



PUBLIC SERVICE

Public Service Department

MONTHLY REPORT

May 2025

Professionalism

Integrity

Reliability

Quality

Pride

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DEPARTMENT UPDATES

May 2025

Highlights

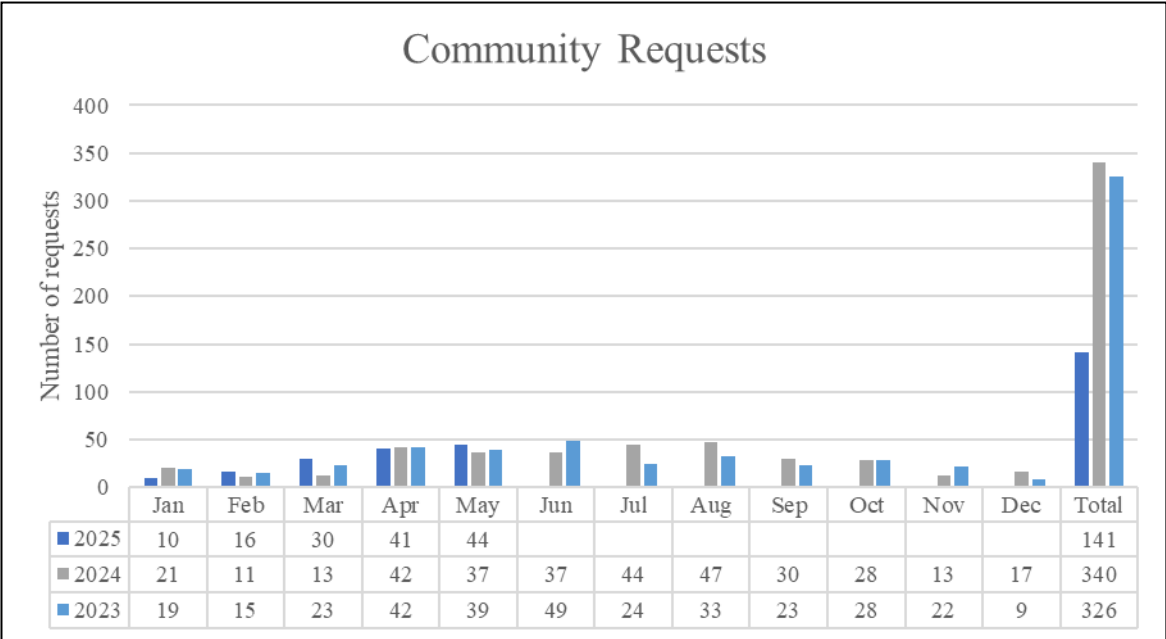
- **CDL Training:** The CDL class continued throughout May, with in-vehicle practice sessions. Employees are working with self-certified CDL trainer, Shaun Bush, to log the necessary hours before becoming eligible to test for their Class A CDL license. Congratulations to David Woosley on passing his test!
- **Interviews:** The public services manager Angie Hobart held interviews for various positions at the public service department. Good luck to all the candidates who interviewed for the positions.
- **Seasonal Employees:** Three seasonal employees started in May. The remaining two spots have been filled and will start in June.
- **Work Order Software:** The public services manager Angie Hobart, director of public service Ryan Ohly and Administrative services director Adrienne Joly met with GIS manager Ryan Kelley and project implementation specialist Sriya Ngo to present our findings on the new work order software for the department.
- **E-Waste, Household Hazardous Waste and Paper Shredding Collection:** The numbers are in. E-waste collection saw a 176% increase with 20,897 pounds diverted from the landfill and over 6,000 pounds of paper shredded. Last year, about 400 vehicles came through—this year, over 1,200!
- **Street Program:** The public service department held pre-bid and bid opening for the 2025 street program at the public service department throughout the month.
- **Cinco De Mayo:** The public service department celebrated Cinco De Mayo on May 5th by having a potluck during the lunch hour. Thank you to all who helped make this lunch fun!
- **Founders Day Parade:** The public service department participated in the parade with a tractor, loader and pick-up truck. The department helped block roads, set-up detour signs, no parking signs, barricades and trash receptacles.



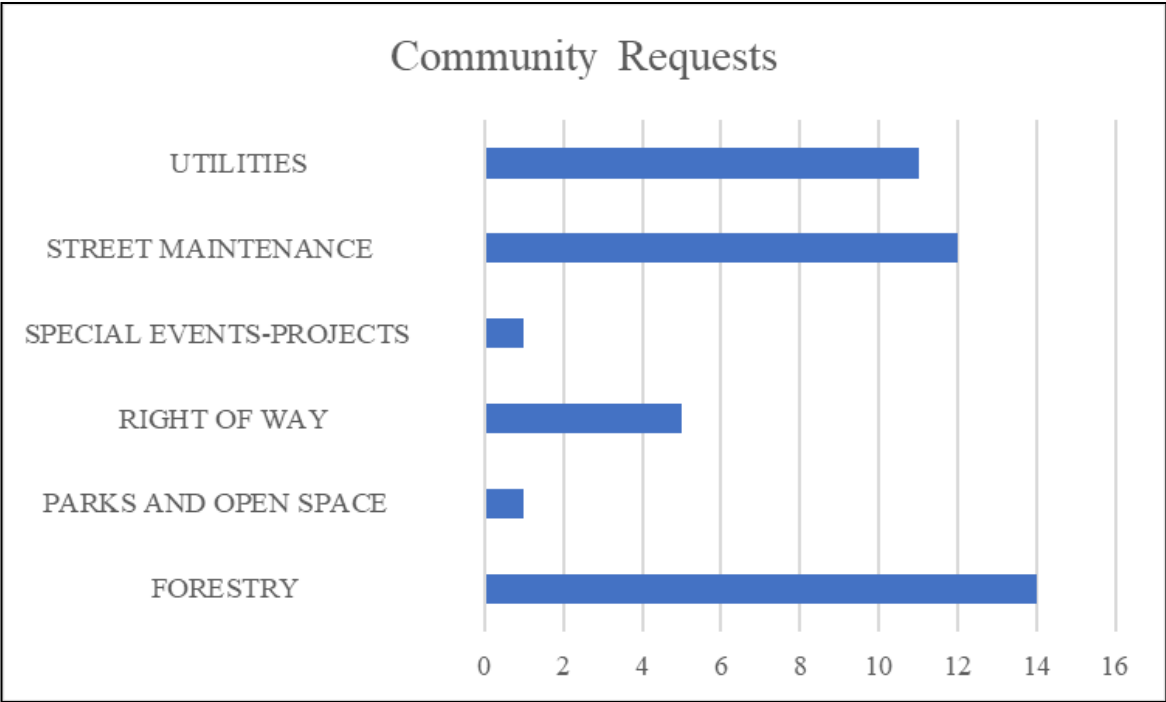
Joe Stefanov, Ryan Ohly and Steve Mayer at New Albany Founders Day parade

DEPARTMENT UPDATES
May 2025

Community Requests



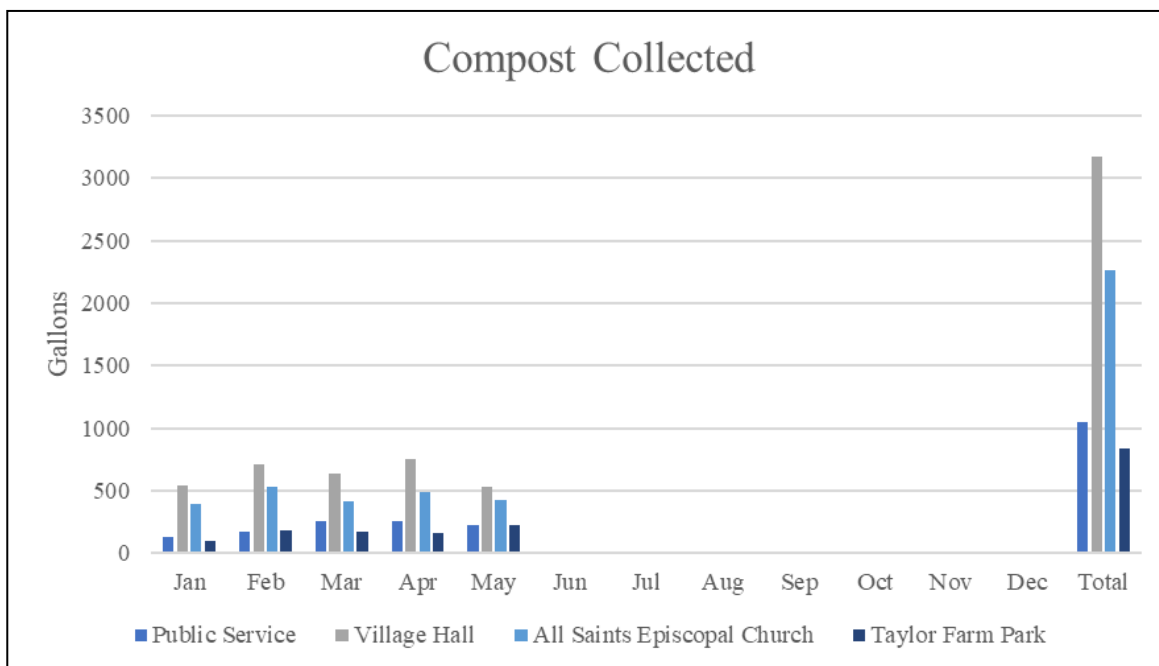
In May 2025, the department received a total of 44 community requests.



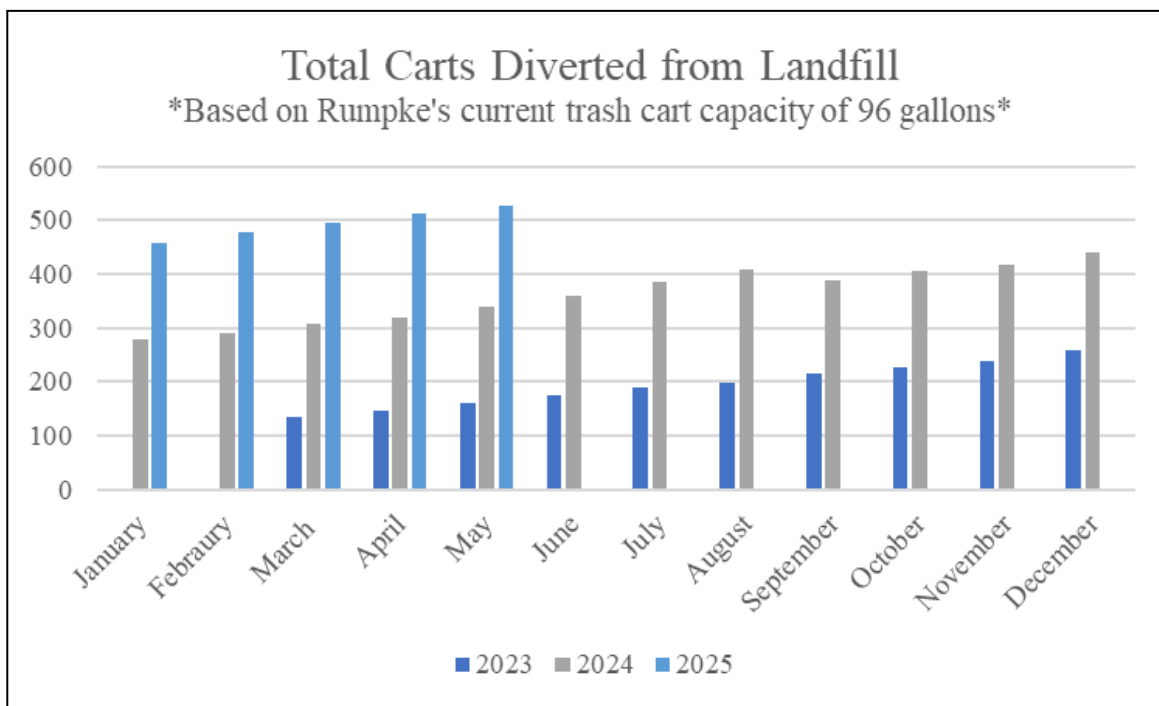
This graph represents the types of requests received from residents for public services.

DEPARTMENT UPDATES May 2025

Composting



This graph illustrates the volume of compostable waste collected from four key locations across the city, supporting the department ongoing sustainability efforts. These initiatives help reduce landfill waste and promote environmentally responsible practices.



This graph shows the total number of Rumpke trash carts diverted from the landfill year-to-date, reflecting the city's commitment to reducing waste and enhancing recycling efforts.

CAPITAL PROJECTS

May 2025

Overview:

The department actively maintains and improves city owned infrastructure. Capital projects are large scale projects that maintain or improve public assets. All capital projects are presented to city council before starting a public bidding process and project construction.

Market Street Extension

General Contractor:

- Complete General Construction

Contract Amount: \$11.6M

- 2024 Capital Improvement Fund

Construction Schedule:

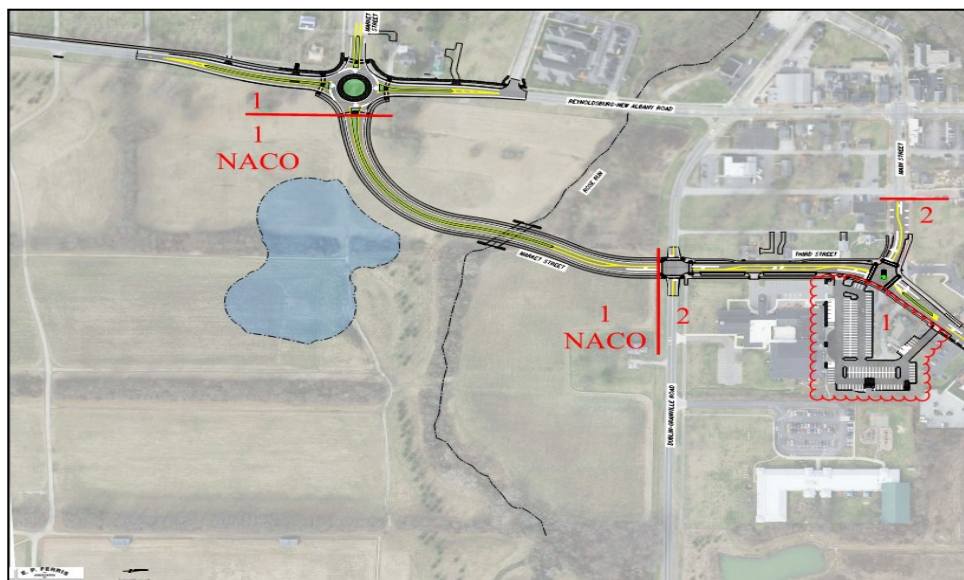
- Construction start date: March 2025
- Construction duration: 25 months

Project Description:

The 2020 strategic plan update identified the Market Street extension project as a priority roadway improvement project. The improvement will reduce traffic congestion in the village center and provide a more direct route to and from the SR-161/US-62 interchange.

Project Status:

The Market Street Extension Project will require a major road closure for the summer. SR-605 (Reynoldsburg-New Albany Road) will be closed from May 30 to approximately August 17 from Village Hall Road to Maplewood Cemetery to allow for construction of a roundabout at Market Street and Reynoldsburg-New Albany Road.



Market Street drawing

STREETS DIVISION May 2025

Overview

The city street division actively maintains all city-owned infrastructure, roadside mowing, street sweeping and leaf collection in a manner consistent with the demonstrated quality and aesthetic of New Albany.

Guardrail Repairs

The division repaired miles of guardrails and guardrail barriers throughout the city due to vehicle accidents and compromised structural integrity. The city uses three different types of guardrails: wooden, w-channel and wire guardrails. The division maintains wooden guardrails by power washing and staining the wood with a black oak stain.



*Left: Wire guardrail
Right: W-guardrail*



Wooden guardrail

TRAFFIC DIVISION

May 2025

Overview

The city traffic division actively maintains all city-owned street lights and signals in a manner consistent with the demonstrated quality and aesthetic of New Albany.

Pedestrian Crosswalk Repair

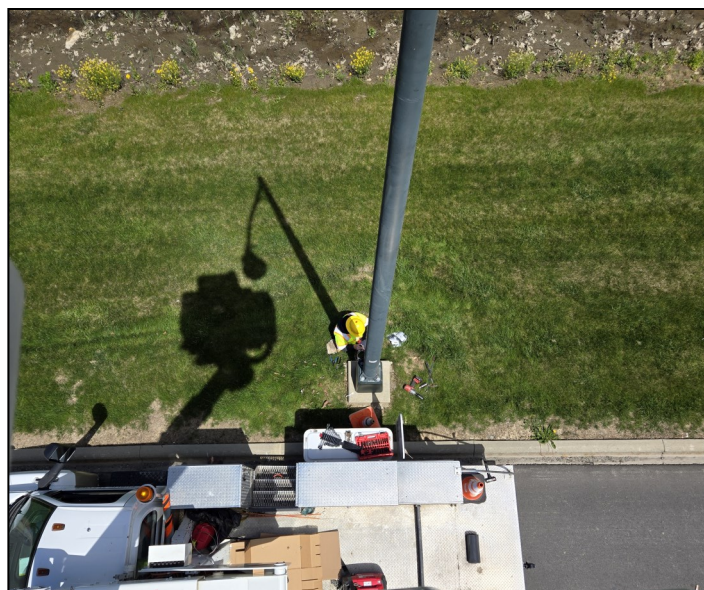
The division coordinated with the engineering department and the contractors who installed the crosswalk signal to resolve the issue at US-62 and SR-161 westbound on and off ramps.



US-62 and SR-161 crosswalk intersection

Streetlight Maintenance

The division repaired continuously running lights, replaced burnt-out light bulbs and fixed broken light poles from the infrastructure damage list.



Division replacing light bulbs with a bucket truck

SPECIAL PROJECTS DIVISION

May 2025

Overview

The city special projects division actively maintains the annual stormwater inspection program as required by Ohio EPA and providing direct support to all special events city wide.

Stone Wall Restoration

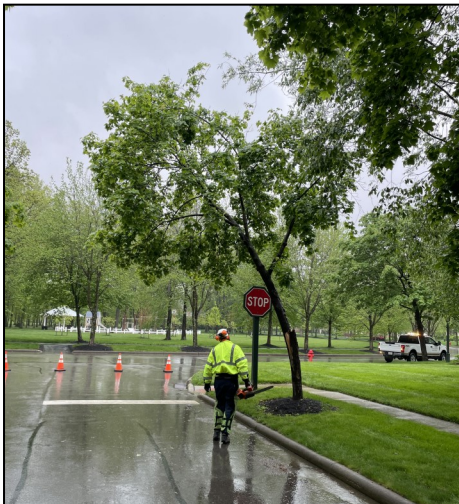
Special projects supervisor Steve Kidwell repaired the falling stone wall along the New Albany school driveway.



Left and right: Stone wall rebuilt at New Albany school driveway

Tree Removal

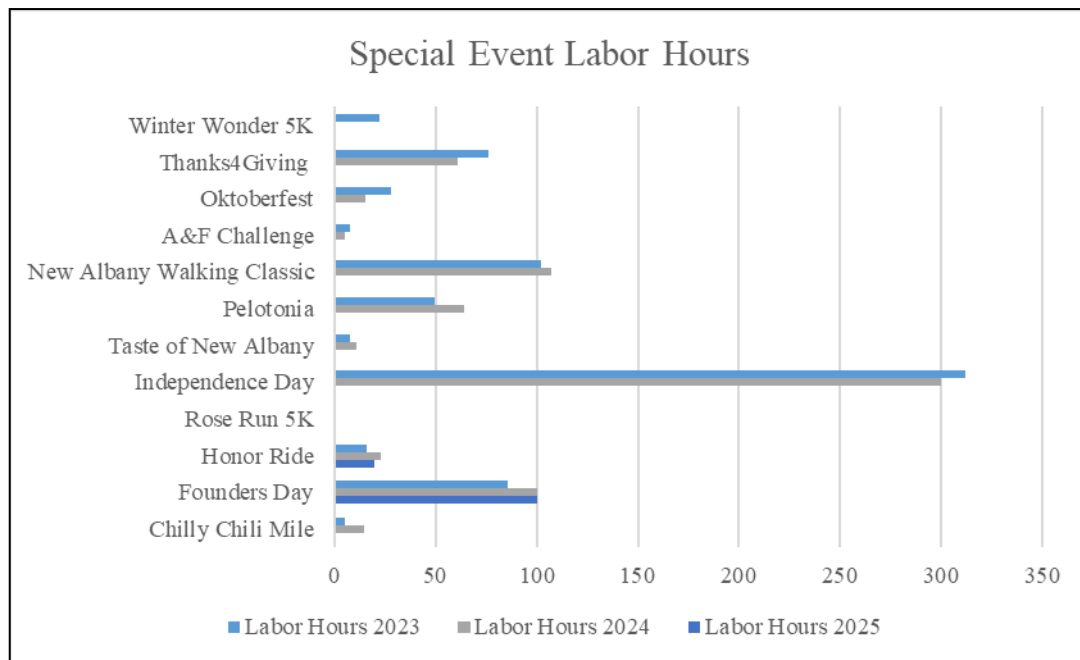
Special projects supervisor Steve Kidwell assisted forestry specialist Gabe Hilts in removing a tree that split due to high winds on Lambton Green.



*Left: Tree before being removed
Right: Tree after being removed*

SPECIAL PROJECTS DIVISION May 2025

Special Events Labor



This graph depicts the number of hours the public service department participates and assists with special events and projects throughout the year. In May, crew members helped with Founders Day and Honor Ride.



2025 Honor Ride

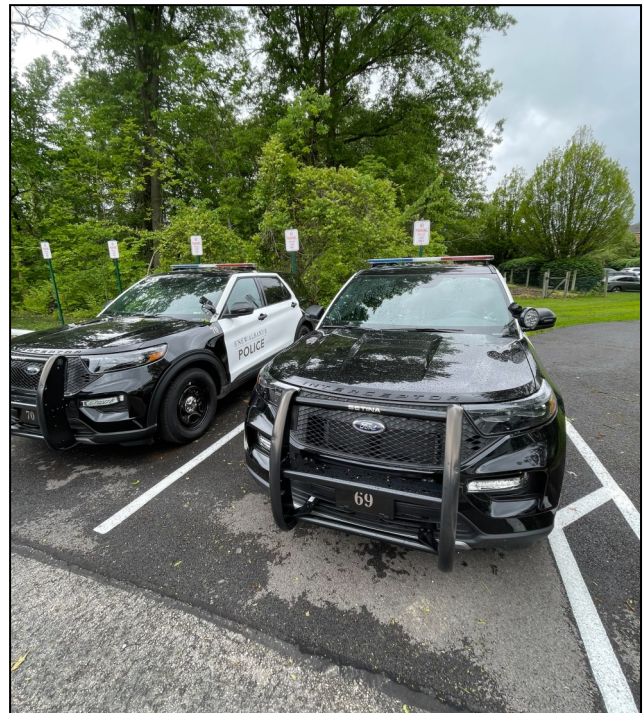
FACILITIES DIVISION May 2025

Overview

The city facilities division actively maintains all city-owned buildings and utility structures in a manner consistent with the demonstrated quality and aesthetic of New Albany.

Police Cruiser Parking Sign Installation

The police department requested five “Police Cruiser Parking Only” signs in the new parking area that was added last year. The facilities division asked the right of way division to verify that no utilities were in the way of the posts.



*Left: Christian Duane setting up posts for cruiser parking sign installation
Right: All cruiser parking signs installed*

UTILITIES DIVISION

May 2025

Overview

The city utilities division actively maintains all city-owned utilities in a consistent manner that demonstrates the quality and aesthetic of New Albany.

Pre-Construction: Existing Utilities Assessments

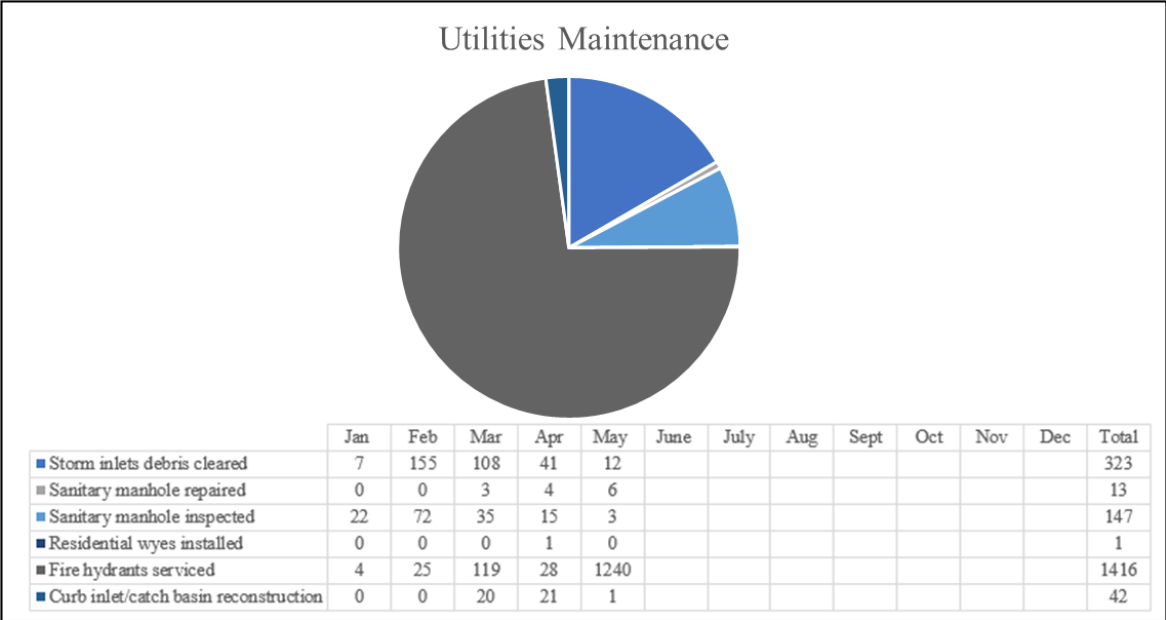
As a part of the division's proactive approach, a comprehensive assessment was conducted at 9490 and 9500 Innovation Campus Way. This included inspecting all storm sewer structures, sanitary sewer structures and associated piping. A key component of the evaluation involved performing a CCTV survey of the sanitary sewer mainline to assess current pipe conditions before proceeding with the permitted sewer tap. The survey confirms system integrity and identifies any necessary maintenance or repairs before construction activities begin.



Tommy Diamond is conducting a CCTV Survey before construction begins at 9490 and 9500 Innovation Campus Way

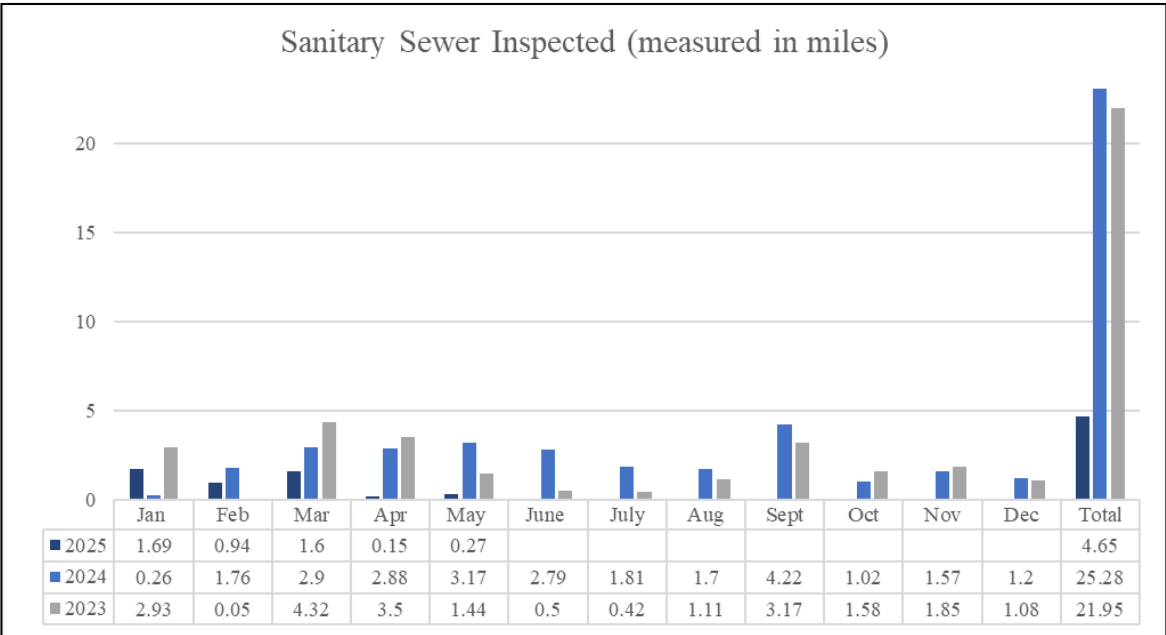
UTILITIES DIVISION
May 2025

Year-to-Date Utility Maintenance



This graph shows the year-to-date utility maintenance for sanitary sewers, storm sewers, wye installations and fire hydrants. These essential maintenance activities help ensure the city infrastructure operates smoothly, preventing potential disruptions and ensuring the safety and functionality of the water and sewage systems. In May, the biannual hydrant flushing was completed.

Sanitary Sewer Distance Inspected



This graph shows the distance of sanitary sewers the division has inspected year-to-date. Regular inspections are critical to identifying potential issues early, ensuring the proper function of the city sewer system and preventing costly repairs and disruptions.

PARKS AND OPEN SPACE DIVISION

May 2025

Overview

The city parks and open space division actively maintains all city-owned parks, playgrounds and common areas in a manner consistent with the demonstrated quality and aesthetic of New Albany.

Flower Installation

The division hung 196 flower baskets and set out 15 flower boxes throughout the village center. The flower boxes and baskets were fertilized and are watered every other day in the early summer. Starting mid-June the division will water them every day.



Nate Fravel watering flowers

Windsor Park Restoration

The division began repairing and painting all the pergolas at Windsor Park. All repairs are expected to be completed in the beginning of June.



*Left: Nate Fravel priming the pergola
Right: John Burkhardt priming the pergola*

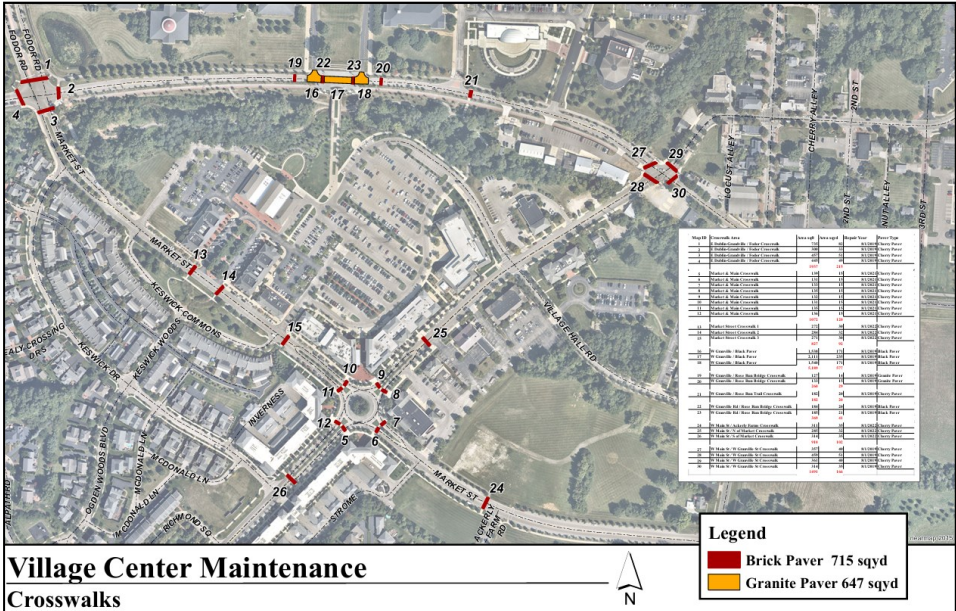
RIGHT OF WAY DIVISION May 2025

Overview

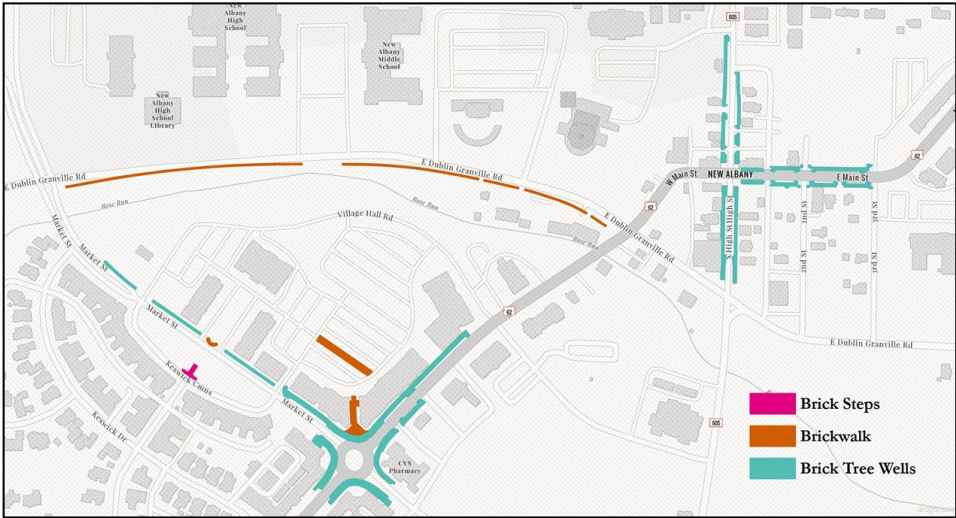
Right of way refers to a portion of city-owned land, varying from a roadway, tree lawns, sidewalks, bike lanes, street trees and street lights. Right of way also functions as a public and private utility corridor. Public storm sewers, sanitary sewers, waterlines and fiber optic lines are located within the right of way. Private utility providers are also permitted to locate within the right of way. The most common private utilities in the right of way are electric, natural gas, telephone, cable and fiber optic.

Village Center and Roundabout Maintenance Update

The division received pricing for roundabout maintenance. The roundabouts include Fodor Road/New Albany Road E, US-62/Market Street, US-62/Greensward Road and US-62/Morse Road. The division is evaluating the final list to ensure no additional areas need to be added.



2025 village center crosswalk repairs



2025 Brickwork repairs

RIGHT OF WAY DIVISION May 2025

Right of Way Restorations

The division continued its restoration efforts. The division identified areas throughout the city and completed the necessary restoration of the right of way.



*Left: Before restoration
Right: After restoration*



*Left: Before restoration
Right: After restoration*

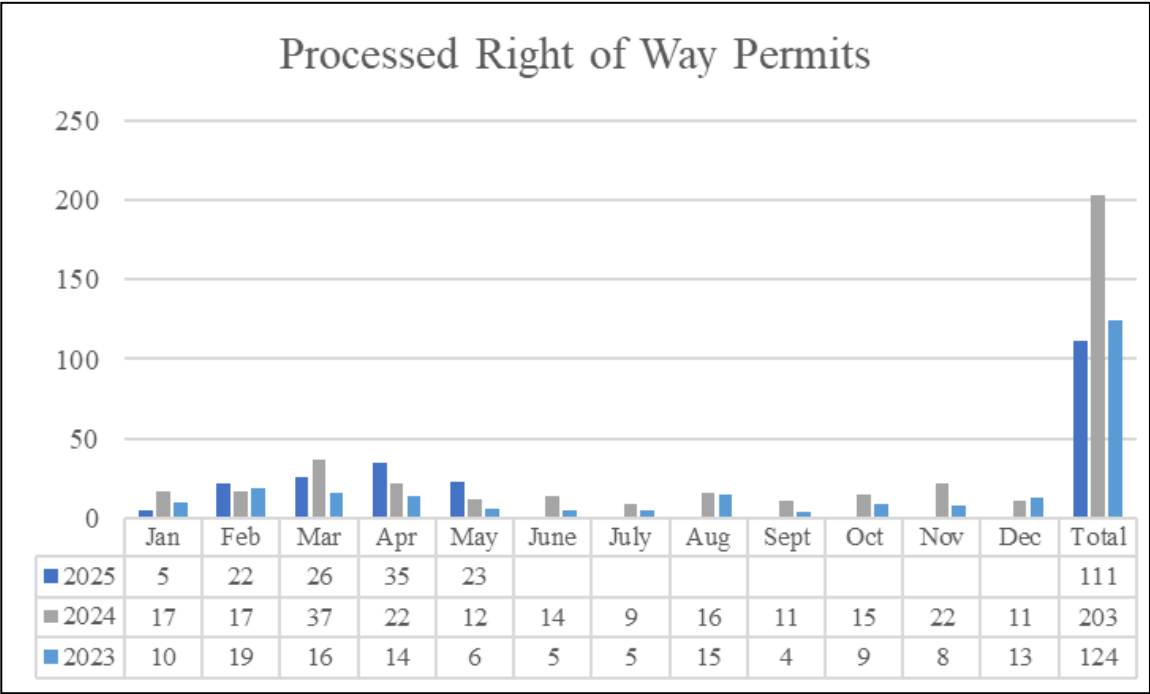
RIGHT OF WAY DIVISION
May 2025

The division actively coordinates with contractors working in the city public infrastructure, to ensure that they stay within the permitted areas, safely pothole crucial city utilities and restore any areas disturbed during construction. With an increasing number of right of way permits, these efforts are vital to maintain the integrity of the city infrastructure and minimize disruptions to residents and businesses. The division ensures compliance with regulations and the successful execution of 20 active permits.

Active Permits

- AT&T 9.0-25 (Central College E of 62)
 - AT&T 134.1-24 (605 and Central College)
 - AT&T 100.0-25 (7915 Smith’s Mill Road)
 - AEP 171.0-24 (New Albany Road E)
 - Breezeline 10.0-25 (7915 Smith’s Mill Road)
 - Columbia Gas 96.0-23 (Upper Clarenton Drive)
 - Spectrum (Innovation Campus Way W)
- Spectrum 158.0-24 (DG/Market Street)
 - Spectrum 191.0-24 (Smith’s Mill Road)
 - Spectrum 192.0-24 (Upper Clarenton Drive)
 - Verizon 29.1-24 & 60.0-24 (605 by Hawksmoor)
 - Verizon 194.0-24 (NA Road E & West Campus)
 - Verizon 04.0-25 (Walton Pkwy)
 - Gas Tap Permits (All over the city)

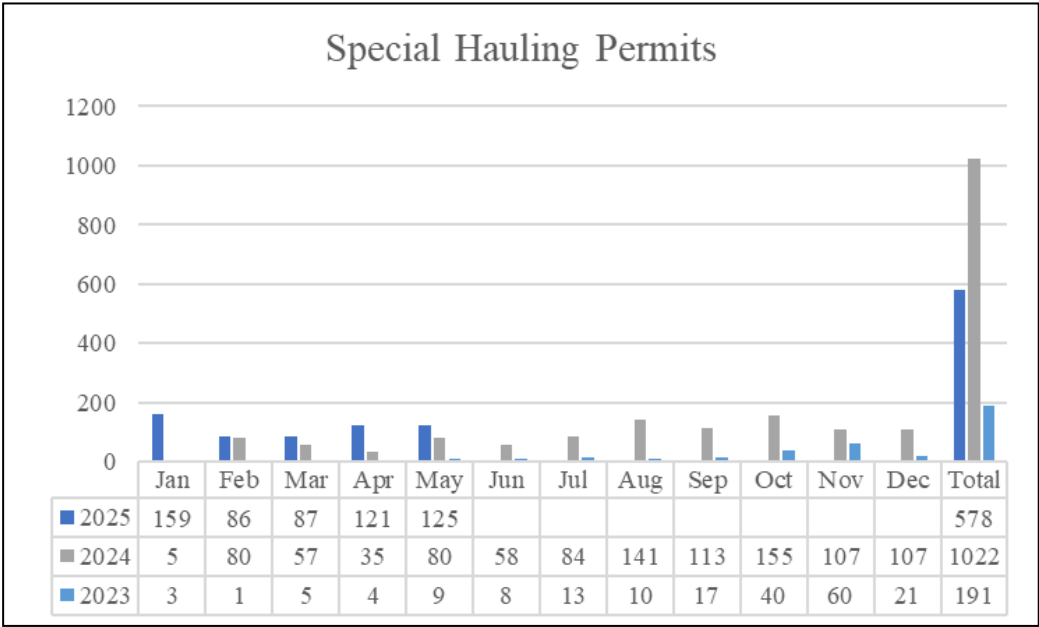
Right of Way Permits



This graph shows the number of permits issued each month by the city for utilities planned to be installed within the public right of way.

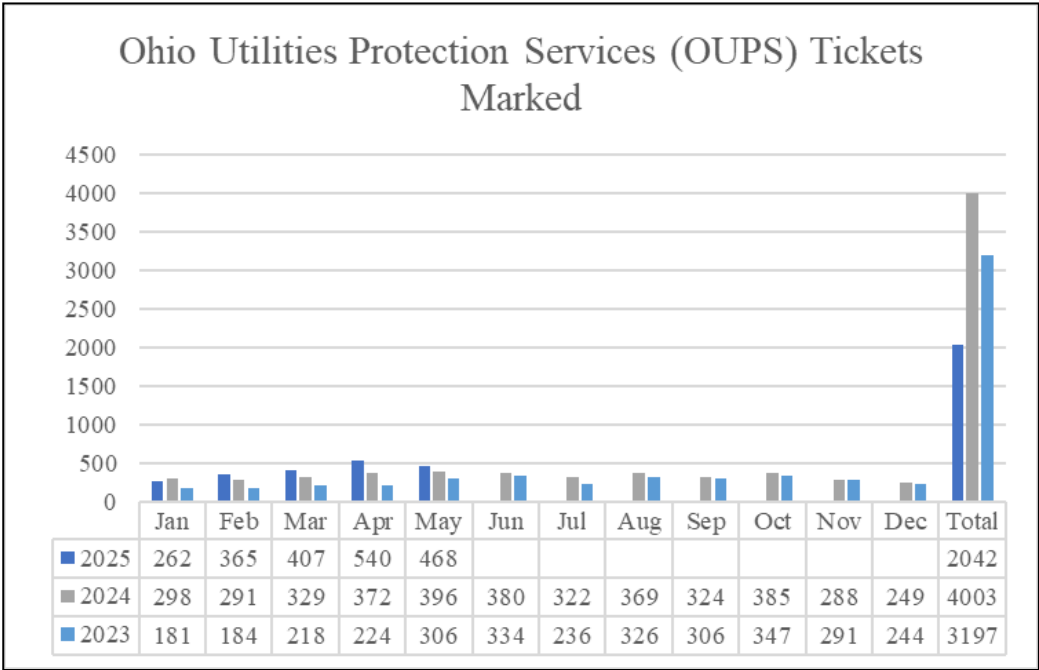
RIGHT OF WAY DIVISION
May 2025

Special Hauling Permits



This graph shows the special hauling permits that are facilitated and issued for the operation of vehicles exceeding the maximum roadway weight, width, height and/or length that are considered ‘oversized’.

Utility Locating (OUPS)



This graph shows the number of Ohio Utility Protection Service (OUPS) markings are ticketed each month. Marking these tickets is a critical public safety measure before excavation work begins to ensure utility lines are properly identified to prevent accidental damage and avoid service disruptions.

FORESTRY DIVISION

May 2025

Overview

The forestry division manages the health and safety of New Albany trees through tasks such as pruning and removal. Work is planned seasonally according to the biological needs of different tree species. The division is also responsible for the safe operation of chainsaws, commercial wood chippers and the city bucket truck, along with establishing and maintaining traffic control as needed.

Pruning & Removals

The division focused on clearance pruning. Spring is a time of rapid growth for trees emerging from dormancy. With rapid growth comes conflict with roadways, sidewalks and signage. Once immediate concerns are addressed, the division will focus on removing dead and declining trees as well as pruning for long-term health and structure.



*Right: Gabe Hilts crown raising branches on a linden tree along James River Road East
Left: Gabe Hilts performing clearance pruning along Camile Road for roadway, sidewalks and signage*

FORESTRY DIVISION

May 2025

Plant Health Care

Honeylocust trees within the city are looking ‘off’ this year due to an outbreak of honeylocust plant bug. The plant bug is a relatively common pest of honeylocust. Due to favorable weather conditions at the time of bud break, populations have been unusually high, resulting in more heavily infested trees being void of any leaves. The trees are very much alive and should start growing over the next four weeks. The pest only has one generation per year, which is winding down.

The division created a treatment plan to address the more heavily impacted streets. Treatment will consist of an insecticide applied to the soil in the fall (treating now would not be effective). The product is absorbed by the tree’s roots and moved, via sap flow, throughout the tree. The product lasts about 12 months in the plant, providing control of insects that feed directly on the trees while preserving beneficial insects that can be adversely impacted by conventional foliar applications.



Honeylocust trees along Harlan Square with honeylocust plant bug damage

FORESTRY DIVISION

May 2025

Forestry Planning

The division began one of its biggest projects of the year, establishing a pruning cycle to effectively manage the city tree resources. As the city has expanded with annexation and development, so has the volume of trees that must be maintained. A pruning cycle is essential to effectively manage trees and can be scaled as new trees enter the system.

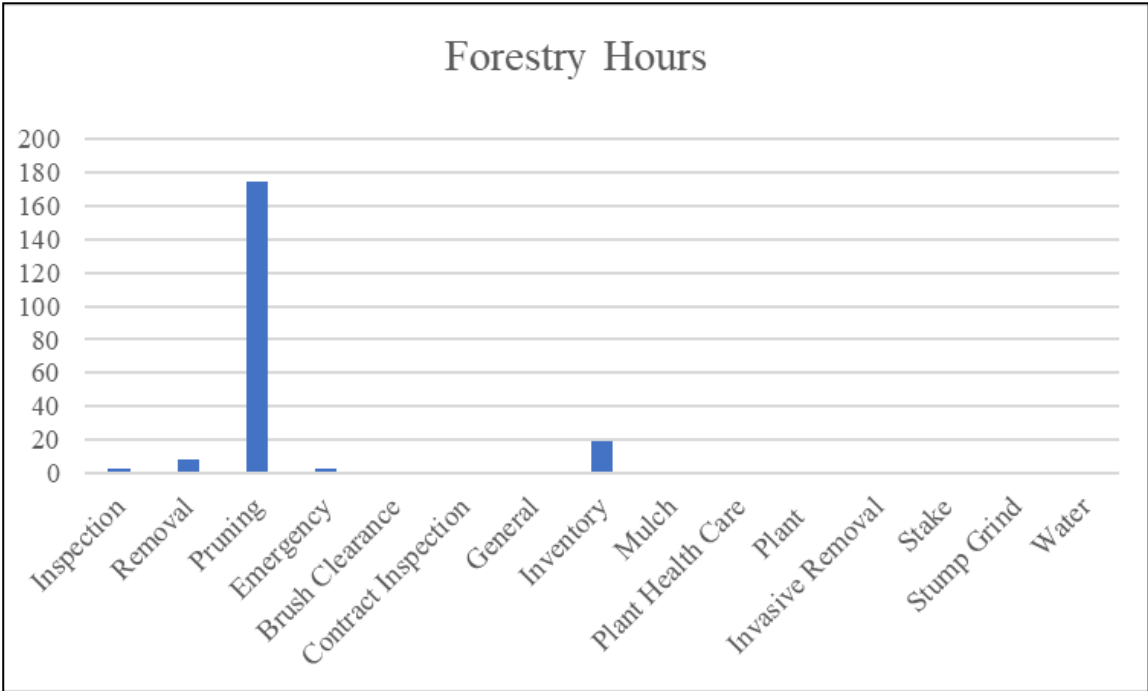
A pruning cycle is the number of years it will take to prune every tree owned or maintained by the city. An ideal pruning cycle is between 4 and 6 years. This ensures that all trees are being maintained for long-term health and structure.



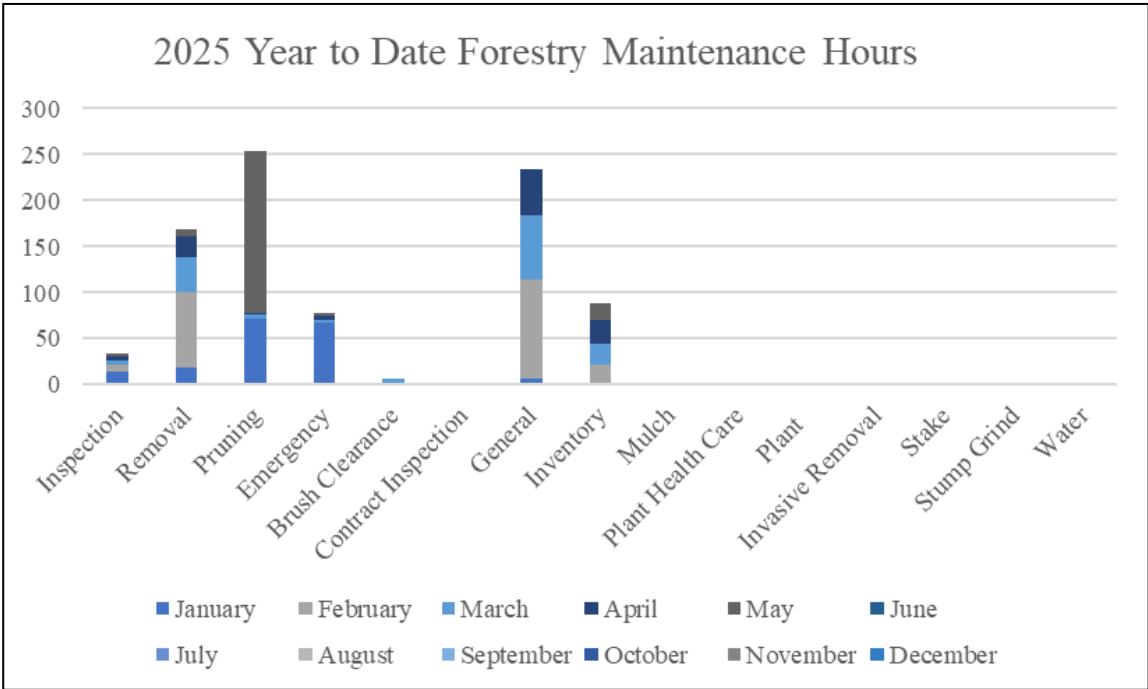
568 new trees installed along Green Chapel Road

FORESTRY DIVISION
May 2025

Forestry Hours



This graph shows the number of hours the division spent on each respective category. Tracking these hours helps ensure that resources are effectively allocated to key tasks, enabling the division to prioritize essential tree care, removal and maintenance throughout the city.



This graph shows the number of hours year-to-date during each month the division spent on each respective category.

FLEET DIVISION
May 2025

Overview

The city fleet division actively maintains all city-owned vehicles and equipment in a manner consistent with the demonstrated quality and aesthetic of New Albany.

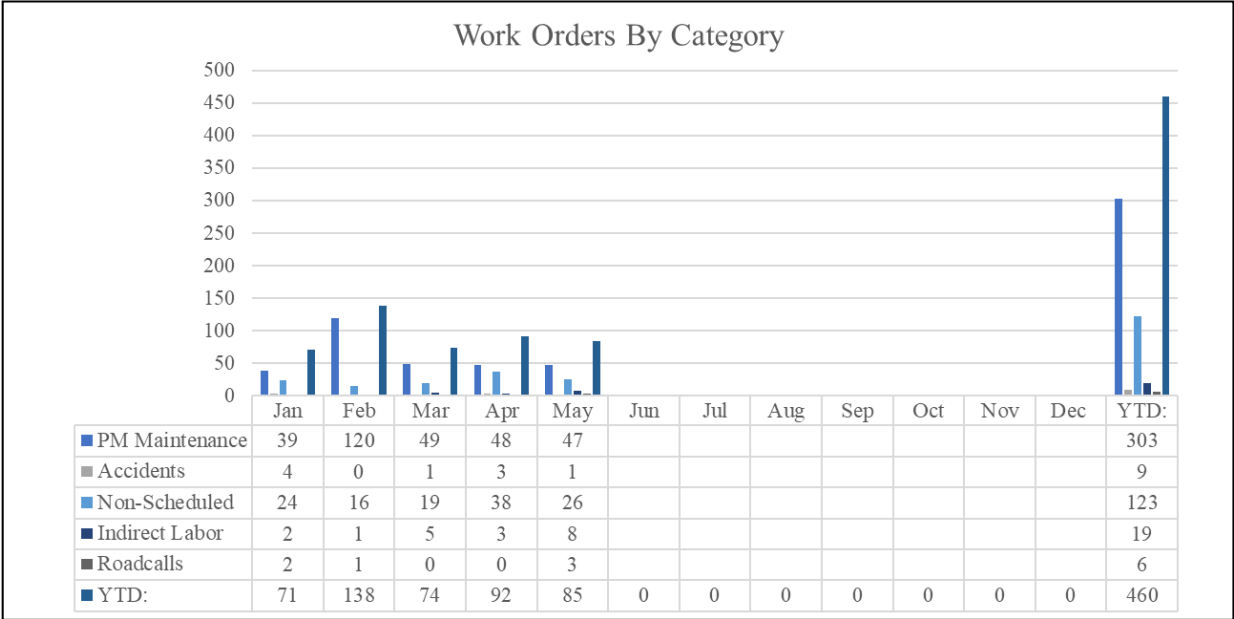
Fleet Maintenance

The division continued efforts on seasonal transition—gearing up for summer operations while continuing to close out winter-related tasks. This included equipment preparation, seasonal maintenance and ensuring fleet readiness across all departments.

The division purchased, received and started upfitting several new vehicles. The vehicles are:

- One police van
- One Ford transit van and one RAV4 for the administration department
- Two tool trucks for the service department

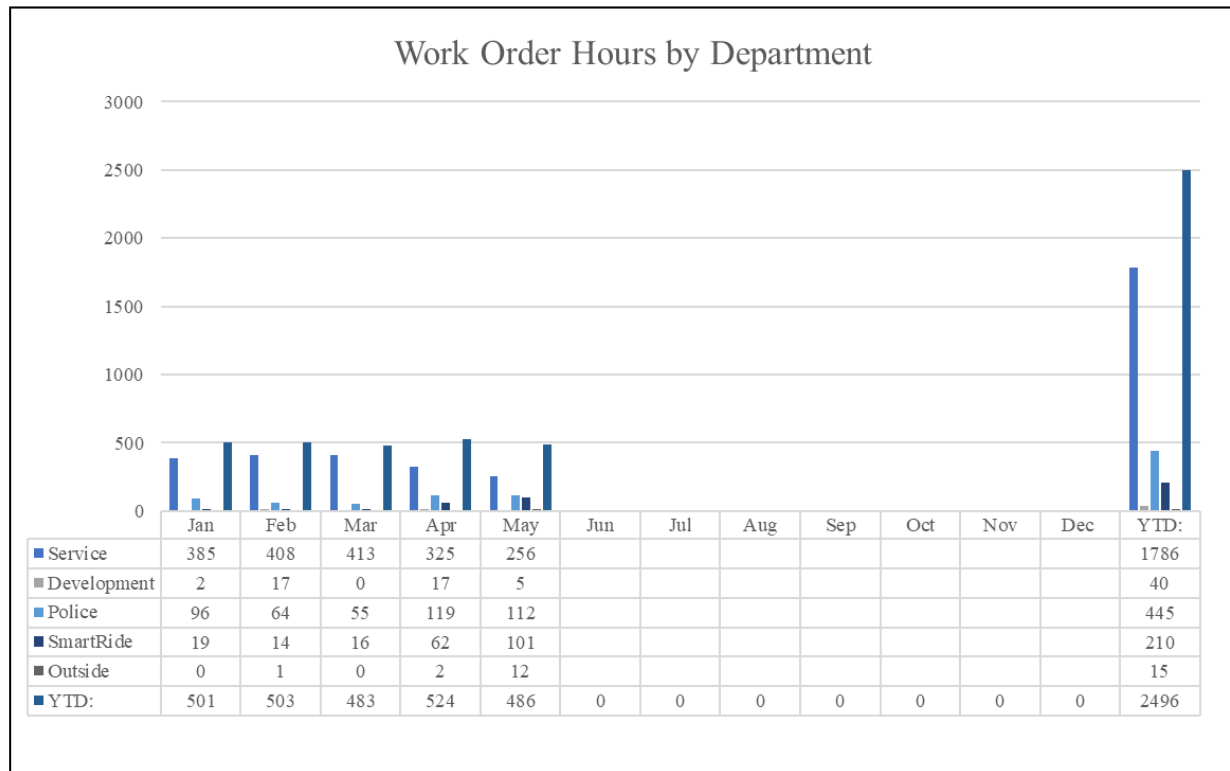
Fleet Work Orders



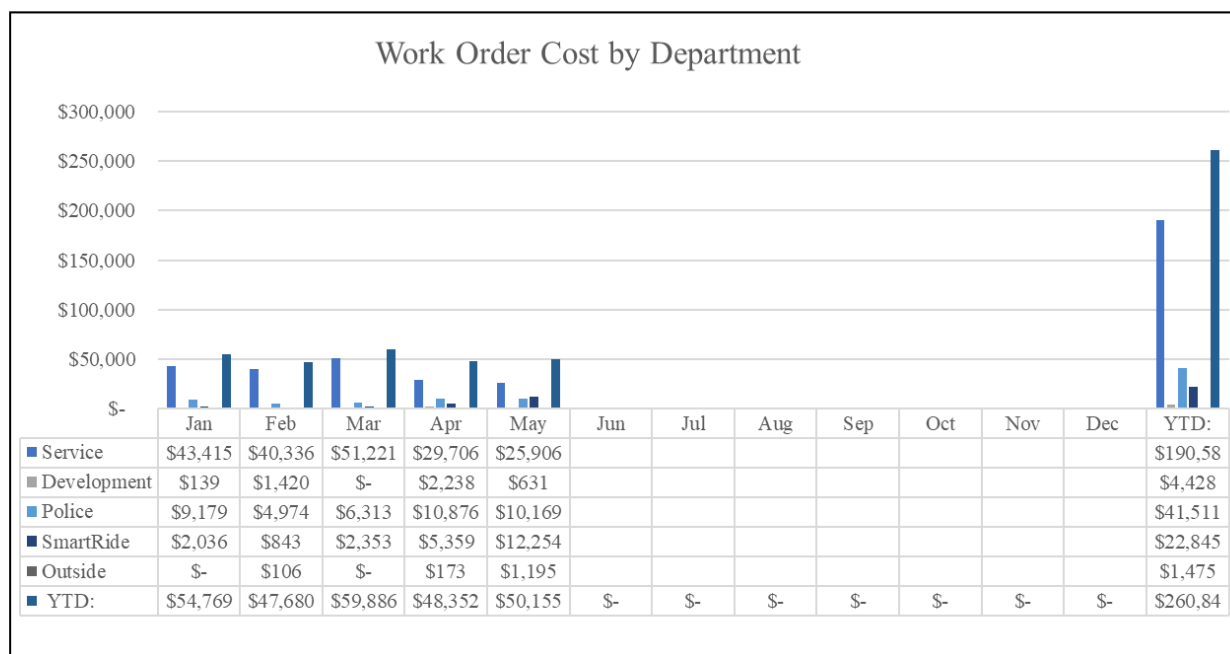
This graph shows the work orders year-to-date broken down by each category.

FLEET DIVISION May 2025

Fleet Work Orders continued...



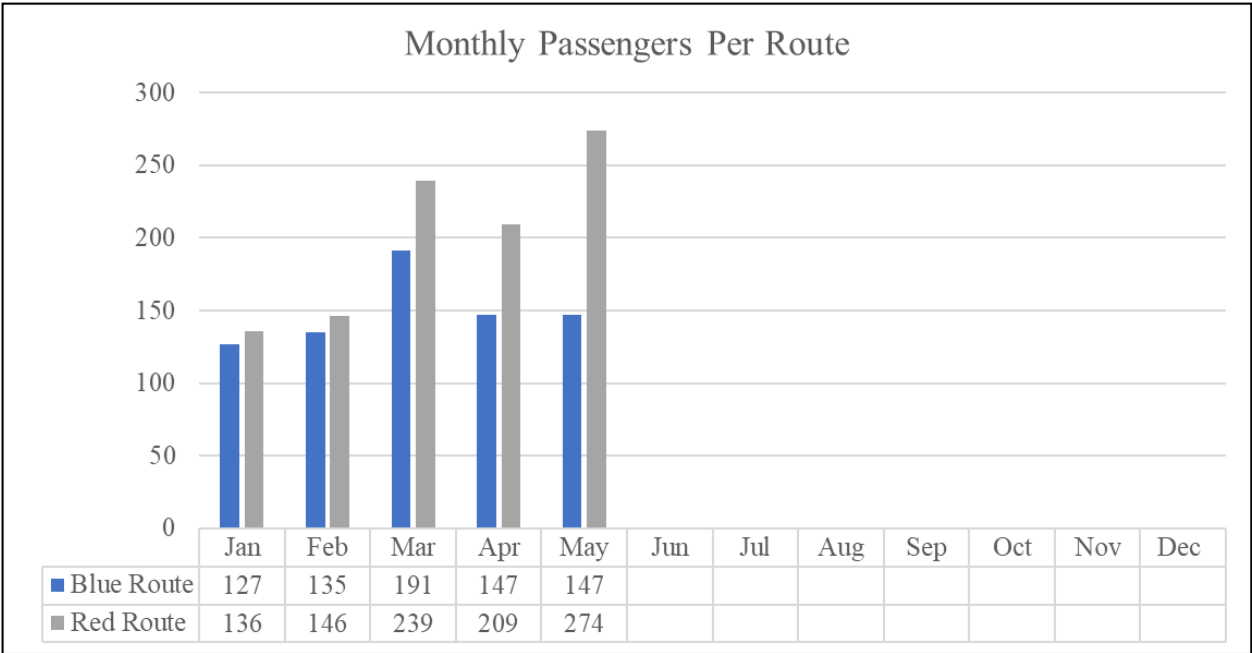
This graph shows year-to-date breakdown of work order hours by department.



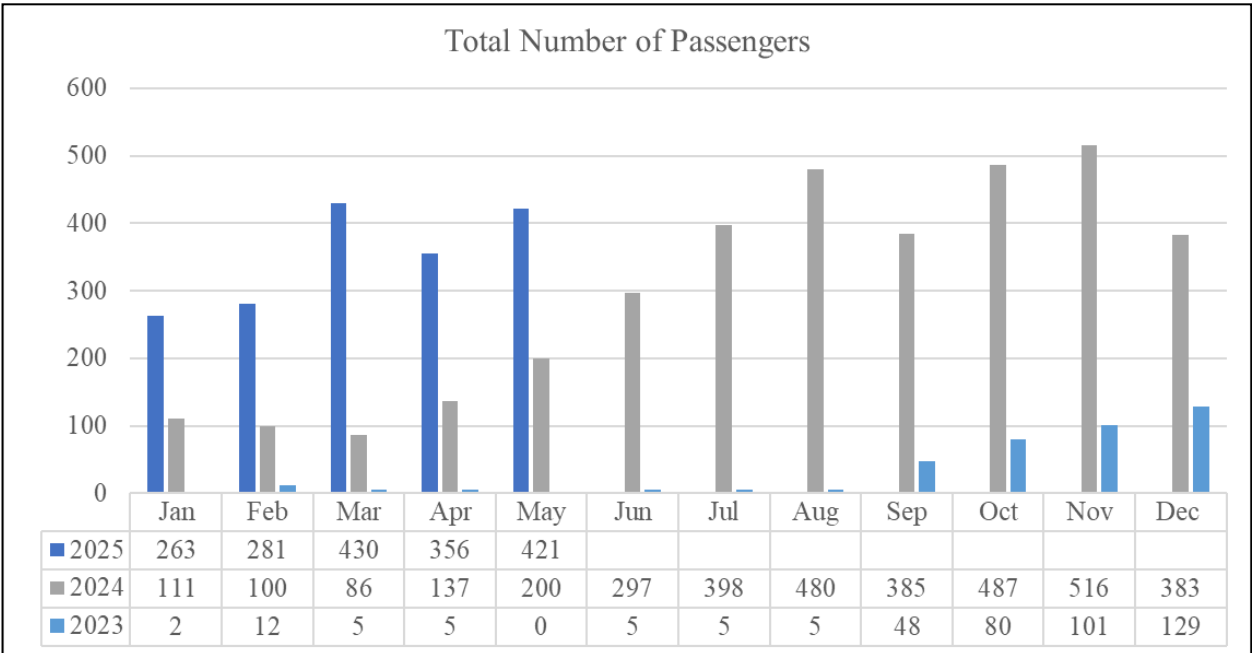
This graph shows the year-to-date breakdown of work order costs by department.

FLEET DIVISION
May 2025

New Albany SmartRide



This graph shows the number of monthly passengers on the blue and red SmartRide routes.



This graph shows the total number of monthly SmartRide passengers.