

**New Albany General Notes Right-of-Way Permits Revised
April 2026**

STANDARDS

The City of Columbus and Ohio Department of Transportation Construction and Material Specifications, current editions, together with the City of New Albany specifications including all supplements thereto (hereafter referred to as Standard Specifications), shall govern all construction items of these plans unless otherwise noted. If conflict between specifications is found, the more strict specification will apply as decided by the City Engineer. CMSC item numbers listed refer to the City of Columbus Construction and Material Specifications.

EROSION CONTROL

Control of erosion and sedimentation shall be in accordance with the City of New Albany Codified Ordinance chapter 1183. All Erosion & Sediment Control practices are subject to Field Modification at the direction of the City Engineer and/or Ohio EPA.

Contractor to place silt fence around existing catch basins to prevent contaminants from entering storm system.

WORKING HOURS

In accordance with CMSC Item 105.06, the Contractor shall comply with work hours being the period one-half hour before sunrise and one-half hour after sunset as sunrise and sunset are determined by the U.S. National Weather Service. In addition City Ordinance 521.12 restricts the hours of work to 7:30 am to 7:00 pm.

If the Contractor intends to work on Saturdays, he shall notify the City Engineer by Thursday 3 P.M. Work will not be permitted on Saturdays without complying with the above unless otherwise approved by the City Engineer.

WORK WITHIN PUBLIC RIGHT-OF-WAYS

Please contact Jordan Gambill of City of New Albany at (614) 376-6629 and Nick Cichanowicz at (614) 376-6458, 72 hours in advance of initiating mobilization/field construction activities, to arrange a site walk.

All trenches within public right-of-way shall be backfilled according to the approved construction drawings or securely plated during non-working hours. Trenches outside these areas shall be backfilled or shall be protected by approved temporary fencing or barricades during non-working hours. Clean up shall follow closely behind the trenching operation.

Trenches within City right of way shall be backfilled per item 911, City of Columbus Construction and Material specification. Type III CDF backfill shall be utilized when open cutting within proposed or existing roadways 1' behind curb to 1' behind curb, or for any restoration of potholes within pavement. Columbus 912 granular material is acceptable in all other pavement influence applications.

The contractor shall be responsible for the condition of trenches within the right-of-way and public easements for a period of five years from the final acceptance of the work, and shall make any necessary repairs at no cost to the City of New Albany.

Trenches along roadways shall be protected in accordance with the ODOT "Dropoffs in Work Zones" policy copies of which are available from the Ohio Department of Transportation, Bureau of Traffic, 1980 E. Broad Street, Columbus, Ohio 43215.

Non-rubber tired vehicles shall not be moved on public streets. The City Engineer may grant exceptions where short distances and special circumstances are involved. Granting exceptions must be in writing, and any damages must be repaired to the satisfaction of the City of New Albany.

No materials, including pipe, shall be stored within the public right-of-way or within one hundred (100) feet of any intersecting street or driveway. During non-working hours, storage of equipment shall comply with these same requirements. Compliance with these requirements along with additional provisions of the contract specifications shall not in any way relieve the contractor of his legal responsibilities.

No pavement will be cut.

Place proposed bore pits as far away from the edge of pavement as possible and restore pavement damaged during the course of the work.

Use concrete barriers for bore pits within clear zone areas intended to remain open at night. Otherwise, use steel plates and drums with flashing lights.

Ingress and egress shall be maintained at all times to public and private property. Access to all adjoining properties shall be maintained at all times.

When mail boxes, road or street name signs and supports interfere with construction, the contractor shall remove and erect them in temporary locations during construction in a manner satisfactory to the City Engineer and U.S. Postal Service. After completion of the construction and before final acceptance of the project the contractor shall erect the mailboxes, road or street name signs and supports in a permanent location in accordance with the plans unless otherwise directed by the City Engineer. Removal, temporary

erection and permanent erection of mailboxes shall be in accordance with U.S. Postal regulations. This work shall be performed at no cost to the City or the property owners.

TRAFFIC MAINTENANCE

All traffic lanes shall be fully open to traffic on all public roadways.

Steady-burning Type "C" lights shall be required on all barricades, drums, and similar devices in use at night.

Manual control of traffic by anyone other than a police officer is not permitted.

DUST CONTROL

The contractor shall be responsible for providing Dust Control measures in accordance with COCCMS Item 616. Dust control operations shall be performed on a periodic basis and/or as directed by the City Engineer to alleviate or prevent a dust nuisance originating within the project limits. Calcium chloride on areas to be seeded and mulched will not be permitted. The cost for all dust control measures shall be included in the price bid for the project improvements.

MAINTAIN DRAINAGE

The flow in all sewers, drains, field tiles and watercourses encountered shall be maintained by the Contractor. Whenever such watercourses and drains are disturbed or destroyed during the prosecution of the work, they shall be restored by the Contractor to a condition satisfactory to the City Engineer.

REPLACEMENT OF DRAIN TILE AND STORM SEWER

All drain tile and storm sewers damaged, disturbed, or removed as a result of the Contractor's operations shall be replaced with the same quality pipe or better, maintaining the same gradient as existing. The drain tile and/or storm sewer shall be connected to the curb sub-drain, storm sewer system or provided with an outlet into the roadway ditch as applicable. Replaced drain tile/storm sewer shall be laid on compacted bedding equal in density to surrounding stratum.

Whenever the cable trench cuts a drain tile or storm sewer, the tile or sewer shall be replaced with a pipe equal in size and material, and in length to the trench plus four feet on each side.

SEEDING

"Temporary seeding" No area for which grading has been completed shall be left unseeded or un-mulched for longer than 7 days. If permanent seed is not applied at this time, temporary seeding shall be done at the following rates:

March 1 to August 15

Seed:	Oats	2 lbs./1,000 sq. ft.
Fertilizer:	(12:12:12)	12-½ lbs./1,000 sq. ft.
Mulch:	(Straw or Hay)	2 tons/acre

August 15 to November 1

Seed:	Annual Rye	2 lbs./1,000 sq. ft.
Fertilizer:	(12:12:12)	12-½ lbs./1,000 sq. ft.
Mulch:	(Straw or Hay)	2 tons/acre

November 1 to March 1

See Dormant Temporary Seeding Specifications ODNR – Rainwater and Land Development Manual (Increase Seeding Rates by 50%)

“Permanent seeding” shall be done between March 15 and September 15. If seeding is done between September 15 and March 15, it shall be classified as “Temporary Seeding”. **Permanent seed shall be City of Columbus Class 1 Lawn Mix (CoC CMS 659)**

Permanent seeding shall consist of fertilizing, watering and seeding rates indicated under Item 659. Seeding shall be applied within two (2) days after final grading or following seed bed preparation.

Rates of application of Item 659:

Seed:		14 lbs./1,000 sq. ft.
Fertilizer:	(10:20:10)	20 lbs./1,000 sq. ft.
Mulch:	(Straw or Hay)	3 tons/acre

Right-of-Way Permits

The contractor shall have all necessary permits before beginning construction. A permit is required to bury in public right-of-way. Permits may be required from more than one governing agency. The contractor shall notify the appropriate governing agency at least forty-eight hours in advance of commencement of work. On state right-of-way, call Ohio Department of Transportation, Division of Highways Permit Expediter forty-eight hours in advance.

Fiber Permits

Specifications are as follows:

- 10 – 12 gauge minimum wire for tracer
- Each line must have its own dedicated tracer in the test station
- Duct Minimum depth is 42”

- Handhole / Manhole must follow all AEP specifications

Gas

Gas sleeves will be installed for street crossings.

General Construction Notes

The location of existing utilities shown are only approximately correct and the contractor shall make such investigations or explorations as may be necessary to verify the accuracy of the information given and to determine where aerial or underground facilities may have to be relocated.

The contractor shall restore the existing pavement, grass areas, driveways, curbs, sidewalks, shrubs, berms, ditches, etc to a condition equal to or better than that existing prior to construction. Mailboxes, fence, road signs, etc damaged or removed in connection with construction work shall be repaired or replaced to the satisfaction of the City Engineer, Ohio Department of Transportation Right-of-Way official, the County Engineer or other applicable authority.

"Edge of Pavement" as delineated on these plans, is the white permanent pavement stripe (also called fog line) which marks the edge of the full-depth surfacing of the roadway.

Utilities

The contractor shall notify the City Engineer at least 48 hours prior to construction.

Contact OUPS (1-800-362-2764) 48 hours before digging.

Notify affected property owners 48 hours before digging.

A 1' vertical and 3' horizontal clearance with all utilities will be maintained.

Hand dig or use vacuum excavation to expose existing utilities where proposed utilities are intended to cross an existing utility. This includes service lines.

Stabilization of Denuded Areas

Denuded areas shall have soil stabilization applied within seven days if they are to remain dormant for more than fourteen days.

Sheet flow runoff from denuded areas shall be filtered or diverted to a setting facility.

Sediment Barriers such as sediment fence or diversions to settling facilities shall protect adjacent properties and water resources from sediment transported by sheet flow.

Prior to Construction Operations in a particular area, all sedimentation and erosion control features shall be in place. Field adjustments with respect to locations and dimensions may be made by the Engineer.

The Contractor shall place inlet protection for the erosion control immediately after construction of the catch basins or inlets, which are not tributary to a sediment basin or dam.