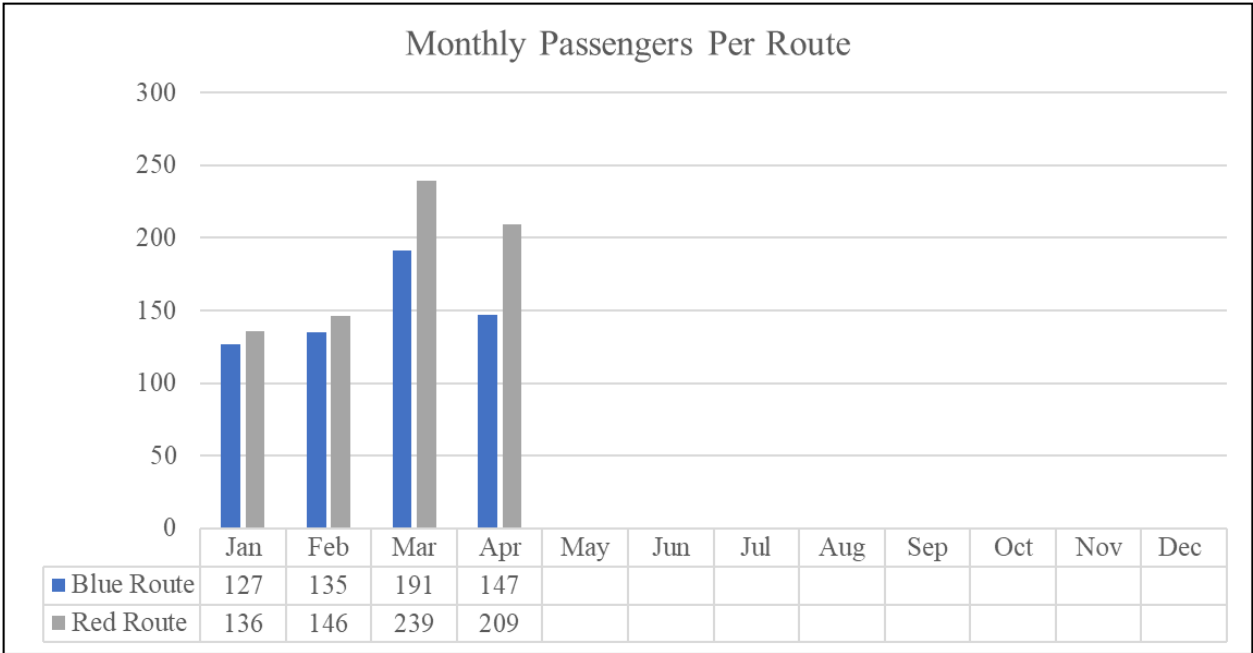
This graph shows year-to-date breakdown of work order hours by department.



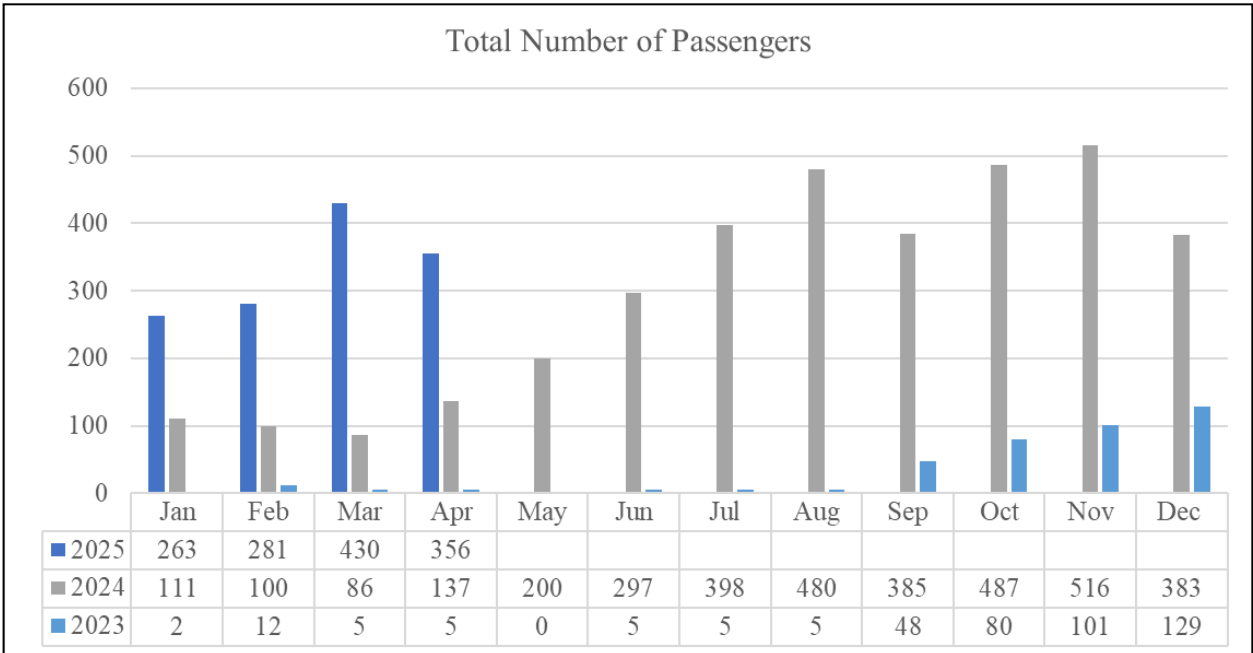
This graph shows the year-to-date breakdown of work order costs by department.

FLEET DIVISION
April 2025

New Albany SmartRide



This graph shows the number of monthly passengers on the blue and red SmartRide routes.



This graph shows the total number of monthly SmartRide passengers.